

PROGRAM REVIEW CRITERIA

Student Affairs Division

Policy Revision - October 9, 2003

- A. Goals Set during last Review/ Progress toward meeting those goals (See Summary Form from previous five-year review)

- B. Mission Centrality: Integration of Objectives with divisional and Institutional Mission and Goals

- C. Environmental Scan (changing student characteristics, impact of technology on services, evolving student expectations, and federal & state statutes as well as policies and legal decisions affecting services)

- D. Demand:
 - a. Number of students served;
 - b. Characteristics of clientele served, when appropriate; relationship to mandates and/or system requirements, when appropriate

- E. Program Organization:
 - a. Structure – emphasis on how structure facilitates attainment of goals and objectives;
 - b. Cooperation/interaction/collaboration with other University departments, with other State System Universities, and with appropriate external groups;
 - c. Faculty/staff credentials and diversity;
 - d. Student – employee diversity;
 - e. Resources – Analysis of the following:
 - 1. Use of technology, when appropriate
 - 2. Appropriateness of staffing to university and program goals
 - 3. Fiscal, human, physical and other resources as appropriate
 - 4. Facilities and equipment

- F. Currency of departmental policies (development/revisions, reasons, impact)

- G. Accreditation/approval, when appropriate

- H. Program and Student Learning Outcomes:
 - a. Faculty/staff Achievements
 - b. Creative/innovative strategies
 - c. Student engagement/leadership/involvement in program development, policy development, employment searches, etc.
 - d. Student-learning outcomes
 - e. Student satisfaction (e.g., Noel-Levitz, ACT, CIRP, etc.)
 - f. Effectiveness in serving minorities and other underrepresented groups
 - g. Effectiveness in serving special-needs students, when appropriate
- I. Unique/special program features if applicable
- J. Post-review implementation plan – Faculty/staff in each program must develop an implementation plan for continuous enhancement by building upon strengths and addressing challenges. The implementation plan, which must also include goals and action items to be accomplished by the next review period, will become final only after it has been approved by the president or designee.