

**CLARION UNIVERSITY OF PENNSYLVANIA
OFFICE OF RESIDENCE LIFE SERVICES
HOUSING ACCOMMODATIONS**

Purpose:

The following policy and process is to be followed to assist students who need housing accommodations.

Procedure:

Students who requesting housing accommodations within the Residence Hall, should first contact the Office of Disability Support Services (DSS) to submit appropriate disability related documentation and a Student Request for Disability Accommodations Form. This documentation must verify the existence of a disability as defined under section 504 and under the ADA; and establish a clear connection between the effects of the disability and the accommodations being requested.

Upon receiving the appropriate disability related documentation and a Student Request for Disability Accommodations Form from the student, the DSS Coordinator will conduct an individualized assessment to determine if the request submitted qualifies as a reasonable accommodation as defined by applicable federal and state laws. If the request qualifies as a reasonable accommodation, the DSS Coordinator will forward its recommendation to the Office of Residence Life Services.

A student may request a housing accommodation at any time during the academic year, but students are given priority consideration when the Office of Residence Life receives the recommendation from DSS by the following dates:

- Incoming freshmen will need to have their recommendation to Residence Life by June 1.
- Returning upperclassmen need to have their recommendation to Residence Life by November 1 for the following year Room Selection process.

Students must renew their requests for housing accommodations each academic year. Requests received after the above dates for an assigning process will be accommodated base upon availability. Depending on the nature of the accommodation request, the availability of a housing accommodation may be quite limited. A student does have the right to decline an offered assignment, however Residential Life may not be able to offer another accommodation.

Students who require a specific room or specific type of room as a housing accommodation (e.g. single room, room with kitchen or bathroom), shall be charged no more than the room rates available to other students. The room rates will be based upon the type of room available to other students without a housing accommodation at the time. The costs associated with the various room styles can be found at:

<http://www.clarion.edu/student-life/living-at-clarion/applying-for-housing/2017-2018%20HOUSING%20RATES.pdf>.

Notice:

Clarion University will make reasonable modifications to its housing policies, procedures, and practices when the modifications are necessary to avoid discrimination, unless the modifications will fundamentally alter the nature of the housing services provided by the University.

Contact Information:

Coordinator: [Christina Hearst](#)

Hours: Monday-Friday

8 a.m. - 3 p.m.

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