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Clarion University of Pennsylvania

2007-2009

Graduate Catalog



Clarion University of Pennsylvania

**Clarion, Pennsylvania 16214-1232
814-393-2000**

www.clarion.edu

**Graduate Catalog
2007-2009**

Accreditations, Approvals, Certifications, Affiliations, and Registrations

- AACSB International—The Association to Advance Collegiate Schools of Business
College of Business Administration/Baccalaureate and Master’s degree programs
- Accreditation Association for Ambulatory Health Care
Division of Student and University Affairs/Keeling Student Health Center
- American Bar Association (ABA)
College of Business Administration/Department of Finance/Legal Business Studies Program (approved)
- American Chemical Society
College of Arts & Sciences/BS Chemistry (approved)
- American Library Association (ALA)
College of Education and Human Services/Dept. of Library Science/Master of Science in Library Science
- Association for Childhood Education International (ACEI)
College of Education and Human Services/Elementary Education
- Association of Small Business Development Centers (ASBDC)
Small Business Development Center
- Certified Financial Planner Board of Standards, Inc.
College of Business Administration/Financial Planning Curriculum (registered)
- College Reading and Learning Association (CRLA)
College of Arts and Sciences/Department of English/Writing Center Tutoring Program (certified)
Division of Enrollment Management/Center for Academic Enrichment Tutoring Program (certified)
Venango Campus/Learning Support Centers (certified)
- Council for Exceptional Children (CEC)
College of Education and Human Services/Special Education
- Council on Academic Accreditation of the American Speech Language Hearing Association (ASHA)
Department of Speech Pathology and Audiology/Master Degree in Speech Language Pathology
- International Association of Counseling Services Inc.
Division of Student and University Affairs/Department of Counseling Services
- International Reading Association (IRA)
College of Education and Human Services/Reading
- Middle States Commission on Higher Education
3624 Market Street, Philadelphia, PA 19104-2680
Phone: 215-662-5606
- National Association for the Education of Young Children (NAEYC)
College of Education and Human Services/Department of Education/Early Childhood Program
Earl R. Siler Children’s Learning Complex
- National Association of Schools of Art and Design (NASAD)
College of Arts and Sciences/Art
- National Association of Schools of Music (NASM)
College of Arts and Sciences/Department of Music
- National Council for Accreditation of Coaching Education (NCACE)
College of Education and Human Services/Dept. of Health and Physical Education/Coaching Education
- National Council for Accreditation of Teacher Education (NCATE)
College of Education and Human Services/Teacher Education Programs
- National Council for the Social Studies (NCSS)
College of Education and Human Services/Social Studies
8555 Sixteenth Street, Silver Spring, MD 20910

National Council of Teachers of English (NCTE)
College of Education and Human Services/English Education
1111 Kenyon Road, Urbana, IL 61801-1096

National Council of Teachers of Mathematics (NCTM)
College of Education and Human Services/Mathematics Education
1906 Association Drive, Reston, VA 20191-1502

National Council on Economic Education (NCEE)
Center for Economic Education (affiliated)
1140 Avenue of the Americas, New York, NY 10036

National League for Nursing Accrediting Commission (NLNAC)
School of Nursing/Associate Degree Program
School of Nursing/Baccalaureate Degree Program
School of Nursing/Master Degree Program

National Science Teachers Association (NSTA)
College of Education and Human Services/Science Education and Secondary Science Education
1840 Wilson Boulevard, Arlington, VA 22201-3000

Pennsylvania Department of Education/College of Education & Human Services/
Teacher Certification Programs (approved)

U.S. Department of Education (approved)

U.S. Department of Veterans Affairs (approved)

Table of Contents

Academic Calendars	vi
General Information	1
Graduate Study	5
Master of Arts degree	
English	57
Business-Master of Business Administration	29
Master of Education degrees in	
Education	37
Curriculum & Instruction concentration	37
Early Childhood concentration	38
English concentration	38
History concentration	38
Literacy concentration	38
Mathematics concentration	38
Principalship Preparation concentration	39
Reading Concentration	39
Science Education Concentration	39
Science concentration	39
Technology concentration	39
World Languages concentration	39
Reading Specialist certification	40
Graduate Pennsylvania Secondary Education Certification	41
Master of Science degrees in	
Biology	19
Biological Sciences concentration	19
Environmental Science concentration	20
Library Science	61
Pennsylvania Library Science Certification	61
Certificate of Advanced Studies	62
Mass Media Arts and Journalism	69
Nursing	75
Family Nurse Practitioner concentration	77
Nurse Educator concentration	78
Post-Master’s Family Nurse Practitioner certificate	76
Post-Master’s Nurse Educator certificate	76
Rehabilitative Sciences	83
Special Education	85
Speech Language Pathology	93
Instructional Technology Specialist certificate	40
Post-Master’s Principalship Preparation Program	53
Directories	99
Graduate Faculty	103
Index	109

**Clarion University
Academic Calendar 2007-08**

(Subject to change without notice)

Fall Semester 2007

Registration for day and evening classes	Monday, August 27
Classes begin 8 a.m.	Monday, August 27
Labor Day Holiday	Monday, September 3
Midsemester Break begins 10 p.m.	Thursday, October 4
Midsemester Break ends 8 a.m.	Monday, October 8
<i>Friday classes meet in place of Tuesday classes</i>	Tuesday, November 20
Thanksgiving Holiday begins 10 p.m.	Tuesday, November 20
Thanksgiving Holiday ends 8 a.m.	Monday, November 26
Classes end 10 p.m.	Friday, December 7
Final Examination Period begins	Monday, December 10
Final Examination Period ends 10 p.m.	Friday, December 14
Semester ends 10 p.m.	Friday, December 14
Winter Commencement	Saturday, December 15
Semester grades due from faculty	Thursday, December 20

Winter Intersession 2007

Registration and Drop/Add; Classes begin	Monday, December 17
Final Exams	Monday, January 7
Winter Intersession grades due from faculty	Thursday, January 10

Spring Semester 2008

Registration for day and evening classes	Monday, January 14
Classes begin 8 a.m.	Monday, January 14
Martin Luther King Jr. Birthday observed	Monday, January 21
Winter Holiday begins 10 p.m.	Friday, March 7
Winter Holiday ends 8 a.m.	Monday, March 17
Spring Vacation begins 10 p.m.	Wednesday, March 19
Spring Vacation ends 8 a.m.	Wednesday, March 26
<i>Monday classes meet in place of Wednesday classes</i>	Wednesday, March 26
Classes end 10 p.m.	Friday, May 2
Final Examination Period begins	Monday, May 5
Final Examination Period ends 10 p.m.	Friday, May 9
Semester ends 10 p.m.	Friday, May 9
Spring Commencement	Saturday, May 10
Semester grades due from faculty	Thursday, May 15

Summer Sessions 2008

Session I: Pre-session	May 12 – May 30
Session I: Regular Session	June 2 – July 3
Session II: Regular Session	July 7 – August 8

**Clarion University
Academic Calendar 2008-09**

(Subject to change without notice)

Fall Semester 2008

Registration for day and evening classes	Monday, August 25
Classes begin at 8 a.m.	Monday, August 25
Labor Day Holiday	Monday, September 1
Midsemester Break begins 10 p.m.	Thursday, October 2
Midsemester Break ends 8 a.m.	Monday, October 6
Thanksgiving Holiday begins 10 p.m.	Tuesday, November 25
<i>Friday classes meet in place of Tuesday classes</i>	Tuesday, November 25
Thanksgiving Holiday ends 8 a.m.	Monday, December 1
Classes end 10 p.m.	Friday, December 5
Final Examination Period begins	Monday, December 8
Final Examination Period ends 10 p.m.	Friday, December 12
Semester ends 10 p.m.	Friday, December 12
Winter Commencement	Saturday, December 13
Semester grades due from faculty	Thursday, December 18

Winter Intersession 2008

Registration and Drop/Add; Classes begin	Monday, December 15
Final Exams	Monday, January 5
Winter Intersession grades due from faculty	Thursday, January 8

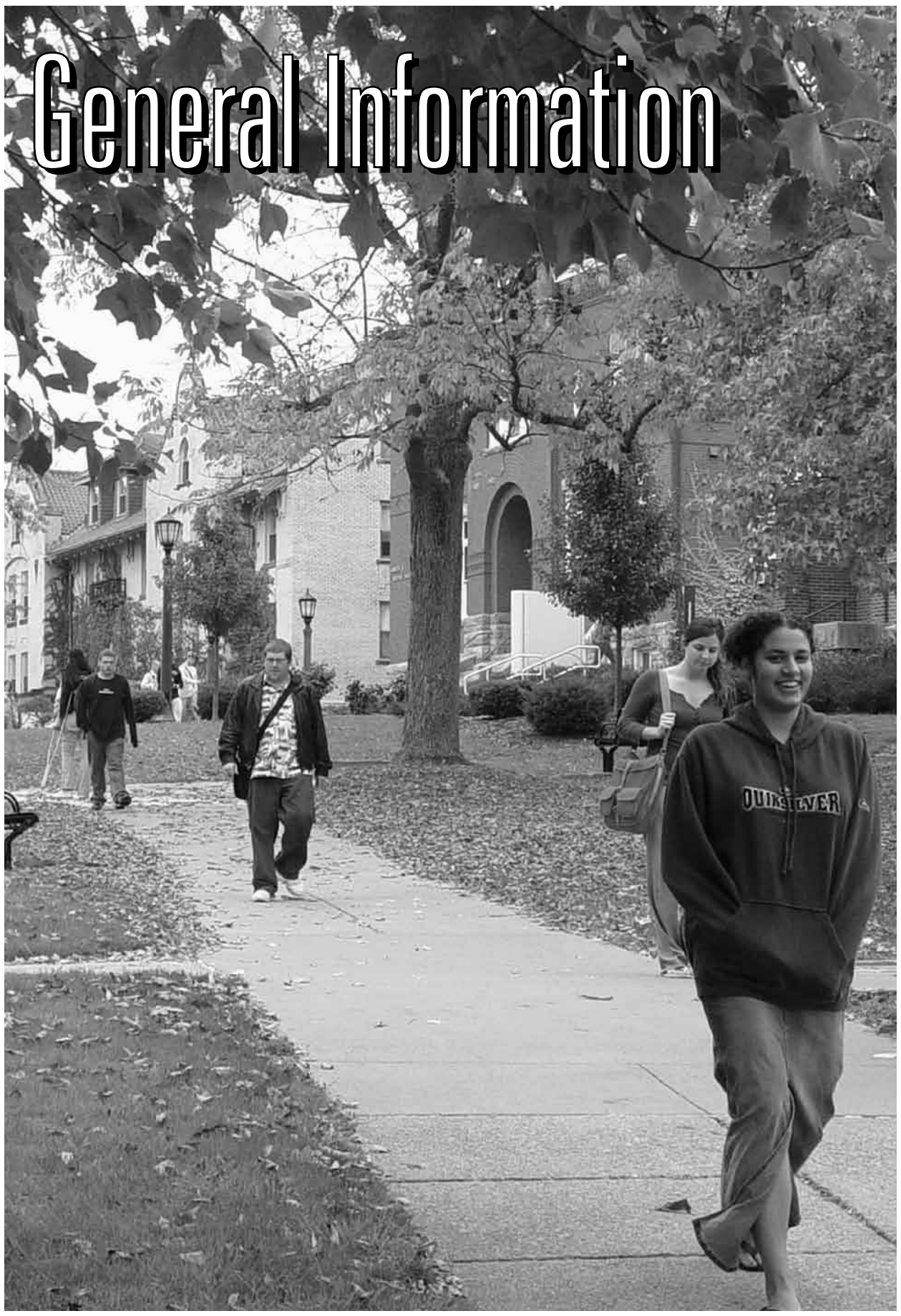
Spring Semester 2009

Registration for day and evening classes	Monday, January 12
Classes begin 8 a.m.	Monday, January 12
Martin Luther King Jr. Birthday observed	Monday, January 19
Winter Holiday begins 10 p.m.	Friday, February 27
Winter Holiday ends 8 a.m.	Monday, March 9
Classes end 10 p.m.	Monday, April 27
Final Examination period begins	Tuesday, April 28
Final Examination period ends 10 p.m.	Friday, May 1
Semester ends 10 p.m.	Friday, May 1
Spring Commencement	Saturday, May 2
Semester grades due from faculty	Thursday, May 7

Summer Sessions 2009

Session I: Pre-Session	May 4 – May 21
Session II: Regular Session	June 1 – July 3
Session III: Regular Session	July 6 – August 7

General Information



General Information

Core Values of Clarion University of Pennsylvania

1. We believe in the learning potential of all of our students who are willing to invest hard work in the pursuit of their education.
2. We are committed as a faculty, staff, and administration to creating opportunities for all of our students to achieve success beyond their own expectations within an environment that cultivates tolerance, civility, and respect.
3. We value the individual relationship between student and faculty as central to the learning process and recognize the contributions of staff in providing the necessary support for that endeavor.
4. We believe that we exist to serve the needs of all people of the Commonwealth of Pennsylvania and to advance higher education as a public good.
5. We are committed to advancing our relationships with the larger communities of which we are a part.

*Approved by the Council of Trustees,
Clarion University, January 18, 2001*

Vision of Clarion University of Pennsylvania

Clarion University of Pennsylvania will serve the Commonwealth ever more effectively as a high quality, dynamic, technologically advanced, publicly owned university dedicated to advancing knowledge with a focus on learning and collaborating with educational and business partners. Clarion University will be accessible to students from diverse backgrounds, accountable to its many constituencies, and actively engaged in the continuous improvement of its programs, services, faculty, and

staff. Above all, Clarion University will prepare students to succeed in the global economy, to contribute to the economic and social well being of the Commonwealth and the nation, to play constructive roles in their communities, and to lead productive and meaningful lives, including a passion for continuous learning.

*Approved by the Council of Trustees,
Clarion University, January 18, 2001*

Mission of Clarion University of Pennsylvania

Clarion University seeks to excel in all that it does and challenges students to develop their talents, extend their intellectual capacities and interests, expand their creative abilities, and to develop a respect and enthusiasm for learning that will extend throughout their lives. The university acknowledges that learning requires a partnership demanding hard work by students, faculty, and staff, and that learning extends beyond the classroom. The university community is dedicated to helping students see in themselves what they may become by creating opportunities to develop the knowledge, skill, and attitudes necessary for both enlightened citizenship and successful participation in a technologically advanced, global society.

Clarion University is primarily an undergraduate institution with selected graduate programs. Instructional programs—delivered on campus, throughout the state, and beyond via appropriate distance education technologies—range from associate degrees and certificate programs to

baccalaureate degree programs in the arts and sciences and professional fields, graduate programs in selected fields, and continuing education. University programs are administered through campuses in Clarion and Oil City.

Clarion University seeks to admit, retain, and graduate students who are qualified and motivated, and to recruit, retain, and support highly qualified and dedicated faculty and staff. The university is a learning community that seeks diversity in its faculty, staff, and student body and values this diversity as providing richness in the learning process. This community strives to treat its members with civility and respect. Students, faculty, and staff value learning, contribute to the development of new knowledge through scholarly activities, and participate in community and public service responsive to the needs of society.

*Approved by the Council of Trustees,
Clarion University, January 18, 2001*



Graduate Studies Mission

Clarion University recognizes the role that a high quality graduate program plays in maintaining excellence in the institution. The opportunity to work with graduate students, the challenge to remain at the forefront in the discipline, and the stimulus resulting from research all contribute to the recruitment, development, and retention of a concerned, productive faculty. Clarion University shall maintain a graduate program that supports the goals of the university.

Non-Discrimination Statement

It is the policy of Clarion University of Pennsylvania that there shall be equal opportunity in all of its educational programs, services, and benefits, and there shall be no discrimination with regard to a student's or prospective student's race, color, religion, sex, national origin, disability, age, sexual orientation/affection, veteran status, or other classifications that are protected under Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act of 1990, and other pertinent state and federal laws and regulations. Direct equal opportunity inquiries to: Assistant to the President for Social Equity, 207 Carrier Administration Building, 840 Wood Street, Clarion, PA 16214-1232, 814-393-2000; and direct inquiries regarding services or facilities accessibility to the compliance specialist, 207 Carrier Administration Building, 840 Wood Street, Clarion, PA 16214-1232, 814-393-2000; (or to the Director of the Office for Civil Rights, Department of Education, 330 Independence Avenue, SW, Washington, DC 20201).

Clarion Campus

Now well into its second century of service to the people of Pennsylvania, Clarion University has successively been Carrier Seminary, a state normal school, a state teachers' college, a state college, and beginning July 1, 1983, a university in the State System of Higher Education. Each phase of this development has marked a stage in the continuing effort of the institution to respond to the educational needs and aspirations of increasing numbers of students.

Today, Clarion University is a multi-purpose institution with an enrollment of approximately 6,500 students offering associate's degrees in five areas; more than 70 baccalaureate programs leading to degrees in the arts, fine arts, nursing, and sciences; and 10 graduate programs leading to master's degrees in the arts, business administration, education, library science, nursing, and sciences.

The main campus of the university contains 99 acres and 43 buildings—the majority of which were constructed within the past 20 years. Beyond the main campus, situated at the west end of the town of Clarion, is a 27-acre athletic complex with football, baseball, and practice fields and Memorial Stadium, seating 5,000 spectators. The university is within the Borough of Clarion some two miles north of Interstate 80 at Exits 62 and 64 and is approximately 2.5 hours' driving time from the urban centers of Pittsburgh, Erie, and Youngstown. High on the Allegheny Plateau overlooking the Clarion River, the rural setting is in the midst of one of Pennsylvania's most scenic resort areas. The rolling wooded countryside, interspersed with small farms, affords some of the most enjoyable outdoor activities to be found anywhere in northwestern Pennsylvania, and the Clarion River provides an excellent setting for summer boating, swimming, and other aquatic sports.

Among facilities supporting programs at Clarion

University are the Carlson and Suhr libraries; the Center for Computing Services operating Digital Equipment Corporation computers and associated equipment; several microcomputer laboratories; a planetarium; modern science laboratories having excellent instrumentation; well-equipped support areas for special education and speech pathology and audiology; a modern business administration building; technologically equipped classrooms for library science; radio and television studios and experimental audio-visual facilities in the Department of Mass Media Arts, Journalism, and Communication Studies; and a writing center, tutorial services, and a counseling center to assist students who can benefit from these services.

Clarion University–Venango Campus

Clarion University–Venango Campus, established in 1961, was the first regional campus in the Pennsylvania State System of Higher Education. Located in Oil City, Venango Campus is scenically situated on 62 acres surrounded by heavily wooded foothills overlooking the Allegheny River. Student apartment housing includes modern, upscale amenities. A newly renovated student center houses an enhanced and enlarged dining services and bookstore, fitness center, gymnasium, auditorium, and Student Affairs and organizations offices.

Venango Campus is appropriate for students who prefer the atmosphere of a small campus with its capacity for providing individual attention for students and for permitting

and encouraging varied student-initiated activities. An Honors Program provides an opportunity for an enhanced and stimulating college experience for academically high-achieving students.

Venango Campus offers programs for both part-time and full-time students. Students may study for one of eleven associate degrees in administration technology, allied health, arts and sciences, business administration, criminal justice, early childhood education, industrial technology, legal business studies, nursing, rehabilitative services, and respiratory care.

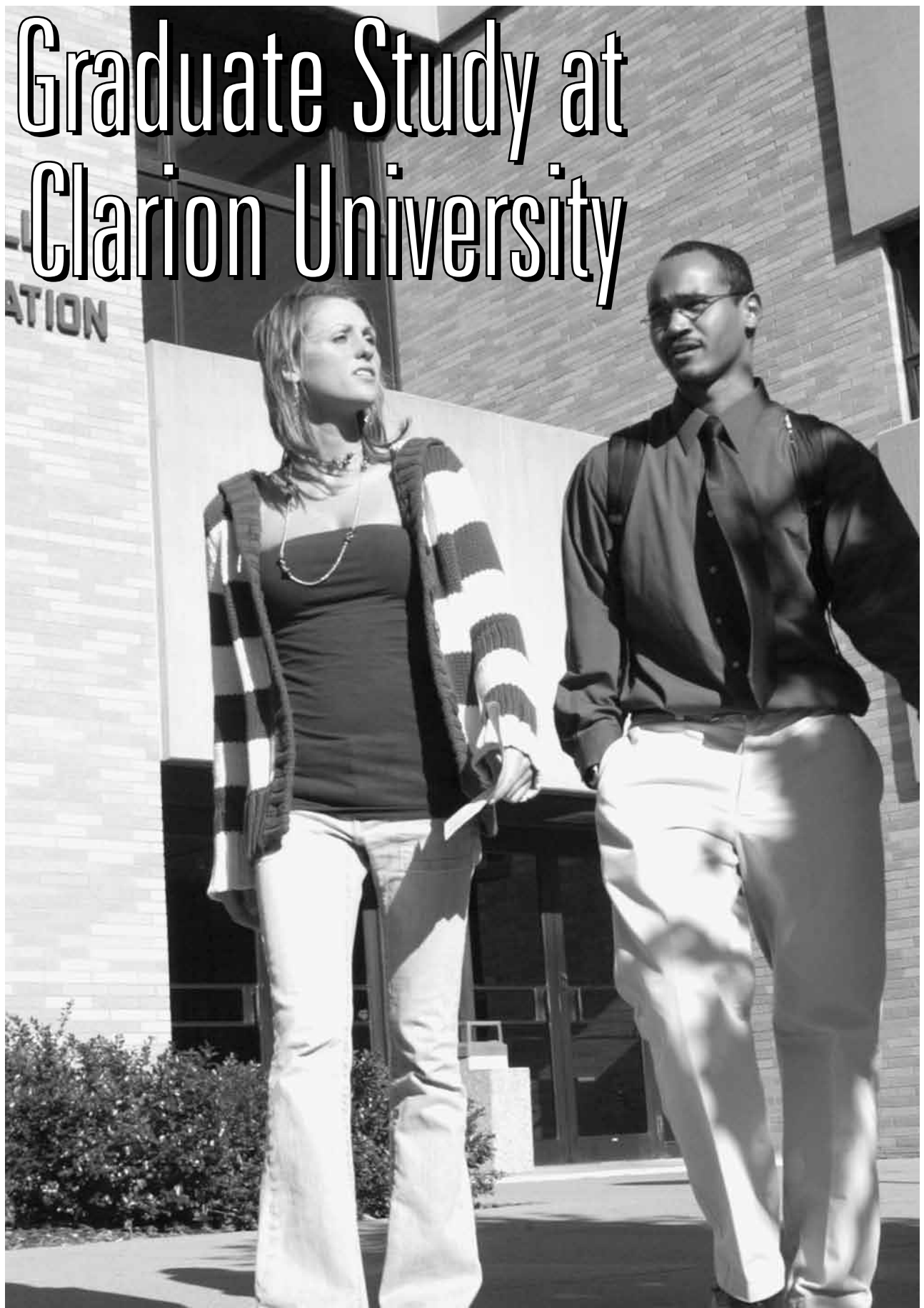
To complete an associate degree, a minimum of 30 credit hours must be completed at Clarion University–Venango Campus. Students also may begin any of the university's bachelor's degrees at Venango Campus. Complete baccalaureate degrees offered at Clarion University–Venango Campus include radiologic science and nursing. Master's degrees include nursing and business administration.

Other programs offered at the Venango Campus include eleven one-year certificates and a variety of continuing education courses and seminars.

The School of Nursing and Allied Health, which is located at the Venango Campus, offers an on-line Bachelor of Science in Nursing degree. A Master of Science in Nursing degree is offered jointly by Clarion, Edinboro, and Slippery Rock Universities' Nursing Departments. Courses for this master's program are offered at sites in Clarion, Edinboro, Oil City, Pittsburgh, Slippery Rock, Wexford, and other locations.



Graduate Study at Clarion University



Graduate Study at Clarion University

Eligibility for Admission

Individuals seeking regular full admission to a graduate program must meet the minimum admission requirements for the Division of Graduate Studies and any additional requirements of the program. To meet the minimum requirements for admission to the Division of Graduate Studies an applicant must provide evidence of:

- A bachelor's degree or its equivalent from an acceptably accredited college or university. Individuals who have not yet completed the baccalaureate degree may submit transcripts for course work completed, along with application materials. Final transcripts noting the completion of the degree will be required.
- A minimum quality-point average of 2.75/4.00 at the undergraduate level. Some programs require a higher undergraduate QPA. Please review the program admission requirements listed elsewhere in this catalog.

Individuals not meeting the QPA requirement of a graduate program may be eligible for regular admission when the lower QPA is evaluated in terms of supplementary factors, including recommendations/references, examination scores on such instruments as the Graduate Record Examination, Graduate Management Admission Test, and/or the Miller Analogies Test, or achievement in graduate-level course work.

Information regarding the Miller Analogies Test (MAT), the Graduate Record Examination (GRE), and the Graduate Management Admission Test (GMAT) may be obtained from the Graduate Studies office.

Applicants should refer to the admission requirements of specific programs as listed in this bulletin.

Categories of Admission

Admitted applicants will be classified in one of the following categories of admission.

Regular Full Admission

Individuals meeting all of the admission requirements for a graduate program shall be granted regular full-admission status. Only individuals with regular full-admission status are eligible for graduate assistantships. Individuals must achieve regular full-admission status before they graduate. A student may apply and be admitted to a graduate program during his/her last year of undergraduate study. This admission, however, is contingent upon the student providing the Graduate Studies office an official final undergraduate transcript that indicates the baccalaureate degree has been awarded.



Provisional Admission

Individuals not meeting all of the admission requirements for a graduate program may be admitted on a provisional basis. In such cases, admission will be based upon specific conditions that the student must meet in order to be reclassified as regular full admission. Individuals admitted on a provisional basis are not eligible for graduate assistantships. Individuals admitted on a provisional basis are not guaranteed regular full-admission status.

Courtesy/Transient Admission

A graduate student from another institution may enroll for graduate courses at Clarion University on a courtesy basis if he or she intends to transfer the credit for the course to another institution. Information about courtesy admission may be obtained from the Division of Graduate Studies.

Non-Degree Status Admission

Occasionally individuals will want to engage in graduate study without formally entering a graduate program. Such individuals should apply for a non-degree admission status at the time of application. All admission requirements must be met. Individuals remaining in this status may not receive a graduate degree. Courses taken while a person is in this status will be identified as non-degree on the student's transcript. The non-degree student who, after taking courses in non-degree status determines to seek a graduate degree, must be formally admitted to a graduate degree program under regular admission procedures. Graduate programs may or may not accept courses taken while a student is in non-degree status. No program may accept more than nine credits taken in non-degree status. Applicants admitted on a non-degree basis are not guaranteed regular full-admission status. Certain course restrictions may apply for non-degree students.

Admission Procedures

Application forms and information about graduate programs may be obtained by writing to:

Division of Graduate Studies
Clarion University of PA
108 Carrier Administration Building
840 Wood Street, Clarion, PA 16214-1232

Routine admission policy requires that all graduate applicants submit:

1. a completed application form;
2. an official transcript from each college or university attended as an undergraduate or graduate student (regardless of whether or not a degree was earned). Official transcripts are issued from colleges/universities in sealed envelopes with the seal of the university and the signature of the registrar on the outside of the envelopes. The transcripts must be sealed by the registrar and remain sealed until their arrival in the Graduate Studies Office. Partial transcripts are acceptable, but evidence of a degree must be submitted before a student may enroll in classes;
3. at least three current faculty and/or professional recommendations on the Clarion University recommendation forms;*
4. a \$30 non-refundable application fee; and
5. a resume.

Some graduate programs require additional information or procedures.

*May not be required of non-degree students.

All documents become the property of Clarion University and will not be returned or duplicated for any purpose outside the university. Each application must be for one program only. An additional complete application packet including the \$30 fee must be submitted if you

are applying to more than one program. Following one semester of enrollment, if you want to change to another graduate program you must resubmit all application materials (including \$30 fee) as previously outlined. Applications will be reviewed only after all materials have been received.

Admission Application Deadlines for Regular, Provisional, Transient, and Non-Degree Admissions

The following deadlines apply to graduate applicants.*

Biology applicants: April 1—last date to complete an application file for the upcoming fall term and consideration for graduate assistantships. November 1—last date to complete an application file for the upcoming spring term..

Nursing applicants:

Early Admission Deadline—Nov. 1;
Regular Admission—April 1;
RN-MSN Deadline—April 1.

Speech Language Pathology applicants: Jan. 31—last date to complete an application file for upcoming academic year.

Other programs

Fall: Aug. 1—last date to complete an application file

Spring: Dec. 1—last date to complete an application file

Summer: May 1—last date to complete an application file for Summer I
June 1—last date to complete an application file for Summer II

*International students must complete an application file at least four months before the term applicant wishes to begin study. See section below on “Admission of International Students.”





Admission of International Students

Clarion University is authorized under federal law to enroll nonimmigrant students. The university welcomes international students to its campus and has an Office of International Programs to assist students from other countries in achieving a successful educational experience at Clarion. International students may write to:

Office of International Programs
Clarion University of Pennsylvania
840 Wood Street
Clarion, PA 16214-1232 U.S.A.

International students seeking admission to graduate study at Clarion University should follow directions specified for all students under “Admission and Degree Requirements.” In addition, the international student applicant must satisfy the following requirements:

1. Submit his or her application for admission **at least four months before** the term in which he or she wishes to begin study at Clarion.
2. International applicants must provide evidence of a bachelor’s degree or its equivalent from an acceptably accredited college or university. International applicants must have their complete academic records (transcripts, mark sheets, certificates) evaluated by one of the following professional credential evaluating services:

World Education Services (WES) (www.wes.org)
or
Educational Credential Evaluators, Inc. (ECE)
(www.ece.org)

Applicants should request WES or ECE to forward the evaluation results directly to the Clarion University Graduate Admissions Office.

3. A minimum quality-point average of 2.75/4.00 scale at the undergraduate level. Some programs require a higher undergraduate quality-point average. Please review the program admission requirements listed on the “Checklist for Completion of Graduate Application.” Individuals not meeting the quality-point average requirement

of a graduate program may be eligible for regular admission when the lower quality-point average is evaluated in terms of supplementary factors, including recommendations, examination scores on such instruments as the Graduate Record Examination (GRE), Graduate Management Admission Test (GMAT), and/or the Miller Analogies Test (MAT), or achievement in graduate-level course work. Information regarding the GRE, GMAT, or MAT may be obtained from the Division of Graduate Studies.

4. Demonstrate English language proficiency. Acceptable evidence of proficiency is successful completion of Test of English as a Foreign Language (TOEFL) with a minimum score of 550 (paper-based test), 213 (computer-based test), or a minimum International English Language Testing System (IELTS) score of 7.0. For the programs in biology, speech language pathology, and communication, TOEFL score of 600 (paper-based test), 250 (computer-based test), or IELTS score of 7.5 is required. Satisfactory completion of a bachelor’s degree from an accredited U.S. university or college is also acceptable evidence of English language proficiency. Additionally, speech language pathology requires a score of 200 on the Test of Spoken English (TSE). Other evidence may be approved by the Graduate Studies office, such as affirmation of proficiency by a Clarion faculty member, other individual, or organization known to Clarion University.
5. Furnish evidence of adequate financial support on the Financial Support Statement form. The applicant must provide an official statement from an authorized bank certifying that sufficient funds are available to the student to cover costs of university fees and general living expenses for one academic year of study in the United States. Immigration form I-20 will not be issued until the international applicant has submitted the required

evidence of financial support.

6. Carry a full program of studies (at least nine semester hours) upon admission and matriculation. The Bureau of Citizenship and Immigration Services regulations require students holding an “F” or “J” visa to carry a full program of study.
7. Be covered by adequate health insurance. Due to the high cost of health care in the United States, all international students are required to carry comprehensive medical insurance. For further information on insurance, see section entitled “Student Health Insurance” on page 16.

Academic Policies and Procedures

Academic Honesty Policy

Students at Clarion University shall maintain a high standard of honesty in scholastic work. As members of the university community, students have a responsibility to be familiar with the conduct regulations found in the university catalogs, Student Handbook and Calendar; Residence Hall Handbook; Student Rights, Regulations, and Procedures Handbook, and other university documents. Among the conduct regulations addressed are acts of academic dishonesty, including plagiarism or cheating on assignments, examinations, or other academic work, or without prior approval of the instructor, submitting work already done for another course.

