

**MINUTES OF THE MEETING OF THE COUNCIL OF TRUSTEES  
CLARION UNIVERSITY OF PENNSYLVANIA  
THURSDAY, SEPTEMBER 20, 2018  
SUHR LIBRARY - VENANGO CAMPUS  
OIL CITY, PA 16301  
PUBLIC MEETING  
7:00 P.M.**

**I. RECORDING OF ATTENDANCE**

Chairwoman Dunbar called the meeting to order at 7:08 p.m. with the following Trustees present:

Mrs. Milissa Steiner Bauer, Vice Chairwoman  
Mrs. Sue Burns  
Ms. JD Dunbar, Chairwoman  
The Honorable R. Lee James  
Mr. James Kifer, Secretary  
The Honorable Donna Oberlander  
Mr. Randy Seitz  
Mr. Neil Weaver  
Mr. Tree Zuzzio

The following Trustees were absent:

Dr. Syed Ali-Zaidi  
Mr. Howard Shreckengost

The following members of the University administration attended the meeting:

Dr. Dale-Elizabeth Pehrsson, President  
Dr. Jeff Allen, Dean, Health and Human Services  
Mr. Len Cullo, Vice President, Finance and Administration  
Ms. Marilyn Dunlap, Senior Associate Vice President, Enrollment Management  
Dr. Pam Gent, Interim Provost and Academic Vice President  
Dr. Susanne Fenske, Vice President, Student Affairs  
Dr. Phillip Frese, Dean, College of Business and Information Sciences  
Mr. Jim Geiger, Vice President, University Advancement  
Dr. Steve Harris, Interim Dean, College of Arts, Education and Sciences

II. PUBLIC COMMENTS – None.

III. APPROVAL OF CONSENT AGENDA

1. Approval of the July 19, 2018, meeting minutes
2. Approval of the Annual Budget – FY2018-2019
3. Trustees' Finance Committee Purchasing Report

A motion was made by Mr. Seitz, seconded by Mr. Zuzzio, to approve the Consent Agenda. The motion carried unanimously.

Chairwoman Dunbar indicated that the Council's agenda would be re-ordered to allow for the students-in-the-spotlight.

Dr. Fenske introduced Jim McGee, Director of the Center for Wellness, and Stephan Brooks, Coordinator of Health Promotions, who spoke of their roles and focus on delivering health and wellness information to students across the campus. In turn, Peer Wellness Coaches, Tiffany Bunch and Nicole Shreve, also spoke to the trustees on their Clarion experiences. Their role as a student in the program is to help students manage their stress level, assess "pre-diabetes" standards, overall fitness, and achieve healthy life styles.

IV Report of Academic Affairs

Dr. Gent reported we recently opened a "Drop In Math Tutor Center" We have 51 students who have used the service this week, alone. We are working to offer an ASN in Somerset County. We hired 10 new tenure track faculty and we have a scholar visiting Clarion from China working in the Marketing Department.

She introduced Dr. Mark Lepore and Dr. Ellen Foster, who traveled with students over the summer to Morocco to help clinical mental health students from this culture.

V. Report of the President

Dr. Dale reported that it has been 100 days since she and Dr. Bob moved to Clarion and she has been out-and-about across the state. She recently attend the PSAC conference at Lock Haven University and BOG meeting in Harrisburg. She delivered the State of the University's Address to the employees on September 10. Her focus is on three initiatives – enrollment, fundraising, and community partnerships in the region, including Venango county.

She has meetings scheduled with different departments, their faculty and chairs, Alumni and Foundation Boards. We will soon be launching two searches –

Provost and Dean of Arts, Education, and Sciences. Recently, she launched the CUPresident Instagram account.

Dr. Greenstein, Chancellor, will be on Clarion campus on October 16 and she encouraged all to participate in the day's events. Dr. Terry Latour and Dr. Adam Roberts are Co-chairs for the "True North" initiative, our four-year plan for moving the university forward.

Merrilyn Dunlap, Senior Associate Director of Admissions, was present and provided a Fall 2018 enrollment overview.

