



**APPLICATION FOR PROMOTION**

Date \_\_\_\_\_

From \_\_\_\_\_ Rank for which applying \_\_\_\_\_

To \_\_\_\_\_, Department Promotion Committee

**Candidate**

A. Statistical Information

- 1. Present Rank \_\_\_\_\_
- 2. Years in present rank \_\_\_\_\_
- 3. Highest earned degree \_\_\_\_\_
- 4. Graduate credits beyond highest degree \_\_\_\_\_
- 5. Total Graduate credit hours \_\_\_\_\_
- 6. Graduate credit hours in field related to service to the University \_\_\_\_\_
- 7. Total years of full time experience in education \_\_\_\_\_
- 8. Total years of full time teaching at Clarion University \_\_\_\_\_

B. Attach documents

- 1. Candidate's own statement
- 2. Transcripts
- 3. Substantiating evidence of the extent to which each criterion has been met. Each exhibit must have an exhibit letter and number; e.g., A.1., A.2., A.3. corresponding to the Criteria for Promotion included on pages 4, 5 and 6 of the Promotion Policies and Procedures at Clarion University (September 13, 2005).

**C. The candidate must send a copy of this form to the appropriate Dean/Vice President and Provost by November 1<sup>st</sup>.**

D. Personnel Folders

- \_\_\_\_\_ has
- 1. The Departmental Promotion Committee does not have my permission to review my personnel folder.
- \_\_\_\_\_ has
- 2. The College-Wide Promotion Committee does not have my permission to review my personnel folder.

**Cross out one.**

\_\_\_\_\_  
**Candidate's Signature**

E. If mixed workload, indicate: \_\_\_\_\_ %teaching; \_\_\_\_\_ %nonteaching(must=100%)

\_\_\_\_\_  
**Department Chair's Signature**