Students shall avoid all forms of academic dishonesty, including but not limited to:

1. **Plagiarism**-the use of another’s words without attribution and without enclosing the words in quotation marks. Plagiarism may also be defined as the act of taking the ideas or expression of ideas of another person and representing them as one’s own-even if the original paper has been paraphrased or otherwise modified. A close or extended paraphrase may also be considered plagiarism even if the source is named.
2. **Collusion**-when specifically prohibited in advance by the instructor, collaborating with another person in the preparation of notes, themes, reports, or other written work offered for credit.
3. **Cheating on an examination or quiz**-giving or receiving information or using prepared material on an examination or quiz.
4. **Falsification of data**-manufacturing data, falsification of information, including providing false or misleading information, or selective use of data to support a particular conclusion or to avoid conducting actual research.

Any member of the academic community may bring complaints of academic dishonesty against a student. Sanctions for academic dishonesty can range from a failing grade on a particular assignment or examination to dismissal from the university based on the seriousness of

the action and whether it is part of a pattern of academic dishonesty. Instructors imposing a lowered or failing grade on an assignment or course because of a charge of academic dishonesty must inform the student. Students have the right to appeal instructor decisions (*Student Rights, Regulations, and Procedures Handbook*) either through the grade-appeal process (see section on Student Rights in the Classroom) or directly to the Conduct Board (see section on Adjudication Appeals) depending on the nature of the dispute. Sanctions extending beyond a particular course, such as suspension or dismissal from an academic program or from the university, can only be imposed as the result of complaints filed under the Disciplinary Procedures Code and after Formal Hearings under this code.

Good Academic Standing

All graduate students are expected to remain in good academic standing by maintaining a cumulative QPA of 3.00/4.00 and earning no more than six semester hours of “C” or lower grades in graduate courses.

Students who do not maintain a cumulative QPA of 3.00/4.00 and/or who earn more than six hours of credit with grades below a “B” are automatically placed on probation. A student placed on probation must return to “good academic standing” through grades earned in course work during the next semester or summer session in which he or she enrolls. A student may be removed from probation by:

- A. Taking additional courses in his or her program and earning grades sufficient to raise the cumulative QPA to 3.00/4.00 or above. This single measure may be sufficient unless the student has more than six semester hours of “C” grades.
- B. Repeating courses in which the original grade is less than “B.” A repeat course grade will replace the original grade for quality-point calculations. A maximum of six semester hours of credit may be repeated. Library science students receiving a grade of less than “B” in two courses are disqualified as a candidate in that degree program.

Failure to meet this requirement will result in the student being dropped from the graduate program in which he or she is enrolled.

A student placed on probation automatically loses his or her graduate assistantship. A reapplication for an assistantship will be required once he or she has returned to “good academic standing.”

Transfer of Credit

Some graduate programs allow students to transfer credit for graduate courses taken at other regionally-accredited institutions for coursework of higher academic caliber in accepted fields of study. It is university policy that no more than 30 percent of the total credits for a degree may be transfer credits. The course(s) taken must be recognized in content and quality as similar

to Clarion University's approved academic credit. The credits must be capable of counting toward a graduate degree at the sponsoring institution. Course credit will not be transferred until the course has been evaluated and approved. A student enrolled in a degree program at Clarion who wishes to take a course at another institution for transfer to Clarion should obtain prior approval from his/her academic advisor, department chair, and the college and graduate deans (see transfer credit form for approval process). The student is required to furnish a complete description of the intended transfer course(s) usually through a catalog description and the syllabus of the course(s) for which he/she is requesting transfer credit.

Courses transferred must be certified as graduate level on the official transcript and must have a grade of B or better. Transfer credit course grades are not computed in the Clarion quality-point-average and all transfer credits will be calculated in semester hours. The proposed transfer credit must not be more than six years old at the time of completion of the degree program at Clarion University. Courses already credited toward an earned degree may not be used for a second degree.

The following types of courses are not accepted for transfer credit: correspondence course credit, pass/fail grades, and workshop courses. Graduate Transfer Credit Request forms are available in the Graduate Studies office.

Residency

Seventy percent of all credits required for completion of a graduate degree must be earned in course work offered by Clarion University. All graduate-degree programs require a minimum of 30 semester hours of credit. Individual programs may require more than 30 semester hours.

Timeliness of Enrollment and Completion of Degree

It is expected that an applicant admitted to graduate study will enroll for course work at once. Students who do not enroll at Clarion for graduate courses in programs to which they are admitted within 12 months following admission may be required to reapply before they can enroll. Information about eligibility to enroll in classes may be obtained from the Graduate Studies office.

A degree must be completed within six years from the date of initial enrollment. Extensions may be allowed only by approval of the department chair, dean of the college in which the student's program resides, and the dean of Graduate Studies.

Full-Time Status

A graduate student enrolled in nine semester hours of course work in a term is considered a full-time student.

Graduate Credit Load



The policy regarding credit load for graduate students is to limit students to a maximum of 12 graduate credit hours per semester. Students who wish to enroll for more than 12 graduate credit hours must have the approval of the graduate program coordinator, the college dean, and dean of graduate studies.

400-Level Courses

Not all 400-level courses can be taken for graduate credit. Students should consult with graduate program coordinators or the Graduate Studies office to determine 400-level courses that have been approved for graduate credit. These approved 400-level courses are listed each semester in the Graduate section of the published Schedule of Classes. *Note: courses taken at the 400-level for undergraduate credit cannot be repeated for graduate credit.* The maximum number of 400-level courses accepted toward degree requirements varies among the graduate programs. See specific program descriptions and requirements.

Withdrawals

All class withdrawals must be made through the Office of the Registrar, 122 Carrier Administration Building. Classes from which a student withdraws during the period of drop/add will not appear on the student's record. Withdrawals between the end of the second and ninth weeks may be made without penalty. After the beginning of the 10th week of a semester or the second half of a summer session, a course from which a student withdraws shall be finally reported with a grade of "E." Exceptions may be made for withdrawals due to extenuating circumstances such as illness or some other unavoidable occurrence.

If a student is on probation at the time of withdrawal from all classes and the withdrawal is after the 12th week of the semester, the student will not be permitted to return for the following semester unless the withdrawal is based on extenuating circumstances.

If a withdrawal is not made through the Office of the Registrar, a failing grade will be recorded for the affected



course(s).

Any student who withdraws from the university either during or at the end of a semester must notify the Office of the Registrar of his or her intention to withdraw and the reason for withdrawal. This is necessary for completion of the student's permanent record. Failure to comply with this regulation will constitute an unofficial withdrawal and may affect the student's chances of future readmission or his or her obtaining an honorable dismissal.

Please see section on "Refund Policies," page 13, for financial implications of withdrawal.

Grading System

A	excellent
B	good
C	satisfactory
D	poor
E	failure
IP	in progress
I	incomplete work
P	passing
W	withdrawal from a course
WX	withdrawal from the university
Z	grade not submitted (Temporary)
AU	audit

Auditing Courses

With the permission of the instructor, interested students may audit courses if there is space available in the course from the first day of class and up until the end of the drop/add period. Students must declare their intentions in writing to the Office of the Registrar before the end of the drop/add period. Laboratory courses may not be taken as an audit. Students who enroll in a course for credit may change to an audit grade only during the drop/add period. Likewise, students who enroll in a course to audit may only change to credit during this same period.

Courses taken as an audit will be recorded on the official transcript with a grade of "AU"; no credit or letter grade will be received. Graduate-level courses taken as an "audit" cannot be counted as credits in a degree program

and cannot be repeated later for credit or a letter grade.

Incomplete Grades

The "I" grade may be used when a student has completed the major portion of the requirements for a given course, but for reasons beyond expected control, such as illness or family emergency, cannot complete all requirements. Normally, incomplete grades must be removed by the end of the first semester subsequent to the awarding of the incomplete. Extensions may be granted if the instructor awarding the incomplete deems that more time is necessary to fulfill course requirements. Research and thesis incomplete grades normally continue beyond one semester.

An incomplete that is not converted to a final grade by the end of the semester following its issuance and is not approved for extension by the instructor becomes a failing grade.

No one may be cleared for graduation with "I" grades on record.

In Progress Grades

The grade "IP" is given for thesis work and/or courses at the graduate level that might take more than a semester for completion. The grade "IP" is given only when the work in a course extends beyond the semester or term originally scheduled. It implies satisfactory performance. The grade "IP" will not alter the QPA of the student since hours attempted, hours earned, and quality points earned will be entered in cumulative totals once the final grade is submitted. The "IP" grade shall remain on the student's transcript until the instructor submits a grade.

Advisement

Upon admission to a graduate program, a student is assigned an advisor. The advisor will assist the student in planning an individual program and in maintaining progress within the program.

Research, Theses, and Comprehensive Examinations

The individual graduate programs within the university establish research, theses, and/or comprehensive examination requirements. The student should refer to the section of this catalog presenting specific programs to determine exact requirements.

Student Responsibility for Academic Requirements

Provisions in the Clarion graduate catalog cannot be considered an irrevocable contract between the university and the student.

The university makes every effort to keep information in the catalog current. It must reserve the right, however, to amend any academic, administrative, or disciplinary policies or regulations and to update fees or service charges described in this catalog without prior notice to



persons affected.

Students are held responsible for reading and understanding the academic, administrative, and disciplinary policies or regulations and for understanding the general education requirements as published in the catalog when they matriculate. They are held responsible for the requirements of a major in effect at the time they officially declare a major. If students change majors, they are responsible for the requirements of the major in effect when they officially change majors.

Requirements for graduation as well as those for various curricula and degree programs may change after students matriculate at Clarion. Such changes will not be retroactive, although students will have the option to elect to meet the new program requirements, if desired. Exceptions may be necessary when changes in professional certification or licensure standards mandate such changes in requirements or programs.

Nondiscrimination on the Basis of Disability

Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990 have provided the framework for those individuals with disabilities to not be discriminated against. Clarion University, which is a federally funded institution, must provide for nondiscrimination under its federal grants and programs. Thus, “no otherwise qualified individual with a disability in the United States... shall, solely by reason of her or his disability be excluded from the participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance...” (29 U.S.C. § 794(a), see also 29 U.S.C. § 706(8), see also 42 U.S.C. §§ 12132, 10102, 12114). An “individual with a disability” has been defined, with certain exceptions, as “any person who (i) has a physical or mental impairment which substantially limits one or

more of such person’s major life activities, (ii) has a record of such an impairment, or (iii) is regarded as having such an impairment. (See 42 U.S.C. § 12101 et. seq. And 29 U.S.C. § 701 et. seq.)

The applications of these laws at Clarion University ensures that:

1. no qualified individual with a disability may be excluded solely by such disability from any course, or courses of study;*
2. classes will be rescheduled for those students with mobility impairments if they are scheduled for inaccessible classrooms;*
3. academic degree or course requirements may be modified in certain instances to ensure full participation by students with disabilities;*
4. alternate methods of testing and evaluation are available in all courses offered by the university for students with documented requirements for such methods;*
5. auxiliary aids are made available by the university for students with impaired sensory, manual, or speaking skills;*
6. certain campus rules and regulations may be waived if they limit the participation of students with disabilities;* and
7. housing opportunities, employment opportunities, and other opportunities for students with disabilities are equal to those of students without disabilities.*

**Note: The university is only legally obligated to provide academic adjustments to a qualified individual with a disability who has made his or her need known and when it has received the appropriate documentation of such disability to support the adjustment. Thus, students must provide the university with the necessary medical and diagnostic information to support their requests,*

including specifying what academic adjustments are needed.

The Office of Disability Support Services (DSS) functions as the university's primary vehicle for assisting students with physical and/or learning disabilities. Students must initiate the process of receiving accommodations by contacting the coordinator of Disability Support Services, located in 102 Ralston Hall. Also, as part of the university's registration process, students are provided with a confidential questionnaire that enables them to notify the university of possible accommodations and services that are related to a disabling condition. Students should return these forms to the office of the Registrar. In addition, students must contact the DSS office to submit proper documentation and discuss requested accommodations. Students should contact the DSS office far enough in advance to allow sufficient time to coordinate accommodations.

Information on services for students with disabilities may be obtained by contacting the Coordinator of Disability Support Services, 102 Ralston Hall, 814-393-2095.

Inquiries regarding services and facilities accessibility may also be obtained by contacting the Assistant to the President for Social Equity, 207 Carrier Hall, 814-393-2109.

Student Support Services Program

The Student Support Services Program is available to students with disabilities who desire additional help in the form of academic advising, freshmen seminars, informational workshops, and assistance with study skills. Students interested in obtaining information about the program should contact the director, Student Services Program, 104 Ralston Hall, 814-393-2347.

Tuition and Fees for Graduate Study

Tuition and fees are subject to change without notice. Payments can be made by cash, check, money order, or credit card. Credit card payments can be made on the Clarion University iPortal at www.iclarion.clarion.edu. Tuition and fees not covered by financial aid are to be paid at the beginning of the semester or session.

Summary of Tuition and Fees (Per Semester) 2007-2008 Academic Year

I.	APPLICATION FEE (non-refundable).....	\$30
II.	BASIC GRADUATE TUITION (subject to change without notice)	
	Pennsylvania residents:	
	Full-time (9-15 credits)	\$3,107
	Each additional credit over 15	\$345
	Part-time per credit (fewer than 9 credits)	\$345
	Non-Pennsylvania residents and international	



students:

	Full-time (9-15 credits)	\$4,972
	Each additional credit over 15	\$552
	Part-time per credit (fewer than 9 credits)	\$552
III.	RESIDENCE HALL AND DINING FEES	
	Residence (double room)	\$1,995
	Dining (standard 19-meal plan)	\$909
	All residence hall students must pay for both residence hall and dining.	
IV.	TECHNOLOGY FEE	
	Full-time Pennsylvania resident.....	\$87.50
	Full-time non-Pennsylvania resident and International	\$132
	Part-time Pennsylvania resident.....	\$43
	Part-time non-Pennsylvania resident and International	\$65
V.	INSTRUCTIONAL SUPPORT FEE	
	Full-time (9-15 credits)	\$403.91
	Each additional credit over 15	\$ 44.85
	Part-time per credit (fewer than 9 credits) ..	\$44.85
VI.	HEALTH CENTER FEE	
	Full-time (9-15 credits)	\$85.42
	Each additional credit over 15	\$ 9.49
	Part-time per credit (fewer than 9 credits)	\$9.49
VII.	STUDENT CENTER FEE	
	Full-time (9-15 credits)	\$170.84
	Each additional credit over 15	\$18.98
	Part-time per credit (fewer than 9 credits) ..	\$18.98
VIII.	STUDENT ACTIVITY FEE	
	1-8 credits	\$37.25
	9 or more credits	\$74.50
IX.	RECREATION CENTER FEE	

1–8 credits.....	\$10.35 per credit
9–15 credits.....	\$93.19
X. TRANSCRIPT FEE (one time charge).....	\$15
Transcript release is limited to a maximum of three per request per day.	
XI. LATE FEE	\$100
A \$50 late fee will posted 30 days after the start of the semester to accounts with unpaid balances in excess of \$250. Additional \$25 late payment fees to accounts with unpaid balances in excess of \$250 at 60 and 90 days after the start of the semester.	
XII. THESIS BINDING.....	\$54.60
Minimum three copies at approximately \$18.20 per copy. Final cost subject to change. Payment to be made when thesis submitted to Graduate Studies for binding.	
XIII. GRADUATION FEE	\$15
A graduation fee is charged to each graduating student.	

Refund Policies

Basic Fees, University Residence Hall, Dining Charges, and Student Activity Fee

Refunds are not granted on an automatic basis. A student eligible for a partial refund of basic fees and residence hall charges must officially withdraw from the university through the Registrar’s Office, located in 122 Carrier Administration Building. Refunds of 100 percent are granted only if student withdraws by the end of the first day of the semester.

Partial refunds approved for payment are based upon percentage of tuition and fees charged. The following schedule applies to both full-time and part-time students.

SEMESTER WITHDRAWALS

1st week	90% refund
2nd week	80% refund
3rd week	70% refund
4th week	60% refund
5th week	50% refund
After 5th week	0% refund

For refund purposes, a “week” is defined as each five consecutive days university classes are in session.

Policy Related to Returned Checks

It is the student’s responsibility to ensure funds are available at his/her bank when a check is presented for payment. If a check is returned for insufficient funds, the student will be notified the check is uncollectible. He or she will then be required to pay the original amount plus a \$40 penalty for handling the uncollectible check. Payments made in redeeming an uncollectible check and paying the related late fee and penalty must be by certified check or money order within 10 days of notification or the student will not be permitted to attend classes.

Graduate Student Support

Services

Graduate Assistantships

Each year a limited number of graduate assistantships are awarded to individuals with regular full-admission status to a graduate program. Graduate assistants work 8.5 or 17 hours a week in assignments related to academic programs or university-wide service. They are paid an hourly stipend and receive a tuition waiver for up to 15 credits a semester. There are no summer assistantships.

There are also a limited number of Frederick Douglass Assistantships, offered to graduates of Historically Black Colleges and Universities (HBCU). All candidates for these assistantships must meet full admission requirements to a Clarion University graduate program and be a graduate of an HBCU. All general assistantship policies apply to the HBCU positions.

Recipients of a graduate assistantship must take at least 6 credits a semester, perform assigned duties in a satisfactory manner, and remain in good academic standing. There is an approved evaluation process and instrument for each graduate assistantship position that is utilized annually. Graduate assistants are evaluated on their performance in a specific position.

Students wishing to apply for a graduate assistantship should do so at the time of application to graduate study at Clarion University. Graduate assistant application forms are included in the application for admission to graduate study packet and are available in the Graduate Studies office and academic departments.

Financial Aid

In addition to graduate assistantships, the following financial aid may be available to graduate students.

Loans

FEDERAL PERKINS LOAN PROGRAM-To be eligible for consideration for this 5 percent loan, a student must complete an application form, have a current FAFSA form on file in the Office of Financial Aid, be a citizen of the United States or have declared his or her intention to obtain citizenship, and be enrolled or accepted for enrollment as a student.

These loans, which are non-interest bearing while a student is enrolled, are available to a maximum of \$2,000 each year.

FEDERAL STAFFORD LOAN PROGRAM-Loans with a cap of 8.25 percent interest are generally available from local banks and savings and loans associations. Loans may reach a maximum of \$18,500 per academic year, with an overall limit of \$65,000 for graduate and undergraduate loans. Loans are based on need, which must be demonstrated through an approved need analysis system. Our approved form is the FAFSA application.

GRADUATE PLUS LOAN PROGRAM has the same terms and conditions as the Parent Plus Loan and is subject to a credit test. Students may borrow up to the cost of education

less other financial aid received. Repayment begins after full disbursement of the loan, but loans are deferrable for in-school status. Student must complete a current FAFSA form and apply for the maximum Stafford Loan prior to being granted a Graduate PLUS Loan.

Veterans

Clarion University is approved to offer training under the various GI bills. Students who are entitled under one of these bills should contact the veterans counselor immediately after being accepted for admission to the university in order to secure additional instruction. This procedure is necessary so veterans may be included on the monthly payroll. The university veterans counselor is located in the Office of Financial Aid, 104 Egbert Hall, 814-393-2315.

Scholarships for Graduate Students

GENERAL

Clarion University Alumni Association Ross Rankin & Family Graduate Scholarships: Graduate students must be currently enrolled in one of Clarion University's graduate programs and must have completed nine graduate credit hours by the time of the application. Students must be in good academic standing, with at least a 3.0 QPA in their program. Part-time students must be enrolled for at least six credits during the semester the funds will be used. Applications are available in the Alumni Relations Office and the Graduate Studies office at the beginning of each fall semester.

COLLEGE OF BUSINESS ADMINISTRATION

S&T Bank Endowed Scholarship: Established by S&T Bank for graduate students enrolled in the MBA Program offered by the College of Business Administration. Candidates must have attained a minimum college or university QPA of 3.5 and/or attained a score of 550 on the Graduate Management Admission Test (GMAT). First preference is given to Pennsylvania residents. For information, contact the MBA Program office at 814-393-2605.

COLLEGE OF EDUCATION AND HUMAN SERVICES

Communication Sciences and Disorders (CSD) Department

Marian Renn Marshall Graduate Fellowship (Graduate Students): Established through the Clarion University Foundation in memory of Marian Renn Marshall. The award offers assistance to graduate students admitted to the speech language pathology graduate program. Selection is made by the CSD Department on the basis of academic record. For information, contact the CSD Department at 814-393-2581.

Education Department

Earl R. Siler Memorial Scholarship: Established in memory of Dr. Earl Siler to recognize graduate or undergraduate students in the areas of elementary education or early childhood in their professional development activities. Contact the chair of the Education Department at 814-393-2404.

Library Science Department

Information of Library Science scholarships can be obtained by contacting the department office at 814-393-2271.



Ahmad F.M. Gamaluddin Scholarship in Library Science: Established in memory of Dr. Ahmad Gamaluddin, a noted educator, librarian, scholar, and kind mentor who served on Clarion University's library science faculty for thirty years. The award is available to all qualified graduate students, both full- and part-time, who have demonstrable serious interest in international/multicultural librarianship. Selection criteria includes enrollment in the MSLS program for full- or part-time study; completion of at least six graduate credit hours with a cumulative QPA of 3.5, and a written essay explaining applicant's understanding and commitment to international and/or multicultural librarianship and how the award will help achieve a career that will focus on either. Selection is made by the department scholarship committee and payment is administered by the university's student accounts office.

Charles R. Flack Scholarship in Library Science: Established in memory of Charles R. Flack, former head of the Department of Library Science at Clarion. Offered to a sophomore or junior enrolled in the Bachelor of Science in Education degree at Clarion or in the Master of Science in Library Science degree program for full-time continuous study. Further criteria include evidence of professional potential in librarianship based upon earned grades and a written statement of personal and professional goals as well as significant contributions to the purposes and activities of the Department of Library Science. Preference shall be given to a physically challenged student who meets the above criteria.

Elizabeth A. Rupert Graduate Scholarship in Library Science: Established in honor of Dr. Elizabeth A. Rupert, an alumna of Clarion ('59) who also served as dean of the College of Library Science from 1971 until her retirement. The purpose of the scholarship is to give personal encouragement and financial support to a promising graduate student seeking a career in librarianship by completing the Master of Science in Library Science degree at Clarion.

H.W. Wilson Scholarship (Graduate Students): Awards totaling \$5,000 are made every five years to graduate students majoring in library science. Recipients are chosen on the basis of academic excellence and financial need. Selection is made by the departmental scholarship committee, and payment is made by the H.W. Wilson Foundation through the Clarion University Foundation.

School of Nursing

Elizabeth M. McCord Scholarship: Established by the McCord family in honor of Mrs. McCord and her service to the



university's Health Center. First preference is given to full-time graduate students in the M.S.N. program. Second preference is to students with six or more graduate credits each semester. The basis for selection is the student's academic record; financial need is considered secondarily. For further information, contact the School of Nursing at 814-676-6591.

University Libraries

Carlson Library on the Clarion Campus is a state-of-the-art facility. Extensive connectivity to the campus network and the Internet is provided through building-wide wireless and standard data networks. There are 140 computer workstations in four computer laboratories available for student use. The library is home to the university's Center for Academic Excellence and the University Art Gallery. The Department of Library Science, a department in the university's College of Education and Human Services, has its offices, classrooms, and computer laboratory in the facility.

The mission of the Clarion University Libraries, comprised of the Carlson Library on the Clarion Campus and Suhr Library on the Venango Campus, is to:

- assist university undergraduate and graduate students, faculty, staff, and administration in conveniently locating and accessing the university's information resources and those of other sources;
- develop and provide timely and responsive services, programs, and tools that facilitate translation of information into knowledge and support research, scholarship, teaching, and learning;
- build, select, and preserve, in cooperation with university faculty, a collection of information resources commensurate with the current and anticipated discipline needs of the university's instructional programs and supportive of teaching and learning processes;

- contribute to progress of the university and the profession; and
- participate in addressing the information resource needs of local and rural communities in Pennsylvania.

Carlson and Suhr libraries have combined collections of more than 1.7 million volumes in various formats, including books, microforms, periodicals, and electronic databases. Materials not held by the two libraries may be accessed through interlibrary loan services offered at both libraries or directly online through the library's Webpage. The libraries are committed to providing excellent service to users. Qualified library faculty and staff are available in each of the libraries' public service areas to assist users in locating information, satisfying research needs, and effectively using instructional technologies. Library faculty also provide instruction on general library use and on research resources and strategies which are discipline specific. The libraries' Webpage (www.clarion.edu/library/) provides a gateway to Internet resources including services which provide full-text access to thousands of academic journals.

Health Service

Keeling Health Center, accredited by the Accreditation Association for Ambulatory Health Centers (AAAHC), provides health services and wellness promotion to the student community of Clarion University. The health center is located at the northwest corner of the campus near Givan Hall. A highly credentialed staff, including contracted physicians, certified registered nurse practitioners, and registered nurses certified in college health provide specialized student health services. Operating hours are announced at the beginning of each semester. After-hour and emergency services are available from a variety of community providers.



The services of the health center are similar to those provided in a physician's office. Specific services include: physical examinations, immunizations, allergy injections, medication and prescriptions, pregnancy testing, treatment of acute and chronic illnesses and injuries, and referral to appropriate community resources. Proper immunization is highly recommended prior to university entrance. Pennsylvania Senate Bill 955, passed into law on June 28, 2002, mandates that all university students living in residence halls be immunized against meningitis or sign an informed declination statement. The American College Health Association also supports the meningitis vaccine.

A health services fee assessed at the beginning of each semester includes an unlimited number of visits to the health center. There may be additional charges for any medications or procedures associated with the visit. Students are strongly encouraged to contact their primary insurance carrier to determine the conditions and limitations, if any, on medical treatment away from home.

Health Insurance

The health center fee includes basic provider services within the Keeling Health Center. Charges for laboratory, X-ray, outpatient or inpatient services at other facilities, and medications are not covered, and are the responsibility of the individual student. Health insurance coverage is strongly encouraged prior to enrollment at Clarion University.

In an attempt to offer students an affordable health insurance option, Clarion University has collaborated with nine other universities in the Pennsylvania State System of Higher Education to offer an economical and comprehensive insurance policy to those students not covered by a parent policy. Consolidated Health Plans

(www.consolidatedhealthplan.com) has been selected as the insurance provider, and students may choose from a variety of options.

Parents who plan to continue a son or daughter on family insurance plans should contact their insurance provider to determine the effects of university entrance upon dependent coverage. This is particularly important under managed care plans.

University policy requires that students have medical insurance coverage to be eligible for participation in university-sanctioned, sponsored and/or approved activities, including intercollegiate sports. The assumption is that students participating in such activities are covered by medical insurance, and proof of coverage can be produced upon the university's request.

Students interested in obtaining insurance from Consolidated Health Plans should contact the Director of Health Services at 814-393-2121.

International Students—Medical Insurance Coverage

Medical insurance is required of all international students enrolled at Clarion University. Students who do not show proof of health insurance coverage comparable to Clarion University's group plan will be required to enroll in the university's plan, and be responsible for payment. Students will not be allowed to complete course registration until all medical insurance requirements are met. The current cost of the group insurance plan is \$850/year, full payment of which is required at the beginning of the academic year. Please understand that the medical insurance premium is not included in the statement of account issued by the university for tuition, fees, and room and board. A separate payment of cash or money order is required. Details of payment will be explained at the time of application for insurance.

If an international student has coverage through his or her sponsor or through another agency in his or her home country that provides adequate coverage during the student's stay in the United States as a student, the international student may request to be exempt from subscribing to the group plan offered through Clarion University. Coverage **must** include:

- *minimum medical expense benefit of \$50,000
- *minimum repatriation expense benefit of \$7,500
- *minimum medical evacuation benefit of \$10,000

Students requesting exemption from the group plan are required to submit details of insurance coverage to the Office of International Programs upon arrival at Clarion University. Details must be written in English and include the following information: company name and address, phone and fax numbers; complete name of policy holder and identification number, if assigned; effective date of coverage and expiration date of coverage; and policy benefits (as described above).

Housing

Limited housing for graduate students is available in



the university-supervised residence halls. For information, students should contact the Office of Residence Life, 230 Egbert Hall, telephone 814-393-2352 or e-mail at reslife@clarion.edu.

Any arrangement for housing in the community is a business relationship between a student and the householder. The Office of Residence Life maintains a limited listing of available housing in the community, but the university does not approve or make recommendations related to private off-campus housing accommodations. Off-campus housing list can be found at www.clarion.edu/reslife.

Parking and Automobile Regulations

All provisions of the Vehicle Code of the Commonwealth of Pennsylvania as supplemented by parking regulations issued by the chancellor, State System of Higher Education, and Clarion University, will be strictly enforced on the Clarion University Campus. Authority for such enforcement rests with the director of public safety. Vehicles are immobilized for unpaid tickets.

Students who park a vehicle on university property in an area requiring a permit must register with the Department of Public Safety. A valid university parking permit must be hung down from the inside rear-view mirror and clearly be visible from the front and rear of the vehicle when the vehicle is parked in a lot requiring a permit. The enforcement of parking permit regulations for employee lots, commuter lots and metered parking shall be from 8 a.m. until 4:30 p.m., prevailing time, Monday through Friday, unless otherwise designated. For more information on parking, visit the parking Website at www.clarion.edu/parking/.

Career Services Center

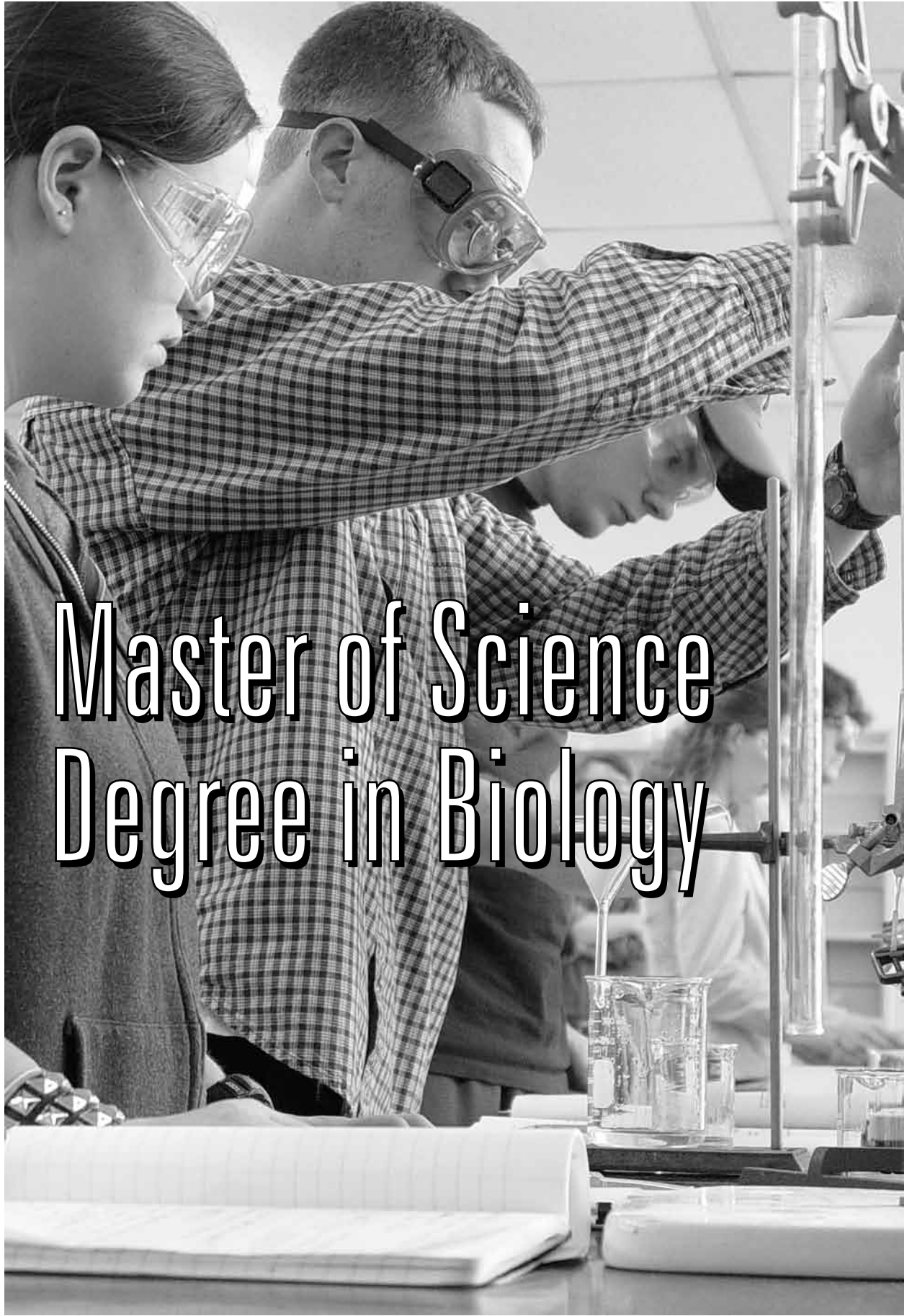
Clarion University offers a number of services

to assist students with their career, educational, and employment plans. The Career Services Center works with students individually and through programs and classroom presentations to assist them in developing life-long career planning and job search skills. Students can obtain career and job search information from its career resource room, office publications, and Website. In addition, staff members use several listservs and an e-newsletter to communicate with students and provide career information and advice.

