

Clarion University of Pennsylvania

Chapter Assessment Program

Academics			
<i>Overall Chapter GPA</i>	Point Available	Points Earned Spring	Points Earned Fall
3.4 – 4.0	20		
3.3	19		
3.2	18		
3.1	17		
3.0	16		
2.9	15		
2.8	14		
2.7	13		
2.6	12		
2.5	11		
2.4	10		
Below 2.4	0		
Above the all men's/women's average	5		
Annual <i>Overall Chapter GPA</i> score = (Points Earned Spring + Points Earned Fall)/2			
<i>Active Member GPA</i>			
3.4 – 4.0	20		
3.3	19		
3.2	18		
3.1	17		
3.0	16		
2.9	15		
2.8	14		
2.7	13		
2.6	12		
2.5	11		
2.4	10		
Below 2.4	0		
Above the all men's/women's average	5		
Annual <i>Active Member GPA</i> score = (Points Earned Spring + Points Earned Fall)/2			
<i>New Member GPA</i>			
3.4 – 4.0	20		
3.3	19		
3.2	18		
3.1	17		
3.0	16		
2.9	15		
2.8	14		
2.7	13		
2.6	12		
2.5	11		
2.4	10		
Below 2.4	0		
Above the all men's/women's average	5		
Annual <i>New Member GPA</i> score = (Points Earned Spring + Points Earned Fall)/2			

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Academics				
	Points Available	Points Earned Spring	Points Earned Fall	Documentation
Chapter has a scholarship chairperson.	2			Chapter provides name & contact information.
Chapter has study hour program.	2			Chapter provides details of how program is structured.
Overall chapter GPA improvement.	1 point for every .1 increase			Each semester is compared to the spring/fall of the previous year.
Chapter host speakers/holds workshops for members on academically related topics (i.e. study skills, note taking, test taking, time management, etc.).	2 points for every documented presentation			Chapter provides letter from presenter.
Greek Scholars*				Percentage of chapter recognized
90 – 100%	10			
80 – 89%	9			
70 – 79%	8			*To be considered a <i>Greek Scholar</i> a member must either have a 3.2 minimum cumulative grade point average or have received at least a 3.2 grade point average in each of the last two semesters.
60 – 69%	7			
50 – 59%	6			
40 – 49%	5			
Less than 40%	0			
Academics Subtotal				

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Chapter Operations				
	Points Available	Points Earned Spring	Points Earned Fall	Documentation
Chapter current with RSO registration process.	1			OCL will verify with Student Senate.
Chapter attends RSO president & advisor roundtables.	3			OCL will verify with Student Senate. 1 point will be awarded for every roundtable held, with a max of 3 points per year.
Chapter current with governing council financial obligations.	10			OCL will verify with council treasurer. 5 points each semester if dues are paid on time and fines are paid by the end of the semester.
Chapter current with inter/national financial obligations.	10			Chapter provides documentation from HQ. 5 points each semester if financial obligations are met on time.
Chapter president meets with Greek Advisor.	6			1 point per meeting, 1 meeting per month per semester.
Attendance at governing council meetings (2 delegates)	1 point for every meeting each semester			Governing council minutes
Attendance at governing council sponsored position specific roundtable meetings.	1 point for every meeting each semester			OCL will verify attendance with governing council officers (presidents, recruitment, risk management, community service).
Chapter has identified goals for the semester.	2			Chapter president provides list of goals in writing to Greek advisor at beginning of each semester.
Chapter has an updated web page.	1			Chapter provides URL address to OCL.
<i>Chapter Operations Subtotal</i>				

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Member Development	Points Available	Points Earned Spring	Points Earned Fall	Documentation
Attendance at council sponsored speakers				Points are awarded in accordance with the governing councils' event policy. Attendance will be verified through sign-in sheets at each event.
90 – 100%	10 per event			
80 – 89%	9 per event			
70 – 79%	8 per event			
60 – 69%	7 per event			
50 – 59%	6 per event			
40 – 49%	5 per event			
Less than 40%	0 per event			
Members involved in at least 1 organization outside of the chapter.				Chapter will submit a list of member involvement to the OCL. OCL will verify.
90 – 100%	10			
80 – 89%	9			
70 – 79%	8			
60 – 69%	7			
50 – 59%	6			
40 – 49%	5			
Less than 40%	0			
Members holding leadership positions in other RSOs.	1 point per member			Chapter will submit a list of member involvement to the OCL. OCL will verify.
Attendance at national or regional organization events.	5 per event			Chapter will provided documentation from HQ or regional volunteer.
<i>Member Development Subtotal</i>				

