U-ASC.... We Advise!!

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University Advising Services Center Newsletter

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Advisor & Advisee Responsibilities!

Your advisor should:

1. Post office hours
2. Keep appointments or call if it's necessary to change an appointment
3. Provide accurate and specific information
4. Suggest other sources of information
5. Check schedule for appropriate selection of courses
6. Listen and help you problem solve
7. Suggest option concerning careers, choice of majors and selection of courses

You (the advisee) should:

1. Keep in touch with your advisor
2. Make and keep appointments or call if changing an appointment
3. Come prepared with specific questions in mind
4. Ask about other sources of information
5. Be open concerning academic work, study habits, academic progress, etc.
6. Build a class schedule which meets necessary academic requirements and is free of time conflicts
7. Make decisions concerning careers, choice of majors, and selection of courses

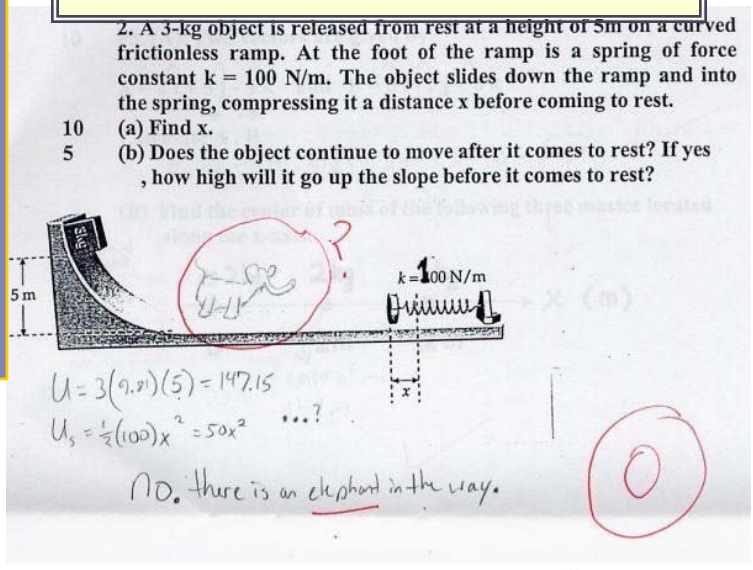
Important Dates & Deadlines for Spring 2010 Semester

March 26.....Class Withdrawals End
April 5... .....Registration for Summer & Fall 2010 Begins
May 3.....Last day to withdraw from all classes
May 4-7.....Finals Week
May 8.....Spring Commencement

GPA Improving Tips:

1. Sit towards the front of the classroom
2. Get help from your peers, professors and a tutor
3. Take your notes by hand
4. Review your notes weekly- it will help avoid cramming for your test
5. Avoid all-nighters- Make the night before your test a review night and get a good night sleep
6. Go to class!

What NOT to do on an Exam....



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