

Instructions for Paying The \$100.00 Admissions Deposit Online

Applicants can now pay the \$100.00 Admissions Deposit online. Please note: This applies to only the Admissions Deposit. It does not apply to the Application Fee. If you applied online and did not pay the Application Fee, the Application Fee must be paid by check, money order or cash. Payment should be sent to Undergraduate Admissions, 840 Wood Street, Clarion PA 16214

To pay your Admissions Deposit log into your account, using the User ID and password provided at the time of application. Currently and previously enrolled students should use their current User ID and password. Currently enrolled or previously enrolled students who cannot remember the User ID and password should contact Computing Services by phone at 814-393-2640 or by sending an email to helpdesk@clarion.edu. Applicants who were not enrolled and cannot remember the User ID and Password should contact Admissions by telephone at 814-393-2306 or by sending an email to admissions@clarion.edu.

Instructions:

To log into your account go the myclarion.clarion.edu and enter your **User ID and **Password**.**

A screenshot of the MyCLARION login interface. It features two input fields: 'User ID' and 'Password'. A blue arrow points to the 'User ID' field. Below the fields is a 'Sign In' button. The background is a light gray gradient.

Enter your Clarion username and password to access MyClarion Student Center, Faculty Center, and Campus Solution services.

Other Clarion University Sites:

- [MyClarion Help](#)
- [Register for Eagle Alerts](#)
- www.clarion.edu



Once you have logged in, click on the **Student Center** link. You may see another link, so make sure to select **Student Center**.

The screenshot displays the MyCLARION student portal. At the top left is the Clarion University logo. The main header area is orange and contains the text "Welcome to MyCLARION". Below this are links for "Favorites" and "Main Menu". A secondary navigation bar includes "Personalize", "Content Layout", and the date/time "Sun Apr 19; 15: 9:14 PM". A "MyCLARION Navigation" sidebar on the left lists "Student Center" with a red arrow pointing to it and the subtext "Use the student center to manage school related activities." The main content area features a "Welcome!" message, a "Welcome to MyCLARION" heading, a photograph of a university building with a clock tower, and a paragraph of text: "Welcome to the Clarion University's student portal. To help make your academic career at Clarion as smooth and enjoyable as possible, we've created this site so that you can have all the information you need available for you right here at your fingertips." The footer contains the copyright notice: "© 2010 Clarion University of Pennsylvania, 840 Wood Street, Clarion, PA 16214".

The **Student Center Page** will open. Click on the **Make an Online Payment** under **Finances**.

Welcome to MyCLARION

Favorites | Main Menu > Self Service > Student Center

Joseph's Student Center

Academics

Search
Plan
Enroll
My Academics

You are not enrolled in classes.

enrollment shopping cart ▶

other academic... ▼

Finances

My Account
Account Inquiry
Financial Aid
View Financial Aid

Account Summary

You owe 100.00.

- Due Now 100.00
- Future Due 0.00

**** You have a past due balance of 100.00. ****

Currency used is US Dollar.

Make an Online Payment ▶

Personal Information

Demographic Data
Emergency Contact
Names

Contact Information

Permanent Address 6 Mail Street Clanton, PA 16214 016	Local Address None
Home Phone None	Campus E-mail None

other personal... ▼

Admissions

Admitted

My Applications

Clanton University of PA	UGRD Arts, Ed & Sciences	15 FALL	✓
--------------------------	--------------------------	---------	---

SEARCH FOR CLASSES

Holds
No Holds.

To Do List
Application Fee
High School Transcript
SAT Or ACT
more ▶

Milestones
No Milestones

Enrollment Dates
Open Enrollment Dates

Advisor
Program Advisor
None Assigned

Registrar's Office Links
Office of the Registrar
Student Records Forms
Student Resources

Banner Links

When you click the **Make an Online Payment link a new window will open. If the new window does not open please check your browser to verify that you do not have **Pop Up Blocker** set.**

If you need to find out how to turn off Pop Up Blocker:

Internet Explorer:

To turn Pop-up Blocker on or off

1. Open Internet Explorer, select the **Tools** button , and then select **Internet options**.
2. On the **Privacy** tab, under Pop-up Blocker, select or clear the **Turn on Pop-up Blocker** check box, and then select **OK**.

