

## **EXTENSION OF STAY**

An international student, who is unable to complete his/her studies by the completion date indicated on his/her immigration document, must file for an extension of stay within the 30-day period before that completion date. Eligibility criteria for an extension includes the following: the student has continually maintained immigration status; the need for an extension is caused by compelling academic or medical reasons; application for extension is filed within the 30-day period before expiration date on immigration document.

### **Recommendation for International Student Extension**

(please print or type)

#### **PART I: to be completed by the student**

Name of Student \_\_\_\_\_  
Last Name First Name

Major Field of Study/Degree Program \_\_\_\_\_

#### **PART II: to be completed by Academic Advisor**

Name of Academic Advisor \_\_\_\_\_

E-mail Address \_\_\_\_\_ Phone \_\_\_\_\_

Projected Date of Completion of Studies \_\_\_\_\_

Reason Extension is Necessary \_\_\_\_\_

*I certify that the information provided on this form is accurate, and it is requested that the student be granted an extension of his/her immigration status until the date of completion of studies indicated above.*

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\*If extension of stay is requested due to medical reasons, the student must provide documentary evidence of illness (letter from physician).