The Career Services Center provides students with information regarding experiential education opportunities related to their personal interests, course requirements, or career exploration needs. The center oversees several databases and serves as a clearinghouse for opportunities related to volunteerism, service-learning, part-time jobs, and internships. Staff members administer the Off-Campus Community Service Federal Work-Study program and coordinate the Experience Expo event.

The Career Services Center offers a number of resources for students as they prepare to enter the workforce. Students can develop job search skills by participating in the center's professional development seminars, resume clinic, and mock interview program, and meeting with a staff member to organize job application materials. The center also works to help students make connections with employers by arranging on-campus interviews, offering an online career services registration and resume posting service, providing a resume search service for employers, coordinating a database of employment opportunities, and sponsoring a number of career events through the academic year.

Biology



Master of Science Degree in Biology

Master of Science Degree in Biology

College of Arts and Sciences

Department of Biology

Andrew Keth, Ph.D., graduate program coordinator

219 Peirce Science Center

Telephone: 814-393-1734

E-mail: aketh@clarion.edu

www.clarion.edu/art-sci/biology/masters/masters_index.htm

Graduate Faculty

Professors: W. Barnes, L. Bering, K. Eggleton, S. Harris, D. Smith, A. Turner, C. Williams**Associate Professors:** A. Keth, D. Lott**Assistant Professors:** V. Bennett

Program Objectives

The primary objectives of the Master of Science program in biology are to prepare individuals for leadership roles in environmental, educational, and laboratory-oriented science.

Candidates for the Master of Science degree can opt for a concentration in either biological sciences or environmental sciences. Each concentration includes a thesis and non-thesis option.

Definition of Terms

Departmental Graduate Committee

Committee which reviews all applications for admission to the M.S. in Biology program and makes recommendations to the department concerning admission of students and the existence of deficiencies.

Graduate Program Coordinator

A designated advisor in the Department of Biology who meets all new graduate students and assists them in planning their first semester program of courses and/or recommends them to major advisors when desirable.

Major Advisor

A member of the graduate faculty who accepts a student for counseling and advisement during his or her course work and research and in the presentation and defense of his or her thesis.

Graduate Research Committee

A committee of at least three members selected from the graduate faculty to aid the student in determining a course of study and to prepare, administer, and grade the student's comprehensive exam and thesis. The student's major advisor will chair this committee.

Admission Requirements

Applicants who have a bachelor's degree in a field within the natural sciences including 15 biology credit hours comparable to the department's freshman and sophomore core, a 3.0 overall QPA on a 4.0 scale, and a combined score of 1,000 on the Graduate Record Examination are eligible for full admission. The natural sciences are defined here as including anthropology, biology, chemistry, environmental biology, geology, geography, mathematics, molecular biology, physics, wildlife biology, and related fields. Applicants who do not meet the above requirements but have an overall QPA of 2.75 on a 4.00 scale or a combined score of 1,000 on the Graduate Record Examination may be granted provisional admission with a majority vote of the biology faculty. For full consideration, applications must be received by April 1 for fall admission and November 1 for spring admission.

Students will be assigned a biology faculty member who agrees to serve as his/her major advisor. It is strongly recommended students visit the campus and interview with potential advisors early in the application process. Any programmatic deficiencies of students admitted into the program will be identified by their graduate committee and remedied by the student through appropriate coursework.

Degree Requirements

I. M.S. in Biology: Biological Sciences Concentration

A. Thesis option:

1. Complete a total of 30 semester hours including at least 24 hours in upper-level/graduate courses and seminars and at least six hours of Research and Thesis (BIOL 700). Two Graduate Seminars (BIOL 500) must be completed, one of which must be outside of the student's research emphasis.
2. Conduct an original research project; submit and defend a thesis. Before beginning the research, the student must present and defend the proposed project in a seminar open to the university community.

B. Non-thesis option:

- This option is designed for prospective medical students, elementary and high school teachers, and others who wish to further their knowledge of biology at an advanced level but do not desire careers in research.
1. Complete a total of 30 semester hours including at least 24 hours in upper-level/graduate courses. Complete at least two hours of Graduate Seminar (BIOL 500).
 2. Complete an independent study project or

complete and report on an internship for at least two hours credit.

II. M.S. in Biology: Environmental Science Concentration

A. Thesis option:

This option is designed for students whose career goals include research or graduate study in environmental science. This interdisciplinary option will be a cooperative effort between the Department of Biology and the Department of Anthropology, Geography and Earth Science.

1. Complete a total of 30 semester hours including at least 24 hours in courses and seminars in required areas and at least six hours of Research and Thesis (ENVR 700). Required course areas include:

- **Natural and Physical Sciences:** complete at least 12 hours of approved courses in anthropology, biology, earth science, geography, chemistry, or physics, three hours of which must be a field experience.
- **Quantitative Methods:** complete at least six hours of approved courses in statistics, mathematics, remote sensing, or geographic information systems.
- **Policy, Planning, Communication, and Social Sciences:** complete at least three hours of approved courses.
- **Graduate Seminar (ENVR 500):** complete one to two semesters for at least two hours.

2. Conduct an original research project; submit and defend a thesis. Before beginning the research, the student must present and defend the proposed project in a seminar open to the university community.

B. Non-thesis option:

This option is designed for returning environmental professionals who desire advanced training to enhance their career potential, elementary and high school teachers who wish to enhance their background in content areas, and others who wish to further their knowledge of environmental science but do not anticipate a career in research.

1. Complete a total of 30 semester hours of courses, seminars, and independent study or internship. Courses must cover the required content areas prescribed for the environmental science thesis option, including at least three hours of field experience.
2. Complete an independent study or complete and report on an internship for at least two hours.

When a preliminary draft of the thesis is judged by the major advisor to be suitable, the candidate will provide each member of his or her committee with a copy of the preliminary draft. The date of the



oral thesis defense must be announced to the general college faculty at least two weeks before the defense. The defense will be conducted by the graduate research committee, which will report its approval or disapproval along with recommended revisions. At least five copies of the final draft of the thesis shall be prepared by the student, who will deliver them to the major advisor who will obtain the appropriate signatures and deliver the copies to the Division of Graduate Studies. The Division of Graduate Studies will charge a binding fee to the student.

Only 400-, 500-, 600-, and 700-level courses can be taken for graduate credit. No more than six semester hours of approved 400-level courses taken for graduate credit may count toward the master's degree (see below).

Placement

A great need for good professional biologists exists at the present, and should continue into the near future. Projections by both industry and federal government sources indicate that the need for life scientists and health workers should increase. The need for individuals with additional or more specialized training than required for a B.A. or B.S. degree is increasing. Placement of past graduates of the program has been excellent in teaching and research; federal, state, and local government; private industry; medical technology; dentistry; optometry; and doctoral and specialist programs.

Graduate Assistantships

A limited number of graduate assistantships and/or research assistantships are available. Departmental graduate assistants are assigned to assist in laboratory supervision in the undergraduate program in biology. Research assistants generally work on a grant-funded project directed by a faculty member. Graduate assistants must have full-admission status.

All applicants for graduate assistantships must first complete the regular admission procedure and submit the application for a graduate assistantship to the Department of Biology. Applicants for graduate assistantships must request their referees include in their three letters of recommendation a statement concerning the student's potential as a laboratory assistant.

All new applicants for graduate assistantships will be required to complete an interview before appointment. Graduate assistantships are usually renewable for two years if the student has made reasonable progress toward the degree (see below).

New applicants for graduate assistantships must submit completed applications no later than April 15; appointments are usually made by May 1 of each year. Continuing students must submit an assistantship application packet by April 1.

Advisement



Before course work begins, the admitted student should meet with the graduate program coordinator or assigned major advisor for orientation and assistance in planning the first semester program. The student should initiate the selection of a major advisor and a graduate committee during the first semester at Clarion. The student and the graduate committee shall develop an academic research program leading to the M.S. degree. The student will be responsible for scheduling a Graduate Committee meeting once per semester to evaluate progress toward the completion of the program. Minutes of the graduate meetings will be recorded by the major advisor and will become a part of the student's permanent file.

A minimum of nine credits per semester is considered a full load for graduate students. Twelve semester hours (three credits per session) is a maximum load during summer sessions. Exceptions may be authorized by the dean of Graduate Studies upon recommendation by the Department of Biology acting upon a written petition by the student.

It is the candidate's responsibility to file, with the aid of his or her major advisor, an Application for Graduation before the published deadline during the semester in which he or she intends to graduate.

Courses

Courses may be taken from any curriculum in the Graduate Catalog. Students are encouraged to go outside the Department of Biology for courses if their program goals and career interests will benefit as determined by their graduate research committee.

While students can, and frequently do, take undergraduate courses at all levels of instruction, only 400-, 500-, 600-, and 700-level courses can be taken for graduate credit. No more than six semester hours of 400-level courses may count toward the master's degree. The 400-level courses that may count toward the master's degree are BIOL 410, 460, 464, 470, 471, CHEM 453, and 463. Please note that 400-level courses taken for undergraduate credit cannot be repeated for graduate credit.

Reasonable Progress Toward Degree

It is the expectation of the Biology Department that the first priority of all full-time graduate students is the completion of the requirements of the master of science degree in a timely manner. The student's major advisor and graduate research committee will determine reasonable progress toward completion of the degree. At a minimum, reasonable progress will include:

Thesis options:

- (1) a public presentation of the student's proposed research project in a seminar open to the university community;
- (2) submission and tentative approval of the research prospectus by the student's major advisor and graduate research committee by the end of the second semester in residence; and
- (3) holding graduate research committee meetings once per semester;

Thesis and non-thesis options:

- (1) maintaining a minimum QPA of 3.0 in all course work attempted.

Students who are applying for a second year of support as a departmental graduate assistant must submit evidence of relevant degree progress to the departmental graduate committee that includes documentation of the criteria listed above in addition to evidence that professional duties associated with the current year's assistantship have been completed in a satisfactory manner.

Physical Facilities

The Department of Biology is located in the Peirce Science Center, a four-story teaching and research building. This facility is well supplied with sophisticated equipment and instrumentation necessary for studying the many facets of biology. In addition, the department also maintains continually expanding herbarium and vertebrate biology collections, animal and aquarium rooms, an environmental chamber room, a cell culture laboratory, and a greenhouse located adjacent to the building. Recently renovated molecular biology/biotechnology and ecology laboratories provide research support for students



in these growth areas. Field work is conducted on land owned by the university adjacent to the campus or on the huge expanse of state, federal, or privately owned land/waters in close proximity to the university. Ecologically interesting areas within a 100-mile radius of the campus include the Jennings Nature Preserve, Allegheny National Forest, Cook Forest State Park, Tionesta Scenic Area, Heart's Content Scenic Area, Presque Isle State Park, Power Mill Nature Reserve, and the Pymatuning region.

Pymatuning Laboratory of Ecology

Because of a unique cooperative program with the University of Pittsburgh, Clarion University is able to offer an outstanding program of studies in ecology. Courses are taken at Clarion Campus during the academic year. In the summer, courses in field biology are offered at the Pymatuning Laboratory of Ecology. Classes are taught and research is directed by faculty from several institutions. The laboratory is located approximately 1.5 hours northwest of Clarion on the shores of the Pymatuning Reservoir.

The teaching and research facilities of the field laboratory are on a site within a wildlife sanctuary and propagation area managed by the Pennsylvania Game Commission. A hatchery of the Pennsylvania Fish Commission is adjacent to these facilities. The housing and dining area for the laboratory is located three miles away, on the public portion of the Pymatuning Reservoir. A waterfront area is available for recreational use by students and staff.

Release of Data from M.S. Thesis-Publication Policy

Publications resulting from research done at Clarion University shall give credit to people involved in the research, to Clarion University, and to any granting agencies that supported the research.

A maximum of six credits from the 400-level courses listed below can be taken for graduate credit with permission from the graduate program coordinator or department chair. 400-level courses taken for undergraduate credit cannot be repeated for graduate credit.

Biology Courses

- 410:** *FIELD METHODS IN ENVIRONMENTAL BIOLOGY* **3 s.h.**
A field-based course designed to give students hands-on experience in the various methods needed in environmental studies. The course will focus on the environmental assessment of terrestrial and aquatic habitats and the impacts of perturbations on flora, fauna, and natural landscapes. Prerequisites: BIOL 155/156: Principles of Biology II and laboratory, BIOL 202: Principles of Ecology, or permission of instructor. Summers, on demand.
- BIOL 460:** *COMPARATIVE VERTEBRATE ANATOMY* **3 s.h.**
Traces the most important trends in the evolution of basic structures in vertebrate lines and conveys an appreciation of how the mammals came to possess the combination of characters that make this group unique. Two lecture and three laboratory hours weekly. Prerequisites: Completion of two semesters of introductory biology or permission of instructor. Alternate years.
- BIOL 464:** *DEVELOPMENTAL BIOLOGY* **3 s.h.**
Study of the major processes in development and their underlying mechanisms. Includes descriptive study and mechanisms such as differentiation, induction, and morphogenesis. Deals primarily with animal development. Two lecture and three laboratory hours weekly. Prerequisites: Completion of two semesters of introductory biology, genetics, and two semesters of general chemistry or permission of instructor. Annually.
- BIOL 470:** *MAMMALOLOGY* **3 s.h.**
Interrelationships of mammals and the biotic and abiotic environment. Includes discussions and investigations of mammalian distribution, diversity, taxonomy, ecology, and physiology. Includes both field and laboratory studies. Two lecture and three laboratory hours weekly. Prerequisite: A course in ecology or permission of instructor. On demand.
- BIOL 471:** *PLANT ECOLOGY* **3 s.h.**
In-depth approach to the interaction of plants with the physical and biotic environments at population, community, ecosystem, and landscape scales. Lecture and discussion focus on current topics in plant ecology such as disturbance, succession, herbivory, dispersal, competition, and environmental stress. Laboratory includes field-based experimental and descriptive investigations of plant population and communities. Two hours lecture/discussion and three laboratory hours weekly. Prerequisite: A course in principles of ecology or permission of instructor. On demand. (Pymatuning)
- BIOL 500:** *GRADUATE SEMINAR* **1-2 s.h.**
A survey of current literature, concepts, and theories from selected fields of biology. Two discussion hours weekly. By arrangement.
- BIOL 502:** *BIOMETRY* **3 s.h.**
Collection, analysis, and presentation of biological data. Fundamental aspects of designing and executing descriptive and experimental studies with emphasis on biological research. Applications to undergraduate and graduate research in progress in the Department of Biology are stressed. Three lecture hours per week. Spring, alternate years.
- BIOL 503:** *SPECIAL TOPICS IN BIOLOGY* **1-4 s.h.**
Semi-independent studies of topical material under the guidance of the instructor. Maximum credit allowable toward graduation: nine semester hours. Prerequisites: permission of instructor and the student's graduate committee.
- BIOL 504:** *COMPUTATIONAL MOLECULAR BIOLOGY AND BIOINFORMATICS* **3 s.h.**
The new disciplines of genomics, proteomics, and bioinformatics attempt to analyze and make sense of the data generated by the Human Genome Project and other genome projects. This course is an introduction to the computational techniques and algorithms which are used. Topics will include data base searches, pair-wise and multiple alignments, similarity searching, protein structure, gene mapping and genomic maps and simulation. This interdisciplinary course will be of interest to students in biology, molecular biology, ecology, evolutionary biology, biochemistry, industrial mathematics, and computational science. Prerequisite: BIOL 201 Genetics and MATH 260 Applied Calculus or MATH 221 Elementary Applied Statistics, or permission of instructor. No programming experience is necessary, but a facility with computers is assumed. Pre-session, alternate years.
- BIOL 505:** *ECOLOGICAL APPLICATIONS* **3 s.h.**
A case history approach to the analysis and possible resolution of both terrestrial and aquatic environmental problems. Students will analyze the problem from a number of perspectives, including the biological, in an assessment of the problem. Sample design, cost considerations, data collection, and analysis will be incorporated into the assessment. The overall assessment of the problem and possible resolution will be conveyed both orally and in a written format. This course is considered a capstone for students in the Applied Ecology Program, but is appropriate for other students who meet the prerequisites. Prerequisites: BIOL 202, or permission of the instructor. BIOL 493 and 494 are recommended. Spring, alternate years.
- BIOL 508:** *BIOLOGY INTERNSHIP* **1-3 s.h.**
Internships provide practical experiences that are related to a student's academic program or research area. Credits earned can be utilized as partial fulfillment of the Master of Science degree in biology. Students considering internship credits to be applied toward the Master of Science degree must have the approval of their graduate advisory committee, the cooperating agency, and the appropriate university administrators. On demand.
- BIOL 511:** *WILDLIFE ECOLOGY AND MANAGEMENT* **3 s.h.**
A study of the ecology and management of mammals, birds, amphibians, and reptiles. Lectures cover population dynamics, estimation, and population viability, sampling techniques, habitats, disease, and both game and non-game management. Labs emphasize wildlife population modeling, habitat assessment using GIS, and evaluation of alternative management strategies. Students will develop their own wildlife management plans. Two hours of lecture and three hours of laboratory weekly. Prerequisite: BIOL 202 or permission of instructor. Fall, alternate years.

- BIOL 520:** *TERRESTRIAL BOTANY* **3 s.h.**
 A field course emphasizing the identification, distribution, and ecology of upland vascular plants of Western Pennsylvania. Field and laboratory projects will focus on plant characteristics, taxonomic relations, floristics, habitat relationship, inventory methods, and plant community description and dynamics. (Pymatuning)
- BIOL 521:** *AQUATIC ENTOMOLOGY* **3 s.h.**
 Emphasis in this course is on identification of the major groups of invertebrates playing a role in natural communities and on the methods of quantifying their relative importance in the community. (Pymatuning)
- BIOL 522:** *AQUATIC BOTANY* **3 s.h.**
 Study of freshwater algae and aquatic vascular plants in field communities, methods of quantifying relative numbers and mass, and structural and physiological adaptations to the aquatic environment. (Pymatuning)
- BIOL 523:** *EXPERIMENTAL VERTEBRATE ECOLOGY* **3 s.h.**
 Designed to give knowledge of basic field identification, capture techniques, quantification, and natural history of some of the common vertebrates of Pennsylvania. (Pymatuning)
- BIOL 524:** *MICROBIAL PHYSIOLOGY* **4 s.h.**
 A study of the physiological reaction involved in the growth, reproduction, and death of microbes. Consideration is placed upon the metabolism of carbohydrates, proteins, vitamins, and fats. Enzymes, oxidation-reduction potentials, energy relationships, membrane potentials, and nutrients are considered. Prerequisites: General Microbiology and Biochemistry or permission of instructor. Two lecture and four lab hours per week.
- BIOL 525:** *FISHERIES BIOLOGY* **3 s.h.**
 Ecology of fish populations, including identification, age and growth, populations estimation and analysis, food habits, environmental requirements, and management considerations. Prerequisites: Environmental Biology or permission of instructor. Three lecture hours per week. Laboratory sessions held on Saturdays. Student must possess a valid Pennsylvania fishing license.
- BIOL 526:** *FIELD ICHTHYOLOGY* **3 s.h.**
 A field course dealing with the interrelationships of fish with their biotic and abiotic environment. Fish in their natural habitats, pollution, and improvements of aquatic habitats, and applied aspects of fish ecology and fishery management will be studied. (Pymatuning). Student must possess a valid Pennsylvania fishing license.
- BIOL 527:** *FIELD BOTANY* **3 s.h.**
 Field-based course emphasizing the identification and natural history of common vascular plants native to western Pennsylvania and methods used to study them. Course is taught at a time when the spring flora is conspicuous. Spring, alternate years.
- BIOL 528:** *ORNITHOLOGY* **3 s.h.**
 This course deals with the biology of birds. Lectures cover topics such as classification, internal and external adaptations for flight, migration, nesting and feeding habits, behavior, ecology, and physiology. There are two lectures and three laboratory or field trip hours per week. Prerequisite: Permission of the instructor. Spring, even-numbered years.
- BIOL 532:** *FIELD ORNITHOLOGY* **3 s.h.**
 This course deals primarily with the identification and natural history of birds of western Pennsylvania. It is taught at a time when migratory species are also commonly seen. Although lectures are an important component, indoor and outdoor laboratory activities play a predominant role in this course. Prerequisites: BIOL 155/165; BIOL 156/166; or permission of the instructor. Spring, even-numbered years.
- BIOL 543:** *VIROLOGY* **3 s.h.**
 A study of plant, animal, and bacterial viruses, including the biochemistry of viruses and viral life cycles, techniques in the study of viruses in relation to diseases, tumors, and cancer. Prerequisites: Microbiology or Biochemistry or permission of instructor. Three lecture hours per week.
- BIOL 544:** *IMMUNOLOGY* **4 s.h.**
 A study of cellular immunology, immunochemistry, and immunogenetics, with emphasis on the physiology of immune responses. Prerequisite: Permission of instructor. Three lecture and three lab hours per week.
- BIOL 546:** *PATHOGENIC MICROBIOLOGY* **4 s.h.**
 A study of the bacteria, fungi, and viruses which cause human disease. Laboratory emphasis is on isolation and identification of pathogens and on elementary immunology. Two lectures and four laboratory hours weekly. Prerequisites: BIOL 341. Spring, annually.
- BIOL 550:** *CELL PHYSIOLOGY* **4 s.h.**
 Explores the molecular dynamics of eukaryotic cells. Includes functional and structural organization of the cell, the cell as a unit of inheritance, and the cell as a biochemical transducer. Prerequisites: C or better in BIOL 155, 156, 165, 166, and 203, and completion of CHEM 252 and 262 or permission of instructor. Fall semester only.
- BIOL 551:** *ADVANCED ANIMAL PHYSIOLOGY* **1-3 s.h.**
 A detailed treatment of fundamental concepts and techniques of animal physiology. Includes literature reviews and individual investigations. Two lecture and three lab hours per week.
- BIOL 552:** *ADVANCED PLANT PHYSIOLOGY* **3 s.h.**
 Life processes and responses of plants to the environment. Topics include water relations, transpiration, translocation, photosynthesis, respiration, metabolism, plant hormones and morphogenesis, photoperiodism, temperature responses, environmental and stress physiology. Two lecture and three lab hours weekly. Prerequisites: BIOL 201, 203, and CHEM 254. Spring, odd-numbered years.

- BIOL 555:** *ENDOCRINOLOGY* **3 s.h.**
A survey of the chemical and physiological principles of hormonal integrations in animals. Three lecture hours per week.
- BIOL 556:** *ENTOMOLOGY* **3 s.h.**
A general study of insects, including structure, physiology, classification, economic importance, and relationships. Two lecture and three laboratory or field work hours weekly. Fall, odd-numbered years.
- BIOL 559:** *PHYSIOLOGICAL ECOLOGY* **3 s.h.**
Nearly every habitat on earth, from thermal hot springs to polar ice caps, is home to some form of life. Physiological ecology explores the biotic and abiotic challenges to organisms imposed by their environments and adaptations which allow them to survive in various habitats, both in terms of how organisms physiologically adapt to short-term fluctuations in their environment and how adaptations influence biogeographic distribution and evolutionary success of various species. Topics include adaptations related to temperature, water and salt balance, and gas exchange. Adaptations of organisms to extreme or unusual environments may be considered. Prerequisite: BIOL 202, 203, 451, or permission. Spring, alternate years.
- BIOL 563:** *BEHAVIORAL ECOLOGY* **3 s.h.**
An examination of the behavior of animals in relation to their natural environment with emphasis on the functioning of patterns of behavior in nature, intraspecific communication and social organization, behavioral relationships between species, and the regulation of behavior by the environment. (Pymatuning)
- BIOL 571:** *HABITAT ECOLOGY-AQUATIC* **6 s.h.**
A detailed examination is made of the structure and functioning of selected aquatic ecosystems. Emphasis is placed on the interrelationships of functioning systems. (3 credits at Pymatuning)
- BIOL 572:** *TERRESTRIAL COMMUNITY ECOLOGY* **6 s.h.**
A study of the composition, distribution, and dynamics of plants and animals in selected terrestrial communities. Major biomes to be included will be grassland, deciduous forest, coniferous forest, and tundra. Summers only: six weeks. (3 credits at Pymatuning)
- BIOL 573:** *FRESHWATER ECOLOGY* **3 s.h.**
A field-oriented study of the physics, chemistry, and biology of standing and flowing inland waters.
- BIOL 574:** *ECOLOGY OF AQUATIC INSECTS* **3 s.h.**
Examination of the ecological adaptations of aquatic insects with special emphasis on morphology, habitat, and trophic relationships. (Pymatuning)
- BIOL 575:** *EXPERIMENTAL ECOLOGY* **3 s.h.**
Study of designs suitable for investigation of natural populations and communities stressing statistical analysis, and the logical control of experiments in natural situations. (Pymatuning)
- BIOL 576:** *FUNGAL ECOLOGY* **3 s.h.**
Emphasis will be on the role of fungi in the decomposition of organic materials in terrestrial and aquatic communities, and the recycling of mineral nutrients. (Pymatuning)
- BIOL 577:** *FOREST ECOLOGY* **3 s.h.**
An in-depth approach to the structure, function, and dynamics of forest ecosystems at multiple scales. Lecture and discussion focuses on current topics in forest ecology and management such as major forest types and climate, influence of physical factors like soils and hydrology on forest ecosystem function, the importance of disturbance, herbivores, and pathogens in structuring forest ecosystems, and the concept and practice of sustainability in forest management. Laboratory emphasizes descriptive and investigative studies of local forest ecosystems. Two lecture and three laboratory hours weekly. Fall, alternate years.
- BIOL 578:** *BIOME STUDIES* **3 s.h.**
A travel-study program which offers opportunities for study in the various biomes, e.g., grasslands, montane, seashore, etc. Summers only. Prerequisites: Environmental Biology or permission of instructor.
- BIOL 579:** *ALPINE ECOLOGY* **3 s.h.**
Students travel to the Beartooth Mountains in northern Wyoming where they may undertake field studies of aquatic and terrestrial communities along an altitudinal transect. Permission to register granted on an individual basis. (Students will share cost of travel and food. Tents and cooking facilities will be provided.) (Pymatuning)
- BIOL 581:** *MICROBIAL GENETICS* **3 s.h.**
A study of bacterial and viral genetics with emphasis upon mutation, mutant selection, gene action, recombination genetic mapping, gene regulation, and recombinant DNA technology. Laboratory sessions are on an arranged basis. Prerequisite: permission of instructor. Two lecture and three lab hours per week.
- BIOL 583:** *MOLECULAR BIOLOGY* **4 s.h.**
The study of the structural and functional relationships of the major biological macro-molecules, with emphasis on nucleic acid biology. Current systems, methods, and applications of biotechnology, including recombinant DNA techniques, will be emphasized in the laboratory. Two lectures and three laboratory hours weekly. Spring, annually.
- BIOL 585:** *BIOTECHNOLOGY* **4 s.h.**
Advanced topics in the current systems, methods, and applications of recombinant DNA and protein biotechnology. Three lecture/discussion and three lab hours each week. Prerequisite: BIOL 483/583 or consent of instructor. Spring, annually.
- BIOL 591:** *BIOGEOGRAPHY* **3 s.h.**
The subject matter covers aspects of the distribution of plants and animals. Main topics of concern include interpretive approaches to biogeography, paleobiogeographic evidence of past distributions, the centers of origin of various groups, mechanisms and routes of dispersal and colonization, and the dynamics of extinction. Prerequisites: BIOL 202 and 203.



- BIOL 592:** *ANIMAL BEHAVIOR* **3 s.h.**
 Study of the biological concepts of animal behavior. Investigates sensory receptors, internal mechanisms, genetics, learning and habituation, social organization, and communication. Lecture topics include techniques of observation and experiments in animal behavior. Three lecture hours weekly. Prerequisites: BIOL 201, 202. Alternate years.
- BIOL 593:** *COMMUNITY AND ECOSYSTEMS DYNAMICS* **4 s.h.**
 An in-depth approach to the structure, function, and dynamics of ecological systems at community, ecosystem, and landscape scales. Lecture and discussion will focus on current topics such as niche theory, the regulation of community structure, food webs, ecological stability, diversity, succession, and energy and material cycles. Laboratory will emphasize field-based descriptive and investigative studies of local communities and ecosystems. Three lecture and three lab hours weekly. Prerequisites: BIOL 202 or equivalent is required. A basic statistics course is highly desirable. Fall, even-numbered years.
- BIOL 594:** *POPULATION BIOLOGY* **4 s.h.**
 Investigates the empirical, experimental, and theoretical aspects of the structure, growth, and evolution of biological populations. Takes a holistic approach to how population genetics and population ecology interact to produce observed population structure and dynamics. Two hours lecture/discussion and three laboratory hours weekly. Prerequisites: BIOL 202, MATH 260 or 270. Spring, even-numbered years.
- BIOL 597:** *EVOLUTIONARY ECOLOGY* **3 s.h.**
 This course explores contemporary topics as well as landmark contributions in ecology and evolutionary biology. These topics are explored by readings of research and review papers. Three hours lecture/discussion weekly. Prerequisites: completion of courses in each of the following: principles of ecology, evolution, and genetics; or permission of instructor.
- BIOL 600:** *SPECIAL PROBLEMS IN BIOLOGY* **1-3 s.h.**
 By permission.
- BIOL 700:** *RESEARCH AND THESIS* **minimum of 6 s.h.**
 Prerequisite: Successful oral defense of prospectus seminar.

