
OFFICE OF THE REGISTRAR

NEWS & UPDATES

November 2008

Password Protection

Protect your password! Never give your password or personal information to anyone over email. If in doubt, use caution and Do NOT Reply, Do NOT open attachments and Do NOT follow links in a suspicious message.

If you have questions about a particular Clarion message, please contact Computing Services (helpdesk@clarion.edu or x2640) for assistance.

Winter 2008 Commencement

Commencement will be held Saturday, December 13th in Waldo S. Tippin Gymnasium at 2:00 pm. The honorable John E. Peterson, PA Fifth Congressional District, will be guest speaker.

Faculty, staff and administrators will begin robing in the Dance Studio on the second floor of Tippin Gymnasium at 1:15pm. Candidates for graduate and undergraduate degrees will robe in the Gemmell Multipurpose Room.

✔ *Reminder: On Tuesday, November 25th, Friday classes meet in place of Tuesday classes.*

Final Exam Schedule

The final exam schedule is available on the Registrar web page at:

www.clarion.edu/41327.pdf

Grading

Grades for the Fall semester can be submitted online through your iClarion Portal account. After grades are entered and verified, check the messages to make sure all grades are recorded properly and that all students are graded.

Instructions on web grading will be sent with your grade rosters. Grades are due at Noon on Thursday, December 18. If you need assistance, please contact the Registrar's Office at 814-393-2210.

Grade Rosters

If a student has not completed a class withdrawal or university withdrawal, you must grade the student. You cannot give a student a 'W' or 'WX' grade if they have not completed the appropriate paperwork through the Registrar's Office.

University Withdrawals

The last day students can withdraw from all of their classes is December 5. Students are not permitted to withdraw from classes during finals week.

Applying for Graduation

Students should apply for graduation during the registration period the semester before they intend to graduate. Applications for graduation for the Spring Semester will be due in the Registrar's Office by March 2.

Graduation Applications are available online at:

<http://www.clarion.edu/27744.pdf>

DATES TO REMEMBER	
<i>Dec 8-12</i>	Fall Final Exams
<i>Dec 13</i>	Winter Commencement at 2:00pm
<i>Dec 15</i>	Winter Intersession Begins
<i>Dec 18</i>	Fall grades due by 12:00 Noon
<i>Jan 5</i>	Winter Intersession Final Exams
<i>Jan 8</i>	Winter Intersession grades due by 12:00 Noon
<i>Jan 12</i>	Spring Semester begins