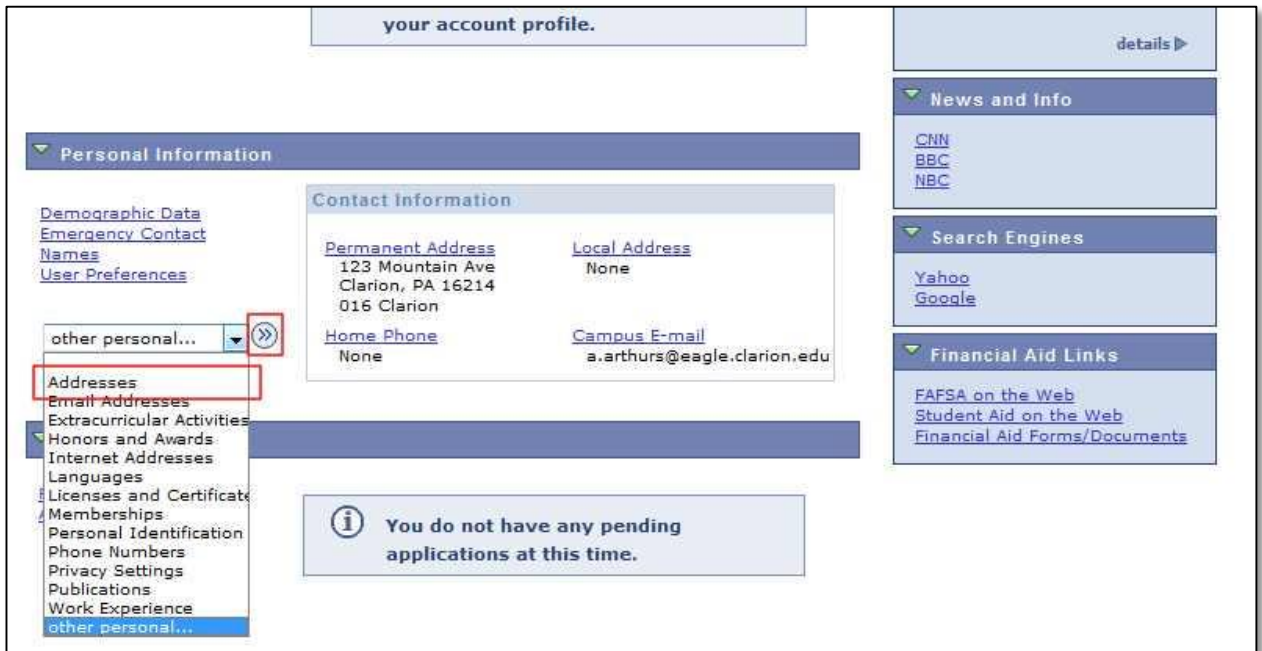# MyClarion Student Center Quick Reference -- Change or Add my Address

1. Go to www.clarion.edu/myclarion and select "Login".

2. Next, click the **Student Center** link.

3. To access the Addresses page, scroll to the "Personal Information" section, choose "Addresses" from the "Other Personal…" drop-down menu, then click the **Go** icon (⟩⟩).

4. Click the **Add a New Address** button to add a new address or the **Edit** button next to the address you wish to change.

5. Enter or update the address information and click **OK**.

6. Select the address type or types for this address. If this is an address that will take effect in the future, enter that date. If the change is effective immediately, leave the default date of today.

7. Click **Save**.

Aspen Arthurs

Addresses

Add a new address

Verify your address information below and select the address type(s) associated with it on the right.

An asterisk (*) to the right of a type indicates that another address is already associated with this type. If you choose this type, you will automatically override the previous address. Any type that is grayed out is for display only or is otherwise unavailable for association with an address.

Add a new address		Address Types
123 Lyndon Lane Clarion, PA 16214 016 Clarion	Edit Address	☐ Permanent * ☐ Local

Date new address will take effect   03/16/2011 📅   (example: 12/31/2000)

[SAVE]

Return to Current Addresses

** When you are finished in Student Center, always remember to select "Sign Out" from the top right corner of any page.