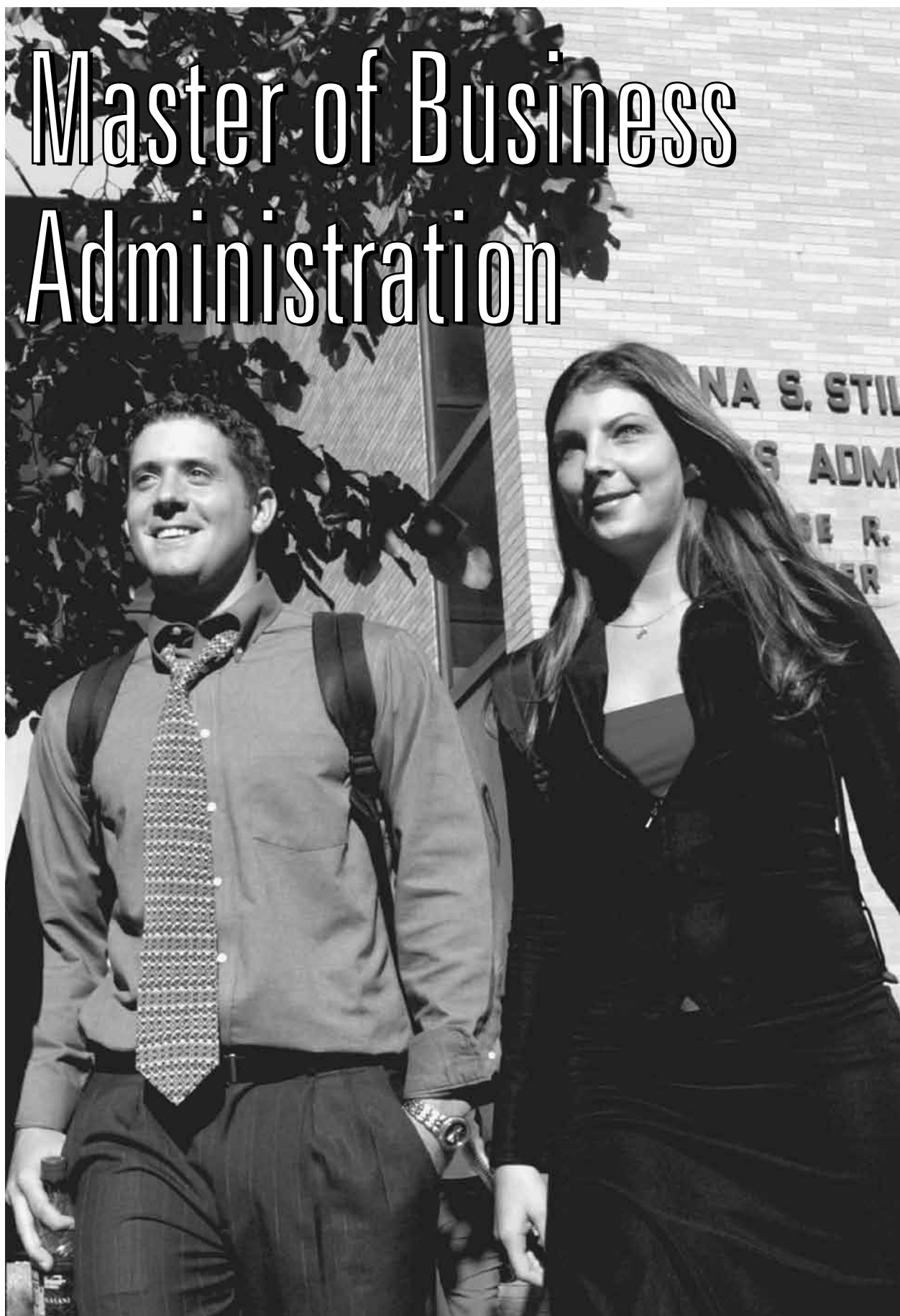
Environmental Science Courses

- ENVR 500:** *GRADUATE SEMINAR IN ENVIRONMENTAL SCIENCE* **1-2 s.h.**
A survey of current literature, concepts, theory, and applications from selected fields of environmental science. One to two discussion hours weekly. By arrangement. Fall and Spring, yearly.
- ENVR 501:** *ENVIRONMENTAL SCIENCE INTERNSHIP* **1-3 s.h.**
Internships provide practical experiences that are related to a student's academic program or research area. Credits earned can be utilized as partial fulfillment of the Master of Science degree in biology. Students considering internship credits to be applied toward the Master of Science degree must have the approval of their graduate advisory committee, the cooperating agency, and the appropriate university administrators. On demand.
- ENVR 600:** *SPECIAL PROBLEMS IN ENVIRONMENTAL SCIENCE* **1-3 s.h.**
Advanced topics in environmental science. The professor selects the format most suitable to the study. Course offered on request of students, subject to availability of staff. Prerequisite: Permission of instructor. On demand.
- ENVR 700:** *RESEARCH AND THESIS IN ENVIRONMENTAL SCIENCE* **1-6 s.h.**
Independent research project on an approved topic supervised by a faculty member. Required of all students working toward the thesis option Master of Science in Biology, Environmental Science concentration. Prerequisite: Permission of instructor. On demand.

Geography/Earth Science Courses

- GEOG/ES 500:** *INTRODUCTION TO REMOTE SENSING WITH LABORATORY* **3 s.h.**
Explores aerial photographs for geographic investigation of physical and cultural features of the landscape; the application of remote sensing to topographic and planimetric map construction, agricultural and land use identification, landform study, and forestry. Fall annually.
- GEOG/ES 525:** *ADVANCED REMOTE SENSING WITH LABORATORY* **4 s.h.**
Examines satellite-based earth imaging instruments, data sources, and products, and their applications to land use management, geologic assessments, agriculture, forestry, soil resources, archeology, meteorology, and oceanography. Utilizes visual and digital data. Prerequisite: GEOG 500 or permission of instructor. Spring, annually.
- GEOG/ES 550:** *FIELD GEOGRAPHY WITH LABORATORY* **3 s.h.**
Systematic study of techniques essential to geographic field investigation. Emphasizes practical, first-hand experiences in the field where students learn techniques and procedures of compass traversing, plane tabling, rural and urban land use surveying, and field research. Prerequisite: Cartography I and consent of instructor. Offered occasionally.
- ES 555:** *FIELD METHODS IN ENVIRONMENTAL GEOSCIENCE* **4 s.h.**
Field-based course designed to give upper-level students hands-on experience in various aspects of hydrogeology, surficial geology and meteorology. Emphasis on principles and practice of the most recent field and laboratory techniques of instrumentation, sampling, and monitoring as applied to relevant environmental problems. Prerequisite: ES 260, 280, and 330. Summer session, on demand.
- GEOG/ES 570:** *INTRODUCTION TO GEOGRAPHIC INFORMATION SYSTEMS* **4 s.h.**
Addresses basic concepts and principles of geographic information systems, data models, data structures, applications, and technical issues. Lab focuses on how these basic principles are implemented in a GIS. Lab includes an entire sequence of building spatial database: data capturing, editing, adding attributes, building topography, registering layers to real-world coordinates, making map compositions, data conversion, and basic analysis. Prerequisite: GEOG/ES 345 or permission of instructor. Fall, annually.
- GEOG/ES 590:** *ADVANCED GEOGRAPHIC INFORMATION SYSTEMS WITH LABORATORY* **3 s.h.**
Provides students with the ability to apply GIS for spatial problem-solving in applied setting. Lecture- and application/project-based course. Lecture covers spatial modeling and analysis based on a raster data structure. Laboratory sessions introduce students to three-dimensional surface modeling, cost-distance analysis, runoff modeling, and diffusion analysis. Prerequisite: GEOG/ES 570. Spring, annually.

Master of Business Administration



Business Administration

Master of Business Administration

College of Business Administration

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Graduate Faculty

Professors: R. Balough, J. Eicher, S. Ewedemi, B. Garland, A. Grenco, P. Kim, W. Lancaster, M. Olivas, T. Oliver, J. Pesek, B. Ponsford, L. Quesenberry, R. Raehsler, K. Roth, W. Sanders, S. Sohng, W. Stine, T. Stuhldreher, C. Yang

Associate Professors: T. Johns, P. Woodburne

COBA Mission

The College of Business Administration at Clarion University of Pennsylvania prepares students for success in business, government, and other organizations while serving the academic and business communities through effective teaching, professional responsibilities, scholarly contributions, and service appropriate to the university and the region. (Revised April 2006)

Program Objectives

The major objective is to provide a basic core of knowledge about various theories, techniques, and practices relating to business administration and problem solving. In addition, candidates for the degree have an opportunity for in-depth study in a areas of interest. Specific objectives are to prepare candidates for:

- positions in middle management with private and public organizations;
- teaching positions in community colleges;
- enrollment in doctoral programs in business administration.

The program is designed for candidates with undergraduate degrees not only in business administration but also in other disciplines. Graduate courses are offered in the evening for the convenience of employed or part-time students.

The College of Business Administration at Clarion University is accredited by AACSB International—The Association to Advance Collegiate Schools of Business.

Admission Requirements

Division of Graduate Studies admission requirements apply with the following additions:

- Students must submit official scores on the Graduate Management Admissions Test (GMAT).
- Applicants currently employed should include references from both professors and employers, if possible. Applicants should submit three

recommendations on the Clarion University recommendation forms.

- Resume

Requirements for Graduates

Requirements for the MBA degree are in two components, course requirements and a portfolio completion requirement. Course requirements for the MBA degree are composed of Foundation Courses, MBA Core Courses, and Elective Courses. A total of 33 graduate credits in the MBA Core and MBA Electives is required for completion of the degree. The portfolio requirement will not be specific to any course; however, the requirements for completion will be introduced in a first-level MBA core class and the portfolio submission is expected in the last semester of study. Specific requirements for each of these components are given below.

I. Course Requirements for the MBA Degree

A. Foundation Courses

MBA Foundation course requirements are designed to meet all of the “Undergraduate Knowledge and Skill Areas” required for the degree and a portion of the “Undergraduate and Master’s Level Knowledge and Skill Areas” requirements. MBA Foundation courses, waived for most candidates with a business undergraduate degree, are not subject to residency requirements and are considered to be prerequisite or corequisite to the MBA Core. MBA Foundation coursework may be completed at Clarion or other approved institutions at either the undergraduate or the graduate level. Graduate courses taken at another institution to meet foundation course requirements may be used in transfer to meet MBA Foundation requirements but not MBA Core or MBA Elective course requirements. At Clarion, courses that meet the foundation requirements are offered at the undergraduate level. Some of these foundation courses may have prerequisite courses. The following are the foundation areas and courses at Clarion (with the graduate course equivalents) that meet foundation requirements for the MBA degree:

Knowledge and Skill Area	Clarion Course (or equivalent)
Micro Economics	ECON 215 (ECON 500)
Financial Accounting	ACTG 251 (ACTG 500)
Economic and Business Statistics	ECON 222 or 230 (BSAD 501)
Management Theory and Practice	MGMT 320 (MGMT 500)
Principles of Marketing	MKTG 360 (MKTG 500)
Financial Management	FIN 370 (FIN 500)

B. MBA Core Courses

MBA Core Courses are designed to complete the “Undergraduate and Master’s Level Knowledge and Skill Areas” requirements for each student. The MBA Core courses are:

Knowledge and Skill Area	Course ID	SCH
1. Leadership, Organization & Assessment ¹	MGMT 521	3.0
2. Quantitative Methods and Statistics	BSAD 503	3.0
3. Managerial Accounting	ACTG 552	3.0
4. Legal / Ethical Environment of Business	BSAD 540	3.0
5. Managerial Economic Analysis	ECON 510	3.0
6. Financial Management	FIN 570	3.0
7. Marketing Concepts and Strategy	MKTG 560	3.0
8. Operations and Information Management	MGMT 626	3.0
9. Global Environment of Business	BSAD 661	3.0
10. Strategic Management/ Integration ²	BSAD 690	3.0

¹ The introduction to the required student portfolio at the beginning of the program is included in this course.

² To be taken during the final semester of study.

C. MBA Elective Courses

In addition to the core courses, all students will complete the balance of 33 credits of graduate course work from the following courses, subject to the offering of those courses. Graduate-level courses, other than those listed, may be used as elective credit toward the MBA degree only with prior approval of the MBA program director and the dean of the college.

ACTG 451, 452, 453, 454, 455, 461, 463, 490, 499, 554, 650, 652, 653

CIS 402, 403, 462

BSAD 637, 699

ECON 461, 470, 490, 570, 600, 611, 612, 699

FIN 463, 471, 476, 480, 671, 676

MGMT 420, 423, 427, 428, 483, 485, 486, 621, 622, 625, 650

MKTG 461, 462, 465, 468, 469, 491, 562, 604, 661

A maximum of three hours of approved 400-level courses, taken for graduate credit, may be used as elective credits. Please note that a 400-level course previously taken for undergraduate credit may not be repeated for graduate credit. A maximum of nine graduate credit hours toward the 33 required for the MBA degree may be transferred from accredited graduate programs with the approval of the MBA program director and the department chairperson of the course for which transfer credit is sought.

II. Additional Requirements for the MBA Degree

A. Assessment Portfolio Requirement

In addition to the required coursework, each student must successfully complete the assessment

portfolio requirement. Students must submit to the MBA Director, at the beginning of the final semester of study, a portfolio of work completed for the various courses taken as MBA Core and MBA Elective courses. Expectations regarding the contents of the portfolio to be submitted will be given to students in MGMT 521 early in the program. Once submitted, the portfolio will be evaluated, any specific deficiencies identified, and the student will be given the opportunity to correct these deficiencies. No student will be cleared for graduation without completing the portfolio requirement. The MBA program director will coordinate the evaluation of the portfolios.

B. Performance Requirements

Students who earn more than six hours of graduate credit at Clarion with a grade of “C” or earn any credits with grades below “C” and/or fall below a 3.00/4.00 graduate overall quality-point average (QPA) are automatically placed on probation. Students whose QPA in the foundation courses falls below a 3.00/4.00 are also placed on probation. Students placed on probation must achieve satisfactory academic standing within one semester of registration or be removed from the program. Any credits earned with grades below “C” cannot be used to meet MBA degree requirements.

All prerequisite courses for a given course must be met before taking that course. BSAD 690 must be taken during the last semester of graduate course work. The maximum time for completion of the degree program is six calendar years from the date of the first graduate enrollment.

PROFESSIONAL ACCOUNTANCY COURSE OF STUDY

Students pursuing the MBA degree may enroll in the **Professional Accountancy Course of Study**. Clarion University undergraduate students may also apply for this course of study, and upon completion will have received both the Bachelor of Science in Business Administration and the Master of Business Administration degrees. Only those students whose career aspirations require the highest discipline in accounting expertise are advised to apply for this course of study. The sequence of 156 total semester hours of course work, including 36 sch of graduate course work, is designed to prepare students for entry into the practice of professional accountancy as prescribed by the American Institute of Certified Public Accountants. Entrance into the **Professional Accountancy Course of Study** will normally occur upon admission to the MBA Program or, for undergraduates, during the student’s junior year upon formal approval of the Department of Accountancy chair. Entrance into this program for undergraduate students does not ensure admission into the MBA program upon completion of the bachelor’s degree. Interested students should contact the Department of Accountancy chair for details and options.

LIBERAL ARTS PRE-PROFESSIONAL MBA OPTION

The College of Business Administration, in conjunction with the College of Arts and Sciences, offers a **LIBERAL ARTS PRE-PROFESSIONAL MBA OPTION**. Undergraduate foundation course requirements in business administration may be taken concurrently with a liberal arts major, giving students many of the courses prerequisite to the MBA Program before graduation. Undergraduates interested in this program should contact their liberal arts advisor for details and requirements.

Students wishing to pursue the **PROFESSIONAL ACCOUNTANCY** or the **LIBERAL ARTS PRE-PROFESSIONAL** options must follow the normal MBA admission procedures. Admission to one of these options does not guarantee admission to, or completion of, the MBA degree.

Placement

Graduate students are encouraged to use the services of the University Career Services Office. Graduates often obtain positions with banks, manufacturing concerns, accounting firms, other business and industrial organizations, hospitals, and government agencies.

Graduate Assistantships

Graduate assistantships are available to qualified MBA students. Awarded competitively, they cover some or all basic tuition expenses and provide a stipend. They also may furnish additional opportunity for close work with graduate faculty on a variety of research projects. Applications for assistantships are available in the MBA Office.

Advisement

All graduate students are assigned an advisor upon admission. Students must obtain the signature of their advisor when registering for courses, changing schedules, on any special requests for course substitutions, independent study, individualized instruction, internship, or special problems courses.

Facilities

The College of Business Administration is located in Still Hall, the newest classroom building on campus. In addition to classrooms and a 225-seat auditorium, the facility includes an up-to-date microcomputer lab and reading/study center.

A maximum of three credits from the 400-level courses listed in the sections below can be taken for graduate credit with permission from the graduate program coordinator. 400-level courses taken for undergraduate credit cannot be repeated for graduate credit.

Accounting Courses

- ACTG 451:** *ACCOUNTING PROBLEMS* **3 s.h.**
A problem-oriented study of topics most often tested on the CPA exam. Included are inventory methods, long-term contracts, partnerships, leases, consignments, installment sales, receiverships, fiduciary accounting, and government accounting. Emphasizes preparations for the practice portion of the CPA exam. Prerequisite: ACTG 355.
- ACTG 452:** *ADVANCED COST ACCOUNTING* **3 s.h.**
A study of advanced concepts of cost accounting to provide useful quantitative information for decision-making. Includes inventory valuation, cost allocations, joint-product costs, process costing, accounting systems, profit center costs, and segment performance measuring. Prerequisites: ACTG 352.
- ACTG 453:** *PROBLEMS IN FEDERAL TAXATION ACCOUNTING* **3 s.h.**
Examines federal income tax concepts and compliance problems of partnerships, corporations, estates, and trusts. Briefly considers social security, estate, and gift taxation. Prerequisites: ACTG 353.
- ACTG 454:** *COMPARATIVE ACCOUNTING SYSTEMS* **3 s.h.**
Helps students develop a holistic approach to the concepts and practices for the examination and exploration of accounting systems. Discusses specialized accounting systems in detail, depending upon the interest and desires of students. Prerequisites: ACTG 251, 252, 350, 351, 354, CIS 223 and 301.
- ACTG 455:** *NOT-FOR-PROFIT ENTITIES* **3 s.h.**
Studies the principles and practices of budgeting and accounting for activities of entities that are operated for purposes other than making profits. Prerequisite: ACTG 351.
- ACTG 461:** *INTERNATIONAL ACCOUNTING* **3 s.h.**
Studies the influence of cultural values on the practice and theory of accounting and developing sensitivity to the differences and similarities of different accounting systems. Includes consolidation, translation of foreign currency statements, inflation, replacement cost accounting of global-oriented corporations, and harmonization of accounting standards. Prerequisites: ACTG 252.
- ACTG/FIN 463:** *TAX PLANNING* **3 s.h.**
Acquaints students with tax-planning techniques that can be used to accomplish an individual's financial goals. Enables students to suggest actions that fit the individual's financial priorities based on an understanding of financial position, cash flow and income, gift and estate tax matters. Prerequisite: ACTG 353.

- ACTG 490:** *CURRENT ACCOUNTING PRONOUNCEMENTS AND PRACTICE* **3 s.h.**
A research study of current Financial Accounting Standards Board statements of standards, interpretations, concepts, exposure drafts, and discussion memorandums. The internship experience and related research topics will be presented, discussed, and integrated with the pronouncements. Prerequisite: COOP 420: Accounting Internship.
- ACTG 499:** *SPECIAL TOPICS IN ACCOUNTING* **3 s.h.**
Presents various current topics affecting accounting practice and theory. Covers different topics from year to year as subjects of importance are identified. Prerequisite: ACTG 351 or consent of instructor.
- ACTG 500:** *FINANCIAL ACCOUNTING* **2 s.h.**
Examines the principles and procedures for collecting, recording, summarizing, and reporting financial information.
- ACTG 552:** *MANAGEMENT ACCOUNTING* **3 s.h.**
A graduate course for non-accounting majors which deals with the application of concepts and tools of accounting analysis necessary for planning, control, and decision-making functions of national and multinational organizations. Topics include financial statement analysis and interpretation, budgeting, standards, and forecasting. Prerequisites: ACTG 251 and ACTG 252.
- ACTG 554:** *ADVANCED AUDITING* **3 s.h.**
An advanced study of current topics in auditing. The course is intended to develop more complex issues than those encountered in an introductory auditing course. Topics include current audit influences, special problems with audit reports, SEC practice, computer auditing, and related topics. Prerequisite: ACTG 354 (or its equivalent).
- ACTG 650:** *THEORY OF ACCOUNTS* **3 s.h.**
A study of past and contemporary accounting theories. The course is concerned with the historical development of accounting and its evolution to present times. Present-day accounting concepts are critically examined from the standpoint of how well they serve the needs of those who use the products of accounting. Prerequisite: ACTG 351 (or its equivalent) or permission of the instructor.
- ACTG 652:** *ADVANCED COST AND MANAGERIAL ACCOUNTING* **3 s.h.**
A study of complex problems in cost accounting. Use of cost accounting as a tool for managerial control is emphasized. Prerequisite: ACTG 352 (or its equivalent) or permission of the instructor.
- ACTG 653:** *FEDERAL TAX RESEARCH AND PRACTICE* **3 s.h.**
A study of federal tax law emphasizing the underlying philosophy of the law. Research procedures and techniques in the handling of complicated problems in tax practice and tax planning will be set forth. Prerequisite: ACTG 453 (or its equivalent) or permission of the instructor.

Business Administration Courses

- BSAD 501:** *ECONOMICS AND BUSINESS STATISTICS* **2 s.h.**
An accelerated combination of Economics 221 and Economics 222. Topics covered are descriptive statistics, probability, probability distributions, mathematical expectation, sampling distributions, confidence intervals, hypothesis testing, the analysis of variance and covariance, regression and correlation analysis, nonparametric statistics, and time series analysis. Applications of these techniques in the area of business and economics are emphasized. Statistical computer routines will be used. The course cannot be used to meet general education requirements.
- BSAD 503:** *QUANTITATIVE ANALYSIS FOR BUSINESS DECISIONS* **3 s.h.**
Quantitative techniques and models which can be used for solving many of the problems that arise in business. Techniques include simple and multiple regression analysis, experimental design and analysis of variance, nonparametric tests, time series analysis, and decision theory. Opportunity is provided for students to become familiar with the use of computer statistical software packages. Applications include domestic and international situations. Prerequisites: MBA foundation courses in economic and business statistics and business mathematics. Basic computer competency is required.
- BSAD 540:** *LEGAL ENVIRONMENT AND ETHICAL CONDUCT OF BUSINESS* **3 s.h.**
Provides the MBA student with an understanding of the concepts and issues related to the management of legal, ethical, and social responsibilities of business organizations. Students learn the basic tools needed to manage a business in the legal environment in which it operates, to recognize and respond to ethical problems and social responsibilities of business, and to understand their personal responsibilities as business managers.
- BSAD 637:** *MULTINATIONAL BUSINESS SEMINAR* **3-6 s.h.**
This course incorporates an established program involving a consortium of American universities called the "International Business Seminar." The program involves a variety of trips to different nations for meetings with top-level executives of various organizations. The program is supplemented with a series of meetings with the instructors both before and after returning from the trips. Individual assignments are made, and a text which includes topical materials is provided. The assignments are of a graduate-level caliber, and are expected to produce presentable and/or publishable papers. Participation in seminars is expected to be at the graduate level. Should the student take this course for six credits, additional research will be required such that the student would be able to demonstrate graduate-level competency in one select area of international business. The area chosen will be mutually acceptable to both the instructor and the student, and the instructor will guide the student's research efforts. Prerequisite: MGMT 320 and MGMT 521.
- BSAD 661:** *GLOBAL ENVIRONMENT OF BUSINESS* **3 s.h.**
Provides the MBA student with an understanding of the concepts, tools, and issues related to the strategic management of a modern business organization in the global environment. Students are exposed to characteristics of the international business environment in relation to core theories of international business. The skills needed by managers to make informed ethical business decisions in a diverse and complex global environment are stressed. Prerequisites: MBA foundation course in macroeconomics.

- BSAD 690:** *STRATEGIC MANAGEMENT AND BUSINESS POLICY* **3 s.h.**
Examines the set of managerial decisions and actions that determine the long-run performance of an organization. Emphasizes the integrative concerns of business policy, environmental and strategic analyses, and creating competitive advantage. Taken last MBA semester and after all foundation courses.
- BSAD 699:** *SPECIAL PROBLEMS* **(1–6 s.h. per enrollment; 6 s.h. maximum) 1-6 s.h.**
A thorough study of a business topic selected by the student from his or her area of major interest. It may take the form of research, readings, practical on-site applications, or a combination of these. Findings must be presented in a written paper which the student may be required to defend orally before a committee of graduate faculty and/or graduate students. Prerequisites: One or more graduate courses in the area from which the special project is selected, and consent of the student's advisor.

Economics Courses

- ECON 461:** *INTERNATIONAL FINANCIAL ECONOMICS AND CAPITAL MARKETS* **3 s.h.**
An applied analysis of the behavior and rationale for multinational corporations, with a special emphasis on the economics of technology transfer. Topics include: theory of the firm; foreign direct investment; intellectual property rights; market imperfections; international trade; international finance; economic development; and technology. Prerequisite: ECON 361 or permission of the instructor.
- ECON 470:** *BUSINESS CYCLES AND FORECASTING* **3 s.h.**
Theories of business fluctuations; applications of modern income theory to business cycles; examination of business cycle indicators and forecasting techniques. Prerequisite: ECON 211 and ECON 222. Spring, annually. Note: Cannot be taken for credit after the completion of ECON 570.
- ECON 490:** *HISTORY OF ECONOMIC THOUGHT* **3 s.h.**
Development of economic ideas from ancient times to the present. Emphasis upon the period from Adam Smith onward. Considers the economic and political environment in which ideas emerged as well as the leading economists advancing or defending the ideas. Prerequisite: ECON 211 and 212 or permission of instructor.
- ECON 500:** *PRINCIPLES OF ECONOMICS* **2 s.h.**
An accelerated combination of Economics 211 and Economics 212. Topics covered are national income analysis, money and banking, monetary and fiscal policies, inflation, unemployment, international finance, consumer behavior and demand, organization of production, market structures, the pricing of inputs and outputs, and international trade.
- ECON 510:** *ADVANCED MANAGERIAL ECONOMICS* **3 s.h.**
This course will focus on the development and practical application of theoretical and quantitative techniques to business decision-making, including international applications. Optimization techniques draw on the student's knowledge of economics, mathematics, and statistics through modeling and the use of computer statistical packages. Prerequisite: Microeconomics foundation course, ECON 222, MATH 232.
- ECON 570:** *ECONOMIC AND BUSINESS FORECASTING* **3 s.h.**
An advanced study of forecasting techniques and business conditions analysis. Topics include: economic indicator analysis, classical time series components, econometric forecasting techniques, exponential smoothing models, and ARIMA models. Emphasis is placed on model development and evaluation using pre-written computer forecasting routines. Prerequisites: ECON 222 and macroeconomics foundation course.
- ECON 600:** *INDEPENDENT STUDY* **3 s.h.**
An opportunity for the graduate student to investigate in depth a facet of economics not covered by course offerings. The topic of study and course requirements must be approved by the Department of Economics chair, and the work must be supervised by a faculty member. Prerequisites: ECON 603, ECON 510 or ECON 611, and other requirements as deemed appropriate by the faculty supervisor.
- ECON 611:** *ADVANCED MICROECONOMIC ANALYSIS FOR BUSINESS DECISIONS* **3 s.h.**
An advanced study of the logical and mathematical development of microeconomic theories and the application of economic models to business problems. Major areas of study include demand theory, market models, welfare economics, and general equilibrium analysis. Prerequisite: Microeconomics foundation course.
- ECON 612:** *ADVANCED MACROECONOMIC ANALYSIS* **3 s.h.**
An advanced study and analytical development of macroeconomic theory. Major areas include national income accounts, aggregate income determination models, monetary aggregates, and macro dynamics. Prerequisite: Macroeconomics foundation course.
- ECON 699:** *SPECIAL TOPICS* **3 s.h.**
An opportunity for students to investigate specific topics or current issues on the graduate level. Prerequisites depend on the subject to be covered.

Finance Courses

- FIN/ACTG 463:** *TAX PLANNING* **3 s.h.**
Acquaints students with tax-planning techniques that can be used to accomplish an individual's financial goals. Enables students to suggest actions that fit the individual's financial priorities based on an understanding of financial position, cash flow and income, gift and estate tax matters. Prerequisite: ACTG 353.
- FIN 471:** *FINANCIAL PROBLEMS* **3 s.h.**
Capstone course challenges students to integrate and synthesize, through case methods, their knowledge in finance. Emphasizes corporate finance in application of theoretical underpinning, but some cases will deal with investments and financial institutions, and markets. Prerequisite: FIN 371.

- FIN 476:** *PORTFOLIO THEORY AND MANAGEMENT* **3 s.h.**
Examines modern portfolio theory and its application to investment strategies; study of options and future markets; investigation of market efficiency. Prerequisite: FIN 376.
- FIN 480:** *MULTINATIONAL FINANCIAL MANAGEMENT* **3 s.h.**
Examines the theory and practice of financial management in multinational firms. Focuses on important differences between domestic and international financial decision-making. Prerequisite: FIN 370.
- FIN 500:** *FINANCIAL MANAGEMENT* **2 s.h.**
Examines the acquisition, management, and analysis of short-term and long-term funds both in the domestic and international environment. Emphasizes financial analysis, time value of money and valuation of securities, working capital management, capital budgeting under certainty and uncertainty, risk and return, cost of capital, and the optimal capital structure.
- FIN 570:** *MANAGERIAL FINANCE* **3 s.h.**
A study of financial management approaches to evaluating complex alternatives for using available resources in both a domestic and a multinational context. Prerequisites: ACTG 252, FIN 370.
- FIN 671:** *FINANCIAL THEORY AND PRACTICE* **3 s.h.**
A case-study approach to the theory and practice of corporate financial issues which must be addressed by a financial manager. Emphasis will be placed on capital budgeting decisions under varying circumstances and theoretical corporate financial concerns. Prerequisite: FIN 570.
- FIN 676:** *INVESTMENT AND MANAGEMENT* **3 s.h.**
A study of the structure and management of investment portfolios. Various types of investments are examined in terms of their risk elements and the purposes they serve.

Management Courses

- MGMT 420:** *OPERATIONS RESEARCH* **3 s.h.**
Examines scientific methods that provide managers with a quantitative basis for making decisions. Emphasizes deterministic and stochastic methods, including the transportation method, linear and dynamic programming, PERT, inventory control, queuing theory, and Markov analysis. Prerequisite: ECON 222.
- MGMT 423:** *BUSINESS, SOCIETY, AND CORPORATE CONDUCT* **3 s.h.**
A study of concepts of, and theories about, interrelationships between business units and society in general. Employs the concepts and theories in the analysis of complex environmental problems encountered by business managers. Prerequisite: MGMT 320.
- MGMT 427:** *SMALL BUSINESS SEMINAR* **3 s.h.**
“Hands-on” approach to the study of small business as it applies to the various sectors of the economy. Students gain direct exposure to small business through the development of a formal business plan for a new small business. Emphasizes the entrepreneurial activities involved as they relate to this process. Prerequisite: MGMT 320.
- MGMT 428:** *ENTREPRENEURSHIP* **3 s.h.**
Explores entrepreneurship and the entrepreneurial process associated with new venture formation. Emphasizes creativity and innovation as they relate to the initiation of a new business. Highlights the preparation involved in the formation of a new venture, developing the entrepreneurial plan, and adapting to contemporary challenges facing the entrepreneur. Prerequisite: MGMT 320.
- MGMT 483:** *COMPENSATION MANAGEMENT* **3 s.h.**
A study of the processes in analyzing, developing, implementing, administering, and performing on-going evaluation of a total compensation and benefit system for all organizational groups. Prerequisite: MGMT 324.
- MGMT 485:** *LABOR RELATIONS AND PUBLIC POLICY* **3 s.h.**
Examines the industrial relations functions as they relate to federal, state, and local statutes and labor policies. Includes EEO, OSHA, FMLA, ADEA, ADA, NLRA, LMRA, LMRDA, workers’ compensation, and unemployment compensation. Prerequisite: MGMT 324.
- MGMT 486:** *OCCUPATIONAL SAFETY MANAGEMENT* **3 s.h.**
Provides students with information concerning management techniques, government regulation, and safety and health program development within organizational settings. Prerequisite: MGMT 320.
- MGMT 500:** *MANAGEMENT THEORY AND PRACTICE* **2 s.h.**
Focuses on the development of management thought and its application. Includes planning, organizing, controlling, decision-making, motivation, leadership, work groups, and organizational change and development. Considers the domestic and international environments and changing societal values. Prerequisites: ECON 211, ECON 212.
- MGMT 521:** *LEADERSHIP AND ORGANIZATION* **3 s.h.**
Studies the ways in which leaders, groups, and individuals interact in organizations and how leadership plays important roles in organizations in today’s business environments. Covers various leadership and organization issues including theoretical foundations of leadership and organizations, roles of top management, corporate governance, organizational culture and change, stakeholder analysis, leading and managing groups, motivation and influence, satisfaction, and leadership development. Introduces students’ business competency portfolios. Prerequisites: MGMT 320.
- MGMT 621:** *HUMAN RESOURCES MANAGEMENT* **3 s.h.**
A study of human resources management issues and practices in business organizations. Topics covered include the analysis and design of jobs, staffing the organization, training, and development of employees, and the design and administration of compensation systems. Prerequisite: MGMT 320.