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Chapter Assessment Program

New Members				
	Points Available	Points Earned Spring	Points Earned Fall	Documentation
Chapter held one recruitment activity on campus per semester	8			OCL will verify with council recruitment VP. 4 points possible per semester.
Chapter is in compliance with recruitment policy.	4			OCL will verify with council recruitment VP. 2 points possible per semester.
Chapter found to have taken underground members.				5 points for each violation will be deducted at the time the violation(s) is discovered.
New member educator meets with Greek Advisor prior to the start of the new member program.	2			1 point per meeting per semester.
New Member attendance at New Member Orientation				Attendance verified through sign in sheet.
90 – 100%	10			
80 – 89%	9			
70 – 79%	8			
60 – 69%	7			
50 – 59%	6			
40 – 49%	5			
Depledge forms turned in in semester of depledging.	1			5 points will be deducted for every late depledge form at the time the violation is discovered.
New Member retention				
90 – 100%	10			
80 – 89%	8			
70 – 79%	6			
60 – 69%	4			
50 – 59%	2			
Less than 50%	0			
100% Retention Bonus	5			5 points will be added for 100% new member retention in a given semester.
<i>New Members Subtotal</i>				

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Chapter Assessment Program

Risk Management	Points Available	Points Earned Spring	Points Earned Fall	Documentation
Certificate of insurance confirming chapter has liability insurance coverage through inter/national organization.	5			Chapter provided copy to OCL by end of fall semester.
Chapter reviews risk management policies with chapter by start of the third week of class each semester.	10			Chapter provides a copy of the organization's risk management policy, signed by the president & risk manager, with the date of the presentation. 5 points each semester.
Chapter hosts one non-alcoholic social function on campus per semester.	variable			Chapter provides proof to the OCL. Recruitment events do not count. 2 points for the first event each semester, 1 point for additional events.
Chapter has either an administrative hearing, governing council judicial board or University conduct board hearing for alleged policy violations.				OCL will verify with governing council or Judicial & Mediation Services. Chapters will lose points for each time they are found in violation. Point deductions are as follows: -5 points for <i>minor</i> violation, -10 points for <i>mid range</i> violations and -20 points for <i>major</i> violations. Determinations as to whether a violation is minor, mid-range or major will be made by Fraternity & Sorority Affairs staff and the Director of Campus Life.
Chapter has no hearings for alleged policy violations.	10 point bonus each semester			
<i>Risk Management Subtotal</i>				

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Chapter Assessment Program

Community Service/Philanthropy				
	Points Available	Points Earned Spring	Points Earned Fall	Documentation
Chapter logs an average of 15 hours of community service per member per semester.	10			OCL will verify with the CSL office. 5 points will be awarded each semester and a one point bonus will be added for each additional 10 hours.
Chapter conducts 1 community service event per semester.	6			OCL will verify with the CSL office. 3 points each semester. At least 50% of the chapter must participate. This event cannot involve the raising of money for a cause.
Chapter participates in council sponsored events.	variable			OCL will verify with council community service chair. 2 points each event.
Philanthropy				OCL will verify with the CSL office. Points will be awarded at .002% of total dollars raised.
<i>Community Service Subtotal</i>				

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Chapter Assessment Program

Alumni			
	Points Available	Points Earned	Documentation
Chapter provides OCL with ABA contact information.	1		Chapter provides contact information.
Chapter Advisor/ABA member present at chapter meeting.	20		Chapter provides copies of "Role Call" section from minutes. Max of 10 points per semester.
ABA meets with chapter once per semester.	5		Chapter provides summary of ABA meeting.
Chapter produces a minimum of 1 alumni publication per semester.	5		Chapter provides of newsletter or e-newsletter.
Chapter host minimum of 1 alumni event per year.	5		Chapter provides documentation of event.
<i>Alumni Subtotal</i>			

Overall Rating	Percentage of Total Points Available	Chapter Score
Gold	90-100%	
Silver	80-89%	
Bronze	70-79%	
Needs Improvement	Below 70%	

The Chapter Assessment Program (CAP) is a tool by which the OCL will assess the degree to which a chapter is meeting the University's expectations for fraternity and sorority chapters. In the event that a chapter's rating on the CAP is "Needs Improvement," the leadership of that chapter will be required to meet with the Assistant Director of Campus Life to develop an approved action plan that will address the deficiencies in the following year. Should a chapter rate "Needs Improvement" on two consecutive CAP evaluations, or three times within a five year period, the University may revoke that chapter's recognition.

It should be noted that the CAP is not meant to replace the University's Student Conduct process. The University will initiate the Student Conduct review process to adjudicate any alleged violations of University policy by the chapter and/or individual member(s) that it becomes aware of. As a result of that process, the University will take whatever action it deems appropriate against the chapter and/or individual member(s), based on the merits of the case, regardless of the chapter's certification level.