

**Clarion University of Pennsylvania  
College of Business Administration (COBA)  
Policies and Procedures**

**Policy Title: QPA and Residency Requirements for Transfer Students**

**Policy Number: 210**

**Date Effective: October 9, 2007**

Revised and Approved by Chairs' Council: **October 9, 2007**

Originally Approved: June 1993

**Purpose:**

The College of Business Administration (COBA) receives a substantial proportion of its undergraduate students by way of transfers from other institutions and from other colleges within Clarion University. The purpose of this policy statement is to make clear the COBA policy on entry to the college through transfer.

**A. To gain admittance to the COBA transfer students must meet one of the following three criteria:**

1. Students who transfer from other regionally accredited universities or colleges must have a minimum cumulative quality point average (QPA) of 2.50 in all previous course work to enter the COBA. [Note: Transfer students who are admitted to Clarion University in a major outside of the COBA but do not meet the COBA's minimum QPA requirement may later qualify for admittance to the COBA under criterion A.3.]
2. Clarion students transferring from majors outside the COBA must have earned a minimum cumulative quality point average of 2.50 to enter the COBA.
3. Clarion students who do not have a cumulative QPA of 2.50 at the time of the request for transfer into the COBA must have achieved a 2.50 QPA in their most recent twelve credits completed at Clarion University. In the event that the student's most recent twelve credits earned at Clarion University were earned in semesters during which the student was registered for more than twelve credits on a combined basis, then the student must have achieved a combined 2.50 QPA in all of the credits earned over those semesters.

**B. Other Requirements for Transfer Students:**

1. Students who have already entered the COBA may move from major to major within the college without regard to QPA.
2. Students transferring to Clarion University must take more than 50 percent of their business credits at Clarion. In addition, transfer students must complete a minimum of 15 credits (out of 24) in their specific business major in residence at Clarion University.
3. Transfer students must take a minimum of 45 of the last 64 credits required for the BSBA degree in residence at Clarion University.