

## Eagle Mail

Eagle Mail is the new student e-mail service that was launched mid-February. Eagle Mail provides improved features such as a greatly expanded e-mail storage, larger e-mail attachments, and the ability to keep your email after you graduate, just to name a few. Your email address and initial password for the new mail can be found on your Personal Information Form (PIF) in the iClarion Portal. Please see <http://www.clarion.edu/computing/eaglemail/> for additional information.

While your email address has changed, you will continue to use your Clarion username (s\_username@clarion.edu) to log onto the other campus services such as the iClarion Portal, Blackboard, and computer labs.

The Eagle Mail service only pertains to students. All other campus email accounts including faculty, staff, and department e-mail addresses will remain the same.

## Registration

Registration for Summer and Fall 2010 begins on Monday, April 5<sup>th</sup>. Students should read their March 29, 2010 Eagle Mail which will contain student's registration scheduling time, credit hours earned, your advisor's name(s), and any registration holds. Student's registration date and time is based on the amount of earned credits.

Before registering, students should review their academic progress on their Degree Audit which is located in the iClarion Portal and go over it with their academic advisor. Holds should be addressed and corrected well in advance of the student's date and time to schedule.

More information regarding registration and directions on how to register online can be found at <http://www.clarion.edu/25048/>.

## Schedule of Classes

A full schedule of Summer and Fall 2010 courses can be accessed on the Registrar's page at <http://www.clarion.edu/6868/>. Course search links are also available on this page.

## Change of Status Form

The Change of Status Form is required in order to change, drop, or add a major, minor, or concentration. It is also used to request a different academic advisor. It must be filled out and signed by both the student and by the department. This form can be found on the Registrar's Office web page under forms and can also be picked up in our office.

## University Withdrawals

Friday, May 3<sup>rd</sup> is the last day students can withdraw from all of their classes. **To withdraw from the semester you must notify the Registrar's Office directly in writing.** Students are NOT permitted to withdraw from classes during finals week. The University Withdrawal form is available in our office and on the website at <http://www.clarion.edu/27449/>.

## Graduation Applications

If you are planning on graduating in Fall or Winter 2010, now is the time to start filling out your Graduation Application. This will ensure that your degree requirements will be met by the expected graduation term and will also give adequate time for your application to be routed through the appropriate offices for the required signatures.

The Application for Graduation is available online at <http://www.clarion.edu/27744.pdf>.

### IMPORTANT DATES

April 5	Registration for Summer & Fall Begins
May 3	Last Day to Withdraw From ALL Classes
May 4- May 7	Final Examinations
May 8	Spring Commencement
May 10	Summer Pre-Session Begins
May 14	Spring 2010 Grades Available Online After 4:30pm