

Clarion University
Council of Trustees' Regular Meeting
Via Zoom
Thursday, February 17, 2022
7:00 p.m.

Agenda

Pledge of Allegiance

Call Meeting to Order and Roll Call of Board Members

Public Comments

Consent Agenda Chair, JD Dunbar

1. Approval of the November 18, 2021 Meeting Minutes – See Item 1
2. Approval of the January 3, 2022 Special Meeting Minutes – See Item 2
3. Approval of the Certification of CSA Compliance – See Item 3

RESOLVED, that the Council of Trustees, Clarion University, approve the Consent Agenda for February 17, 2022.

Report of University Advancement Jim Geiger

Report of Faculty SenateJacqueline Knaust

Report of Student AffairsSusanne Fenske

Report of Student Trustee Kathryn Robinson

Report of Clarion Student Senate Ryan Zavinski

Report of Multicultural Student Leadership CouncilKenneth Rose

Report of Academic AffairsPam Gent

Report of the Clarion University Foundation, Inc.Jim Kifer

Report of Enrollment ManagementDavid Dollins

**Report of the Office of Diversity, Social Equity,
& Multicultural Education**..... Rogers Laugand, III

Report of Finance, Administration and FacilitiesLen Cullo

1. Status of Facilities Report – See Item 4

Report of the PresidentPresident Pehrsson

Report of the Board of Governors..... Neil Weaver

Report of PACT Milissa Steiner Bauer

Report of Council ChairJD Dunbar

Committee Reports.....JD Dunbar

Other BusinessJD Dunbar

1. Unfinished Business
2. New Business

Human Resources – See Item 5

Important Dates

- Next meeting of the Council of Trustees' April 21
- Spring Commencement – May 7

Adjournment

**MINUTES OF THE MEETING OF THE COUNCIL OF TRUSTEES
CLARION UNIVERSITY OF PENNSYLVANIA
THURSDAY, NOVEMBER 18, 2021
ROOM 248 GEMMELL & ZOOM
PUBLIC MEETING
4:00 P.M.**

I. RECORDING OF ATTENDANCE

Chairwoman, JD Dunbar called the meeting to order at 4:00 p.m. with the following Trustees present:

Mrs. Susanne Burns
Ms. Milissa Steiner Bauer, Vice Chairwoman
Ms. JD Dunbar, Chairwoman
The Honorable R. Lee James
Mr. James Kifer, Secretary
The Honorable Donna Oberlander
Mr. Larry Pickett
Ms. Kathryn Robinson, Student Trustee
Mr. Brendan Shepherd
Mr. Howard Shreckengost
Mr. Neil Weaver

The following members of the University administration attended the meeting:

Dr. Dale-Elizabeth Pehrsson, President
Mr. Len Cullo, Vice President, Finance and Administration
Dr. Laura Delbrugge, Dean, College of Arts and Sciences
Mr. David Dollins, Vice President, Enrollment Management
Dr. Susanne Fenske, Vice President, Student Affairs
Dr. Phillip Frese, Dean, College of Business and Information Sciences
Mr. James Geiger, Vice President, University Advancement
Dr. Pam Gent, Provost and Academic Vice President
Mr. Rogers Laugand, Director, Diversity, Equity & Multicultural Affairs
Dr. Gwen Price, Dean, College of Education, Health and Human Services

II. PUBLIC COMMENTS – None.

III. APPROVAL OF THE CONSENT AGENDA

Chairwoman Dunbar presented the Consent Agenda and asked if any items needed removed for further discussion.

1. Approval of the September 23, 2021, meeting minutes
2. Approval of the Certification of Foundation Compliance

A motion was made by Trustee James, seconded by Trustee Bauer, to approve the November 18, 2021 Consent Agenda.

A roll call vote was taken with the following results:

Mrs. Sue Burns	YES
Ms. Milissa Bauer	YES
Ms. JD Dunbar	YES
Mr. R. Lee James	YES
Mr. James Kifer	YES
Ms. Donna Oberlander	YES
Mr. Larry Pickett	YES
Ms. Kathryn Robinson	YES
Mr. Brendan Shepherd	YES
Mr. Howard Shreckengost	NO RESPONSE
Mr. Neil Weaver	YES

The motion carried.

IV. REPORT OF THE UNIVERSITY AUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDING JUNE 30, 2021.

Ms. Vicki Raivitch, CliftonLarsonAllen, presented the University's audited financials for the prior year. The audit process was performed in accordance with generally accepted auditing standards.

