



INSIDE

THE CLARION UNIVERSITY LIBRARIES

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The Clarion University Libraries newsletter is published weekly when classes are in session. Through **INSIDE**, we share information about our services and resources with the campus community. **INSIDE** is best viewed with Microsoft Outlook. However, you can read a PDF version of **INSIDE** online through the [Libraries' homepage](#).

Thanksgiving Break Hours



Life can be ... *confusing*.

Friday classes meet on Tuesday.

There are no classes taught on Wednesday.

Carlson and Suhr Libraries operate on special hours this week:

Carlson Library

Tuesday, November 25
Wednesday, November 26
Thursday – Saturday, Nov. 27-29
Sunday, November 30

7:45 a.m. – 5:00 p.m.
7:45 a.m. – 4:00 p.m.
Closed
1:00 p.m. – midnight.

Suhr Library

Tuesday, November 25
Wednesday, November 26
Thursday – Sunday, Nov. 28-30

8:00 a.m. – 4:00 p.m.
8:00 a.m. – 4:00 p.m.
Closed

Don't forget that many of our information resources are available at the [Libraries](#) website! Various tutorials and resource lists are accessible there too.

CU Libraries' Links:

Inside The Clarion University Libraries
Read back issues of the Libraries' newsletter

Library Home

Your link to all of the Libraries' resources

PILOT

Search the Libraries' online catalog

Databases A-Z

Search the Libraries' extensive collection of electronic journals and e-books

Contact Us

*Dr. Terry Latour
Dean of Libraries*

Oh No! The CU Libraries Are Closed?



If you need help when the library is closed, we've got it covered.

The Clarion University Libraries have made arrangements for librarians at a consortium of universities to do what they can to help you. They don't know your courses, assignments, or professors, but they will do all that they can to help you find the resources you need.

At the [Clarion University Libraries](#) Website click on the "Chat Live With a Librarian" link located in the green box near the center of the screen. If a Clarion Reference Librarian is unavailable and you need answers **now**, click the link to talk with a librarian from another school. The link will take you to the [Ask Here PA](#) Website where you should follow the instructions that link to a college librarian elsewhere... *even on nights and weekends*.

This service is provided by the State Library of Pennsylvania and is funded by Pennsylvania tax dollars.

What is *Dissertations & Theses (ProQuest)*?



[*Dissertations & Theses \(ProQuest\)*](#)

Dissertations & Theses (ProQuest) is a comprehensive collection of scholarly research dissertations and theses submitted by doctoral and master's degree students from around the world. They date from 1743 to the present day, offering full text for

graduate works added since 1997, along with selected full text for works written prior to 1997. More than a million titles are available in electronic full-text form.

Dissertations and Theses is available through the [Libraries Homepage](#). In the "Research Resources" block, click on the [Databases](#) link, then scroll down the alphabetical list or use the link to jump to the "D" section of databases.

If you have questions or need assistance, stop by the Libraries or call:

- Carlson Library ... 393-2490
- Suhr Library ... 676-6591
- Clarion Online distance education students (toll-free) ... 866-272-5612, (press #5 for Library).

Our Chat and other online services are available at the [Ask a Librarian! / LibAnswers!](#) link on our Website.

Library Tip: Research Guides & Tutorials



With crunch time approaching and late work hours a necessity, don't forget to take advantage of the dozens of research [guides](#), resource lists, and how-to-do-it [tutorials](#) available at the [Libraries](#) Website.

Check-out the links at the "[Help & Guides](#)" section of our Website. You'll find a wealth of helpful information that should make your research and writing easier.

The Minion's Master Moves: Beware Of Fake Flash Update Requests!



The S.W.A.T. Minions remind you...

Beware of fake update requests!

It's important to keep programs like Flash updated for security purposes, but getting updates from third parties can cause a lot of issues.

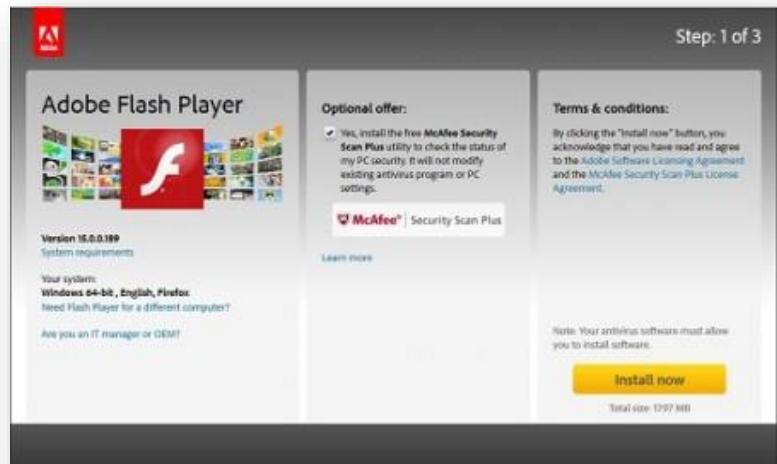
There are a couple of ways these updates can cause problems. One would be a straight-up fake update that downloads malware onto your PC.