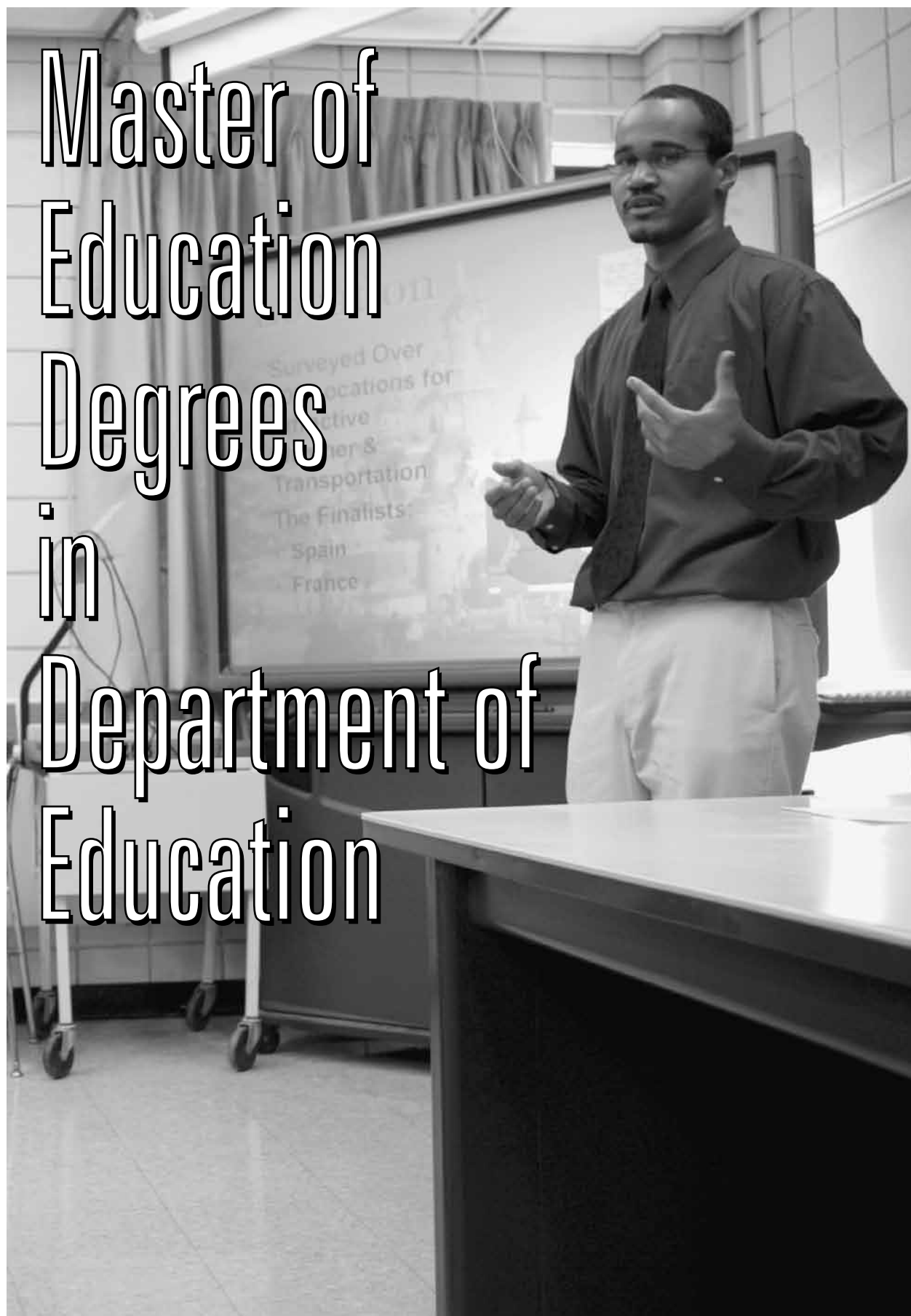
- MGMT 622:** *BUSINESS OPERATIONS IN A MULTI-NATIONAL ENVIRONMENT* **3 s.h.**
A study of the nature, organization, and operation of multinational firms. Selected cases of foreign operations of multinational corporations are discussed and analyzed. Prerequisite: MGMT 320.
- MGMT 625:** *LABOR ARBITRATION/NEGOTIATION* **3 s.h.**
A synthesis of industrial relations theory and practice. The union/employer relationship will be explored from the union organization drive through the continued negotiation of collective bargaining agreements, and attendant grievance arbitration procedures. Prerequisite: MGMT 320.
- MGMT 626:** *OPERATIONS MANAGEMENT AND INFORMATION SYSTEMS* **3 s.h.**
Addresses the understanding of how business information systems and business operations, with special emphasis on supply chain management, are integrated and managed in the modern enterprise. Utilizes both live-case and classroom instruction to facilitate student understanding of the material. Prerequisite: BSAD 503.
- MGMT 650:** *QUALITY MANAGEMENT* **3 s.h.**
Examines Quality Management (QM), including the philosophies and principles of Deming, Juran, and Crosby. Focuses on the management and continuous improvement of quality and productivity in manufacturing and service organizations. Includes quality measurement, quality assurance, giving employees responsibility for quality, the team approach to quality, employee recognition, and various QM tools and process management techniques including Six Sigma. Prerequisite: MGMT 320. .

Marketing Courses

- MKTG 461:** *MARKETING RESEARCH* **3 s.h.**
Examines the application of scientific and statistical methods and tools to the solution of marketing and e-marketing problems. Prerequisites: ECON 221, 222 and MKTG 360.
- MKTG 462:** *PERSONAL SELLING AND SALES MANAGEMENT* **3 s.h.**
Covers the process of personal selling and all aspects of the management of a sales force, including the selection and testing of sales representatives, training, devising compensation plans and expense accounts, territories, quotas, and evaluations. E-marketing topics are discussed. Prerequisite: MKTG 360.
- MKTG 465:** *MARKETING PROBLEMS* **3 s.h.**
Utilizes the case and/or simulation gaming methods to consider the problems faced by the producer and reseller, including traditional marketing and e-marketing issues. Prerequisites: MKTG 360, and senior standing.
- MKTG 468:** *BUYER BEHAVIOR* **3 s.h.**
Examines theories, models, recent research, and research techniques in buyer motivation, decision making, and buyer-seller interaction, including consumer buyers, business and organizational buyers. Includes traditional consumer marketing, business-to-business marketing, and e-marketing issues. Prerequisites: MKTG 360 and PSY 211 or permission of the instructor.
- MKTG 469:** *INTERNATIONAL MARKETING* **3 s.h.**
Analytical approach to study marketing and e-marketing management decisions involving multinational operations. Focuses on the management of the marketing functions within the multinational corporation. Prerequisite: MKTG 360.
- MKTG 491:** *E-MARKETING* **3 s.h.**
Examines concepts, vocabulary, and contemporary practices in e-marketing management, including e-marketing planning, e-marketing mix decision making, ethical and legal issues affecting the environment of e-marketing. Prerequisites: MKTG 360. In rotation with other marketing electives.
- MKTG 500:** *PRINCIPLES OF MARKETING* **2 s.h.**
The process in our society by which needs and wants of consumers are anticipated and satisfied. An examination of a systems approach to and analysis of the organizational function and the set of processes for creating, communicating, and delivering value to customers and for managing customer relationships in ways that benefit the organization and its stakeholders. Students develop an understanding of the increasing complexity of the modern marketing system, why it is essential and how it performs in both domestic and international marketing situations.
- MKTG 560:** *MARKETING DECISION MAKING* **3 s.h.**
The analysis of marketing concepts and problems from a managerial point of view. Emphasis is placed upon planning, organizing, and controlling of marketing and e-marketing activities and their integration with the objectives and policies of the firm. Both domestic and multinational marketing concepts are addressed in this course. Prerequisite: MKTG 360 and ECON 222.
- MKTG 562:** *CHANNELS OF DISTRIBUTION* **3 s.h.**
A study of components of a vertical marketing system and of the methods for making them effective. Also included are means of evaluating alternative marketing systems and the development of international marketing channels as well as e-marketing systems. Prerequisite: MKTG 360.
- MKTG 604:** *MARKETING RESEARCH* **3 s.h.**
Methods of solving marketing research problems, including library, survey, and experimental research methods; project design; data collection, analysis, and interpretation; presentation of marketing research reports for managerial user. Problems in international marketing research, e-marketing research, and research ethics are also included. Selection, design, and completion of a marketing-oriented research project and computer work are required. Prerequisite: ECON 603.
- MKTG 661:** *MARKETING STRATEGY* **3 s.h.**
A study of strategies for attaining a suitable "marketing mix" for various types of entities including e-marketers. Marketing knowledge from previous courses and experiences will be applied to the formation of overall programs for dealing with both international and domestic marketing problems. Prerequisite: MKTG 360.

Master of Education Degrees in Department of Education

Education/Reading/
Science Education



Master of Education Degrees

College of Education and Human Services Department of Education

Graduate Faculty

Professors: B. Brancato, J. Brown, L. Brown, V. Harry, S. McKee, D. Poljanec, B. Smith, S. Stalker
Associate Professors: J. Colantonio, S. Courson, D. Ellermeyer, S. Heeter, M. Howe, P. Kolencik, B. Maguire, J. McCullough, J. Smrekar
Assistant Professors: G. Goodman, K. Murphy

M.Ed. in Education

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 www.clarion.edu/edu~humn/edu

Program Objectives

The master’s degree program in education is accredited by the National Council for Accreditation of Teacher Education. This program encourages students to view themselves as researchers of teaching and learning and as professionals whose continued growth can best be met through inquiry, reflection, and sustained dialogues with peers. It affords practitioners the opportunity to share effective classroom practices while reading, interpreting, and analyzing current research and professional literature. *Students must choose and complete course requirements within a specified concentration area.*

Admission Requirements

Clarion University’s general admission requirements apply, with the following additions:

- A baccalaureate degree from an acceptably accredited college or university.
- Undergraduate minimum QPA is 3.0 or above (on a 4.0 scale).
- Three faculty and/or professional recommendations; recommendation forms should document applicant’s potential and/or effectiveness in the areas of teaching ability and/or professional performance.
- Teacher certification. Submit two copies of evidence of certification. If the applicant does not meet this requirement, the graduate faculty of the department shall determine existing deficiencies and how they may be met.

- Admission to provisional status may be granted at the discretion of the graduate faculty if the applicant’s QPA is less than 3.0/4.0 scale. Regular status may be granted upon completion of 12 semester hours of graduate study with a minimum of 3.0/4.0 average.

Degree Requirements

	TOTAL 30-33 s.h.
Core Competencies	12 s.h.
Research—ED 520: INTRODUCTION TO RESEARCH	3 s.h.
Pedagogy—ED 522: ANALYSIS OF TEACHING OR ED 563: READING PEDAGOGY	3 s.h.
Curriculum—ED 523: CURRICULUM DEVELOPMENT AND EVALUATION	3 s.h.
Professional Seminar—ED 578: PROFESSIONAL SEMINAR	3 s.h.

Concentration Areas

Course selection is to be made from the following:

CURRICULUM AND INSTRUCTION CONCENTRATION	12 s.h.
ED 403: FIELD EXPERIENCE AND METHODS IN ENVIRONMENTAL EDUCATION	3 s.h.
ED 501: SEMINAR IN CRITICAL EDUCATIONAL ISSUES	3 s.h.
ED 506: GENDER ISSUES IN EDUCATION	3 s.h.
ED 509: OBSERVATIONS AND ANALYSIS OF THE URBAN CLASSROOM	3 s.h.
ED 521: INSTRUCTIONAL LEADERSHIP SKILLS	3 s.h.
ED 526: SOCIOLOGY OF EDUCATION	3 s.h.
ED 530: CONNECTING STANDARDS, INSTRUCTION, AND ASSESSMENT: DESIGNING AND IMPLEMENTING AUTHENTIC ASSESSMENT IN THE WORLD OF STANDARDS	3 s.h.
ED 533: RECENT DEVELOPMENTS IN ELEMENTARY SOCIAL STUDIES	3 s.h.
ED 534: WORKSHOP IN EDUCATION - with permission of academic advisor	3 s.h.
ED 537: STRATEGIES AND PROBLEMS OF TEACHING ELEMENTARY SCHOOL MATHEMATICS	3 s.h.
ED 568: LANGUAGE AND LITERACY	3 s.h.
ED 599: SPECIAL TOPICS IN EDUCATION - with permission of academic advisor	
ECH 501: EARLY CHILDHOOD CURRICULUM AND INSTRUCTION	3 s.h.
ECH 502: EARLY CHILDHOOD CURRICULUM AND ASSESSMENT	3 s.h.
ECH 510: LEADERSHIP IN EARLY CHILDHOOD EDUCATION AND CARE	3 s.h.
SCED 502: INVESTIGATIVE TECHNIQUES AND PROCESS APPROACH TO MODERN SCIENCE CURRICULA	3 s.h.
SPED 536: ADVANCED METHODS FOR INDIVIDUALS WITH MILD/MODERATE HANDICAPS	3 s.h.
SPED 596: CONTEMPORARY EDUCATION PRACTICES AND DIRECTIONS	3 s.h.
SPED 597: COLLABORATION AND COOPERATION: IMPROVED TEACHING AND LEARNING OUTCOMES	3 s.h.
Additional courses as approved by advisor	

COACHING EDUCATION CONCENTRATION 18 s.h.

- HPE 556: ATHLETIC INJURIES: PREVENTION,
RECOGNITION, AND EVALUATION3 s.h.
- HPE 557: PHYSIOLOGICAL FOUNDATIONS OF
ATHLETIC COACHING3 s.h.
- HPE 558: PRINCIPALS AND PROBLEMS OF
ATHLETIC COACHING.....3 s.h.
- HPE 559: KINESIOLOGICAL FOUNDATIONS OF
ATHLETIC COACHING3 s.h.
- Electives: Six credits of education or concentration
area approved for the education degree requirements. A
maximum of three credits of 400-level courses approved
for graduate credit may be counted toward the degree.
A maximum of six thesis credits may be substituted as
electives.6 s.h.

EARLY CHILDHOOD CONCENTRATION 12 s.h.

- ECH 501: EARLY CHILDHOOD CURRICULUM
AND INSTRUCTION3 s.h.
- ECH 502: EARLY CHILDHOOD CURRICULUM
AND ASSESSMENT3 s.h.
- ECH 505: THE HEALTHY INFANT, TODDLER,
AND YOUNG CHILD3 s.h.
- ECH 510: LEADERSHIP IN EARLY CHILDHOOD
EDUCATION AND CARE3 s.h.
- ED 534: WORKSHOP IN EDUCATION - with
permission of academic advisor.....3 s.h.
- ED 599: SPECIAL TOPICS IN EDUCATION - with
permission of academic advisor

Additional courses as approved by advisor

ENGLISH CONCENTRATION 12 s.h.

- ENG 510: SEMINAR IN ENGLISH LITERATURE3 s.h.
- ENG 511: SEMINAR IN AMERICAN LITERATURE3 s.h.
- ENG 520: SEMINAR IN WRITING: THEORY
& PRACTICE3 s.h.
- AND one of the following or additional courses
as approved by advisor:3 s.h.
- ENG 512: SEMINAR IN LITERARY STUDIES
- ENG 515: SEMINAR IN FILM
- ENG 521: SEMINAR IN COMPOSITION STUDIES
- ENG 522: PRACTICUM IN COLLEGE TEACHING
- ENG 530: SEMINAR IN LINGUISTICS
- ENG 531: SEMINAR IN THE HISTORY OF THE
ENGLISH LANGUAGE

Additional courses as approved by advisor

HISTORY CONCENTRATION 12 s.h.

- HIST 511: SEMINAR IN ANCIENT AND
MEDIEVAL EUROPE 3 or 6 s.h.
- HIST 512: SEMINAR IN EARLY MODERN
EUROPE 3 or 6 s.h.
- HIST 513: SEMINAR IN MODERN EUROPE 3 or 6 s.h.
- HIST 520: SEMINAR IN U.S. HISTORY TO 1877 3 or 6 s.h.
- HIST 521: SEMINAR IN U.S. HISTORY
SINCE 1877 3 or 6 s.h.
- HIST 530: SEMINAR IN NON-WESTERN HISTORY..... 3 or 6 s.h.
- HIST 562: THE HOLOCAUST3 s.h.
- HIST 700: THESIS..... 3 or 6 s.h.
- Additional courses as approved by advisor

LITERACY CONCENTRATION 12 s.h.

- ED 534: WORKSHOP IN EDUCATION - with
permission of academic advisor.....3 s.h.
- ED 563: READING PEDAGOGY3 s.h.
- ED 564: EVIDENCE-BASED LITERACY INSTRUCTION..3 s.h.



- ED 565: READING AND LANGUAGE ARTS
IN EARLY CHILDHOOD3 s.h.
- ED 568: LANGUAGE AND LITERACY.....3 s.h.
- ED 575: SEMINAR IN CHILDREN'S LITERATURE.....3 s.h.
- ED 599: SPECIAL TOPICS IN EDUCATION - with
permission of academic advisor
- LS 540: MULTICULTURAL SOURCES AND SERVICES
FOR EDUCATORS & LIBRARIANS3 s.h.
- LS 551: STORYTELLING3 s.h.
- LS 555: HISTORY OF CHILDREN'S LITERATURE3 s.h.
- LS 577: LIBRARIES, LITERATURE, AND THE CHILD .3 s.h.
- LS 583: LIBRARIES, LITERATURE, AND
YOUNG ADULTS.....3 s.h.
- SPED 580: SPECIAL READING INSTRUCTION.....3 s.h.
- Additional courses as approved by advisor

MATHEMATICS CONCENTRATION 15 s.h.

- * MAED 501: TEACHING SECONDARY MATHEMATICS.....3 s.h.
- +MAED 537: GEOMETRY/TRIGONOMETRY FOR
SECONDARY TEACHERS3 s.h.
- * MAED 540: DISCRETE MATHEMATICS FOR
GRADES 7-12.....3 s.h.
- +MAED 550: PRE-ALGEBRA FOR TEACHERS3 s.h.
- * MAED 551: ALGEBRA/NUMBER THEORY
FOR TEACHERS.....3 s.h.
- * MAED 556: RESEARCH IN MATHEMATICS
TEACHING & LEARNING3 s.h.
- +MAED 571: ANALYSIS FOR TEACHERS3 s.h.
- *Required math core +Choose two of these
- * MAED 511: TECHNOLOGY FOR TEACHING SECONDARY
MATHEMATICS3 s.h.
- # MAED 532: TEACHING STATISTICAL REASONING3 s.h.
- # MAED 581: PROBLEM SOLVING.....3 s.h.
- # MAED 585: APPLICATIONS AND MATHEMATICAL
MODELING FOR TEACHERS.....3 s.h.
- # MAED 590: HISTORICAL DEVELOPMENT OF
MATHEMATICS3 s.h.
- # electives = 6 s.h. Choose two as approved by advisor

PRINCIPALSHIP PREPARATION CONCENTRATION 16 s.h.

- EDAD 710: LEADERSHIP & THE ADMINISTRATIVE PROCESS2 s.h.
- EDAD 711: FOUNDATIONS, SCHOOL REFORM, & ALIGNMENT OF SCHOOL CURRICULUM1 s.h.
- EDAD 712: INSTRUCTIONAL SUPERVISION FOR THE SCHOOL ADMINISTRATOR1 s.h.
- EDAD 713: SCHOOL FACILITIES AND PLANT OPERATIONS1 s.h.
- EDAD 714: SCHOOL FINANCE.....1 s.h.
- EDAD 715: ADMINISTRATIVE ETHIC AND SCHOOL LAW ...1 s.h.
- EDAD 717: PRACTICUM IN SCHOOL ADMINISTRATION I...1 s.h.
- EDAD 720: THE LAW AND SPECIAL EDUCATION1 s.h.
- EDAD 721: SPECIAL EDUCATION PROGRAM ADMINISTRATION AND EVALUATION1 s.h.
- EDAD 722: PERSONNEL SELECTION AND SUPERVISION.1 s.h.
- EDAD 723: STAFF DEVELOPMENT1 s.h.
- EDAD 724: MEDIATING CONFLICT IN ORGANIZATIONS.1 s.h.
- EDAD 725: ORAL AND WRITTEN COMMUNICATION FOR THE SCHOOL ADMINISTRATOR1 s.h.
- EDAD 726: DEVELOPING POSITIVE RELATIONSHIPS WITH STAKEHOLDERS.....1 s.h.
- EDAD 727: PRACTICUM IN SCHOOL ADMINISTRATION II...1 s.h.

READING SPECIALIST CERTIFICATION CONCENTRATION 18 s.h.

- ED 564: EVIDENCE-BASED LITERACY INSTRUCTION3 s.h.
- ED 567: SECONDARY, COLLEGE, AND CONTENT AREA READING INSTRUCTION3 s.h.
- ED 569: ASSESSMENT OF LITERACY3 s.h.
- ED 570: PRACTICUM I: ANALYSIS.....3 s.h.
- ED 571: PRACTICUM II: INSTRUCTION3 s.h.
- ED 574: READING PROGRAM ORGANIZATION, ADMINISTRATION, AND SUPERVISION3 s.h.

Successful completion of Reading Specialist Praxis Exam required for certification.

SCIENCE EDUCATION CONCENTRATION 18 s.h.

- Core Competencies 12 s.h.**
- RESEARCH–SCED 538 OR ED 520.....3 s.h.
- PEDAGOGY–SCED 5023 s.h.
- CURRICULUM–SCED 538 OR ED 523.....3 s.h.
- PROFESSIONAL SEMINAR–SCED 541 OR ED 578.....3 s.h.

Science Education concentration area 12 s.h.

- SCED 501: SEMINAR IN SCIENCE MISCONCEPTIONS3 s.h.
- SCED 505: INVESTIGATION IN THE SCIENCES3 s.h.
- SCED 555: HISTORY OF SCIENCE3 s.h.
- SCED 5XX: SCIENCE EDUCATION ELECTIVE.....3 s.h.
- Electives: A total of six credits from education, science education, special education, science, mathematics, or other graduate areas with approval of advisor. A minimum of 18 science education credits are required for the degree. A maximum of 3-6 thesis credits (ED 701) may be substituted for electives.

SCIENCE CONCENTRATION..... 12 s.h.

- ED 403: FIELD EXPERIENCE AND METHODS IN ENVIRONMENTAL EDUCATION.....3 s.h.
- ED 534: WORKSHOP IN EDUCATION–with permission of academic advisor3 s.h.
- ED 599: SPECIAL TOPICS IN EDUCATION–with permission of academic advisor
- SCED 502: INVESTIGATIVE TECHNIQUES AND PROCESS APPROACH TO MODERN SCIENCE CURRICULA3 s.h.
- SCED 503: SPECIAL TOPICS IN SCIENCE EDUCATION - with permission of academic advisor

- SCED 505: INVESTIGATION IN THE SCIENCES3 s.h.
- SCED 538: SCIENCE CURRICULUM3 s.h.
- SCED 570: LOCAL SCHOOL CURRICULUM DEVELOPMENT IN SCIENCE3 s.h.
- SCED 574: SCIENCE AND SOFTWARE FOR ELEMENTARY TEACHERS3 s.h.
- SCED 576: SCIENCE, TECHNOLOGY, AND SOCIETY: TOPICS FOR TEACHERS3 s.h.

Additional courses as approved by advisor

TECHNOLOGY CONCENTRATION..... 12 s.h.

- ED 517: EDUCATIONAL COMPUTER APPLICATIONS ..3 s.h.
- ED 534: WORKSHOP IN EDUCATION - with permission of academic advisor3 s.h.
- ED 599: SPECIAL TOPICS IN EDUCATION - with permission of academic advisor
- ED 617: ADVANCED EDUCATIONAL TECHNOLOGY3 s.h.
- ED 620: INTERNET APPLICATIONS FOR K–12 EDUCATORS3 s.h.
- MMAJ 558: SOCIETY, LAW, AND MEDIA TECHNOLOGY3 s.h.
- ED/CIS 649: EDUCATIONAL TECHNOLOGY LEADERSHIP3 s.h.
- MMAJ/CIS 650: ADVANCED TECHNOLOGY APPLICATIONS.....3 s.h.
- MMAJ/CIS 651: NETWORKING MEDIA TECHNOLOGY CENTERS3 s.h.
- LS 540: MULTICULTURAL SOURCES AND SERVICES FOR EDUCATORS AND LIBRARIANS3 s.h.

Additional courses as approved by advisor

WORLD LANGUAGES CONCENTRATION 18 s.h.

- SPAN 417: SPANISH LANGUAGE AND CULTURE IMMERSION.....3 s.h.
- SPAN 501:* SPECIAL TOPICS IN HISPANIC LANGUAGE AND CULTURE.....3 s.h.
- ED 539: METHODS OF TEACHING AND EVALUATING WORLD LANGUAGES3 s.h.
- FR 417: FRENCH LANGUAGE AND CULTURE IMMERSION.....3 s.h.

*Special topics courses which can be repeated for a total of nine credits.

Electives: Six credits approved by advisor.

Electives6 s.h.

Electives can be from any of the concentration areas. To be selected from appropriate 400- or 500-level courses as approved by the advisor. A maximum of three credits of 400-level courses approved for graduate credit may be counted toward the degree. Please note that 400-level courses taken for undergraduate credit cannot be repeated for graduate credit. A maximum of 3–6 thesis credits may be substituted as electives.

Mathematics concentration elective courses (6 s.h.) – see mathematics concentration listing for electives.

Principalship Preparation concentration electives – 2 s.h. of education or concentration area approved for the education degree requirements. A maximum of three thesis credits may be substituted as an elective in this concentration.

Written comprehensive exam required, except for the mathematics concentration which requires a Mathematical Portfolio.

Presentation portfolio, thesis defense, or written comprehensive exam required, except for the mathematics concentration which requires a Mathematical Portfolio.

Graduation Requirements

Students must complete 30 credit hours (33 credits for mathematics concentration) of required and advisor approved elective courses with a cumulative grade-point average of 3.00/4.00. Additionally, students are required to complete a written comprehensive exam representing the following core competencies: research, pedagogy, and curriculum. In addition, in relation to the core competencies, content from the student's area of specialization will be incorporated within these areas. Mathematics concentration requires a Mathematical Portfolio.

Reading Specialist Certification

Satisfactory completion of the M.Ed. with reading concentration meets the requirements for reading specialist certification. Students desiring reading specialist certification without the degree must complete the following sequence of courses:

Reading Specialist Certification.....27 s.h.

ED 520: INTRODUCTION TO RESEARCH	3 s.h.
ED 563: READING PEDAGOGY	3 s.h.
ED 564: EVIDENCE-BASED LITERACY INSTRUCTION	3 s.h.
ED 567: SECONDARY, COLLEGE, AND CONTENT AREA READING INSTRUCTION	3 s.h.
ED 569: ASSESSMENT OF LITERACY	3 s.h.
ED 570: PRACTICUM I: ANALYSIS	3 s.h.
ED 571: PRACTICUM II: INSTRUCTION	3 s.h.
ED 574: READING PROGRAM ORGANIZATION, ADMINISTRATION, AND SUPERVISION	3 s.h.
ED 578: PROFESSIONAL SEMINAR.....	3 s.h.

Reading Specialist Test (PRAXIS) required.

Placement

Typically, graduate program enrollees are already involved in professional careers that are being enhanced by the graduate studies. For those people who are without career placement, the faculty and the university Career Services can provide assistance in seeking appropriate employment. Students should register with Career Services before graduation.

Graduate Assistantships

A limited number of graduate assistantships are granted for 8.5 and/or 17 hours of departmental service per week in exchange for a waiver of tuition and a stipend. Applications are available in the Graduate Studies office and should be submitted with the application for admission to graduate study.

Advisement

Upon acceptance into the graduate program, students will be assigned a department advisor who is qualified to assist the student in his or her specific career goals. The responsibility for meeting all stated requirements for the master's degree, however, is with the student.



Instructional Technology Specialist Certificate Program

Certified Instructional Technology Specialists (ITS) help educational institutions apply technology to improve teaching and learning. The ITS program emphasizes the use of instructional technology as it relates to specific learning outcomes. Clarion University's program also addresses the dynamics of rural communities and the changing diversity of our urban areas through a multimedia approach.

Graduates of the ITS certificate program will be able to:

- develop instructional materials;
- determine appropriate uses of instructional technology in learning;
- evaluate materials and technologies;
- develop effective multimedia instructional materials;
- develop regulation-compliant media utilization plans;
- identify strategies to increase the use of instructional technology in underserved communities including specific plans to reach culturally diverse and special needs; and
- utilize human resource management skills.

Program of Study

The ITS Certificate may be pursued alone or as part of any Clarion University master’s degree program. The ITS Certificate program requires 24 semester hours.

ITS candidates must satisfy preparation standards set forth by the Pennsylvania Department of Education (PDE). Students may satisfy the PDE preparation standards for Instructional Technology Specialist by completing Clarion University’s ITS certificate program.

Admission Requirements

Clarion University’s general admission requirements apply, with the following additions:

- A baccalaureate degree from an acceptably accredited college or university.
- Undergraduate minimum QPA is 3.0 or above (on a 4.0 scale).
- Three faculty and/or professional recommendations; recommendation forms should document applicant’s potential and/or effectiveness in the areas of teaching ability and/or professional performance.
- Admission to provisional status may be granted at the discretion of the graduate faculty if the applicant’s QPA is less than 3.0/4.0 scale. Regular status may be granted upon completion of 12 semester hours of graduate study with a minimum of 3.0/4.0 average.

Program Requirements

Required Courses..... 18 s.h.

- MMAJ 558: SOCIETY, LAW, AND MEDIA TECHNOLOGY 3 s.h.
- ED 520: INTRODUCTION TO RESEARCH 3 s.h.
- ED/MMAJ 540: PRINCIPLES OF INSTRUCTIONAL DESIGN IN EDUCATIONAL TECHNOLOGY 3 s.h.
- ED 617: ADVANCED EDUCATIONAL TECHNOLOGY 3 s.h.
- ED 620: INTERNET APPLICATIONS FOR K-12 EDUCATORS .3 s.h.
- ED/CIS 649: EDUCATIONAL TECHNOLOGY LEADERSHIP 3 s.h.

Electives 6 s.h.

- MMAJ/CIS 650: ADVANCED TECHNOLOGY APPLICATIONS 3 s.h.
- MMAJ/CIS 651: NETWORKING MEDIA TECHNOLOGY CENTERS 3 s.h.
- LS 540: MULTICULTURAL LIBRARY SERVICES AND SOURCES 3 s.h.

- Students without teaching certification must take:
- ED 522: ANALYSIS OF TEACHING 3 s.h.
 - ED 523: CURRICULUM DEVELOPMENT AND EVALUATION 3 s.h.

- Students without technology expertise must take:
- ED 517: EDUCATIONAL COMPUTER APPLICATIONS 3 s.h.

A student must maintain a QPA of 3.0 on a 4.0 scale.

Graduate PA Secondary Teacher Certification Program

Clarion University’s Graduate-level Secondary Teacher Certification Program is designed for those who have earned a B.A. or B.S. in a specific discipline and who wish to earn Pennsylvania secondary teacher certification. The Web-based certification program is available in several content areas and can be completed in a minimum of 12 months. The program consists of six core courses plus a semester in a teacher practicum.

Secondary certification can be earned in social studies, English, modern languages, biology, chemistry, physics, earth and space science, and general science.

Related content area degrees will be examined by departmental committees for alignment with state certification and accreditation requirements before admission. For example, Pennsylvania certification requires that candidates have six credits of college-level mathematics and six credits of college-level English literature and composition. Deficiencies can be completed before or during education certification coursework.

Required courses.....24 s.h.

