



INSIDE

The Clarion University Libraries

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Inside The Clarion University Libraries

Read back issues of the Libraries' newsletter

The Clarion University Libraries newsletter is published weekly when classes are in session. Through *INSIDE*, we share information about our services and resources with the campus community. *INSIDE* is best viewed with Microsoft Outlook. However, you can read a PDF version of *INSIDE* online through the [Libraries' homepage](#).

Research Project? We Can Help!



With only about a month of classes remaining, you may be feeling the pressure. **Now is the time to get moving** with your research projects and term papers.

The Libraries can help in a variety of ways:

- We offer access to millions of authoritative articles, books, datasets, and other resources that may be just what your professors would like to see.
- If you are intimidated or don't know where to begin, our friendly reference librarians are available to help you get started.
- Stop by the libraries, visit our [Website](#), or call:
 - Carlson Library Reference Librarians: 393-2490
 - Suhr Library Reference Librarians: 676-6591
- Online [Tutorials](#) teach you to find journal articles, conduct library research, and use techniques to get the most out of library services and resources. Browse available tutorials using the "[Library Help](#)" page on the Libraries' home page.

Need Help But The Library Is Closed?



If you need help when the library is closed, we've got it covered. Clarion University Libraries have made arrangements for librarians at a

Library Home

Your link to all of the Libraries' resources

PILOT

Search the Libraries' online catalog

Databases A-Z

Search the Libraries' extensive collection of electronic journals and e-books

Contact Us

Dr. Terry Latour

Dean of Libraries

consortium of other universities to do what they can to help you. They don't know your courses, assignments, or professors...but they will do all that they can to help you find the resources you need.

On the [Clarion University Libraries](#) homepage, click the "Chat Live With a Librarian" button located under Library Services.

If a Clarion Reference Librarian is unavailable and you need answers *now*, click the link to talk with a librarian from another school. The link will take you to the "Ask Here PA" Website where you should follow the instructions and link to a college librarian elsewhere...even at night and on weekends!

The State Library of Pennsylvania provides the service with Pennsylvania tax dollar funding.

Faculty Author Seminar Today: "Nanostructure Fabrication"



If you are reading this in time, don't forget to join us at 12:30 to hear, Dr. Chunfei Li, Assistant Professor of Physics, present the program, "Nanostructure Fabrication," which reports the results of research conducted by Dr. Li and his students. The research is being funded by a \$62,000 National Science Foundation grant Dr. Li received last year.

The seminar will be held at 12:30 pm on Level A of the Carlson Library and will last for approximately one hour. A light lunch will be served.

The Faculty Author Seminar Series is funded by a grant from the Office of the Provost, Clarion University of Pennsylvania.

Library Tip: Libraries Closed This Weekend



Both Carlson and Suhr Libraries will be closed this weekend, Saturday, April 7 and Sunday, April 8.

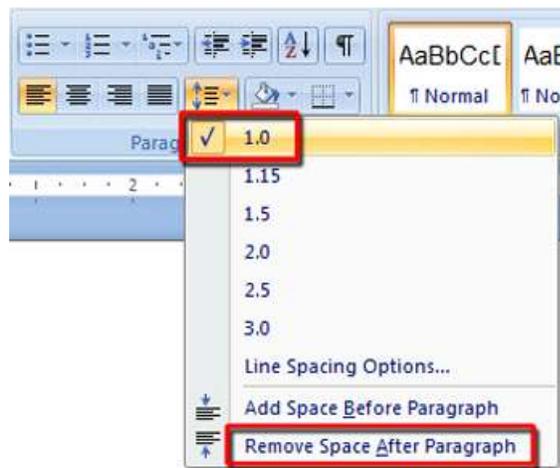
Computer Tip: Change The Line Spacing In

Word

The width of the space between each line is controlled by Line spacing, and is easily adjusted document by document, by document, etc. Resetting the default, so that all new documents open with the preferred spacing, is slightly more involved, but not difficult. We'll take a look at both methods here. *(Note: The instructions and screen shots are for Word 2007. Word 2010 users will see similar – but not the same – choices.)*

If you've just opened a document, under the **Home** tab of the ribbon at the top of the page, in the **Paragraph** section, you can find a button that controls line and paragraph spacing (hover your cursor over the buttons and a balloon will pop up telling you what each one does).

Click on the **Line spacing** button, check **1.0**, and click **Remove space after paragraph**.

