

# Spring Semester 2011 Resume Writing Workshops

Presented by the Clarion University Career Services Center

- The Career Services Center is offering the following resumé writing workshops during Spring Semester 2011.
- While there is no preregistration required, the computer lab has a limited number of stations, and computer stations will be first come, first served.
- By the end of this session, you will have a rough draft of your resumé.
- Bring a thumb/flash drive to save your rough draft, or be prepared to save it to your Jupiter account.
- Questions? Contact the Career Services Center at 393-2323 or e-mail [careers@clarion.edu](mailto:careers@clarion.edu)

Day and Date	Time	Location
Monday, January 31, 2011	6:00 – 7:00 p.m.	Carlson Library Lab
Monday, February 14, 2011	6:00 – 7:00 p.m.	Carlson Library Lab
Monday, February 28, 2011	6:00 – 7:00 p.m.	Carlson Library Lab
Monday, March 14, 2011	6:00 – 7:00 p.m.	Carlson Library Lab
Monday, March 28, 2011	6:00 – 7:00 p.m.	Carlson Library Lab
Monday, April 11, 2011	6:00 – 7:00 p.m.	Carlson Library Lab
Monday, April 25, 2011	6:00 – 7:00 p.m.	Carlson Library Lab

Can't make it to an in-person workshop?

- View our [Fundamentals of Resume Writing PowerPoint](#) for basic online resume writing instruction.
- E-mail your rough draft to [resumes@clarion.edu](mailto:resumes@clarion.edu) or schedule an appointment to have it reviewed by a career coach.