V. REPORT OF STUDENT AFFAIRS

Susanne Fenske reported as of November 1 the University's health services are outsourced to UPMC. Students are happy to have the extended hours of service. Our COVID vendor testing changed hands, Clarion tied for first place for 2021 Best Action Plan in the ALL IN Campus Democracy Challenge, the RSOs are working toward more in-person meetings, and the Student Affairs leadership team for PennWest was announced.

VI. REPORT OF THE CLARION UNIVERSITY FOUNDATION, INC.

Trustee Kifer reported that the Foundation recently went through their fiscal year end. The endowment for fiscal year end was a 26.1 percent growth since 2020. They are having discussions on integration participation.

VII. REPORT OF ACADEMIC AFFAIRS

Dr. Gent shared some recent events that included the theatre production "Sugar Wife" that is showing this week, the SBDC did the finalists for the BizPitch competition, and she attended the senior honors presentations. They are sharing services with Cal's athletic training program in the cadaver lab.

VIII. REPORT OF STUDENT TRUSTEE

Kathryn Robinson, Student Trustee, reported that all student trustees from the three institutions met and discussed the transfer to the new student software system. They also talked about food service and integration concerns.

IX. REPORT OF STUDENT SENATE

Ryan Zavinski reported that Senate meets on Mondays and they invite guest speakers to attend. They also invited Cal's Senate president to sit in. Their activities this semester have included approval of new RSOs and town hall meetings for students to share concerns. They recently held a retreat in Emlenton for team building. He is serving on a subcommittee for integration and working on consistency for all three institutions. The Venango Student Senate will now have four seats on the Clarion Senate to participate in their meetings.

X. REPORT OF MULTICULTURAL STUDENT LEADERSHIP COUNCIL

Nia Latham reported that the Council consists of representatives from various multicultural organizations. They participate in workshops, host events such as Clarion's Got Talent, Hip Hop and invite guest speakers to their meetings.

XI. REPORT OF UNIVERSITY ADVANCEMENT

Jim Geiger shared Clarion fundraising figures. Alumni donors are up to 900, they are coordinating with CalU and EU on marketing campaigns, working on the division's new organizational structure and PASSHE's policy provided guidance on the PennWest diploma and student leaders will help with the new design.

XII. REPORT OF FACULTY SENATE

Dr. Jackie Knaust, Chair, reported that Faculty Senate has populated their standing committees and approved the slate, they approved curriculum and continue to work with Cal and EU to develop structure at PennWest.

XIII. REPORT OF ENROLLMENT MANAGEMENT

David Dollins reported they are planning student admit days for spring. They are working on retention efforts by helping freshman and sophomores register for spring semester. Regarding integration, his committee is working on the CRM software that will be launched in January, the application is now available for fall '22 students, they had 40 high school counselors attend their virtual visit and over 300 students and parents attended their open house.

XIV. REPORT OF THE OFFICE OF DIVERSITY, SOCIAL EQUITY, & MULTICULTURAL EDUCATION

Rogers Laugand reported that Student Senate hosted its annual Equity Awards Dinner and Ceremony Nov. 9, Building Bridges has completed their program for the semester and they hosted a Human Trafficking event co-sponsored by Representative Donna Oberlander.

XV. REPORT OF FINANCE, ADMINISTRATION AND FACILITIES

Len Cullo provided a facilities report emphasizing the demolition of Carrier hall and Thorn I & II buildings and renovations to Egbert hall. The bids are out and expect to hear from DGS this calendar year. He anticipates these projects to get started next fall.

XVI. REPORT OF THE PRESIDENT

President Pehrsson reported that Integration planning continues and our three sister institutions are coming together as one. In eight months, we will become the second largest university in Western Pennsylvania! Points of Pride included the Council for the Accreditation of Educator Preparation announced that Clarion is one of 26 providers from 17 states and the United Arab Emirates to receive recognition for leadership and commitment to continuous improvement, and on October 14 we announced the name of the integrated university – Pennsylvania Western University, or PennWest University.

XVII. REPORT OF THE BOARD OF GOVERNORS

Trustee Weaver noted that the Board of Governors met on Oct 13-14 and approved \$550 million Capital Spending Plan for integration. They approved \$73,000 to be used for DEI efforts. Funding for the Plan is determined by the Governor. The Chancellor sent a letter to Governor Wolf asking for his approval. He attended the DEI Summit last week and during the public BOG meeting they outlined the analytics dash board.