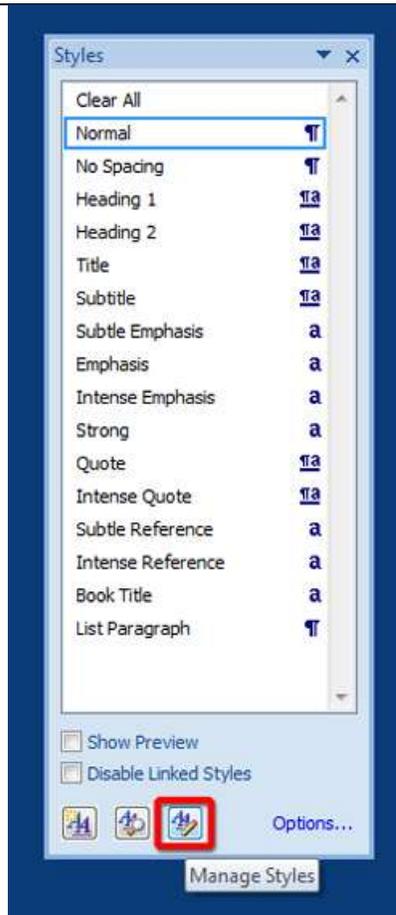


That will remove all the added spaces. If you've already started your document, you'll have to select all the text (**Ctrl+A**) or just select the text you'd like to adjust.

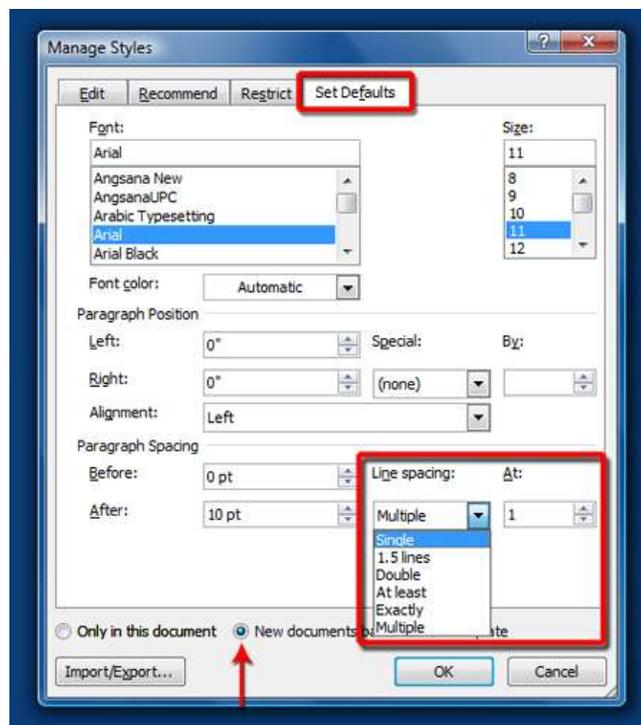
You can also change the default settings, so that all future documents open with these settings. Still under the **Home** tab, click the arrow in the lower right corner of the **Styles** section. This will open the Styles dialog box.



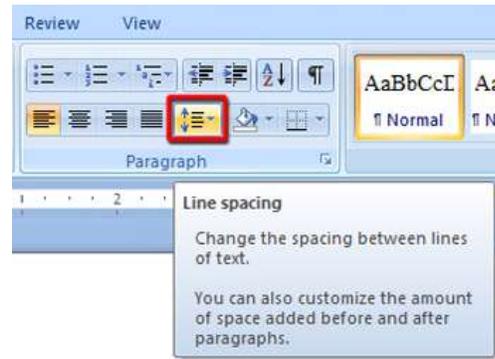
Click the **Manage Styles** button at the bottom (way at the bottom).



In the **Manage Styles** dialog box, under the **Set Defaults** tab, font style and size can be changed, along with paragraphs, and line spacing. I chose to change the font to Arial at 11 points. The spacing was adjusted to single spacing in the drop down list, with spacing set at 1.



To save this for future documents, click the radio button beside **New documents based on this template** and click **OK**.



Cranial Candy: CIA Museum



I saw this on a news site and had to go check it out to see if it was for real. To my surprise it was! The CIA really made a Flickr stream that shows spy gadgets, clothes, and tools.

I would recommend when you get to the site that you select the option **Detail** under the title **CIA Museum**, this will switch it off of Thumbnail and give you the captions of the images as you browse the image gallery.

The captions explain what the item was used for and will more than likely lure you in to take a closer look at many of the objects. If you take the detailed view there will be four pages of amazing images to look at. Don't miss out on seeing Robot Charlie - a robotic fish, the dead drop spike, or many other amazing objects!



This is one you've got to see for yourself, so what are you waiting for? Go check out the [CIA Museum](#)!

Something To Think About:



*Some people are
always grumbling
because roses have thorns.*

*I am thankful
that thorns have roses.*

~Allophones Karr