

Community Service Off-Campus Federal Work Study Program

Site Performance Appraisal

(to be completed by Student Assistant)

Student Assistant Name: _____ Site _____
Supervisor _____ Date _____

Please rate your experience with this Site in the areas listed below using the following scale:
5 = excellent, 4 = very good, 3 = good, 2 = poor, 1 = very poor, N/A - Not Applicable

Orientation to the site	5	4	3	2	1	N/A
Orientation to the position	5	4	3	2	1	N/A
Review of personnel policies, Organization's expectations, (dress, time in and out, etc.)	5	4	3	2	1	N/A
Adherence to the goals, objectives, or tasks approved for your year of service	5	4	3	2	1	N/A
Office/work space, equipment, resources to achieve the goals and objectives of your position	5	4	3	2	1	N/A
Overall supervision	5	4	3	2	1	N/A
Feedback on your work performance	5	4	3	2	1	N/A
Training opportunities offered by the site	5	4	3	2	1	N/A
Inclusion in staff meetings and events	5	4	3	2	1	N/A
Consideration of you as a professional	5	4	3	2	1	N/A

Please comment on one aspect of the year at your site that was very successful or very positive.

Why did you select this site?

Did your experience meet with your expectations?

How has your experience at this site affected your career goals?

Please comment on one aspect of your site that needed improvement.

Any other comments?

Please return to the Career Services Center, 114 Egbert Hall by April 1, 2010