XVIII. REPORT OF PACT

Trustee Bauer reported that PACT met on October 15 with 70 trustees in attendance. They had presentations on integration and a DEI update. They discussed advocacy and support for the System as a whole regarding funding. The spring conference will be at Hershey Lodge, March 23-25, 2022.

XIX. REPORT OF COUNCIL CHAIR

Trustee Dunbar reported that she and Trustee Pickett spoke at the Inaugural Dr. Dale Presidential Leadership Academy. Penn State Extension Rural-Urban Leadership Program (RULE) held its meeting at Clarion University. She shared with the group photos from RULE.

XX. COMMITTEE REPORTS

1. RESOLUTION OF APPRECIATION

A motion was made by Trustee Bauer, seconded by Trustee Kifer, to approve the following resolution. The motion carried.

WHEREAS, Robert G. Bubb has had unassailable ties to Clarion University, beginning with his arrival at Clarion State College in the Summer of 1966 as head wrestling coach; and in 1992, after 26 seasons of developing wrestlers and men, he retired from coaching with a legacy that is envied by the wrestling world; and,

WHEREAS, Robert G. Bubb led Clarion to a 26-year slate of 322-121-4 and was only the fourth NCAA Division I coach to reach 300 career wins in 1990; and,

WHEREAS, Robert G. Bubb has been recognized for excellence by Clarion University, being inducted into the Clarion University Sports Hall of Fame in 1995 and named as a Distinguished Service Alumnus in 1997; and,

WHEREAS, Robert G. Bubb's teams placed in the top 10 at the NCAA Division I Nationals four times and ranking in the top 25 a zenith total of 16 times; and,

WHEREAS, Robert G. Bubb led Clarion to win 11 PSAC titles and 1 EWL crown in his tenure; and,

BE IT RESOLVED, that the Council of Trustees of Clarion University of Pennsylvania, in recognition of the prominent and devoted commitment of Robert G. Bubb to Clarion University and his significant impact on the Clarion community as well as college wrestling on a national level, does hereby endorse the naming of the Wrestling Room in the Waldo S. Tippin Gymnasium and Natatorium as the Robert "Bob" Bubb Wrestling Room, pursuant to the Clarion University Policy on Naming of Clarion University Facilities and Program Centers; and be it further

RESOLVED, that this resolution shall be made a matter of formal record in the minutes of the Council of Trustees for November 18, 2021.

XXI. OLD BUSINESS – None

XXII. NEW BUSINESS

1. RESOLUTION OF COURAGE

A motion was made by Trustee Oberlander, seconded by Trustee Weaver, to approve the following resolution. The motion carried.

WHEREAS, Kristian M. Fiscus, graduated from Clarion University on Saturday, May 8, 2021 with a Bachelor of Science, Nursing; and,

WHEREAS, Kristian M. Fiscus shall be recognized for her fearless courage and strength for performing life-saving CPR at the scene of an accident on July 5, 2021 that was the difference between a life and death – a sacrifice we should never forget; and,

WHEREAS, Kristian M. Fiscus who had been called upon to unprecedented challenges of first responding, protecting the public and changing the lives of those in our community; and,

WHEREAS, Clarion University of Pennsylvania is proud of the sacrifice endured by Kristian M. Fiscus in the time of need; and,

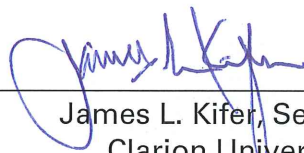
NOW THEREFORE BE IT RESOLVED, that the Council of Trustees of Clarion University of Pennsylvania recognizes Kristian M. Fiscus and appreciates her prominent and devoted commitment to others and wish her well in all future endeavors, and, further, that this resolution shall be made a matter of formal record in the minutes of the Council of Trustees of Thursday, November 18, 2021.

XXIII. ADJOURNMENT AND NEXT MEETING

A motion was made by Trustee Bauer, and seconded by Trustee Shepherd, to adjourn the meeting.

Meeting adjourned at 5:54 p.m. The next meeting of the Council of Trustees will be Thursday, February 17, 2022.

Respectfully submitted



James L. Kifer, Secretary
Clarion University
Council of Trustees

**MINUTES OF THE SPECIAL MEETING OF THE
COUNCIL OF TRUSTEES
CLARION UNIVERSITY OF PENNSYLVANIA
MONDAY, JANUARY 3, 2022
VIA ZOOM**

EXECUTIVE SESSION – 11:00 A.M.

The trustees entered into executive session at 11:00 a.m. to discuss personnel matters and returned to public session at 11:30 a.m.