VI. Report of Venango Campus

Ms. Sobina reported on the Venango campus happenings and their program enrollment numbers. She 's working to develop a partnership for the plastic apprenticeship. We received funding to put students through this program. We recently assisted on move-in day for our on campus residents.

VII. Report of Venango Student Senate

Kinsey Green, President for Venango Student Senate, provided the trustees with an update on the focus areas and goals for Senate including extended library hours, and parking on campus. They will be hosting Pizza with the President, a retreat for new and returning students, and a Resource Fair.

VIII. Report of Clarion Student Senate

Student Trustee Tree Zuzzio provided the Clarion Student Senate report in Brianna Shepherd's absence. He noted that the Senate participated in Welcome Week for freshman. 350 students recently participated in Wingo. We concluded Senate elections and happy to announce we have four freshman sitting on Student Senate. We will be attending our annual retreat in Camp Whitehall, Emlenton, PA. Finally, we are encouraging all students to get out and vote in the upcoming elections.

IX. Remarks of the Council Chair

Trustee Dunbar captioned her Chair Report, "The Eagle Has Landed." Ms. Dunbar welcomed Student Trustee Tree Zuzzio to his first official meeting. She reported that the trustees recently attending Convocation for new incoming students. She attended the football game at Highmark Stadium and she announced the upcoming Trustees' Hybrid Retreat will take place on October 18



& 19 in Clarion. She commended the Venango Chamber who reached out to her for the Leadership Program curriculum for a start-up in this area.

Ms. Bauer provided her PACT report. The Annual fall workshop will take place October 12 in Harrisburg. Both Trustee Bauer and Trustee Dunbar will sit on separate panels to speak about Post Redesign and Best Practices. Trustee Dunbar also was influential in securing the keynote speaker for the conference, and will provide his introduction.

X. Report of Student Affairs

Dr. Fenske highlighted some happenings in Student Affairs including the new cardio equipment installed in the Rec Center, the volleyball team posted its ninth win for the season, and 300 junior and senior students are currently living in our residence halls. We are keeping a close watch on mental health issues with our students as the semester progresses. We recently opened a walk-in counseling service for our students and we have resources off campus to assist them, as well.

XI. Report of University Advancement

Mr. Geiger reported, we have implemented our "Pehrsson-in-Person" road tours that will kick-off in Erie, Florida, and other areas around the country. Our alumni relations wants to be recognized as a chapter and are focusing on community service and assisting with recruitment of new students by providing 'send-offs' to these students in respective hometowns before them come to Clarion. Homecoming is September 29 – October 6 and he invited all to attend the football game. We will be launching our athletic mini-campaign at Homecoming. We are hosting the Distinguished Awards Banquet on October 5 where six guests would be recognized. We are in the process of refreshing our logo and updating our website. We recently received a donor gift of \$125,000 to help students in western Pa who are in financial need.

XII. Report of the Board of Governors'

Trustee and Board of Governor Weaver provided the BOG report. The next meeting will be October 6 at IUP. The subcommittees continue to work on system redesign and giving the power back to the universities and their Presidents. We will also be discussing tuition. Chancellor Greenstein has started in his role and has been exceeding our expectations. He is visiting all the

universities in his first 101 days and Trustee Weaver will be attending several of these visits along with him.

XIII. Report of Faculty Senate

Dr. Jim Lyle, Chair, Faculty Senate, reported that Senate has been working with Dr. Fenske to address the Seifert Cultural Series and we continue discussions on college affordability for our students and how faculty can assist in the cost affordability.

XIV. Report of Finance, Administration and Facilities

Mr. Len Cullo noted that he presented his annual FY2018-19 budget overview at the workshop prior tonight's meeting. He also provided the trustees with an update, along with photos, on the Tippin renovations.

XV. Committee Reports


The Trustees' Executive and Finance Committees met on September 14, 2018, and those minutes will be distributed to the trustees.

XVI. ADJOURNMENT AND NEXT MEETING

A motion was made by Ms. Bauer, seconded by Mr. Zuzzio, that the meeting be adjourned at 8:46 p.m. The motion carried unanimously.

The next meeting of the Council of Trustees would be Thursday, November 15, 2018, on the Clarion campus.

Respectfully submitted

  
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James L. Kifer, Secretary  
Council of Trustees