- ED 517: EDUCATIONAL COMPUTER APPLICATIONS 3 s.h.
- ED 524: FOUNDATIONS IN EDUCATION 3 s.h.
- ED 530: CONNECTING STANDARDS, INSTRUCTION, AND ASSESSMENT 3 s.h.
- ED 554: GRADUATE CERTIFICATION PRACTICUM..... 6 s.h.
- ED 558: PRACTICUM SEMINAR 3 s.h.
- ED 567: SECONDARY, COLLEGE, AND CONTENT AREA READING INSTRUCTION 3 s.h.

Choose one from the following

- ED 339: METHODS OF TEACHING AND EVALUATING SECONDARY MATHEMATICS 3 s.h.
- ED 531: TEACHING SECONDARY SOCIAL STUDIES 3 s.h.
- ED 532: TEACHING SECONDARY SCIENCE FOR UNDERSTANDING 3 s.h.



A maximum of three credits from the 400-level courses listed in the sections below can be taken for graduate credit with permission from the graduate program coordinator. 400-level courses taken for undergraduate credit cannot be repeated for graduate credit.

Education Courses

Early Childhood Courses

- ECH 501:** *EARLY CHILDHOOD CURRICULUM AND INSTRUCTION* **3 s.h.**
Early Childhood Curriculum and Instruction focuses on developmentally appropriate curriculum design and implementation for infants, toddlers, and young children. Emphasis will be given to teaching to enhance development and learning, constructing appropriate curriculum, creating a caring community of learners, and establishing reciprocal relationships with families. Summer, on demand.
- ECH 502:** *EARLY CHILDHOOD CURRICULUM AND ASSESSMENT* **3 s.h.**
Early Childhood Curriculum and Assessment will focus on the assessment of individual infants, toddlers, and young children's development and learning as an essential component of planning and implementing appropriate curriculum. The importance of the learning community and family relationships to appropriate assessment will be emphasized. Action research will be conducted utilizing developmentally appropriate assessment practices. Prerequisite: ECH 501. Summer, on demand.
- ECH 505:** *THE HEALTHY INFANT, TODDLER, AND YOUNG CHILD* **3 s.h.**
Exploration of the factors that effect and support the development of a healthy lifestyle in infants, toddlers, and young children. Knowledge and skills will be developed in understanding and appreciating foundations and development of movement, health and safety issues, programmatic development, and building partnerships. Summer, on demand.
- ECH 510:** *LEADERSHIP IN EARLY CHILDHOOD EDUCATION AND CARE* **3 s.h.**
Leadership in Early Childhood Education and Care will explore and develop the key components in the design of a quality early childhood program and in the development of visionary leadership skills. Participants will be guided through the areas of need assessment, licensing and accreditation procedures, financial matters, curriculum, environment, policies, management skills, community support, and staff development and mentoring. Summer, on demand.

Education Courses

- ED 403:** *FIELD EXPERIENCE AND METHODS IN ENVIRONMENTAL EDUCATION* **3 s.h.**
Focuses on methods used to teach environmental knowledge, concepts, and concerns, including the history and research in environmental education. Examines the relationship of all curriculum areas to environmental education. May be taken for graduate credit with the approval of the Education Department chair and the instructor.
- ED 414:** *VOLUNTEERS FOR LITERACY* **3 s.h.**
Enables student volunteers to teach in literacy programs aimed at adult and secondary school learners in different settings. Integrates basic methods for instruction in vocabulary, comprehensive study skills, and writing with the aim of fostering an appreciation for reading. Open to all university students regardless of major. Prerequisites: 2.5 QPA minimum, sophomore or above standing, and consent of instructor.
- ED 501:** *SEMINAR IN CRITICAL EDUCATIONAL ISSUES* **3 s.h.**
Examines the current critical educational issues with special emphasis on school funding, legal issues, gender equity, curriculum and cultural issues, and school reform.
- ED 502:** *CREATIVE RESPONSE TO CONFLICT* **3 s.h.**
A study of the current research in the development of a classroom environment which fosters cooperation, communication, affirmation, and problem-solving for children as well as for teachers, staff, instructional teams, parents, support personnel, and other adults. Emphasizes human capabilities for resolving conflicts at various life stages and situations. Examines a range of discipline models as their implementation relates to the classroom environment. (Designed to be taken in conjunction with student teaching in the undergraduate program, or as an elective in the master's program.) Elective course in either the undergraduate or graduate program. Prerequisite: ED 121 or 122 for undergraduate credit. Summer session only, on demand.
- ED 506:** *GENDER ISSUES IN EDUCATION* **3 s.h.**
Examines the ways in which schools perpetuate gender bias and how educational institutions, as a reflection of the patriarchal society in which they exist, provide different experiences and outcomes for female and male students and teachers. Prerequisite: ED 110 or WS 100 or consent of instructor.
- ED 509:** *OBSERVATIONS AND ANALYSIS OF THE URBAN CLASSROOM* **3 s.h.**
Provides opportunities for pre-service teachers, both elementary and secondary education majors, and both undergraduate and graduate students, to observe and participate in urban classrooms. Students travel in university vehicles to visit schools in major urban areas and spend a minimum of five consecutive days participating in urban classrooms. Prerequisite: junior-level standing or consent of instructor. Offered each year during Summer Pre-session, on demand.
- ED 517:** *EDUCATIONAL COMPUTER APPLICATIONS* **3 s.h.**
Provides in-service educators (K-12) who have had little or no computer experience with the knowledge, skills, and attitudes necessary to use microcomputers as instructional tools in their classrooms. While acquiring computer skills, students will explore, use, and demonstrate competence in each of the following areas: word processing, databases, spreadsheets, graphics, multimedia, instructional design, telecommunications, and major issues associated with the use of technology in education. The

course will provide in-service teachers with the knowledge base to make appropriate decisions regarding the use of technology in their respective classrooms. Not available to students who have taken ED 217 since summer 1994.

- ED 520:** *INTRODUCTION TO RESEARCH* **3 s.h.**
This seminar course covers the selection, investigation, and writing of a research topic. Students are introduced to the planning of research projects, major methods of obtaining data, descriptive statistics, statistical inferences, methods of analysis and critical evaluation of published research, and the preparation of written reports. Proposed research problems and procedures are prepared for discussion and critical analysis. Offered each semester and summer.
- ED 521:** *INSTRUCTIONAL LEADERSHIP SKILLS* **3 s.h.**
Involves a survey of various theories, models, and styles of leadership, followed by the application of leadership skills in teacher-pupil and teacher-colleague relationships.
- ED 522:** *ANALYSIS OF TEACHING* **3 s.h.**
Presents an analysis of various teaching models and instructional designs. Lessons and clinical field experiences applying course competencies are critiqued by peers and faculty so as to expand the teaching repertoire of classroom teachers. Offered fall semester only.
- ED 523:** *CURRICULUM DEVELOPMENT AND EVALUATION* **3 s.h.**
Presents philosophic, psychological, and social foundations of the school curriculum as well as principles of curriculum development, curriculum design, curriculum implementation, and curriculum evaluation with an emphasis on K-12 models. A range of views both historical and current is presented along with curriculum issues, trends, and future directions. Ideologic biases from traditional to pragmatic and postmodern are considered across major time frames for the 20th century and early 21st century. Offered spring semester only.
- ED 524:** *FOUNDATIONS IN EDUCATION* **3 s.h.**
By exploring the social realities and challenges confronting today's diverse classrooms and the teaching profession, this course introduces pre-service teacher candidates to the foundations of education through an examination of the historical, philosophical, and social context of American education as well as the cognitive, psychological, and social-emotional perspectives of the classroom in a multicultural society. By exploring the actuality of career commitment to the teaching profession, the course prepares pre-service teacher candidates for their role in today's diverse classrooms with the essential knowledge, skills, and disposition necessary to become reflective practitioners. Prerequisite: Pass Praxis I.
- ED 526:** *SOCIOLOGY OF EDUCATION* **3 s.h.**
This course is an analysis of the public school as an institution in modern societies and its operation in complex social structures. The course draws upon the science of sociology and other social fields to explain the operation of the school as one of the social systems which operate to influence the development of people in becoming efficient and cooperative members of society.
- ED 530:** *CONNECTING STANDARDS, INSTRUCTION, AND ASSESSMENT: DESIGNING AND IMPLEMENTING AUTHENTIC ASSESSMENT IN THE WORLD OF STANDARDS* **3 s.h.**
Provides educators with a brief review of the purpose and process of assessment and to introduce them to design options available in designing and implementing authentic assessment. Students acquire, synthesize, interpret and discuss a range of topics dealing with assessment in the educational process. Emphasizes a backward design process for curriculum development that links standards, curriculum, instruction, and embedded assessment. Students construct and evaluate a variety of assessment tools with a particular emphasis on authentic assessment. Every other year and/or as needed.
- ED 531:** *TEACHING SECONDARY SOCIAL STUDIES* **3 s.h.**
Prepares social studies candidates for teaching diverse learners in a secondary setting through field-based experiences; emphasizes critical pedagogical methods, strategies, and research-based best practices to make social studies content comprehensive to secondary students; expands on models of differentiated instructional design, effective interdisciplinary planning, and technology integration to teach content; builds a repertoire of teaching strategies to enhance students' diverse learning in the secondary classroom; emphasizes NCSS essential skills for social studies and disciplinary standards for history, geography, civics, government, economics, and behavioral sciences. Prerequisites: Completion of the five required courses in the Graduate Secondary Teacher Certification Program (15 s.h.)
- ED 532:** *TEACHING SECONDARY SCIENCE FOR UNDERSTANDING* **3 s.h.**
Prepares post-baccalaureate candidates to teach the sciences in secondary schools. Emphasizes teaching science for understanding and application of science knowledge. Includes basic curriculum design-formulating goals and objectives, selecting and organizing content, developing skill in using a variety of teaching strategies, and evaluating pupil progress. Stresses the inquiry approach to teaching science. Includes observations and teaching experiences in schools. Prerequisite: ED 534, SPED 418. Fall/Spring as needed.
- ED 533:** *RECENT DEVELOPMENTS IN ELEMENTARY SOCIAL STUDIES* **3 s.h.**
Students explore recent trends in promoting learning in the social studies as well as study current problems involved. Social forces at work today and their effect on curriculum development are considered.
- ED 534:** *WORKSHOP IN EDUCATION* **3 s.h.**
Provides opportunities for in-service teachers to encounter new ideas, knowledge, and methods in meeting problems in today's schools. Prerequisite: Teaching experience in the elementary or secondary schools.
- ED 537:** *STRATEGIES AND PROBLEMS OF TEACHING ELEMENTARY SCHOOL MATHEMATICS* **3 s.h.**
Deals with recent trends and methods of teaching mathematical concepts and skills appropriate to the elementary grade level. Particular attention is given to diagnostic procedures and to a "hands-on" laboratory approach. Classes are conducted in a well-equipped elementary mathematics laboratory. Recent research which applies to the teaching and learning of mathematical skills and concepts is considered.

- ED/MMAJ 540:** *PRINCIPLES OF INSTRUCTIONAL DESIGN IN EDUCATIONAL TECHNOLOGY* **3 s.h.**
 Focuses on systematic procedures for designing, developing, evaluating, and revising instruction to meet identified goals and objectives for promoting educational technology. Instructional design theories and applications are examined. The appropriateness and production of both projected and non-projected multimedia are explored in the production of instructional solutions for the targeted audience including the K-12 community and other training and development learning environments. Fall, annually.
- ED 554:** *GRADUATE CERTIFICATION PRACTICUM* **6 s.h.**
 A professional practicum that requires the application and integration of instruction, management, and professional knowledge and competencies in a school setting. Secondary certification candidates participate in a 12-week teacher internship in their certification area under the direction of a classroom cooperating mentor teacher and a university supervisor. Prerequisites: Completion of the five required courses in the Graduate Level Secondary Teacher Certification Program (15 s.h.), completion of the required professional course in certification area (3 s.h.) with a minimum grade of B, a cumulative 3.0 QPA and satisfactory standing in admission and retention standards in the college. Each semester.
- ED 558:** *PRACTICUM SEMINAR* **3 s.h.**
 Supports teaching interns in the classroom with discussions of classroom management problems and strategies, and organization as a path to fewer management issues. Includes teacher effectiveness research and its application to instructional strategies and materials, classroom and behavior management, as well as inclusion strategies for students with special needs. Web-based asynchronous seminar concurrent with student teaching internship. Prerequisite: Must be taken concurrently with ED 554. Each semester.
- ED 563:** *READING PEDAGOGY* **3 s.h.**
 Students define and investigate reading as related to the individual learner. Study is made of the current research into sequential and systematic reading development and the application of multi-dimensional techniques, strategies, and materials in the teaching of reading K-12 for both narrative and expository structures. Prerequisite: teaching certification. Annually.
- ED 564:** *EVIDENCE-BASED LITERACY INSTRUCTION* **3 s.h.**
 Students will review the major national studies in literacy since the 1960s and investigate current research on various literacy topics for the purpose of developing a model of best practice based on inquiry and reflection.
- ED 565:** *READING AND LANGUAGE ARTS IN EARLY CHILDHOOD* **3 s.h.**
 Study and observation of the child's early reading behavior during early childhood and observation of other aspects of language arts; exercises for listening experiences and developing writing skills; assessment of some of the causes of difficulties in learning to read and to use language effectively.
- ED 567:** *SECONDARY, COLLEGE, AND CONTENT AREA READING INSTRUCTION* **3 s.h.**
 Survey of reading programs and principles at secondary and post-secondary levels; examination of materials and strategies for various instructional settings and populations with an emphasis on secondary content area reading. Fall, annually.
- ED 568:** *LANGUAGE AND LITERACY* **3 s.h.**
 A study of literacy acquisition which includes consideration of developmental and sociocultural factors. The course examines instructional practices which utilize children's literature in teaching the language arts. Writing is emphasized. Prerequisite: Teaching certification. As needed.
- ED 569:** *ASSESSMENT OF LITERACY* **3 s.h.**
 Provides an in-depth analysis of assessment strategies and techniques in the field of literacy. Features of this course include evaluating, implementing, and analyzing data gathered from formal and informal assessment approaches for the purpose of planning instruction. Introduction to literacy profile. Prerequisite: Two graduate-level literacy courses. Spring, annually.
- ED 570:** *PRACTICUM I: ANALYSIS* **3 s.h.**
 The investigation of an individual's background to determine possible casual factors for underachievement in reading through (1) the selection and administration of appropriate diagnostic instruments, and (2) a sensitive interpretation of the cumulative results. Prerequisite: ED 569 and permission of the instructor. Course must be taken concurrently with ED 571. Summer, annually.
- ED 571:** *PRACTICUM II: INSTRUCTION* **3 s.h.**
 Emphasizes the development of competency in the instructional process of addressing reading problems. Includes (1) learning the techniques used for corrective instruction, (2) learning how to teach individuals strategies which will enable them to be readers, (3) developing expertise in using materials related to the immediate needs of individuals, and (4) preparing a literacy profile which suggests to schools and other agencies procedures to use for a student's academic progress. Prerequisites: ED 568, ED 569, and permission of the instructor. Course must be taken concurrently with ED 570. Summer, annually.
- ED 574:** *READING PROGRAM ORGANIZATION, ADMINISTRATION, AND SUPERVISION* **3 s.h.**
 The organization, administration, and supervision of reading programs from kindergarten through high school. Particular emphasis is given to the functions of a reading specialist and development of a curriculum guide for reading, organizational patterns in reading programs, and procedures for instituting and operating in-service reading education programs. Prerequisites: Two graduate-level literacy courses. Spring, annually.
- ED 575:** *SEMINAR IN CHILDREN'S LITERATURE* **3 s.h.**
 This seminar is an intensive study of various genres of children's literature, with emphasis upon correlating into study units books that appeal to the interests of boys and girls. A study of storytelling techniques and other literature sharing methods are included. Prerequisite: ELED 331 or LS 358.
- ED 576:** *ADVANCED SEMINAR IN READING AND LITERACY* **3 s.h.**
 The study and evaluation of research and current reports on reading education issues. Prerequisite: ED 560.
- ED 578:** *PROFESSIONAL SEMINAR* **3 s.h.**
 Intended as the capstone course for all graduate students in the Education Department graduate programs and the Instructional Specialist Certification Program. Students will focus on a classroom-based action research project which will serve as an integrating element for knowledge and experiences acquired during the graduate program. Students will recognize the integrity

of classroom research and demonstrate proficiency in using and assisting classroom teachers in the process of collecting data, generating hypotheses, and implementing instructional changes grounded in inquiry and reflection. The project will synthesize course readings, discussions, group activities, applications, and observations. It will afford students the opportunity to share effective classroom practices and will require studies of and experiences in interpreting and analyzing pertinent research to promote professional growth. Students will be encouraged to view themselves as researchers of teaching and learning and as professionals whose continued growth can best be met through inquiry, reflection, and sustained dialogue with peers. Prerequisite: ED 520 or permission of graduate committee.

ED 599: *SPECIAL TOPICS IN EDUCATION* **1-3 s.h.**
Examines current topics and issues in education. Topics, announced in advance, focus on the needs and interests of educators.

ED 600: *RESEARCH* **3-6 s.h.**

ED 617: *ADVANCED EDUCATIONAL TECHNOLOGY* **3 s.h.**
Advanced course for graduate students who have a background in computers or who have taken ED 217 or ED 517 at Clarion University. Focuses on the development of knowledge and skills in: hardware/software maintenance; instructional design; educational electronic networking; sophisticated applications of integrated software; assistive technology; and educational applications of multimedia, including interactive video CD-ROM, sound, text, and graphics. Prepares teachers to make appropriate decisions regarding the use of technology in their classrooms/schools. Admission by permission of instructor. On demand.

ED 620: *INTERNET APPLICATIONS IN THE K-12 CLASSROOM* **3 s.h.**

Introduces K-12 educators and/or Technology Specialist Certificate candidates to the potentials of the Internet and assists them in using the multi-faceted resource as an effective teaching tool within the classroom. Participants are introduced to the history, structure, and overall capabilities of the Internet, including Electronic Mail, Telnet, File Transfer Protocol (FTP), World Wide Web, and Web-based distance education. Within the framework, students create their own Webpages, design online instructional lessons appropriate to their discipline, and demonstrate the integration of Internet/technology information throughout the K-12 curriculum. Annually.

ED/CIS 649: *EDUCATIONAL TECHNOLOGY LEADERSHIP* **3 s.h.**

Involves a survey or various theories, models, and styles of leadership, followed by the application of leadership skills in teacher-pupil, teacher-colleague, teacher-administrator relationships and how those relationships are affected by the use of technology in schools and how technology, in turn, impacts these roles. Summer, annually.

ED 701: *THESIS* **3 s.h.**

Provides graduate students enrolled in M.Ed. programs with an elective course to focus on writing a professional research report in the student's field of study under the supervision of a graduate faculty member in the department. Upon completion, the thesis is presented to all members of the student's thesis committee. Both qualitative and quantitative investigations may be completed as a thesis. Thesis option may be taken in lieu of the comprehensive examination and, therefore, may be used in partial fulfillment for the Master of Education degree. Students must complete applications for independent study with their advisor before registering for ED 701. Prerequisite: ED 520 and ED 578 or permission of the Education Department graduate committee.

Education Administration Courses

EDAD 710: *LEADERSHIP & THE ADMINISTRATIVE PROCESS* **2 s.h.**

This course is designed to provide an introduction to the theory and practice of educational administration. The course is concerned with the competencies for managing and leading effective schools and increasing individual and group productivity. Theories and research findings that guide sound leadership practice will be uncovered. This course has been designed as the first course in the Principal Certification Program taken by the prospective school administrator. (Theme I)

EDAD 711: *FOUNDATIONS, SCHOOL REFORM, & ALIGNMENT OF SCHOOL CURRICULUM* **1 s.h.**

This course is designed to provide the principal candidate with an examination of the curricular issues facing school administrators. Topics covered include but are not limited to: curriculum theory and practice, school reform/standards movement, curriculum mapping and assessment, and the curriculum adoption process. Prerequisite: Successful completion of Theme 1.

EDAD 712: *INSTRUCTIONAL SUPERVISION FOR THE SCHOOL ADMINISTRATOR* **1 s.h.**

This is the second course in Theme II (Curriculum Issues) of the principal certification program. This course is designed to provide the candidate with an examination of the instructional supervision issues facing school administrators. Topics covered may include, but are not limited to: principal as instructional leader, brain theory, multiple intelligences, mastery teaching, teacher expectation theory, and models of supervision. Prerequisite: Successful completion of Theme I.

EDAD 713: *SCHOOL FACILITIES AND PLANT OPERATIONS* **1 s.h.**

This is the first course in Theme III (School Management) of the principal certification program. It is designed to provide the principal candidate with an examination of the physical building issues facing school administrators. Topics covered include: transportation, managing renovation and construction, food service operation, and custodial operations. Prerequisite: Successful completion of Theme II.

EDAD 714: *SCHOOL FINANCE* **1 s.h.**

This is the second course in Theme III (School Management) of the principal certification program. Candidates will obtain theoretical and practical information about the basic principles of school finance, accounting procedures, and school business management. Prerequisite: Successful completion of Theme II.

EDAD 715: *ADMINISTRATIVE ETHIC AND SCHOOL LAW* **1 s.h.**

This course represents the fourth theme (Administrative Ethics and School Law) in the principal certification program. This course is designed to provide the candidate with an examination of the legal and ethical issues facing school administrators. Prerequisite: Successful completion of Theme III.

- EDAD 717:** *PRACTICUM IN SCHOOL ADMINISTRATION I* **1 s.h.**
 This course provides the candidate an authentic experience during the first semester of the principal certification program. It will begin on the first day of the semester and continue until the last day of the semester unless extended by the candidate, the university mentor, or the field mentor. Candidate will focus on areas of educational administration via their experience in the administrative assessment center. Prerequisite: Enrollment in Themes I through IV.
- EDAD 720:** *THE LAW AND SPECIAL EDUCATION* **1 s.h.**
 This is the first course within the fifth theme of the principal certification program. (The first theme in semester 2.) This course is designed to provide the candidate with an examination of the legal issues and challenges of the special education program facing school administrators today. Prerequisite: All first semester requirements. (Themes I thru IV)
- EDAD 721:** *SPECIAL EDUCATION PROGRAM ADMINISTRATION AND EVALUATION* **1 s.h.**
 This is the second course in Theme V (Special Education) of the principal certification program. It is designed to provide the candidate with an examination of the administration and evaluation of the special education program including an overview of the special education audit process. Prerequisite: All semester one courses and requirements.
- EDAD 722:** *PERSONNEL SELECTION AND SUPERVISION* **1 s.h.**
 This is the first course in Theme VI (Human Resource Management) in the principal certification program. It is designed to provide the candidates with an introduction to personnel selection, supervision, and evaluation. Prerequisite: Successful completion of Theme V.
- EDAD 723:** *STAFF DEVELOPMENT* **1 s.h.**
 This is the second course in Theme VI (Human Resource Management) in the principal certification program. It is designed to provide the candidate with concepts and strategies designed to plan and implement programs that will meet the needs of professional educators having a broad range of experience and maturity with regard to their teaching pedagogy. Prerequisite: Successful completion of Theme V.
- EDAD 724:** *MEDIATING CONFLICT IN ORGANIZATIONS* **1 s.h.**
 This is the third course in Theme VI (Human Resource Management) in the principal certification program. This course will help candidates to develop an understanding of the management of power and conflict in organizations. Attention will be given to group process, consensus building, and group dynamics. Case studies and simulations will be used to foster skills in conflict resolution. Prerequisite: Successful completion of Theme V.
- EDAD 725:** *ORAL AND WRITTEN COMMUNICATION FOR THE SCHOOL ADMINISTRATOR* **1 s.h.**
 This is the first course in Theme VII (Community Relations) of the principal certification program. It is designed to provide the candidate with an examination of the issues related to working with the general public and various stakeholders within the school community. Prerequisite: Successful completion of Theme VI.
- EDAD 726:** *DEVELOPING POSITIVE RELATIONSHIPS WITH STAKEHOLDERS* **1 s.h.**
 This is the second course in Theme VII (Community Relations) in the principal certification program. It is designed to provide the candidate with an examination of issues related to working with the public facing school administrators. Prerequisite: Successful completion of Theme VI.
- EDAD 727:** *PRACTICUM IN SCHOOL ADMINISTRATION II* **1 s.h.**
 This course provides the candidate an authentic experience during the second semester of the principal certification program. It will begin on the first day of the semester and will continue until the last day of the semester unless extended by the candidate, university mentor, or field mentor. Candidates will focus on areas of educational administration via their experience in the administrative assessment center. Prerequisite: Enrollment in Themes V through VII.

Coaching Education Courses

- HPE 556:** *ATHLETIC INJURIES: PREVENTION, RECOGNITION, AND EVALUATION* **3 s.h.**
 Presents the latest principles and techniques for preventing common athletic injuries. New theories on the care of injuries are discussed and implemented. Students will be provided with the knowledge and skills necessary to help provide a safe environment for athletes while they are participating in sports. Also, in an emergency, students will learn how to help sustain life and minimize the consequences of injury or sudden illness until medical help arrives. Students in this class will earn a Sport Safety Training Certificate from the Red Cross. Summer course for Act 48 requirements.
- HPE 557:** *PHYSIOLOGICAL FOUNDATIONS OF ATHLETIC COACHING* **3 s.h.**
 Study of the scientific principles of physiology and how they can be applied to athletic conditioning. Both muscular and energy fitness development are covered in detail. Sport nutrition and a wide variety of training methods are covered. Summer course for Act 48 requirements.
- HPE 558:** *PRINCIPLES AND PROBLEMS OF ATHLETIC COACHING* **3 s.h.**
 Study of modern theory and practices of athletic coaching, including: philosophy, sport psychology, risk management, team management, self management, teaching sport skills, and problems and issues of concern in athletics. Summer course for Act 48 requirements.
- HPE 559:** *KINESIOLOGICAL FOUNDATIONS OF ATHLETIC COACHING* **3 s.h.**
 Helps coaches understand basic scientific information concerning athletic movement. Biomechanics emphasize the analysis of motion and application of force. Applies scientific principles to effective teaching of athletic skills. Summer course for Act 48 requirements.

English Courses (for concentration areas): see page 58 and 59

History Courses

- HIST 511:** *SEMINAR IN ANCIENT AND MEDIEVAL EUROPE* **3 s.h.**
 Survey of major historical problems in the history of ancient and medieval Europe (c. 3000 B.C.E.–1300 C.E.). Much attention devoted to historiographic problems in secondary scholarship as well as to primary sources. Students will write an in-depth paper or lesson plan. Course may be taken twice (with consent of instructor).
- HIST 512:** *SEMINAR IN EARLY MODERN EUROPE* **3 s.h.**
 Survey of major historical problems in the history of early modern Europe (1300–1789). Much attention devoted to historiographic problems in secondary scholarship as well as to primary sources. Students will write an in-depth paper or lesson plan. Course may be taken twice (with consent of instructor).
- HIST 513:** *SEMINAR IN MODERN EUROPE* **3 s.h.**
 Survey of major historical problems in the history of modern Europe (1789–present). Much attention devoted to historiographic problems in secondary scholarship as well as to primary sources. Students will write an in-depth paper or lesson plan. Course may be taken twice (with consent of instructor).
- HIST 520:** *SEMINAR IN U.S. HISTORY TO 1877* **3 s.h.**
 Survey of major historical problems in the history of the United States from colonial times to 1877. Much attention devoted to historiographic problems in secondary scholarship as well as to primary sources. Students will write an in-depth paper or lesson plan. Course may be taken twice (with consent of instructor).
- HIST 521:** *SEMINAR IN U.S. HISTORY SINCE 1877* **3 s.h.**
 Survey of major historical problems in the history of the United States from 1877 to the present. Much attention devoted to historiographic problems in secondary scholarship as well as to primary sources. Students will write an in-depth paper or lesson plan. Course may be taken twice (with consent of instructor).
- HIST 530:** *NON-WESTERN HISTORY* **3 s.h.**
 Survey of major historical problems in the area of African, Asian, or Latin American history (depending on the instructor). Much attention devoted to historiographic problems in secondary scholarship as well as to primary sources. Students will write an in-depth paper or lesson plan. Course may be taken twice (with consent of instructor).
- HIST 562:** *THE HOLOCAUST* **3 s.h.**
 Explores the social policy of Nazi Germany as it was applied to various minority groups. Includes an examination of the evolution of the concentration camp from political prisons to death factories. Special attention is paid to the experience of the Jewish victims.
- HIST 700:** *THESIS* **3-6 s.h.**
 Independent research project on an approved topic supervised by a faculty member. Prerequisite: Permission of instructor. On demand.

Mathematics Education Courses

- MAED 501:** *TEACHING SECONDARY MATHEMATICS* **3 s.h.**
 Teachers learn how to integrate a variety of strategies in teaching secondary mathematics. They improve their understanding of mathematical concepts and apply the instructional strategies to improving student understanding. Prerequisite: Certification in Teaching–Mathematics.
- MAED 511:** *TECHNOLOGY FOR TEACHING SECONDARY MATHEMATICS* **3 s.h.**
 Designed to give secondary mathematics teachers an in-depth look at the research on the impact of technology on teaching and learning mathematics. Students will learn how to develop and critique technology experiences and will be exposed to new technologies and programs that aid in teaching mathematics. Prerequisite: Certification in Teaching Secondary Mathematics or permission of instructor.
- MAED 532:** *TEACHING STATISTICAL REASONING* **3 s.h.**
 Quantitative Literacy (QL) is an exciting, standards-based approach for teaching statistical techniques in K-12 classrooms. Through stimulating practical activities, the TI-83 graphing calculator, and the statistical software FATHOM, teachers in the course explore real data focusing on classification, graphing, sampling, probability, simulation, and inference. The direct involvement and in-depth training enables teachers to experience first-hand the value of QL and gain confidence in their ability to incorporate it into their classrooms. The course includes a fall follow-up session where teachers report the use of a quantitative reasoning activity in their own classroom. Prerequisite: Certification in Teaching–Secondary Mathematics.
- MAED 537:** *GEOMETRY/TRIGONOMETRY FOR SECONDARY TEACHERS* **3 s.h.**
 The course visits axiom systems, reviews the core theorems of high school geometry, considers advanced topics in Euclidean geometry, explores non-Euclidean geometries, examines area and transformations, looks at trigonometry, and includes student presentations of a relatively new geometric topic. Computer software (Geometer's Sketchpad, Kaledomania, Maple,...) are at the center of the students' work.
- MAED 540:** *DISCRETE MATHEMATICS FOR GRADES 7-12* **3 s.h.**
 A course to review and develop a sound mathematical foundation for the discrete mathematics topics covered in secondary school mathematics. Prerequisite: Certification in Teaching Secondary Mathematics or permission of instructor.
- MAED 550:** *PRE-ALGEBRA FOR TEACHERS* **3 s.h.**
 Teachers learn how to integrate a variety of strategies in teaching concepts found in pre-algebra (grades 6-8). Improves understanding of mathematical concepts from an advanced perspective and applies the instructional strategies to improving student understanding. Prerequisite: Certification in Teaching–Mathematics teachers who are presently teachers of grades 5-9.

