



INSIDE

The Clarion University Libraries

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Library Home

The Clarion University Libraries newsletter is published weekly when classes are in session. Through *INSIDE*, we share information about our services and resources with the campus community. *INSIDE* is best viewed with Microsoft Outlook. However, you can read a PDF version of *INSIDE* online through the [Libraries' homepage](#).

Films & Clips On Demand



Are you a *visual* learner? Do you respond better to information delivered through film? If so, check out our streaming video service!

Films on Demand provides access to thousands of educational videos, film clips, and multimedia that may be helpful in meeting academic, vocational, and life-skills needs. Some faculty members have identified films or clips that are relevant to the courses they teach. They may already be included in your course syllabus.

The **Films on Demand** website includes a search engine that offers access to films by title or subject. An advanced search feature enables searches by producer and date. The Website also offers access to films by broad subject categories, with additional subject subdivisions within each category. Other options include access to either an entire film or to specific subject segments. New content is added periodically, while some older content is removed. Check it out to see what's changed.

An entry for **Films on Demand** is available on the Database A-Z list at the Library Website.

Library Tip: Linking To Library Resources



Would you find it helpful to link directly to articles or e-books available through library databases? If so, we have a new guide for you.

Linking to Clarion University Libraries Resources is a new LibGuide that will help you insert links to information resources in papers, bibliographies, or a syllabus.

Persistent links, also called durable links, or permanent links, are Internet addresses or URLs (Uniform Resource Locators) that remain consistent and do not change over time. They connect directly to a

Your link to all of the Libraries' resources

PILOT

Search the Libraries' online catalog

Databases A-Z

Search the Libraries' extensive collection of electronic journals and e-books

Contact Us

Dr. Terry Latour
Dean of Libraries

specific full-text article in a library database or electronic journal subscription.

These links can be very useful in course and syllabus design. Persistent links can be placed within D2L, syllabi, and readings lists. They allow you to access articles by linking to the electronic subscriptions of the Clarion University Libraries. Linking to these articles also provides the University Libraries with more consistent usage statistics for our databases.

A link to all of the LibGuides is available on the [Libraries Homepage](#), under the "Library Help" column. If you have questions or would like assistance, please contact us.

Library Tip: Closing Routine



Those of you who are late evening library users or late afternoon users on Fridays and Saturdays may already know that Carlson Library has a special closing routine.

To allow our small staff to clear an enormous building, Levels A, 2, and 3 are closed 15 minutes before the building closing time. Staff circulates through the building a half hour before closing to notify users about the approaching closing time so that they are not caught unaware, especially when working on a computer.

Level 1, the entrance floor, remains open until the posted closing time. We ask for your cooperation in helping to clear the library in a reasonable manner – Thank you.

Computer Tip: "Snip" It!



The Snipping Tool is a program that is part of Windows Vista, Windows 7, and Windows 8. Snipping Tool allows you to take selections of your windows or desktop and save them as snips, or screen shots, on your computer. Older versions of Windows enabled you to take screen shots by pressing the PrintScreen button to take a picture of your entire screen or Alt-Printscreen to take a screen shot of just the active window. This screen shot would be placed into your clipboard so that you could then paste it into another image program for editing.

What makes the Snipping Tool so attractive is that:

1. It is free.
2. It is powerful.
3. It allows you to take screen shots of *only specific sections* of

your screen rather than the *entire* window or screen.

Here's how it works:

Starting the Snipping Tool

*Vista Users Please note: Unless you have the "**Tablet PC Optional Components feature**" enabled in Windows Vista, the Snipping Tool will not be available on your computer.*

When you start the Snipping Tool, it automatically goes into capture mode using the last selection type that was selected. What this means is that while Snipping Tool is in capture mode, you will not be able to use Windows normally until you complete the "Snip" or "x" the Snipping Tool dialog box.

To start the Snipping Tool please follow these steps:

1. Click on the **Start** button to open your Start Menu. The Start button looks like this: 
2. The Snipping Tool is probably on the Start menu. If not then...
 1. Then click on the **All Programs** menu option.
 2. Then click on the **Accessories** group
 3. Finally click on the **Snipping Tool** icon which looks like this:  Snipping Tool

The snipping tool should now be started and you will see a screen similar to the one below.



Snipping Tool Main Screen

The Snipping Tool Options

My suggestion is to enable (checkmark) all the application options other than **Hide Instruction Text** and the **Show selection ink after snips are captured** (checkmarks removed on these two).

Types of snips that can be taken

Click the down arrow next to "New" to choose one of four types of Snips.

- **Free-form Snip:** This method allows you to draw a shape around your selection using a mouse or a stylus. Once the selection shape is drawn and you close the shape so there are no open sides, the snip will be created and shown to you. Here's an example of a free-form snip.



- **Rectangular Snip:** This method simply allows you to create a rectangular selection around a portion of your screen and anything in that rectangle will be used to create the snip.
- **Window Snip:** When you use this method, the Snipping Tool will capture the contents of the *entire window* that you select. An example of a window snip is below.
- **Full-screen Snip:** This method will capture the *entire screen* on your computer.
- Now that we know all there is to know about the Snipping Tool, let's learn how to use it.



Taking and savings snips with the Snipping Tool

The first step is to open the picture (or page) that we want to snip, and then start the Snipping Tool as explained previously.

You can choose one of the four types of snips (or the tool will use the last used setting). I always seem to use the rectangle.

Click on the picture and drag a rectangular selection around the area you want to snip.

When you release the left mouse button, the rectangular region will now be sent to the snipping tool. When a snip is created, the Snipping Tool will show the snip in a small window where you can save it as an image, write some text on it using your mouse or stylus, highlight areas of the snip.



Now that the snip is created, you can:

- Send it in an email as an embedded image or an attachment by clicking on the mail icon (✉) or by clicking on the **File** menu and then selecting **Send To**.
- Save the snip as a file on your computer by clicking on the **File** menu and then selecting **Save As**. The options you have when saving the snip are as a JPG, GIF, PNG, or Single File HTML (MHT). For pictures, I suggest you always use save your snip as a JPG or PNG.

There! You've made your first snip... Now start sending your snips to your friends and family!

Cranial Candy: The Future Now



Popular Science has been a leading source of science and technology news since its inception way back in 1872. PopSci.com

first came online in 1999, and in 2008 they launched the biggest redesign yet: a new site chock-full of exciting daily content.

The new PopSci.com is highly customizable, so finding the content you're interested in is a breeze. The whole site is organized by keywords, so for instance, if you click the "robot" tag, you'll see only articles about robots. You can also search in the traditional way, or use the channel buttons to instantly sort content by category. The latest stories about the topics that interest you most can be sent right to your newsreader with the custom RSS feeds.

With up-to-the-minute tech news, insightful commentary on the new innovations, and even scientific takes on the hottest Hollywood stories, PopSci.com aims to be your first stop for what's new and what's next.

If you can't get enough of the gadgets, cars, science, technology and DIY from PopSci, download the iPhone or Android App for mobile reading. You can also follow PopSci on Twitter or Connect with them on Facebook!

Something To Think About:



*The world is like a mirror;
frown at it,
and it frowns at you.
Smile and it smiles, too.*

- Herbert Samuels