Another would be an *actual update with malware attached*. There are updates that really do update your Flash, but add on toolbars, switch your search provider, or change your homepage. These aren't technically malware, since you did permit them to be installed, but they are often unwanted. It's a lot of work to set any of these situations right. The best cure is prevention.

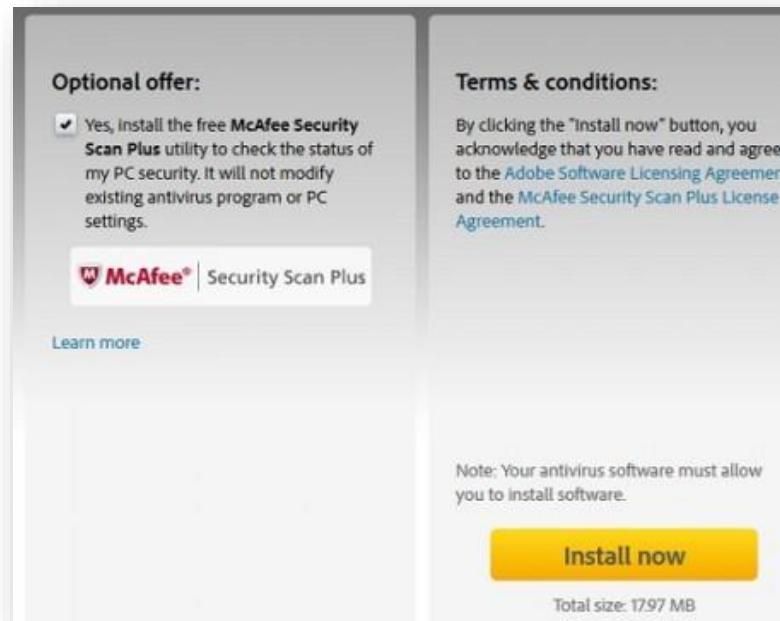
Be wary of update notices that pop up when you're online. A genuine Adobe notice is a window like this:



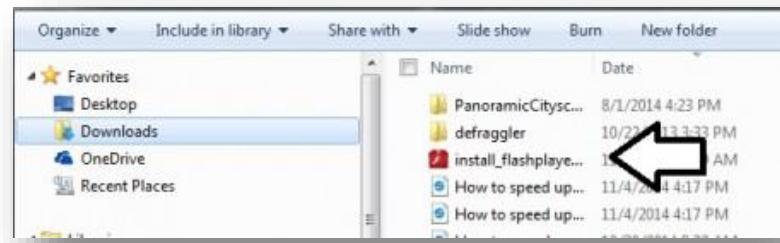
Clicking the DOWNLOAD button takes you directly to Adobe's update page. However, it is safest to just head over to Adobe's [Flash Player Support Center](#).



But even Adobe isn't innocent in including extra programs with downloads. Unless you want to download and install McAfee Security Scan Plus, make sure you uncheck the box for the *Optional offer*.



Once you choose Install, you'll see a window asking where you'd like the file saved. The file will likely go to your download folders.



Double-click on the Adobe Install file and a Window pops up asking for permission to run the installer.

Choose Run and another window will open asking for permission to install. Installation should only take a minute or so. You'll see a notice that installation is complete. Then click Finish.

Cranial Candy: Word Of The Week



Leitmotif or leitmotiv

PRONUNCIATION:

(LYT-mo-teef)

MEANING:

noun: A recurrent theme in a piece of music or literature, situation, etc.

ETYMOLOGY:

From German Leitmotiv (lead motif), from leit- (leading) + Motiv (motive). Ultimately from the Indo-European root leit- (to go forth, to die), which also gave us lead, load, lode, and livelihood. Earliest documented use: 1937.

USAGE:

"Smart women speaking makes many men angry. Looking back, I see that this has been a leitmotif of my life. This may not surprise you, but it surprises me, every time."

Elizabeth Farrelly; If Only the World Boasted More Uppity Women; *The Sydney Morning Herald* (Australia); Feb 13, 2014.

Computer Tip: Insert The Current Date (Excel)

Rather than typing out the current date when it's time to enter it, just use two keys on the keyboard and the current date (on your computer) will be inserted into the selected cell or group of cells.

1. Select the cell that is going to receive the date.
2. Hold down the **Ctrl** key while pressing the **semicolon (;)** key.
3. The date will come from the system date on the computer being used.

	A	B	
1			
2		1/15/2014	
3			

Although we do not “repair” computers, the **S.W.A.T. Team**
(the **Students Who Assist [with] Technology**)
on Level A of Carlson Library
is always happy to help.
Having an issue? Let us take a *swat* at it!

Something To Think About:



*Every man is guilty
of all the good he didn't do.*
~Voltaire, philosopher
(1694-1778)