FACILITIES PLANNING COMMITTEE

MINUTES

December 16, 2010

Members Present: Yasser Ayad; Jon Beal; Paul Bylaska; Bruce Exley; Deb Fleeger; Jim Stockman

Others Present: Diana Brush; John Massa; Ray Puller; Rein Pold; Steve Selker; Chad Thomas; Kim Verdone

I. Approval of Minutes – November 18, 2010

A motion was made by Bruce Exley and seconded by Yasser Ayad to approve the minutes of November 18, 2010 as presented. The motion passed.

II. Additional Agenda Items

1. No additional items were added to the agenda.

III. Old Business

1. Grunenwald Center

Jim Stockman reported that the problems with the drain in the ladies restroom had been resolved. The locksmith determined that the hinges on the planetarium doors were found to only be anchored into the plaster walls. This will need to be addressed.

Members discussed accessing the air handler through the Metasys system. Steve Selker said that once in place, the Metasys system would allow Johnson Controls to monitor and report. The target date for installation is sometime over the break. The occupancy in the building will not be a factor. Jim Stockman commented that the building is not meeting the required air flow.

Jim Stockman is currently trying to get a price on lighting for the back walkway. Paul Bylaska reported that there is some National Fuel funding left from the grant that will be used for the micro turbine kiosk. The university has received another invoice from the Department of General Services for the building.

2. Becht

Jim Stockman said that the asbestos removal design should be received by December 23rd. A meeting will be scheduled in January 2011 to finalize space configurations before meeting with the designers. Deb Fleeger asked if the building would have security cameras due to the fact that it will house significant offices where student
issues could occur. Paul Bylaska said there will be an open reception area where traffic can then be directed to individual offices and cameras will be put in areas that are open to public view. Access cards will be used for outside doors and secure locations and will enable a tracking devise as to who is coming and going in the building. PASSHE is encouraging all universities to go to the idea of a “One Stop Shop.” The Health Center and Counseling will not tie into the open area due to confidentiality.

Diana Brush distributed information to the committee members on the Council for the Advancement of Standards in Higher Education (CAS) in the area of Career Services. She was concerned that the November draft made available to her would not support a Career Services Center. She will address issues in writing to Chad Thomas so that he can present it to the Becht Hall Committee.

3. Tippin

Paul Bylaska reported that Jim Stockman will be the primary contact working with the design firm, Kimball. The recent design received lacked information that had been given to the university contact at Kimball prior to his resignation. A meeting is scheduled for January 5th and 6th with Kimball. It is determined that the university will need more than $26M to fund the project so it will be asking for additional funding up to $40M. A capital submission for additional funding will need to be presented to the Trustees at the February meeting.

Members discussed the difference between building a new athletic facility and renovating the current one. Paul Bylaska explained that the original Science Technology building was to be a renovation, but it was later determined that it would be more expensive to renovate than build new. Rein Pold stated that there is no adequate facility to hold scheduled events in the absence of Tippin. Paul Bylaska said that if there was a renovation, it would have to be done in phases to allow the use of some parts of the building.

Steve Selker advised that AV Technology will play a role and Computing Services should be pulled in at some point. Rein Pold noted that on the A/V side, they would need to consider the non-athletic events. Bruce Exley also added the classrooms space in the building would need to be equipped. Jim Stockman said they want some areas of the building to have a “wow” factor while other areas they would have to compromise on.

4. Venango

No report.

5. Boiler Plant

Jim Stockman said the economizer needs additional piping to see its true value.

6. Rhea Lumber

Jim Stockman spoke with the owners today. The borough has given their approval on the zoning. It will then go to the county and back to the borough. Glen Reid will be working on the proposed locations for the emergency phones.
7. Facilities Master Plan

Paul Bylaska said that funding has not been established for a new facilities master plan and it was discussed that this is not an item that is PASSHE funded.

8. Parking

Paul addressed four recommendations that came out of the parking committee.

a.) Ralston Temporary Parking – Temporary moveable signs will be used as a short term solution. The parking committee will look for a long term solution.

b.) Converting Lot 14 to Resident Student Parking – This was discussed at PEC/Deans this morning. It was determined that data needed to be supplied to support the request. The parking committee and Glen Reid will be working to do a lot inventory.

c.) Health Center Visitor & Physician Spaces – The committee felt the spaces should remain as is. Data will be collected to support this decision.

d.) Pay Stations at Givan & Ralston – If spaces are not being used they will look to convert the spaces.

Rein Pold asked if there was a GIS solution for parking. Yasser Ayad said that if the data was in a spreadsheet it could be inserted into GIS format. Paul Bylaska said that an inventory is normally taken on an hour by hour basis by physically counting each space.

Diana Brush questioned whether there was data collected prior to the pay stations being installed at Givan and Ralston. Paul Bylaska stated that it was part of the Master Plan that the campus be a pedestrian campus and all parking be moved to the edges of campus.

IV. New Business

1. Gemmell Flag Court

The university will look to replace the Gemmell flag court that was located where the dining hall was constructed. Funds were set aside as part of the dining hall project. They are considering a two sided sign located at the corner of Greenville Avenue and Wood Street that would be visible from both directions and would make a strong impression for the university. An ordinance from the borough will probably be required.

2. Emergency & Weather Procedures

Paul Bylaska said that there have been a number of e-mails recently sent out formalizing some of the structure of procedures. The university will not close unless it is truly an emergency. There have been some gaps that have been discovered in procedures, such as the emergency texts received on cell phones and faculty not allowing students to have their cell phones on in class. The alerts on office phones
were discussed and whether there should be a ring that would occur rather than going to voice mail. Steve Selker said that some of the phones are digital and some are analog so they would need to look into such a request. Rein Pold added that some universities have loud speaker alerts.

3. Steam and Electric Shutdown

Jim Stockman reported that the Steam shutdown is scheduled for the Sunday after graduation on May 8th. The Electric shutdown will be scheduled for May 14th. Dan Fleming will be sending out notices prior to the shutdown. Chad Thomas asked that the electric shutdown only be for some buildings from 7am until 5pm. Yasser Ayad said the Biology cold rooms would need to be considered.

Paul Bylaska told members that he had just received information on a water main break at Marwick Boyd. The water has been shut off. The maintenance staff will be working to correct the problem.

The meeting adjourned at 4:18 p.m. The next meeting of the Facilities Planning Committee will be held on January 27, 2011.