

Master of Science in Nursing Programs

CLARION UNIVERSITY OF PENNSYLVANIA

EDINBORO UNIVERSITY OF PENNSYLVANIA

Graduate Office
Phone: 814-393-2337
Fax: 814-393-2722

Graduate Office
Phone: 814-732-2856
Fax: 814-732-2611

Application Procedures and Materials

Admission into the graduate nursing programs is competitive. An applicant meeting all of the program requirements is not guaranteed admission into the program. The MSN Admissions, Progression, and Graduation Committee (comprised of graduate nursing faculty from the three universities), will review the following when making its recommendations. Notification of admission status is by the Clarion Graduate Studies office.

- A complete application packet
- An on-site interview
- A type-written essay entitled “The Value of an MSN degree to My Career Goals”

A Complete Application Packet

Required of all applicants:

- ✓ Completed application form
- ✓ \$30 non-refundable application fee
- ✓ All required materials
 - ✓ Official Transcripts
 - ✓ Recommendation forms
 - ✓ Resume
 - ✓ Copy of Registered Nursing License in the state where the applicant plans to complete clinical practicum
 - ✓ Completed Requirement Summary Form
 - ✓ Interview
 - ✓ Essay

Mail all materials, except the interview information and essay, in the enclosed envelope.

Application Deadlines—Return all required application materials to the Clarion University Graduate Admissions Office.

All documents become the property of Clarion University and Edinboro University and will not be returned or duplicated for any purposes outside the universities. An application is considered “complete” when all application materials, including the interview form and essay, are in the Clarion Graduate Admissions office.

Early admission deadline—November 1: All completed applications received by November 1 will be reviewed and considered for early admission into the MSN program for the upcoming fall term. Applicants meeting the criteria for early admission will be notified by December 15.

Regular admission deadline—April 1: All completed applications received by April 1 will be reviewed and considered for regular admission into the MSN program for the upcoming fall term. Applicants meeting the criteria for admission will be notified by May 15. In addition to meeting the criteria for admission, applicants will be accepted on a “space available” basis. An applicant may be placed on a waiting list for the upcoming fall admission or for the following fall admission.

All applicants will be notified by May 15 of their admission status.

RN—MSN admission deadline—April 1: Students currently enrolled in the Clarion University or Edinboro University BSN programs who wish to take a graduate-level course must apply for this privilege. Interested students should have a complete application on file to be considered for the upcoming fall term.

Application Form—Complete the enclosed application form. Be certain to sign the form.

Application Fee—All applicants should submit a \$30 application fee by check. The check should be made payable to *Clarion University*. Do not send cash.

Required Materials

Applicants must submit **all** of the following documentation, in the required format, by the appropriate application deadline.

(1) Transcripts of all Higher Education Coursework—applicants for all MSN programs are required to submit an official transcript from each college or university attended as an undergraduate and graduate student (regardless of whether or not you earned a degree). There must be evidence the applicant has earned a baccalaureate degree in nursing from an NLNAC-or CCNE-accredited program with a minimum quality-point average (QPA) of 2.75 on a 4.0 scale if applying the MSN/FNP or MSN/EDU programs. Applicants to the RN—MSN Advanced Standing option must show evidence of a minimum QPA of 3.0 on a 4.0 scale in the bachelor’s degree program. Applicants to the post-master’s certificate programs and the second MSN degree programs must show evidence of minimum QPA of 3.0 on a 4.0 scale. Post-master’s certificate applicants and second MSN applicants must submit official transcripts of undergraduate and graduate coursework. *Second master’s applicants should submit course descriptions and/or course syllabi of the courses they believe will substitute for courses in this MSN curriculum.*

Note: Official transcripts are issued from colleges/universities in sealed envelopes with the seal of the university and the signature of the registrar on the outside of the envelopes. These transcripts must be sealed by the registrar and remain sealed until their arrival in the Clarion Graduate Admissions Office. If a seal is broken, we will request another transcript from you. All transcripts must be sent with your application. Graduates of Clarion and Edinboro universities need not submit a copy of the undergraduate transcript.

(2) Recommendation forms—Applicants should submit two recommendation forms from physicians or registered nurses (supervisors, teachers, professional colleagues) who have first-hand knowledge to assess the majority of behaviors on the recommendation form. Use only the enclosed forms. ACCESS INFORMATION must be completed. Non-waiver of right of access is not prejudicial to the application. Completed forms must be signed by the recommender and placed in a sealed envelope with the recommender’s signature and a piece of tape across the seal. Reviewers will receive acknowledgement of receipt of their recommendation form. **All recommendation forms must be sent with your application.**

(3) Professional experience—Submit a resume describing your professional experience. Program admission is limited to individuals who have one year of recent full-time clinical practice or two years of part-time clinical practice (2,000 hours).

(4) Evidence of competency in statistics—applicants must show evidence of completion of a college-level statistics course with a grade of “C” or better. If you have completed such a course, provide that information on the Requirement Summary Form.

(5) Current nursing license—all program applicants must be licensed as a registered nurse in the state where he/she plans to complete clinical practicum. Submit a copy of the registered nursing license with your application materials. The license must be kept current.

(6) Requirement summary sheet—This form must be completed. It will facilitate faculty review of your application and may be used as a check sheet for you to ensure you have submitted all of the required materials.

(7) Interview—Applicants are required to complete interviews with a member of the nursing faculty. Applicants must submit their completed applications to the Clarion Graduate Studies office and receive notification of receipt prior to contracting one of the Nursing Departments. Applicants can schedule an interview by calling one of the following:

Department of Nursing at Clarion University, Venango Campus: 814-676-6591, ext. 1251
Department of Nursing at Clarion University, Pittsburgh: 412-578-5239
Department of Nursing at Edinboro University: 814-732-2900

Interviews should be completed at least **10 working days before** application deadline for the semester during which you hope to enroll.

(8) Essay—At the time of the interview, applicants should provide a type-written essay entitled “The Value of an MSN Degree to My Career Goals.” If you wish to type the essay during the interview, please make arrangements to do so when you schedule the interview.