- MAED 551:** *ALGEBRA/NUMBER THEORY FOR SECONDARY TEACHERS* **3 s.h.**
Examines pedagogy and uses recent technology to reinforce understanding of algebra and number theory topics covered in high school algebra and how to present them to students. Develops a deeper understanding of the principles underlying these topics, allowing greater ability to adapt teaching to meet the changing needs of students. Look at the effects technology has on subject matter and methods of teaching it. Prerequisite: MATH 451 or equivalent.
- MAED 556:** *RESEARCH IN MATHEMATICS TEACHING AND LEARNING* **3 s.h.**
Investigates research in mathematics teaching and learning that has been conducted in the last century, particularly in the last three decades, to become more aware of critical issues within the field of mathematics education. Various areas are considered, including teachers' knowledge and beliefs, students' learning in number theory, rational numbers, algebra, and geometry, technology in mathematics education, and issues of affect and gender. Prerequisite: Certification in Secondary Mathematics or permission of instructor.
- MAED 571:** *ANALYSIS FOR TEACHERS* **3 s.h.**
Gives secondary mathematics teachers an in-depth look at the analysis covered in the secondary mathematics curriculum. The function concept is covered in great detail. Examines the historical development of calculus to provide insight into the fundamental theories of calculus (secondary level). Prerequisite: Certification in Teaching Secondary Mathematics or permission of instructor.
- MAED 581:** *PROBLEM SOLVING* **3 s.h.**
Provides experience solving novel and often open-ended problems in multiple ways. Posing and solving problems drawn from rational numbers, number theory, algebra, measurement, and geometry helps students to reinforce and integrate various strands of their high school mathematics curriculum and to reason and communicate more effectively. Prerequisite: Certification in Secondary Mathematics Education or ED 339 and permission of instructor.
- MAED 585:** *APPLICATIONS AND MATHEMATICAL MODELING FOR TEACHERS* **3 s.h.**
Use mathematics in representing and solving real world problems. Mathematical concepts from middle school and high school mathematics are applied to problems in social, physical, and biological sciences. Pedagogical and assessment issues are studied. Prerequisite: Certification in teaching, mathematics, or mathematical science teachers in grades 7 through 12.
- MAED 590:** *HISTORICAL DEVELOPMENT OF MATHEMATICS* **3 s.h.**
Explores the development of mathematics, from the early development of numeration systems to modern mathematics. Learn how the technology and culture of different places and times affected the topics developed as well as the methods used. Discusses and develops ways to incorporate the information into classroom teaching and encourage cross-disciplinary connections.

Science Education Courses

- SCED 456:** *ELECTRONICS FOR THE HIGH SCHOOL SCIENCE TEACHER* **4 s.h.**
Intended for the science teacher who has had little or no previous course work in physics or mathematics. Covers the fundamental laws of electricity and magnetism, alternating current theory, and the theory and practical application of such devices as ammeters, voltmeters, oscilloscopes, vacuum tubes, transistors, power supplies, amplifiers, and oscillators. Examples of some of these devices will be built in the laboratory, and general procedures for troubleshooting faculty equipment will be illustrated. Summer only, on demand.
- SCED 463:** *ASTRONOMY: OBSERVATION AND FIELD STUDIES* **3 s.h.**
Examines experimental tools and methods useful in astronomy. Concentrates on mastery of important techniques and concepts by a "do-it-yourself" process, not an encyclopedic survey of astronomy. Complements courses in descriptive astronomy (ES 200 and 201 and SCED 550) rather than duplicating them, serving much the same purpose as a laboratory in astronomy. Students will build simple telescopes, spectrosopes, and other astronomical instruments. Summer only, on demand.
- SCED 466:** *FIELD PHOTOGRAPHY* **3 s.h.**
Teaches students how to use a modern camera and accessories to photograph subjects in the field. Includes techniques of close-up, telephoto, and wide-angle photography as well as film development, lighting, use of filters and composition will be included. Provides students with opportunities to learn and practice techniques for photographing such subjects as small animals, birds, flowers, large animals, and other field subjects. Students provide camera and film. Summers only, on demand.
- SCED 500:** *SEMINAR 1-3 s.h.*
Current topics in science education. May be repeated (as topics vary) up to nine credits. On demand.
- SCED 501:** *SEMINAR IN SCIENCE MISCONCEPTIONS* **3 s.h.**
A survey of current literature in the area of science misconceptions. Each student will research a topic and develop interviews and surveys to determine the misconceptions in the area. Fall, odd-numbered years.
- SCED 502:** *INVESTIGATIVE TECHNIQUES AND PROCESS APPROACH TO MODERN SCIENCE CURRICULA* **3 s.h.**
Enables elementary, middle, and junior high school teachers to use investigative techniques and the process approach in their own classrooms. Investigative techniques focus on developing skills in science processes such as observing, classifying, formulating hypotheses, collecting and analyzing data, and designing experiments. Includes experiences with modern elementary and junior high school science curricula. Two lecture and two lab hours. Fall, annually.
- SCED 503:** *SPECIAL TOPICS OF SCIENCE EDUCATION* **1-4 s.h.**
Studies of topical material under the guidance of the instructor. Maximum credit allowable toward graduation: 9 credits. Prerequisites: Permission of the instructor and the student's graduate committee. On demand.

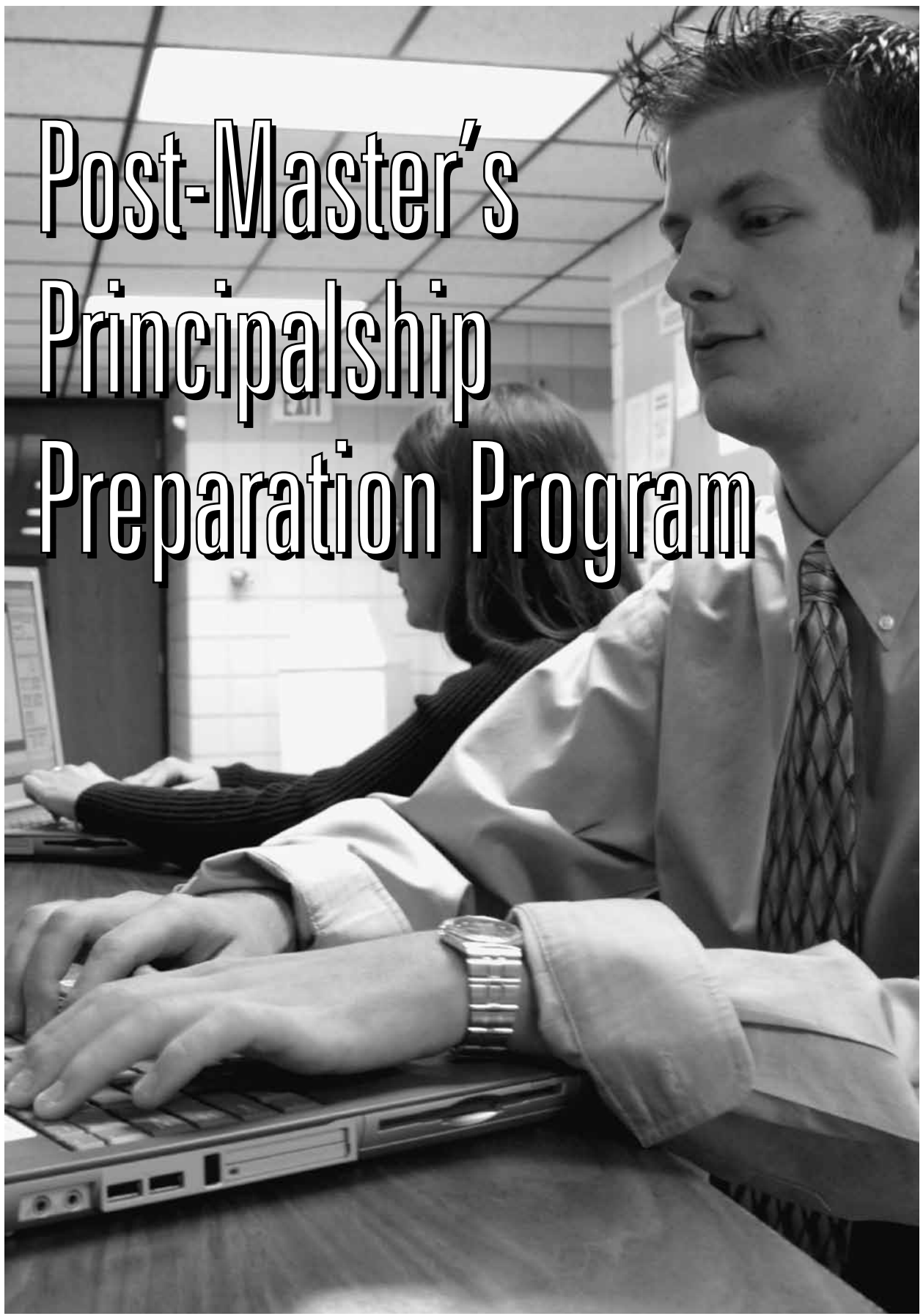
- SCED 505:** *INVESTIGATION IN THE SCIENCES* **3 s.h.**
Presents a survey of types of investigations. Emphasizes typical investigations which may be used as models for classroom use. Students will experiment with published experiments within their discipline and at the appropriate grade level as well as design their own. Two hours lecture, two hours laboratory. Fall, even-numbered years.
- SCED 530:** *FIELD BIOLOGY* **3 s.h.**
Field course designed to acquaint elementary, middle, and secondary teachers with the biological environment outside of the classroom as it pertains to plants and animals, their collection, identification, preservation, and ecology. Activities that are applicable to the public school will be provided. Summers, on demand.
- SCED 531:** *FIELD BOTANY* **3 s.h.**
Gives elementary, middle, and secondary teachers an understanding of the basic aspects of plant science. Emphasizes taxonomy, morphology, and life processes of the flowering and nonflowering plants as they relate to work done in elementary and secondary schools. Two lecture and two lab hours. Summer, on demand.
- SCED 532:** *FIELD ORNITHOLOGY* **3 s.h.**
This is primarily a course on the identification and natural history of birds of this area. The primary teaching methods will be illustrated lectures, identification practice via color slides, and field trips. Prerequisite: Basic Biology. Summers, on demand.
- SCED 534:** *FIELD ZOOLOGY* **3 s.h.**
Field course designed to acquaint the elementary, middle, and secondary teachers with the biological environment outside the classroom as it pertains to animals, their collection, preservation, identification, and ecology. Activities that are applicable to K-12 schools will be provided. Summer, on demand.
- SCED 535:** *FIELD ECOLOGY* **3 s.h.**
Familiarizes elementary, middle, and secondary teachers with the relationships between plants and animals and their environment. Emphasizes field work. Frequent field trips to areas of particular ecological interest in Northwestern Pennsylvania. Five field, laboratory and lecture hours. On demand.
- SCED 536:** *CHEMISTRY* **3 s.h.**
Lecture-laboratory course designed to give elementary, middle, and secondary teachers an understanding of basic chemistry. The chemistry of common experience in the public school is explored and the manipulation of chemical apparatus is given special attention. Two laboratory hours. On demand.
- SCED 537:** *PHYSICS* **3 s.h.**
Lecture-laboratory course designed to give elementary, middle, and secondary teachers an understanding of basic physics. Areas of concentration are the metric system, properties of matter, mechanics, atomic energy, heat, sound, light, magnetism, and electricity. Particular attention will be provided for the application of these areas to public school sciences. Two lecture and two laboratory hours. On demand.
- SCED 538:** *SCIENCE CURRICULUM* **3 s.h.**
This course is designed to come late in the program when the student will have an adequate background for discussions centered around the various approaches to the teaching of science in the elementary, middle, and secondary schools. A study of the principles of curriculum construction, including curriculum origins, goals, objectives, scope and sequence, and evaluation. Spring, annually.
- SCED 539:** *RESOURCES AND MATERIALS* **3 s.h.**
Gives teachers experience with literature, equipment, and materials used in teaching science in the school. Explores physical and human resources from national, state, and local communities. Students will be given ample opportunity to develop and try out teacher-made resources. On demand.
- SCED 540:** *SUPERVISION OF SCIENCE TEACHING* **3 s.h.**
Prepares science educators (elementary, middle, junior high, and senior high school teachers) for leadership and supervisory roles in the improvement of science curricula and instruction. Spring, even-numbered years.
- SCED 541:** *SCIENCE SPECIALIST INTERNSHIP IN TEACHING AND SUPERVISION* **1-4 s.h.**
Gives practical experiences in working with teachers and children as a specialist in science teaching, supervising, and assisting in curriculum work. On demand.
- SCED 550:** *ASTRONOMY* **3 s.h.**
Deals with the planets and their satellites, including the earth and moon, with comets and meteors, with the sun, the stars and clusters of stars, with the interstellar gas and dust, with the Milky Way, and other galaxies that lie beyond the Milky Way. Includes the fundamental concepts of cosmology and the basic principles of light. Three lecture and/or laboratory hours. On demand.
- SCED 551:** *GEOLOGY* **3 s.h.**
A study of rocks, minerals, and geologic formation as they are related to elementary and secondary school science. Past history of the earth as well as present geologic phenomena are discussed. Fields trips to areas of geologic interest are taken. Two lecture and two field or laboratory work hours. On demand.
- SCED 552:** *GEOMORPHOLOGY* **3 s.h.**
A study of the interaction between humans and the physical environment as it is related to elementary and secondary school science. On demand.
- SCED 553:** *METEOROLOGY* **3 s.h.**
Stresses fundamentals of weather and weather instruments, maps, records, as well as other activities applicable to elementary and secondary school science. Three lecture and/or laboratory hours. On demand.

- SCED 554: RECENT ADVANCES IN SCIENCES** **3 s.h.**
 Acquaints students with significant developments in the field of science that have taken place in the last two decades. Assumes a background of information in the fundamentals of the biological and physical sciences. Three lecture hours. On demand.
- SCED 555: HISTORY OF SCIENCE** **3 s.h.**
 A study of the history of science with accent on the way in which broad scientific principles have developed and those who played a part. On demand.
- SCED 556: RESEARCH GRANT WRITING FOR SCIENCE EDUCATION** **3 s.h.**
 Covers topics to analyze, critique, and develop a research proposal. Students will study the methodology of research as well as the mechanisms of obtaining external funding for their proposed projects. The students will develop problems, search literature, write rationales, critically evaluate each other's work, and turn in a complete research or funding proposal. Spring, annually. May be repeated (as topics vary) up to six credits.
- SCED 560: SCIENCE CURRICULUM IN THE MIDDLE AND JUNIOR HIGH SCHOOL** **3 s.h.**
 A course designed to acquaint students with modern science instructional strategies and curricula for the junior high/middle school levels. Recent developments in curricular objectives, the unique physiological and psychological qualities of middle level students, science content, teaching strategies, and laboratories are stressed. Fall, annually.
- SCED 561: MODERN ASTRONOMY** **1 s.h.**
 Covers recent developments in astronomy which are not normally covered in a traditional astronomy course. Topics include stellar, evolution, pulsars, neutron stars, black holes, quasars, and supernovae. Summer, on demand.
- SCED 562: TOPICS IN COSMOLOGY** **1 s.h.**
 This short course deals in a non-mathematical manner with questions related to the universe as a whole-its beginning, geometry, present state and future development. Topics include the origin of the elements, expansion of the universe, geometry of the universe and observational evidence. Summer, on demand.
- SCED 563: DEMONSTRATIONS AND PROJECTS IN ASTRONOMY** **3 s.h.**
 Emphasizes the selection and preparation of demonstrations and projects in astronomy for teachers of elementary and secondary schools. Summer, on demand.
- SCED 566: ADVANCED FIELD PHOTOGRAPHY** **3 s.h.**
 Teaches in-service teachers how to use the advanced aspects of modern SLR 35mm camera and accessories to photograph science subjects in the field. Includes advanced techniques of close-up, telephoto, and photomacrography, as well as use of advanced depth of field, lighting, and composition. Students learn advanced techniques of photographing flora and fauna, geological, astronomical, meteorological, and ecological subjects. Students provide camera and film. Prerequisites: SCED 466 or permission of instructor. Summer, on demand.
- SCED 567: SLIDE PROGRAM DEVELOPMENT** **3 s.h.**
 This course is normally taken concurrently with SCED 466: Field Photography or SCED 566: Advanced Field Photography. It is designed to be taken by in-service teachers and will teach them how to put together short, single-concept slide programs to be used in their elementary or secondary science classrooms. The Karplus and Generative Models of teaching concepts will be stressed for use with the program. Prerequisites: SCED 466 or SCED 566 or must be taken concurrently, or permission of instructor. Summer, on demand.
- SCED 570: LOCAL SCHOOL CURRICULUM DEVELOPMENT IN SCIENCE** **3 s.h.**
 Assists individual or groups of teachers with sufficient science background to develop, improve, or implement science curricula for the elementary and secondary schools. Focuses on the production of curricular materials for actual use and evaluation. Permission of instructor. Each semester. May be repeated (as topics vary) for nine credits.
- SCED 571: PROGRAM FOR IMPROVING ELEMENTARY SCIENCE (PIES)** **3 s.h.**
 PIES promotes effective science teaching and instructional leadership in science in the elementary school. In-service teachers, through hands-on investigations in the life, physical, and earth sciences, acquire knowledge of science, increase their skills in using science process skills, and develop positive attitudes toward science. A similar course, SCED 471: Program for Improving Elementary Science, is offered for undergraduate, senior, elementary majors. On demand. Permission of instructor required.
- SCED 572: PROGRAM FOR ENHANCING EDUCATIONAL LEADERSHIP IN SCIENCE (PEELS)** **1 s.h.**
 PEELS involves elementary administrator/teacher teams in exemplary science experiences. Teams are instructed in science process skills, effective science teaching strategies, development of science program goals, and the application of science education research to elementary school science programs. Each team designs and implements an action plan which focuses on specific actions for the improvement of science in their own schools. On demand. Permission of instructor required.
- SCED 573: CREATIVE INTEGRATION OF SCIENCE IN ELEMENTARY EDUCATION (CISEE)** **3 s.h.**
 CISEE helps in-service elementary teachers learn how to integrate science content and science-process skills with other subject areas, including reading and language arts, math, social studies, physical education, art, music, and microcomputer education. Emphasis on the use of hands-on investigations; teachers are required to design and implement lessons for their own students which demonstrate the integration of science and other elementary curriculum areas. On demand. Permission of instructor required.
- SCED 574: SCIENCE AND SOFTWARE FOR ELEMENTARY TEACHERS** **2 s.h.**
 Helps elementary teachers identify, select, and integrate science courseware appropriate for implementation into existing elementary school science curricula. Participants use exemplary science courseware to introduce, enhance, and reinforce related hands-on science activities. The culminating project for this course is the presentation of action research findings related to the relationships between microcomputers and hands-on elementary school science. On demand. Permission of instructor required.

- SCED 575: CAREER ORIENTATION IN SCIENCE AND TECHNOLOGY (COST) 3 s.h.**
COST involves middle/junior high teachers in utilizing the skills of community resource people to demonstrate the need for science in many careers-including those not traditionally associated with science. The format of the course follows the COMETS (Career Orientated Modules to Explore Topics in Science) model. Teachers learn where to find science-resource people and how to work with the resource person to present lessons in the classroom. Teachers implement lessons with a resource person during the course. On demand. Permission of instructor required.
- SCED 576: SCIENCE, TECHNOLOGY, AND SOCIETY: TOPICS FOR TEACHERS 3 s.h.**
Interdisciplinary course covering topics in biology, earth science, chemistry, and physics designed to acquaint students with information, curricula, and teaching methodologies appropriate for teaching STS topics in traditional science courses. Students will be involved in studies and hands-on activities concerning science computer software, testing water for chemical and biological agents, and remote sensing techniques in geology, geography, physics, and medicine. Investigates and discusses ethical issues and scientific principles concerning computers, energy, nuclear waste, biotechnology, and others, will be investigated and discussed. Participants develop curriculum activities for implementation in their science discipline. Required for environmental biology, general science, and earth science certification.
- SCED 577: MICROCOMPUTERS SCIENCE LABORATORY INTERFACE 1 s.h.**
This course is designed to instruct elementary and/or secondary science teachers in basic interfacing and interfacing applications for their own classrooms. Course participants construct interfacing materials, set up related science investigations, and analyze data collected from the constructed probes. Course participants also explore possible uses for interfacing equipment in the science curriculum. On demand. Permission of instructor required.
- SCED 578: INFORMATION TECHNOLOGY EDUCATION FOR THE COMMONWEALTH (ITEC I) 3 s.h.**
ITEC I is designed to provide teachers with computer literacy, programming skills, and experiences with exemplary courseware and software. The course is designed specifically for computer novices. Teachers will learn to operate and program microcomputers while developing skills needed for teaching their students to use microcomputers for classroom applications. The course also prepares teachers to evaluate courseware and software appropriate for use in their school curriculum. On demand. Permission of instructor required.
- SCED 579: INFORMATION TECHNOLOGY EDUCATION FOR THE COMMONWEALTH (ITEC II) 3 s.h.**
Provides K-12 educators with intermediate-level competencies to effectively integrate microcomputer courseware, hardware, and related microprocessor technology into the teaching and learning process. Instructional theory for the design and evaluation of solutions to problems of learning, and using computer technology as a tool, will also be emphasized in the course. Students will complete a computer-generated portfolio of related lesson plans, handouts, transparencies, etc. On demand. Permission of instructor required.
- SCED 585: PLANETARIUM OPERATION AND MANAGEMENT 3 s.h.**
An introduction to the techniques of operation and maintenance of planetarium projectors. Opportunities are provided for writing and presenting programs at various levels of instruction. The use of auxiliary projectors, the production of audiovisual materials, multimedia displays and live versus programmed presentations are emphasized. Prerequisite: ES 200 and 201 or consent of instructor. On demand.
- SCED 600: RESEARCH PROJECT IN SCIENCE EDUCATION 1-3 s.h.**
With the approval of his or her advisor a student may research a selected topics related to the teaching of elementary and/or secondary science. Permission of instructor. Each semester. Maximum credits allowable toward graduation: 9 credits.

World Languages Courses

- ED 539: SECOND LANGUAGE ACQUISITION AND METHODS OF TEACHING AND EVALUATING WORLD LANGUAGES 3 s.h.**
Examination of the psychological and linguistic foundations of modern language acquisition. Techniques of teaching and evaluating modern languages and cultures. Analysis of recent research in the area of second language acquisition with a focus on the integration of the National Standards for Foreign Language Education.
- FR 417: FRENCH LITERATURE AND CULTURE IN AN IMMERSION SETTING 3 s.h.**
This course, taught in France, includes three core components: 1. Contemporary French culture, 2. French literature (with focus on a specific topic or author), and 3. French art history, as well as mandatory field trips and informal cultural experiences. Graduate-level course primarily offered for K-12 teachers of French.
- SPAN 417: SPANISH LANGUAGE AND CULTURAL IMMERSION 3 s.h.**
Consists of a trip to a Spanish-speaking country for two to five weeks depending on the itinerary planned by the instructor prior to departure (no matter what the length, however, it will consist of the usual number of semester hours). During this period, students will visit places of historical and cultural interest in the country, receive lectures on the historical, cultural, artistic, or literary importance of the sites visited, conduct as much of their daily routines in Spanish as possible. Course offered to graduate students and undergraduates.
- SPAN 501: SPECIAL TOPICS IN HISPANIC LANGUAGE AND CULTURE 3 s.h.**
In-depth examination of contemporary Hispanic literature and cultural issues including but not limited to such topics as Hispanic women writers, Latino cultures in the United States, and relationships between Hispanic nations and the United States. Course is taught in Spanish. Student may enroll up to three times for a maximum of nine credits.



Post-Master's Principalship Preparation Program

Principalship
Preparation

Slippery Rock University/Clarion University

Post-Master's Principalship Preparation Program

College of Education, Slippery Rock University (administrative site)

C. Jay Hertzog, D.Ed., dean

105 McKay Education Building
724-738-2007

Website: www.sru.edu/dept/educatio/principalship.htm

College of Education and Human Services, Clarion University

John Groves, Ph.D., dean

102 Stevens Hall
814-393-2146

Website: www.sru.edu/dept/educatio/principalship.htm

The Post-Master's Principalship Preparation Program, a collaborative offering through Slippery Rock and Clarion universities, is designed around the standards of principalship certification of the Pennsylvania Department of Education (PDE) and the Interstate School Leaders Licensure Consortium (ISLLC). The PDE and ISLLC standards provide the framework for the themes of the program.

These themes include: Leadership and the Administrative Process; Curriculum Issues; School Management; Administrative Ethics and School Law, Special Education; Human Resource Management; and Community Relations. The program is designed to provide a strong clinic-theory link and to prepare candidates to become collaborative, instructional leaders for the new millennium.

Admission Requirements

For admission to the program, each candidate must:

1. Provide evidence of completing a master's degree from an accredited institution with official transcripts showing a cumulative QPA of 3.0/4.0 scale.
2. Submit two personal writings: 1) Leadership Philosophy; and 2) a personal Teaching/Learning Philosophy. Each philosophy must contain citations from the literature relevant to the philosophy discussed.
3. Three years of satisfactory teaching experience (although other certificates are acceptable for principal certification in the state of Pennsylvania, admission to this program is limited only to those candidates who have a valid Pennsylvania teaching certificate).



4. Names and phone numbers of two individuals to serve as references who are qualified to speak about the candidate's professional qualifications.

Throughout the Program:

1. Successfully complete a minimum of 30 clock hours in field experience per theme. The field experience must reflect the practical application of the module being discussed.
2. Successfully complete a minimum of 90 clock hours practicum per semester to include information obtained from his/her developmental assessment center activity.
3. Work on his/her school improvement project. The project, based on an identified need of the school and with the approval of the university mentor and mentor administrator, is developed and implemented during the first semester of the program. The project is completed and evaluated during the second semester of the program.

4. Begin to develop an administrative portfolio of the experiences in which he or she participates complete with a weekly summary of the field experiences and internship activities. The portfolio must be linked to the PDE standards and must include links the candidate finds between the theory of the classroom and the application in practice.

Completion of the program

The candidate will complete the program when he or she has:

1. Completed the school improvement project evaluation and presented the findings to his/her university mentor, mentor administrator, and peers.
2. Completed his/her administrative portfolio and shared this document with his/her university mentor, mentor administrator, and peers.
3. Taken and passed the School Leadership Series Test
4. Completed a minimum of five years of full-time teaching service in Pennsylvania public schools to receive certification (although other certificates are acceptable for principal certification in the state of Pennsylvania, admission to this program is limited only to those candidates who have a valid Pennsylvania teaching certificate).

Summer Modules

Theme I:

Leadership and the Administrative Process

Theme II:

Module 1: School Facilities and Plant Operations

Module 2: School Finance

Fall Modules

Theme III:

Module 1: Foundations and School Reform and Alignment of School Curriculum

Module 2: Instructional Supervision

Theme IV:

Administrative Ethics and School Law

Theme V:

Module 1: Oral and Written Communications

Module 2: Developing Positive Relations With the Stakeholders

Practicum

Spring Modules

Theme VI:

Module 1: Personnel Selection and Supervision

Module 2: Staff Development from Induction to Continuous Staff Development

Module 3: Mediating Conflict in Organizations

Theme VII:

Module 1: The Law and Special Education

Module 2: Special Education Program Administration

Practicum





Education Administration Courses

See page 45

Master of Arts Degree in English



Master of Arts Degree in English

College of Arts and Sciences Department of English

Richard Lane, Ph.D.,
graduate program coordinator
111 Davis Hall
Telephone: 814-393-2740
E-mail: gradenglish@clarion.edu
www.artsci.clarion.edu/english/gradmain.htm

Graduate Faculty

Professors: D. Fink, K. Graham, R. Leary, H. Luthin, E. MacDaniel, D. Sheraw, K. Stemmler, P. Terman, G. Xu
Associate Professors: J. Bodzioc, J. Huber, C. McCarrick, K. Smith, K. Welsh
Assistant Professors: M. Downes, J. Knepper, R. Lane, U. Pack, A. Rosati, D. Sarbin, J. Smart

Program Objectives

The Department of English offers the M.A. in English to a diverse selection of students and teachers from Pennsylvania and beyond. The degree, which is structured yet flexible enough to accommodate a wide range of needs and interests, is particularly well suited for applicants seeking to:

- prepare for doctoral programs elsewhere
- enhance or develop secondary English teaching credentials
- develop professional writing and consulting skills
- take courses to accumulate Act 48 credits
- satisfy a personal love or interest in the field of English

At the heart of the program lies a broad, well-rounded English studies curriculum with required courses in the four core fields of literature, linguistics, composition, and theory. Students are free to build upon this common base, adapting their elective coursework to suit their own goals. Our graduate faculty members contribute a wide range of interests and specializations to the curriculum. The small, congenial size of our program encourages close working relationships between students and faculty.

Admission Requirements

Preferred candidates for admission to the M.A. program have a minimum undergraduate QPA of 2.75 and positive recommendations from three referees, at least two of whom will have known the applicant in an academic context. GRE scores for the general test must be reported, along with an official transcript of academic work. A brief (1-2 page) "Statement of Interests and Goals" should accompany the application as well. (Please refer to the program Website for further information regarding the admissions process. Students with difficulties satisfying these requirements may still be eligible for provisional admission, depending on the circumstances.)

Degree Requirements

The degree of Master of Arts in English is conferred upon candidates who satisfy the following requirements:

- maintenance of a minimum cumulative QPA of 3.0
- completion of the designated 36 semester hours of graduate study
- completion of the requirements for one of three qualifying options

These requirements are described in more detail below:

GRADE-POINT AVERAGE

Students must maintain a minimum QPA of 3.0 in the program. Students falling below this average, or who accumulate more than six semester hours below the grade of B, are placed on academic probation and given one semester in which to remedy the average. (Please refer to the Graduate Division's section on "Good Academic Standing" for further details.)

COURSEWORK

Students are required to complete a total of 36 semester hours of approved graduate classes—18 from required courses, and 18 from electives. (Courses marked with an asterisk may be repeated as elective courses, provided their content is substantially and demonstrably different.)

Required Courses

ENG 501	INTRODUCTION TO ENGLISH STUDIES
ENG 509	SEMINAR IN LITERARY THEORY
ENG 510*	SEMINAR IN ENGLISH LITERATURE
ENG 511*	SEMINAR IN AMERICAN LITERATURE
ENG 520	SEMINAR IN WRITING: THEORY & RESEARCH
ENG 530	SEMINAR IN LINGUISTICS

Elective Courses

ENG 512*	SEMINAR IN LITERARY STUDIES
ENG 515	SEMINAR IN FILM
ENG 521	SEMINAR IN COMPOSITION STUDIES
ENG 522	PRACTICUM IN COLLEGE TEACHING
ENG 523	INTERNSHIP IN WRITING
ENG 531	SEMINAR IN THE HISTORY OF THE ENGLISH LANGUAGE
ENG 534*	WORKSHOPS IN ENGLISH
ENG 540	INDEPENDENT STUDY
ENG 562	METHODOLOGY IN TEACHING ENGLISH TO NON-NATIVE SPEAKERS
ENG 563	SECOND LANGUAGE ACQUISITION
ENG 601	THESIS AND RESEARCH

In addition to the courses listed above, the following 400-level courses all have graduate sections and may be taken as graduate electives: ENG 401, ENG 412, ENG 413, ENG 457, ENG 458, ENG 459, and ENG 482. No more than six semester hours of 400-level courses may be taken for graduate credit.

QUALIFYING OPTIONS

To complete the M.A., students must choose one of three qualifying options, or "degree tracks": the thesis option, the examination option, and the coursework option. The thesis and examination options are designed primarily

(though not exclusively) for students who plan to go on to doctoral programs or other professional work in the field of English, while the coursework option is designed (though again not exclusively) for students who wish to further their study of English at the graduate level, but are not anticipating a career in research.

Thesis Option

Students who choose the thesis track must complete 30 hours of regular graduate coursework, plus six hours of ENG 601; propose, research, and compose an acceptable master's thesis; and defend the thesis in an oral qualifying examination, conducted by members of the student's Master's Committee.

Examination Option

Students who choose the examination track must complete 33 hours of regular graduate coursework, plus 3 hours of ENG 601; and take and pass a written qualifying examination, administered by the student's Master's Committee.

Coursework Option

Students who choose the coursework track must complete 36 hours of regular graduate coursework and submit a portfolio of three representative seminar papers drawn from those courses.

Students choosing the thesis and examination options must have advanced to candidacy before registering for ENG 601 credits. Candidacy is granted upon formation of a Master's Committee. For further details concerning the steps and procedures of the qualifying process, please contact the program coordinator or consult the program's Website.

Graduate Assistantships

The department offers a small number of graduate assistantship positions in the Writing Center which provide stipends and tuition waivers to recipients. Working closely with faculty, undergraduates, and fellow graduate students, graduate assistants gain invaluable hands-on experience in the business of teaching and thinking about writing, including opportunities to:

- tutor and consult one-on-one with student writers
- assist in first-year writing classes
- develop professional expertise in writing and consulting
- acquire technical skills with writing software and computers in a lab setting

The Writing Center is also authorized to award COLLEGE READING & LEARNING ASSOCIATION TUTOR CERTIFICATION to writing consultants who meet the training and tutoring hour qualifications.

