**Application for SAP Account Number**

<table>
<thead>
<tr>
<th>Date Prepared</th>
<th>Forward to: Accounting Office, Clarion University of PA Carrier Hall, Clarion, PA 16214</th>
</tr>
</thead>
<tbody>
<tr>
<td>Account Name (20 characters)</td>
<td></td>
</tr>
<tr>
<td>Purpose of Account</td>
<td></td>
</tr>
</tbody>
</table>

**Source of Funds**

- Regular E&G Operating Budget
- Separate PASSHE Funding
- Federal Grants
  - Federal Agency
  - CFDA# 
- State Grants
  - State Agency
- Other Grants/Contracts
  - Specify Source
- Gifts/Donations
  - Specify Donor
- Sales
  - Specify
- Fees/Service Charges
  - Specify
- Other
  - Specify

**Type of Account**

- Regular E&G Fiscal Year Account (July 1 – June 30)
- Project/Grant Account
  - Starting Date
  - Ending Date
- Plant Fund Account
- Other
  - Specify

**Responsible Person**

- Name
- Signature
- Campus Address
- Department
- Campus Email
- Campus Phone

**Approvals**

- Dean/Director
  - Print Name
  - Signature
- Vice President
  - Print Name
  - Signature
- Accounting
  - Signature
  - Date

**For Accounting Office Use Only:**

- SAP Cost Center/WBS Number
- CCAR Code
- SAP Fund Center Number
- SAP Fund Number
- Hierarchy
- Release Code