STATE SYSTEM OF HIGHER EDUCATION
COMMONWEALTH OF PENNSYLVANIA

SPECIAL INSTRUCTIONS TO BIDDERS

PROJECT INFORMATION

Project Title: Carlson Library Water Infiltration Repairs
Project No: CL-757
Location: Clarion University, Main Campus, 840 Wood Street, Clarion, Pennsylvania
Project Scope: Contract CL-757.1  project scope of work involved is removal of existing masonry, installation of new flashing and re-installation of existing masonry, plus other masonry repairs and sealant installation at the existing library building. The project schedule targets the materials and equipment in the Spring 2015. The project shall require a single-prime delivery method under the guidelines of the Pennsylvania State System of Higher Education (PASSHE).

Contract Time: Anticipated start date May 11, 2015
All Work must be completed by August 14, 2015

Prevailing Wages: Yes; see Standard Form of Contract

Liquidated Damages: The Contractor shall pay to the System, as liquidated damages and not as a penalty, the amount of $1000.00 for each and every calendar day beyond the completion date.

Contract Cost Range: CL757.1 Gen. Const. $48,000.00-$68,000

Directions: http://www.clarion.edu/about-clarion/campus-maps/index.html

BIDDING INFORMATION

Issuing Office: Clarion University Purchasing Office

Contracting Officer: Peter Fackler,
Vice President for Finance and Administration
840 Wood St.
Clarion, PA 16214

Design Professional: Desmone & Associates Architects
One Doughboy Square
3400 Butler Street
Pittsburgh, Pa. 15201-1313
Phone: 412-683-3230
Fax- 412-683-3563

Bid Due Date/Time: 2:00 pm on February 17, 2014

Location to Deliver Bids: McEntire Building on Wilson Avenue, Clarion Campus
Bid Opening Date/Time: 2:00 pm on February 17, 2014

Pre-bid Conference Date/Time: January 27, 2014 at 10am., McEntire Building, Wilson Avenue, Clarion, PA

Mandatory or not: No. All contractors are urged to attend.

Location: McEntire Building, Wilson Avenue, Clarion, PA

Site Visits: The only site visit conducted will be following the pre-bid conference. All contractors are urged to attend.

Point of Contact: Dave Fagan, Project Manager, Clarion University, (814) 393-2453

Pre-Bid Questions: Contract/bid questions send to: Ruth Wolfgang rwolfgong@clarion.edu Specifications questions, Technical questions and RFI's shall be sent to: Bradley Frankhouser bfrankhouser@desmone.com

Not later than: 3:00 pm on February 3, 2015

REAAs for Small Diverse Business (SDB) proactive solicitation:
CL757.1 General Construction 5% of Base Bid 1

Bid Security Required: 5% of bid price

Bid Security Allowed: Certified Check, Bank Cashier’s Check or BID Bond

Bid Period: Bids shall be valid for not less than 60 days

Items Required to be Submitted with the Bid:
Bid Form
Bid Bond (or other bid security)
Business Certification Form
--and if SDB requirements are included--
Small Diverse Business (SDB) Solicitation Form and supporting documents
Any licenses, certifications, etc. to be submitted with bid
Financial Statement
Contractor’s Qualification Statement (A305)

Performance, Payment, and Maintenance Bonds Required with the Contract: Performance and Payment Bonds in the amount of the contracts are required for work performed under the contracts awarded for this project.

Plans and Specs Cost: (Bid Package) $65 nonrefundable, by check payable to Clarion University and mailed to Clarion University of Pennsylvania, Rm. 127, McEntire Building, Clarion, PA 16214, attn: Ruth Wolfgang. Contact for Bid and Specification Information: Ruth Wolfgang, 814-393-2365, email: rwolfgong@clarion.edu

Bidders’ Services: Plans and specifications are available for review at McEntire Maintenance, Clarion University; CDC Publishing, 8035 McKnight Road, Pittsburgh, PA 15237; Pittsburgh Builder’s Exchange, 1813 North Franklin Street, Pittsburgh, PA 15233; Altoona Builders Exchange, 1927 Union Avenue, Altoona, PA 16601; and Mid-Atlantic BX, 2501 North Front Street, Harrisburg, PA17110.