

CLARION UNIVERSITY OF PENNSYLVANIA

840 Wood Street, Clarion, PA 16214

Phone: 814-393-2340

Fax: 814-393-2341

INTERNATIONAL STUDENT TRANSFER-OUT FORM

As an F-1 or J-1 student visa holder, your immigration record in SEVIS is under Clarion University's jurisdiction as long as you are enrolled and in-status. Upon graduation or completion of OPT, you have 5 months in which to transfer to another U.S. educational institution and begin a new program. Since your SEVIS record can only be transferred once, you should decide which school you will be attending before asking our office to transfer your record. Completion of this form is **required** by all international students who have been attending Clarion University and wish to transfer to another U.S. educational institution. The Office of International Programs cannot release your immigration record in SEVIS to your new school to enable them to issue an I-20 form until after your release date (that is, the day you will finish attending Clarion University), and until we receive this form and a copy of your acceptance letter from the new school. **Please return the completed form and letter to the Office of International Programs.**

Student Responsibilities:

- *Make sure your student account at Clarion University is paid in full.
- *Apply and receive acceptance letter from new school.
- *Submit international student transfer form from new school to OIP for completion.

Student's Full Name (please print)

Student ID Number

Present Address

E-mail address & phone number

Last Day of Enrollment at Clarion University

Signature

Date