

LTC Newsletter

SUMMER 2013



SUMMER LTC Open Lab Hours 103 Still Hall

Drop in during the times below for one-to-one assistance with D2L, course development and instructional technologies; no appointment necessary!

Jun. ~ 11 a.m. -12 p.m.

Jul. ~ 11 a.m.-12 p.m.

Aug. ~ 11 a.m.-12 p.m.



END OF SEMESTER CHECKLIST

Once your courses end, it is advisable to save any applicable student data, as well as grades, should questions ever arise.

- **Export Grades** > Assessments > Grades > Enter Grades > Export

- **Download Discussions** data > Communication > Discussions > Statistics > Export to CSV

- **Download Dropboxes** > Assessments > Dropbox > Folder List > Folder Submissions > Download

Attention All University Faculty!



Please be reminded that the migration to Blackboard Collaborate will occur at the end of this term! Collaborate is available for use now and will be the virtual classroom / web conferencing tool beginning with Summer I (May 20). The Collaborate product replaces Wimba Classroom which will become inaccessible at the end of the spring term 2013.

The Blackboard Collaborate product has improved functionality, is extremely user-friendly, and has many uses in addition to being an online classroom tool. Face-to-face instructors may want to record a mini-lecture on a difficult concept creating consistency in delivery and enabling repetition for students. Additionally, Blackboard Collaborate is ideal for small group work, committee and department meetings, as well as virtual office hours for faculty or staff. Please see [Resources for Moderators](#) for more information and [D2L - Creating an Online Room](#) for instructions on setting up the room.

Attention SUMMER Faculty: If you plan to use Collaborate for live sessions and need dial-in access, it is important that you complete a request online at www.clarion.edu/408546 so that telephone conferencing can be setup for your course. **You will need to first create the online room before submitting the form.** Please submit your request at least one week prior to your first live session.

Faculty currently using the Wimba Classroom product are reminded to download any archives they wish to retain. Please see [documentation](#) for download instructions. **The archives will no longer be available after May 19.**

TurningPoint Smart Classroom Software: Summer Upgrade

During the summer months, our university Student Response System (clickers) standard will be upgraded to the latest TurningPoint software in the Smart Classrooms. The new product integrates both the poll anywhere and PowerPoint products into one product so now you can poll over any application or create polls in PowerPoint from one convenient application. TurningPoint is now also available for Mac users.

The Learning Technology Center will offer workshops and training prior to and during the early part of the fall 2013 semester. Documentation and faculty resources are currently being updated. Watch for additional announcements over the summer.

• **Export Quiz Attempts**

Assessments > Quizzes > Grade > Export to CSV

• **Release Final Grades** > See instructions (right); refer to www.clarion.edu/231151 for complete details.

• **Archive your Course** > Edit Course > Import/Export/Copy components > Export

• **Make Courses Inactive** > Edit Course > Course Offering Information

ABOUT

The LTC newsletter is devoted to the support of instructional technology in teaching and learning at Clarion University. The LTC provides instructional design ideas and teaching strategies to assist faculty in course development. LTC welcomes news from faculty regarding classroom success stories related to technology integration and teaching. Please send your articles or ideas to shoman@clarion.edu.

STAFF

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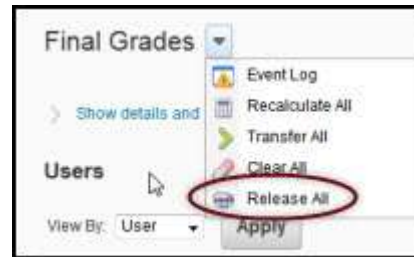
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Releasing Final Grades

By default, students are able to see individual grade items when they go to the Grades area, *but not* the Final Grade column. In order for students to see their cumulative semester score in a course, instructors must "release" the Final Calculated Grade column in D2L. This can be done for the whole class at one time ("Release All" image below), or for individual students.



To release the Final Calculated Grade, choose Grades from the Assessments dropdown menu. In the default "Manage Grades" view, select the "actions" arrow next to the "Final Calculated Grade" item, then choose "Enter Grades".

Instructors may opt to "Release All" which will release grades for all *students displayed on the page*, "select all rows" by placing a check in the box above the list of students, or "release per student" by just placing a check next to the student name. Choose Release/Unrelease, to place a check in the "Release Final Grade Calculation" column.



Please note that releasing the Final Calculated Grade in D2L does not synchronize with MyClarion. Instructors must still enter and approve final grades in MyClarion.

Upcoming Workshop

The Flipped Classroom Workshop

**Thu., May 16 | 2-3:30 p.m. [@Venango]
118 Frame Hall**

This workshop will introduce participants to the concept of the "flipped" classroom as an instructional strategy. The flipped classroom model suggests instructional material is assigned to students outside of regular classtime so that classtime can be used to apply, problem-solve, experience, and explore concepts to promote mastery and deeper learning.

Attend this session to explore how "flipping" your classroom may benefit your students and to learn techniques that will encourage your students to review the assigned content before coming to class.

Please note that this workshop is being held at the Venango College

CONTACT

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campus. To register, please call the **LTC@x1848** or email ltcsupport@clarion.edu.

Have an enjoyable summer!