PUBLIC MEETING - 11:30 A.M.

I. RECORDING OF ATTENDANCE

Vice Chairwoman Milissa Steiner Bauer called the meeting to order at 11:34 a.m. with the following Trustees present:

Ms. Milissa Steiner Bauer, Vice Chairwoman
Mrs. Susanne Burns
Ms. JD Dunbar, Chairwoman
The Honorable Donna Oberlander
Mr. Howard Shreckengost
Mr. Neil Weaver

The following Trustees were absent:

Mr. James Kifer, Secretary
The Honorable R. Lee James
Ms. Kathryn Robinson, Student Trustee
Mr. Brendan Shepherd
Mr. Larry Pickett

The following members of the University administration attended the meeting:

Dr. Phillip Frese, Dean, College of Business Administration and Information Sciences
Dr. Dale-Elizabeth Pehrsson, President
Mr. Len Cullo, Vice President, Finance and Administration
Dr. Pam Gent, Provost and Academic Vice President
Mr. Rogers Laugand, Director, Diversity, Equity & Multicultural Affairs
Dr. Gwen Price, Dean, College of Education, Health and Human Services

II. PUBLIC COMMENTS – NONE.

III. PRESIDENTIAL LEADERSHIP REVIEW COMMITTEE

Trustee Weaver announced that the committee has completed the Presidential Annual Review and announced the committee's recommendation to retain Dr. Dale-Elizabeth Pehrsson as President of Clarion University.

A motion was made by Trustee Dunbar, seconded by Trustee Oberlander, that the Clarion University Council of Trustees advise the Board of Governors and the Chancellor of the State System of Higher Education that Dr. Dale-Elizabeth Pehrsson hereby recommend continuing her employment as Clarion University's President.

A roll call vote was taken with the following results:

Mrs. Milissa Steiner Bauer	YES
Mrs. Sue Burns	YES
Ms. JD Dunbar	YES
Ms. Donna Oberlander	YES
Mr. Howard Shreckengost	YES
Mr. Neil Weaver	YES

The motion carried.

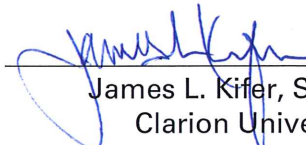
IV. OTHER BUSINESS – NONE.

V. ADJOURNMENT

A motion was made by Trustee Dunbar, seconded by Trustee Shreckengost, to adjourn the meeting. The motion carried.

Meeting adjourned at 11:45 a.m.

Respectfully submitted




James L. Kifer, Secretary
Clarion University
Council of Trustees



Clarion University
 840 Wood Street
 Clarion, Pennsylvania 16214-1232
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 WWW.CLARION.EDU

Memo to: Council of Trustees, Clarion University of Pennsylvania

From: Leonard Cullo, Vice President, Finance and Administration, Clarion University 

Re: Annual Certification of Compliance of Clarion Students' Association with PASSHE Policy 1985-04-A

Date: January 18, 2022

Cc: Sandra Machokas, Clarion Students' Association Executive Director;
 Susanne Fenske, Vice President, Student Affairs, Clarion University

In accordance with part D-6 of PASSHE Board of Governors' Policy 1985-04-A: University External Financial Support, I am requesting the Clarion University Council of Trustees to certify that the Clarion Students' Association (CSA), an affiliated organization as defined, is in full compliance with the Policy. The text of the Policy is attached for your reference.

To address the specific requirements of the Policy:

- CSA makes financial contributions to the University annually. (D-1-a)
- CSA is audited by an independent firm of Certified Public Accountants (D-1-b).
- The memorandum of understanding between the University and CSA meets PASSHE requirements (D-3)

CSA support for the University includes:

- Direct financial contributions to fund student activities and programs,
- CSA organizations' expenses.

Total costs incurred by CSA in support of the University totaled \$519,612 for the year ended June 30, 2021. Financial support by the University to CSA totaled \$107,261.

