

College of Business Administration

DEPARTMENT OF ADMINISTRATIVE SCIENCE

Fact Sheet

Majors/Minors/Concentrations

- ❖ **Majors:**
 - Management (BSBA)
 - General Management
 - Small Business Management
 - Industrial Relations & Human Resources Management (BSBA)
 - Fully aligns with the curriculum criteria established by the SHRM
 - Dual Major: Careful management of a student's course selection can earn them a dual major in Management and in Industrial Relations in as little as 4 years.
 - General Business Management (AS: Major in Business Administration - Venango Campus only)
- ❖ **Minors:**
 - Business Administration (non-business majors only)
 - Entrepreneurial Leadership Track - **New 2011** (available to students from any major or college)
 - Interdisciplinary Leadership Track (available to students from any major or college)

Student Organizations

- ❖ Students may interact with professionals through the following student chapters of national organizations:
 - The Society for the Advancement of Management (SAM) - **National Award Winner**
 - The Society for Human Resource Management (SHRM)

Scholarships

- ❖ The department offers several awards and scholarships to outstanding students each year, including the **Dr. Leonard and Sally Ann Ackerman** scholarship and the **Department of Administrative Science Alumni & Friends** scholarship.

Internships

- ❖ The department has an active internship and cooperative education learning program.

Program Preparation

- ❖ Management and Industrial Relations majors will have the opportunity to learn and develop the following skills: interpersonal, oral presentation, conceptual, and technical skills. Our students will learn to perform many managerial tasks, including: how to use information systems technology, manage and control inventory and quality, schedule work, conduct a job analysis, set up a performance appraisal system, conduct selection interviews, build and maintain work teams, write job descriptions, and develop strategic business plans.
- ❖ Graduates of our programs are employed as assistant managers, claims representatives, entrepreneurs, general managers, human resource managers and



specialists, inventory control specialists, management analysts, merchandise managers, operations managers, plant managers, production planners, quality assurance managers, sales managers, and senior-level executives.

Department Faculty and Staff

- ❖ Departmental faculty have obtained their terminal degrees from prestigious universities throughout the United States, including Florida State University, the University of Pittsburgh, UCLA, and Oklahoma State University.
- ❖ Many of our faculty have established national and/or regional reputations via their research, journal publications, books and serving as editor-in-chief. Recent faculty articles can be found in the following publications: *Review of Business*, *The International Journal of Operations and Production Management*, *The Journal of Applied Business Research*, *Decision Sciences*, *Computers and Industrial Engineering*, *European Journal of Operations Research*, *American Business Review*, *International Journal of Cross Cultural Management*, *Journal of Financial Services Marketing*, *American Journal of Business Education*, *Personality and Individual Differences*, *Journal of Business Ethics*, *Journal of Business Strategies*, *Multinational Business Review*,

Journal of Economic Development, among others.

Faculty Listings

- ❖ Dr. Tony Johns, Ph.D., (1992), Professor, Chair
Auburn University, B.M.E., M.B.A.;
Florida State University, Ph.D.
- ❖ Dr. Gustavo Barboza, Ph.D., (2006), Associate Professor
Universidad de Costa Rica, B.S.;
Oklahoma State University, M.Sc.;
Oklahoma State University, Ph.D.
- ❖ Dr. Ning Chen, Ph.D., (2009), Associate Professor
Nanjing Normal University, B.S., M.S.;
East China Normal University, Ph.D.;
University of California Los Angeles,
Ph.D.
- ❖ Ms. Lynne McCormick, Department Secretary
- ❖ Dr. Miguel Olivas-Lujan, Ph.D., (2005), Professor
Tecnológico de Monterrey, M.B.A.;
University of Pittsburgh, Ph.D.
- ❖ Dr. Kevin Roth, Ph.D., (1990), Professor
Slippery Rock University, B.S.; Clarion
University of Pennsylvania, M.B.A.;
University of Pittsburgh, Ph.D.
- ❖ Dr. Chad Smith, D.Sc., (2008), Associate Professor
Tiffin University, B.B.A.; Tiffin
University, M.B.A.; Robert Morris
University, D.Sc.

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