Google Chrome:

Turn pop-ups on or off

1. On your computer, open Chrome.
2. At the top right, click More  .
3. Click **Settings**.
4. At the bottom, click **Show advanced settings**.
5. Under "Privacy," click **Content settings**.
6. Under "Pop-ups," select an option:
 - **Do not allow any site to show pop-ups (recommended)**
 - **Allow all sites to show pop-ups**

***It is also important to note that you will not be able to make a payment on your **iPhone** using **Safari** as the Pop Up window will not come up.**

The Clarion University Online Payment Processor will be displayed. Select the **Deposits** Option.



Announcement

Student Account

The **Select Term for Deposit Payment** box will appear. Select the application term you applied for in the drop down box and then click the **Select** button.



Deposit Payment

Amount	Payment method	Confirmation	Payment Receipt
--------	----------------	--------------	-----------------

Select Term for Deposit Payment
If multiple terms are available, please select a term.

Select a term:

- Select Term
- Fall 2018
- Summer 2018
- Spring 2018
- Winter 2017
- Fall 2017
- Summer 2017
- Winter 2016

Select



The **Select Deposit Payment** Box will appear. Select the term displayed.

Deposit Payment

Amount	Payment method	Confirmation
--------	----------------	--------------

Select Term for Deposit Payment

If multiple terms are available, please select a term.

Select a term:

Fall 2018

Select Deposit Payment

Select a deposit account for making a payment from the drop-down menu below.

Select a deposit:

Enrollment Deposit - Fall



The details of the payment will then display. Click the **Continue** button.

Deposit Payment

Amount	Payment method	Confirmation
--------	----------------	--------------

Select Term for Deposit Payment

If multiple terms are available, please select a term.

Select a term:

Fall 2018



Select

Select Deposit Payment

Select a deposit account for making a payment from the drop-down menu below.

Select a deposit:

Enrollment Deposit - Fall



Select

Enrollment Deposit - Fall

Enrollment Deposit for Students admitted to the future Fall term.

Deposit name:

Enrollment Deposit - Fall

Term:

Fall 2018

Maximum payment amount:

\$100.00

Payment amount:

\$100.00

Continue

Cancel



The **Select Payment Method** screen will appear. There are three payment methods (Electronic Check (checking/savings), Credit Card via PayPath, and Debit Card).

Deposit paid with an **Electronic Check or with a Debit Card**, do **NOT** have additional fees.

Deposits paid with a **credit card** will have a **small, nonrefundable convenience fee assessed**. (If this option is selected it will take you to the **Confirmation** page when you click the **Select** button).

Select the **Payment Method** option from the drop down box and then click the **Select** button.

COURAGEOUS. *confident.* CLARION.

[Home](#) [My Account](#) [Make Payment](#) [Deposits](#) [Help](#)

Deposit Payment

Amount	Payment method
--------	----------------

Select Payment Method

Payment amount: \$100.00

Payment method:

Select Payment Method

*Credit card payments are handled through PayPath®, a tuition payment service. A non-refundable service fee will be added to your payment.

Electronic Check - Electronic check payments require a bank routing number and account number, or savings account. You cannot use corporate checks, i.e. credit cards, home equity, traveler's checks, etc.

Debit Card - We accept the following debit cards.

 

If **Credit Card** is selected on the **Payment Method** screen the **Confirmation** screen is displayed and you select **Continue to PayPath** if you still want to pay with a credit card.

COURAGEOUS. *confident.* CLARION.

My Account Make Payment Deposits Help

Deposit Payment

Amount	Payment method	Confirmation	Payme
--------	----------------	--------------	-------

Review Details
Please review the transaction details. Clicking Continue will open a new window, where you will complete your transaction.

Payment amount: \$100.00
Payment type: Credit Card through PayPath®, a tuition payment service.



After the payment option is selected, follow the online prompts. Once the payment is submitted a confirmation page will be displayed which will provide information about the payment. It is recommended you print a copy of this page. If the payment method you chose does not give you a print button you can use your browsers print function. A payment confirmation email will be sent to the email address you entered when making the payment. If you were not prompted for an email address, the confirmation email will be sent to the email address you provided when you applied.

After completing the payment options, select the logout link or simply close the window. When you return to the Student Center page, you will need to refresh the page so payment is reflected. A short cut for Windows based computers is F5. Or you can close the page and log back into your Student Center to see the payment as received.