Clarion University
Information Items for February 17, 2022 Council of Trustees' Meeting
Status of Facilities Projects

Building	Project	Number	Fund Source	Amount	Status	Project Completion Date
Still Hall	Server Room Fire Extinguishing	CL-796	DM	TBD	P/RB	TBD
Office Consolidation	Facility Space Renovation, Consolidation, and Demolition	CL-404-64	CA	\$7,300,000	B	TBD

Notes -

Still Hall Server Room Fire Extinguishing -Design for *new bids being sought using an alternative fire suppressions system

Source of Funds	Status
EG = Education & General Funds	P = Planning
AX = Auxiliary	ID = In Design
DM = Deferred Maintenance	B = Bidding/Contracting
CA = Capital Appropriation	UC = Under Construction
G = Grants	C = Complete
SA = Student Assessment	AF = Awaiting Funds
SR = Special Revenue (e.g., Parking Fees, etc.)	AS = Awaiting Scheduling
CL = Cancelled	RB = Rebid

Clarion University Council of Trustees' Meeting
Human Resource Report
February 17, 2022

A. Academic Affairs

1. Appointments

Faculty – E & G Funded

Department	Percent Time	Faculty Appointed	Term (Winter 2021)
Education	25%	1	12/13/2021 – 01/12/2022
Social Science	25%	1	12/13/2021 – 01/12/2022
Special Education	25%	1	12/13/2021 – 01/12/2022

Department	Percent Time	Faculty Appointed	Term (Spring 2022)
Comm Sci Disorders	25%	1	01/15/2022 – 05/13/2022
Education	75%	1	01/15/2022 – 05/13/2022
Fin/Law/Accountancy/ Real Estate/	50%		01/15/2022 – 05/13/2022
	75%		01/15/2022 – 05/13/2022
Library Science	25%	3	01/15/2022 – 05/13/2022
Nursing	25%	1	01/15/2022 – 05/13/2022
	50%	6	01/15/2022 – 05/13/2022
	80%	2	01/15/2022 – 05/13/2022
	100%	1	01/15/2022 – 05/13/2022
Nutrition/Health/ Sport Sciences	50%	1	01/15/2022 – 05/13/2022
Social Science	25%	1	01/15/2022 – 05/13/2022

Grant Funded

Department	Hours Worked	Faculty Appointed	Term (Winter 2021)
Education Talent Search	75	3	12/13/2021 – 01/12/2022
Student Support Services	37.5	2	12/13/2021 – 01/12/2022
	112.50	1	12/13/2021 – 01/12/2022

Support Staff

Wolbert, Nancy, Clerk Typist 2, Student Support Services, Regular, Part-Time, January 19, 2022
Walter, Amy, Medical Records Assistant, N/W Alliance, Regular, Full-Time, January 3, 2022

2. Retirements

Faculty

Hipfel, David	Chemistry/Mathematics/Physics	06/17/2022
Knepper, Janet	English and Modern Languages	06/30/2022
Rosati, Annette	English and Modern Languages	06/30/2022
Smart, Juanita	English and Modern Languages	11/11/2021
Terman, Philip	English and Modern Languages	01/14/2022

Teske, Casey

Visual and Performing Arts

06/30/2022

Manager

Puleio, Samuel, Computing Services, January 14, 2022, Retirement
Kroh, Clayton, Computing Services, December 17, 2021, Retirement

Support Staff

Lahr, Anita, Chem; Math; Physics, January 14, 2022, Retirement
Nestor, Theresa, Venango Administration, December 31, 2021, Retirement
Thompson, Amy, N/W Alliance, November 19, 2021, Resignation

3. Resignations

Faculty

Fenstermaker, Robin Nursing 12/15/2021

Manager

Miller-Martini, David, N/W Alliance, January 14, 2022, Resignation

Support Staff

Thompson, Amy, N/W Alliance, November 19, 2021, Resignation

4. Chairperson

The faculty listed below appointed as Chairperson for Spring 2022
Laurie Pierce Nursing Department

B. Finance and Administration

1. Appointments

Support Staff

Shirey, Spencer, Custodial Worker 1, Custodial Services, Regular, Part-Time, January 15, 2022
Defranco, Casey, Custodial Worker 1, Custodial Services, Regular, Part-Time, January 10, 2022
Hilliard, Laura, Fiscal Assistant, Student Accounts, Regular, Full-Time, December 13, 2021

2. Resignation/Retirement (as noted)

Coach

Kraisser, Nathan, Athletics, December 24, 2021, Resignation

Support Staff

Remmick, Frank, Public Safety, January 8, 2022, Retirement
Slagle, Jeffrey, Public Safety, December 18, 2021, Resignation

C. Student Affairs

1. Resignations

Administrator

Brooks, Stephan, Health & Wellness, December 31, 2021, Resignation

Support Staff

Smerkar, Sara, Residence Life, January 21, 2022, Resignation

D. Enrollment Management

1. Resignation

Administrator

Moussa, Ewing, Keep Grant Outreach, Admissions, January 14, 2022, Resignation