

MyClarion Student Center Quick Reference – Make a Payment

1. Go to www.clarion.edu/myclarion and select “Login”.
2. Next, click the **Student Center** link.
3. Student Center. Scroll to the "Finances" area
4. Select "**Make a Payment**" (alternatively, you can also select "Account Inquiry", then "Make a Payment")

5. Enter an the desired payment amount in the Payment Amount field

6. Select "**Next**"

7. You will be prompted with a message that states:

"Your payment of xx.xx USD will be collected through our secure third party payment provider"

8. Select "**Continue to Make Payment**"

9. Enter "Credit Card Account Number" and "Name on Card". Select the "Card Expiration Date" and the "Credit Card Type".

10. Select "**Continue**"

11. You will be presented with a payment summary page. Verify the information and select "**Submit**" to process your payment.

12. You will receive a payment confirmation page. Make a note of the confirmation details for your records.

**** When you are finished in Student Center, always remember to select “Sign Out” from the top right corner of any page.**