

LTC Newsletter

August / 2012

AUG / SEP LTC Open Lab Hours 103 Still Hall

Come in for one-to-one assistance with D2L or other instructional technologies; or, call x1848 to make an appointment for instructional design help

Aug. 24, 9-11 am / 12:30 – 2 pm
Aug. 27, 12-1 pm
Aug. 28, 9:30-11 am / 12:30-2 pm
Aug. 29, 12:00-1:30 pm
Aug. 30, 10-11 am / 1:30-2:30 pm
Aug. 31, 9:30-10:30 am



REMINDERS

• **Dont' forget to make your courses active/available to your students!** At the same time, students will appreciate if previous courses are made "inactive" so as not to make their course list unnecessarily long. Your courses remain visible to students until you make them "inactive". For instructions, please visit the [Faculty Orientation Site](#).

• You can [remove tools](#) from the course navigation bar if you don't use all of the tools!

[About](#)

New D2L 24 x 7 Helpdesk Launched

As of August 1, all PASSHE universities were migrated to a new Help Desk service offered by Desire2Learn, the developer of the D2L learning management system. The new service will improve the quality of support and better serve instructional support needs. A new toll-free number has also been published on the D2L login page as well as users' D2L home pages. When contacting this number for D2L support, callers will reach a voice menu directing them to one of two options. For login, password, or course access issues, callers will press "1" and be directed to the Computing Services Help Desk for resolution. For D2L functionality issues and after hours support, callers will press "2" to receive support directly from the D2L Help Desk. Third-party support from Perceptis is no longer in service.



New 24 x 7 support number | 1-855-203-5112

Fall Workshops Announced

- **Intro to D2L**
Fri., Sept. 7 | 12pm-2pm
- **D2L Grades Tool**
Weds., Sept. 12 | 12:30pm-1:30pm
- **Jumpstart Classroom Communication**
Thurs., Sept. 13 | 1pm-2pm
- **Assessment Tools and Feedback**
Weds., Sept. 19 | 1pm-2pm
- **Quizzes in D2L**
Tues., Sept. 25 | 3pm-4pm
- **Help Your Students Stay on Track**
Tues., Oct. 2 | 1pm-2pm
- **Clickers in the Classroom**
Tues., Oct. 9 | 12pm-1:30pm

[View workshop descriptions and register](#)

D2L Users Group

Strategies to Minimize Cheating in Online (and Face-to-Face/F2F) Classes

The LTC newsletter is devoted to the support of instructional technology in teaching and learning at Clarion University. The LTC provides instructional design ideas and teaching strategies to assist faculty in course development. LTC welcomes news from faculty regarding classroom success stories related to technology integration and teaching. Please send your articles or ideas to shoman@clarion.edu.

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Friday, September 14th | 2:00pm-3:15pm

The Learning Technology Center will hold a collaborative session with Partners in Teaching, Learning and Assessment on September 14th. A common concern voiced by faculty is "How do I know that my students are doing the work?" This session will focus on strategies to minimize cheating in online and F2F classes. If you have techniques that you are currently using, please consider presenting or sharing your ideas. To be a presenter or for more information, please call Darla at x1848 (or dausel@clarion.edu).

SMART Classroom Training and Resources

SMART Classroom technology is located throughout many of the university classrooms. Instructors who have not used a SMART classroom are encouraged to attend training prior to the semester start. You may also visit our [SMART classroom Web site](#) for specific room information and Quick-Start guides. Training includes:

- Basic start-up/login/shutdown information
- Using SMART software – if available (SMART Notebook, SMART Tools, Image Capture)
- Using peripherals – if available (document camera, DVD/VCR, wireless keyboard/mouse, Sympodium)
- Connecting a laptop computer

Fall 2012 training still available | Friday, August 24th | 10am-12pm

To request training, call the LTC (x1848) or email ltcsupport@clarion.edu.

Wimba Update

As announced earlier this year, our PASSHE Wimba contract is soon coming to an end. Final evaluations have been completed and we are now waiting for PASSHE to finalize the contract for Bb Collaborate. Wimba will still be available for use throughout the Fall 2012 semester. The LTC is available to help faculty download their archived sessions, or you may review the [download instructions](#) on our Web site.

Thinking About Recording A Lecture?

Recorded lectures are becoming a popular instructional strategy for both face-to-face and online courses. According to a review of studies by the Schreyer Institute for Teaching Excellence at Penn State, data reflects a positive relationship between recorded lectures and improved student performance. Common reasons that students desire recorded lectures include convenience, review for exams, concept understanding, note taking and review of material if class was missed.

If you want to give recorded learning materials a try, some things to keep in mind:

- Start with an outline of the topics you want to cover; consider scripting the entire thing for ease in recording.
- If possible, chunk your lecture into 10-15 minute segments. That way, students can easily find and repeat just the material they need as often as they need. Shorter lectures also better meet the needs of strictly online students who tend to consume course material in small



blocks of time.

- Shorter recordings translate to smaller file sizes, making it easier for students to access in D2L and faster for you to upload.

Please call or stop in the Learning Technology Center (LTC) to discuss current options for recording lectures and for instructional design assistance in preparing the content.

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