Assistantships in the Writing Center are limited in number; as a result, awards are highly competitive. (Additional assistantships outside the Writing Center are available from the university.) Students applying for positions in the Writing Center should make sure that at least one reference letter addresses the applicant's potential to tutor writing in a college setting. Applicants should submit an additional statement explaining their interest in the graduate assistantship position and outlining their qualifications for the job. Interviews are required of new applicants for positions in the Writing Center (arrangements can be made with the Writing Center director). Decisions are made at the beginning of May for the following academic year; applicants should therefore complete their applications by the middle of April, at the latest, in order to be considered.

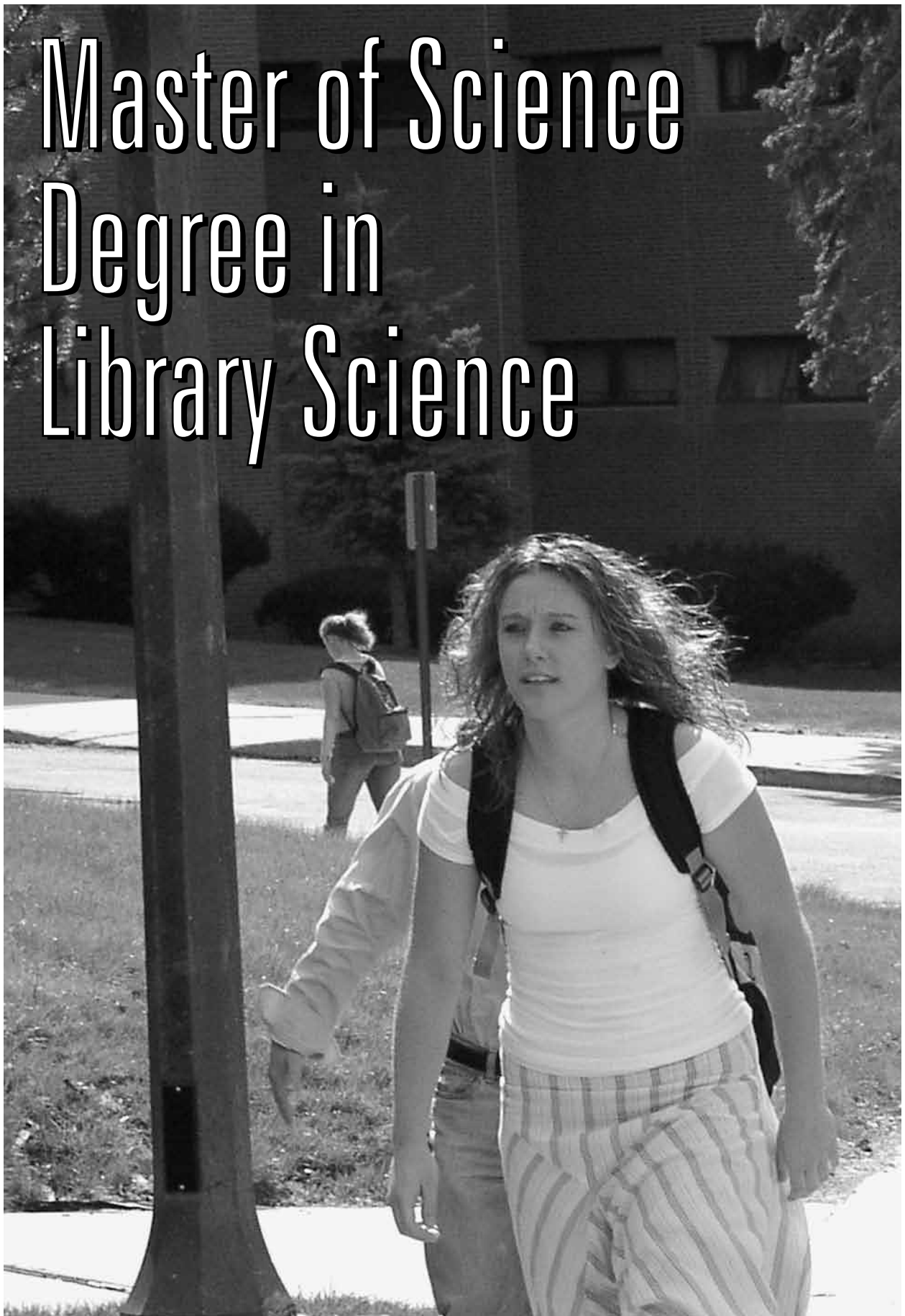
A maximum of six credits from the 400-level courses listed below can be taken for graduate credit with permission from the graduate program coordinator or department chair. 400-level courses taken for undergraduate credit cannot be repeated for graduate credit.

English Courses

- ENG 401:** *CHAUCER* **3 s.h.**
Studies in Middle English of Chaucer's early poems, Troilus and Criseyde, and the Canterbury Tales. Fall, even-numbered years.
- ENG 412:** *SHAKESPEARE: COMEDIES AND HISTORIES* **3 s.h.**
Provides study and discussion of problems of style, characterization, and motivation in Shakespeare's maturing and experimental comedies and his history of plays. Also examines how the plays reflect and challenge the cultural attitudes of Shakespeare's time. Fall, annually.
- ENG 413:** *SHAKESPEARE: TRAGEDIES AND ROMANCES* **3 s.h.**
Provides study and discussion of problems of style, characterization, and motivation in Shakespeare's tragedies and romances. Also examines the production practices of Shakespeare's time and contemporary production approaches. Spring, annually.
- ENG 457:** *INTRODUCTION TO LINGUISTICS* **3 s.h.**
Presents key concepts and basic analytical procedures common to many contemporary linguistic theories. Covers phonetics and phonology, morphology, and syntax. Analyzes the integration of these sub-systems in the overall design of a generative grammar. Prerequisite: ENG/ANTH 262. Fall, annually.
- ENG 458:** *HISTORY OF THE ENGLISH LANGUAGE* **3 s.h.**
Studies the history of the language, including its origins and changes in structure, usage, pronunciation, spelling, vocabulary, and meaning. Intensive readings in Old and Middle English. Spring, even-numbered years.
- ENG 459:** *LANGUAGE ACQUISITION ACROSS CULTURES: MATERIALS AND ASSESSMENT* **3 s.h.**
Introduces current research in first and second language acquisition with an emphasis on the preparation of classroom teachers and other professionals to work with children/adults coming from a background where languages other than English are spoken. Prerequisite: ENG 262 recommended but not required. Spring, odd-numbered years.

- ENG 482:** *COMPOSITION THEORY AND PRACTICE* **3 s.h.**
Provides a systematic study of theory and practice in the teaching of composition, conducted through workshop methods. Requires extensive writing and a major written project. Prerequisites: secondary education majors in English must have completed ENG 111, 200, or 301 and have taken or be taking their methods course; others by permission of the instructor. Fall, annually.
- ENG 501:** *INTRODUCTION TO ENGLISH STUDIES* **3 s.h.**
An introduction to the strategies of graduate and professional discourse in English studies. The course also includes an introduction to bibliographic and library resources in the field. Should be taken at, or near the beginning of, graduate study. Fall annually.
- ENG 509:** *SEMINAR IN LITERARY THEORY* **3 s.h.**
A seminar on general and/or selected theoretical issues implicit in the reading of literary texts. Depending upon the instructor, the course may cover broad matters of interpretation (authorial intention, the reader's share, intertextuality), focus on more specific theories of reading (reader-response, phenomenology, post-structuralism), or consider the conceptual foundations of certain literary structures (narrative, genre, tropes).
- ENG 510:** *SEMINAR IN ENGLISH LITERATURE* **3 s.h.**
This course provides students with critical strategies to apply to specific periods, figures, or problems in English literature. This course may be taken more than once if the course content is different.
- ENG 511:** *SEMINAR IN AMERICAN LITERATURE* **3 s.h.**
This course provides students with critical strategies to apply to specific periods, figures, or problems in American literature. This course may be taken more than once if the course content is different.
- ENG 512:** *SEMINAR IN LITERARY STUDIES* **3 s.h.**
This seminar encompasses topics that combine English, American, and other literatures in a critical discourse. Topics may include ethnic, non-canonical, and comparative literature. Studies in the novel, drama, and the satire may be subjects of this seminar. This course may be taken more than once if the course content is different.
- ENG 515:** *SEMINAR IN FILM* **3 s.h.**
Film language views movies as a discourse medium, using a variety of formal structures: montage, mise-en-scene, and narrative and non-narrative patterns. These grammatical and rhetorical elements will be studied as they structure representative movie texts. Specific theories of film will also be reviewed.
- ENG 520:** *SEMINAR IN WRITING: THEORY AND RESEARCH* **3 s.h.**
Seminar in Writing explores important movements in rhetorical theory and recent trends in research as conceptually applied to writing, education, and related fields. Students study major theories about the nature of writing and scientific inquiry into it.
- ENG 521:** *SEMINAR IN COMPOSITION STUDIES* **3 s.h.**
Seminar in Composition Studies, which builds on the classroom practices presented in ENG 520, examines recent issues and innovations in writing with emphasis on the subspecialties of writing. Topics may include: the composing process, computers in composition, evaluation, writing across the curriculum, or critical thinking and writing.
- ENG 522:** *PRACTICUM IN COLLEGE TEACHING* **3 s.h.**
Introduces prospective composition instructors to the principles and practices of teaching at the college or university levels and provides a forum for discussing those ideas. Students observe composition classes, draft syllabi, and develop, sequence, and test writing assignments. Emphasis is placed on diagnosing writing weaknesses, responding to writing, and evaluating it.
- ENG 523:** *INTERNSHIP IN WRITING* **3 s.h.**
Interns receive tutorial, promotional, educational, organizational, or technical writing experience in university or other professional settings. This course provides for writing and editing tasks appropriate to the unit or organization. Some administrative and research work may be involved. (No more than 6 credits may be taken from ENG 523 and ENG 522 combined.)
- ENG 530:** *SEMINAR IN LINGUISTICS* **3 s.h.**
A study of the philosophical basis of present day generative-transformational theory and its relationship to language acquisition and semantics.
- ENG 531:** *SEMINAR IN HISTORY OF THE ENGLISH LANGUAGE* **3 s.h.**
Advanced study in historical linguistics. The development of the English language is reviewed toward supporting study and analysis of original historical texts in the English language. Students may elect a general approach or focus on a specific historical period.
- ENG 534:** *WORKSHOPS IN ENGLISH* **1-3 s.h.**
- ENG 540:** *INDEPENDENT STUDY* **1-3 s.h.**
- ENG 562:** *METHODOLOGY IN TEACHING ENGLISH TO NON-NATIVE SPEAKERS* **3 s.h.**
Overview of the current trends in Teaching English as a Second Language Methodology. Explores techniques that may be used to teach students who are part of the regular classroom but who need to develop skills in language to be able to succeed. Techniques involving speaking, reading, writing, and listening activities are discussed, along with interactive exercises utilizing the culturally diverse language styles found in a regular classroom. Students utilize the comprehensible input of native-speaking members of the class and improve upon their own interaction style. Major approaches and methods in language teaching such as grammar translation, audiolingualism, communicative language teaching, and the natural approach are discussed, along with syllabus design, teaching activities, teacher and learner roles, and materials. Every three semesters.
- ENG 563:** *SECOND LANGUAGE ACQUISITION* **3 s.h.**
Provides an overview of the current state-of-the-art in Second Language Acquisition studies and explores the linguistic, psycholinguistic, and sociolinguistic factors in learning a second language. Every three semesters.
- ENG 601:** *THESIS AND RESEARCH* **3-6 s.h.**
The course provides master's candidates in English with the opportunity to conduct research or literature review for the purposes of writing the master's thesis and/or preparing for the qualifying examination. Thesis and examination track students only. Prerequisite: Advancement to candidacy, pursuant to the approval of an acceptable research proposal.

Master of Science Degree in Library Science



Master of Science Degree in Library Science

College of Education and Human Services

Department of Library Science

Bernard F. Vavrek, Ph.D., chair

209 Carlson Library

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Graduate Faculty

Professors: W. Buchanan, M. Harhai, B. Vavrek

Associate Professors: J. Maccaferri, A. Miller, E. Reid

Assistant Professor: I. Doku, J. Krueger

Mission

The mission of the Department of Library Science of Clarion University is to educate individuals for careers in a diverse information society.

Goals

To achieve its mission, the department will:

- I. *Education*
Teach students the major theories, principles, and current and emerging practices in the field
- II. *Leadership and Service*
Instill in students the qualities, knowledge, skills, and passion inherent in effective leaders and modeled by the faculty through their research and service
- III. *Research*
Teach students to understand, design, conduct, and disseminate research in the library professions and related disciplines
- IV. *Professional Development*
Provide opportunities for lifelong learning

Graduate Program Objectives

The graduate program in library science provides professional study encompassing principles and techniques common to all types of libraries and information centers with the opportunity for advanced work in areas of special interest. The curriculum reflects today's applications of information technology in libraries and information centers.

The master's program at Clarion University was initiated in 1967 and has the distinction of being the first graduate library science program offered within the State System of Higher Education. The program has been accredited by the American Library Association since 1976.

M.S.L.S. Admission Requirements

ELIGIBILITY

Applicants for admission to the Master of Science in Library Science degree program must meet Division of Graduate Studies admission requirements with the following additions:

M.S.L.S.

1. an overall QPA for the baccalaureate degree of at least 3.00 on a 4.00 scale; or
2. a 3.00 QPA for the last 60 credits of the baccalaureate degree with an overall quality-point average of at least 2.75; or
3. a 2.75 to 2.99 overall QPA for the baccalaureate degree with a score of at least 50 on the Miller Analogies Test or a combined score of at least 1,000 on the quantitative and verbal sections of the Graduate Record Examination; or
4. a graduate degree in another discipline with an overall QPA of at least 3.00 and an overall undergraduate QPA of at least 2.75.

International students are required to achieve a minimum score of 550 on the TOEFL.

M.S.L.S. with Pennsylvania Library Science Certification

In addition to the above, students earning their initial M.S.L.S. certification with Pennsylvania Library Science Certification program in Spring 2002 or later *must* meet the following additional requirements:

1. completion of at least six credits of college-level mathematics; and
2. completion of at least six credits of college-level English composition and literature.

Applicants without valid teacher certification must also pass the Praxis I pre-professional skills tests. State law limits the number of applicants with an overall quality-point average for the baccalaureate degree of less than 3.00 on a 4.00 scale who can be admitted to the School Library Media Certification program.

PROCEDURE

Students may begin their studies during the fall or spring semesters or during any summer session. All students must enroll in LS 504, Introduction to the Information Professions, as close as possible to the start of their program as the department's course schedule permits. For most students this will be in their first term of study.

Transfer of Credits/Waiver of Courses

A maximum of six graduate semester hours may be transferred and/or waived in any of the following ways:

- Acceptable graduate credits in library science completed at Clarion University as a non-degree student or at another institution with an

ALA-accredited program may be transferred and applied toward the master's degree. The student is responsible for filing an official graduate transcript of any work presented for transfer credit with the chair of the Department of Library Science.

- Graduate credit in related disciplines may be transferred upon prior approval by advisor and chair.
- Students who have had library experience duplicating the subject matter covered in required courses may be permitted to take a qualifying examination to determine whether he or she might waive the course(s) and substitute elective courses. Qualifying examinations may be waived at the chair's discretion.

Degree Requirements

The degree of Master of Science in Library Science is conferred upon the candidate who has met the following requirements:

- The completion of 36 hours of approved graduate study, including five required core courses (LS 500, 501, 502, 504, and 550), one management course (LS 530, 531, 532, 533, or 569), and six elective courses.
- The maintenance of a cumulative average of 3.00 or higher. A student who receives a grade of "C" or lower in two or more courses is disqualified as a candidate in the degree program unless special permission to continue is obtained from the dean of the College of Education and Human Services and the coordinator of Graduate Studies.
- The completion of all degree requirements within a six-year period. Course work over six years old may not be applied toward the degree.

Master of Science in Library Science with Pennsylvania Library Science K-12 Certification

A student wishing to obtain Pennsylvania Library Science Certification, K-12, must hold a valid teaching certificate (or meet the requirements for preliminary certification by taking required undergraduate courses); complete 36 semester hours of an approved curriculum in library science. Students without prior certification will take twelve semester hours of student teaching; students with emergency Pennsylvania Library Science Certification may petition the department to substitute a portfolio for the internship requirement.

Required courses for the Master of Science in Library Science degree with Pennsylvania Library Science Certification, K-12, include: LS 459g, 500, 501, 502, 504, 532, 550, 555/577, 570, 583, 589, and two elective courses.



Master of Science in Library Science/ Juris Doctor Program

The department offers a joint M.S.L.S./J.D. program in cooperation with Widener University School of Law's Harrisburg, Pennsylvania, campus. Students must be admitted to both programs separately. Any six credits of coursework taken as part of a student's J.D. program may be applied to that student's M.S.L.S. program, and vice versa. These courses will be chosen in consultation with the student's faculty advisors.

Continuing Education

Certificate of Advanced Studies

The Certificate of Advanced Studies program is designed to provide the post-master's student an opportunity to expand and update professional skills and competencies through a structured pattern of continuing education. Study may be either full- or part-time. On a full-time basis, the certificate may be completed in two semesters. Requirements include a written statement of personal/professional goals, completion of a program of 24 graduate credits within a four-year period, and maintenance of a 3.00 QPA.

Documentation required for admission includes a goals statement, an official transcript from the school that granted the master's degree in library science, completed university application for admission form and recommendation forms, and the \$30 application fee. Further information is available from the Graduate Studies office.

Non-Degree Status

Individuals not interested in a formal degree or certificate program may enroll in courses as a non-degree student; however, no more than six credits of work completed as a non-degree student may later be transferred to a degree or certificate program. Students must have a baccalaureate degree from a regionally accredited institution, submit a completed application form and official transcripts, and pay the \$30 application fee. Further information is available from the Graduate Studies office.

Distance Education

As part of its commitment to meeting the needs of all residents of the Commonwealth of Pennsylvania, the Department of Library Science offers a variety of distance education programs. These programs utilize various delivery techniques, including on-site instruction, interactive television (ITV), and Web-based delivery. The department offers two online cohort programs that begin each January. See www.clarion.edu/libsci for the programs currently being offered.

Once admitted to graduate study at Clarion University, students may enroll in any of the distance education courses offered by the department. These courses may be taken as part of a master's or Certificate of Advanced Studies program, or individually for continuing education purposes.

The following distance education programs are currently available:

- Dixon University Center, Harrisburg, Pennsylvania
- Philadelphia area
- Web-based courses

Graduate Assistantships and Scholarships

The Department of Library Science has available a number of assistantships for both entering and continuing students. Continuing students may compete for several department scholarships. For more information concerning assistantships, refer to the general information section of this catalog. Graduate students are eligible for the following department scholarships:

- The Ahmad F. M. Gamaluddin Scholarship in Library Science
- The Charles R. Flack Scholarship in Library Science
- The Elizabeth A. Rupert Graduate Scholarship in Library Science
- The H. W. Wilson Scholarship

Scholarship application deadlines are announced on the department's calendar. Applications for graduate assistantships are included in the packet of information sent to all prospective students.

Additional information on financial aid may be obtained from the booklet, *Financial Assistance for Library and Information Studies*, published by the American Library Association Committee on Education.

Advisement

Students are assigned a faculty advisor upon admission to the program. Students must discuss course scheduling with their advisor in order to register for classes each semester. At any time, a student may select a different advisor having greater expertise and experience in the student's area of interest. In addition to assisting students in developing a program of study, faculty advisors work with students to develop career objectives, prepare resumes, and plan a job search.

Internship

LS 570, Internship in Librarianship, enables a student to anticipate the librarian's professional role and to gain related experience. The major purpose of this course is to familiarize the student with practical problems in the field by providing laboratory experience in the professional atmosphere of a cooperating library or information center. For more information, see <http://www.clarion.edu/libsci/>.

Resources and Facilities

The Department of Library Science is located on the second floor of Carlson Library. The department offices, classrooms, and laboratories accommodate a variety of activities for students and faculty within a compact area. The library science classroom features ITV equipment and networked computer display units. Students have ready access to a variety of information services, both on-line and on CD-ROM, and to standard microcomputer applications in the department's Computer Laboratory. Also housed here are cataloguing tools and other print resources. A separate Media Production Laboratory supports the creation and editing of multimedia presentations. All students receive e-mail accounts and access to the Internet.

Center for the Study of Rural Librarianship





The Department of Library Science is dedicated to addressing the information needs of the constituencies of all types of libraries, large and small. The Center for the Study of Rural Librarianship was organized in recognition of this need. “Rural” is defined by the center as a population of 25,000 or fewer people. The center has developed out of a particular concern for library services apart from areas influenced by metropolitan library systems, i.e., the small library in the rural context. Public, school, academic, and special or corporate libraries are all within the interests of the center. Further, library systems or networks that include the small library are included in the center’s work.

The activities of the center are varied. They include the annual hosting of a national bookmobile conference along with statewide and regional conferences relating to community economic development and information technology. In addition to continuing education activities, the center conducts ongoing research on a variety of rural-related topics. Additionally, a major project of the center involves an annual investigation of the impact of public libraries in the United States. The H.W. Wilson Foundation supports the latter activity.

The center supports a publication program that includes a biannual journal, *Rural Libraries*, the only one that is being published in the area of rural librarianship.

Current Studies in Librarianship

Current Studies in Librarianship is a forum for research by library science students on subjects of general interest to librarians. It is published jointly by the Department of Library Science and the Division of Graduate Studies under the co-editorship of Dr. James T. Maccaferri and Dr. William Buchanan. *Current Studies in Librarianship* is indexed by *Library and Information Science Abstracts* (LISA) and *Library Literature & Information Science*.

Institute for the Study and Development of

School Library Information Centers

The institute was established in fall 1999 as a unit of the Center for the Study of Rural Librarianship. It conducts and disseminates research in the areas related to school library development and the professional education of school librarians; provides professional development opportunities for school library information professionals, classroom teachers, and school administrators within Pennsylvania and across the nation; and provides consulting services to schools and agencies interested in the development of urban or rural school library media centers.

Beta Phi Mu International Library Science Honor Society

Beta Phi Mu was founded in August 1948 at the University of Illinois by a group of leading librarians and library educators. The motto of the society is “Aliis Inserviendo Consumor,” which reflects the dedication librarians must possess toward service to others if books are to become instruments of liberal education.

Beta Phi Mu approved a chapter at Clarion in August 1978. The chapter, Beta Sigma, was installed and the first members were initiated in spring 1980. Membership in this international society is granted to a graduate of a library school program accredited by the American Library Association who has earned a 3.75 scholastic average on a 4.00 scale and has been recommended by the library school faculty. The faculty recommendation attests to the candidate’s professional competence and promise. At present, the local chapter is permitted to grant membership to only 25 percent of the graduating class each year.

Opportunities for Service

AMERICAN LIBRARY ASSOCIATION STUDENT CHAPTER

The American Library Association Student Chapter was established in 1992 and formally recognized by the Student Senate in 1993. It provides both undergraduate and graduate students with opportunities for professional education and service beyond those provided by course work. Chapter activities include round table discussions, field trips, participation in community projects, and sponsorship of colloquium speakers.

SPECIAL LIBRARIES ASSOCIATION STUDENT CHAPTER

The Special Libraries Association Student Chapter was established in 1996 and officially recognized by the association in the same year. Special libraries and information centers are found in businesses, government agencies, museums, hospitals, and professional associations. The student chapter offers students opportunities to learn more about special librarianship by visiting special libraries, by sponsoring speakers, and by participating in service projects in local libraries.

DEPARTMENT GOVERNANCE

Students are encouraged to participate in developing and evaluating department policies and procedures through membership on department and university committees.

Career Outlook

Prospects for the future are extremely positive for well-prepared new graduates guided by creative faculty advisors. Employment opportunities vary according to the type of library, educational qualifications, and the areas of specialization of the individual preparing to enter the profession. The librarian who is flexible with respect to geographic area and willing to meet the challenge of serving special groups will have especially good opportunities for employment.

Placement Service

Clarion University of Pennsylvania and the Department of Library Science assist both students and alumni in obtaining positions in libraries and related agencies by acting as a clearinghouse for current job information and by posting vacancy announcements. The student must request official academic transcripts from the university registrar. The Department of Library Science publishes a comprehensive position listing on the World Wide Web.

The Office of Career Services provides assistance to all graduates by maintaining a file of vacancy notices received from public schools, government agencies, business, and industry. It also provides assistance in preparing resumes and in developing interview and communication skills.

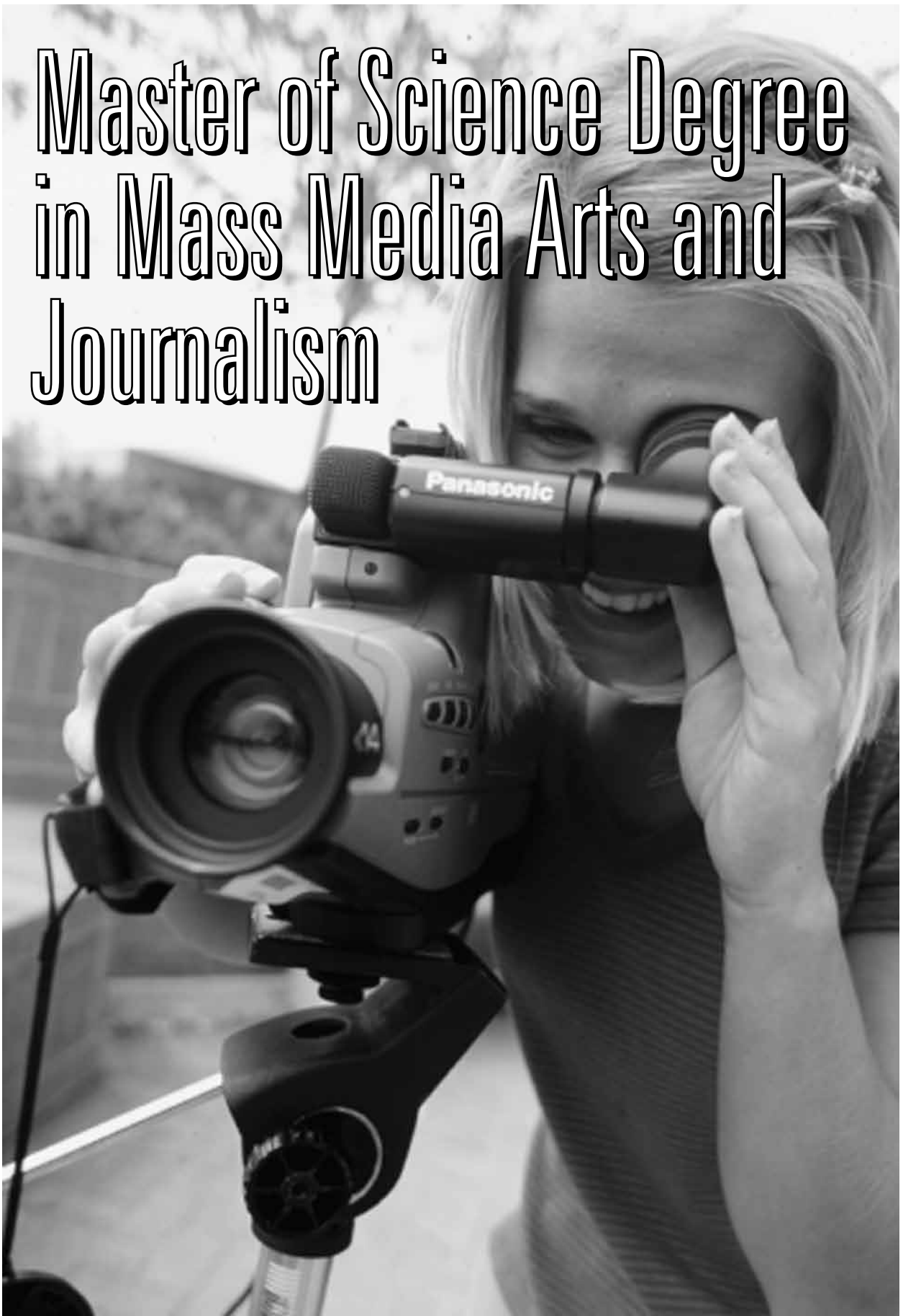
Library Science Courses

- LS 459g:** *MEDIA, METHODS, AND THE CURRICULUM* **3 s.h.**
 Introduces planning for the effective use of school library media services in cooperation with the instructional staff. Examines school library media philosophies and educational objectives, the process of developing a library media program, and the librarian's role in designing curriculum, developing teaching-learning strategies, and working with teachers, students, and administrators. Includes a three-week practical experience in a school library media center. Prerequisites: Valid teaching certificate or the following courses: LS 555 or 577, 583, and 589.
- LS 500:** *INFORMATION SOURCES AND SERVICES* **3 s.h.**
 Philosophy and techniques of information services in libraries, with the sources, tools, and technology essential to the reference process. Specific reference problems and research studies, the reference interview, bibliographic instruction, and search strategies are considered. Recommended as an elective for nonlibrary science students in other graduate programs.
- LS 501:** *DEVELOPING LIBRARY COLLECTIONS* **3 s.h.**
 Acquiring familiarity with basic bibliographical tools, current reviewing media, and acquisitions procedures. Establishment of policies and criteria for the selection and evaluation of book and nonbook materials.
- LS 502:** *CATALOGING AND CLASSIFICATION* **3 s.h.**
 Introduction to the principles and techniques of organizing information with special reference to contemporary library practice. Students are introduced to descriptive cataloging using *Anglo-American Cataloguing Rules*, alphabetical indexing using *Library of Congress Subject Headings* and *Sears List of Subject Headings*, and systematic indexing using the Dewey Decimal Classification and the Library of Congress Classification. The structure and use of manual and automated catalogs and indexes are considered.
- LS 504:** *INTRODUCTION TO THE INFORMATION PROFESSIONS* **3 s.h.**
 This course introduces students to the nature of information and its role in society, the philosophical, ethical, and historical foundations of the information professions, major professional organizations, and the legal, political, and social issues confronting today's information professionals. The identification and use of print and electronic information resources pertinent to library and information science are also covered.
- LS 530:** *MANAGEMENT OF ACADEMIC LIBRARIES* **3 s.h.**
 Introduction to managerial and administrative principles as applied in academic libraries; the role of the academic library in higher education and scholarly communication; current issues in academic librarianship. Pre- or corequisite: LS 504.
- LS 531:** *MANAGEMENT OF PUBLIC LIBRARIES* **3 s.h.**
 Introduction to managerial and administrative principles as applied in public libraries; the role of the public library current issues in public librarianship. Pre- or corequisite: LS 504.

- LS 532:** *MANAGEMENT OF SCHOOL LIBRARY MEDIA CENTERS* **3 s.h.**
Introduction to managerial and administrative principles as applied in school library media centers; the role of the library media center in the school's educational mission; current issues in school media librarianship. Pre- or corequisite: LS 504.
- LS 533:** *MANAGEMENT OF SPECIAL LIBRARIES AND INFORMATION CENTERS* **3 s.h.**
Introduction to managerial and administrative principles as applied in special libraries and information centers; theory, history, functions, operations, organizational patterns, and services provided by special libraries and information centers. Pre- or corequisite: LS 504.
- LS 540:** *MULTICULTURAL SOURCES AND SERVICES FOR EDUCATORS AND LIBRARIANS* **3 s.h.**
This course provides an opportunity for students to explore, understand, and develop library and educational resources and services for multicultural, diverse, and other special populations. Resources and services are examined particularly as they relate to ethnicity, race, gender preference, and disability. Students will develop a sensitivity to the learning and informational needs of various cultural and ethnic groups and will develop techniques for selecting and using materials relevant to a multicultural society.
- LS 550:** *INTRODUCTION TO RESEARCH IN LIBRARY SCIENCE* **3 s.h.**
Study of the scientific methods of planning, conducting, and reporting investigation and research in library science, including specific problems in library service. Critical analysis of research in professional literature. Designed to develop skill in interpreting research results.
- LS 551:** *STORYTELLING* **3 s.h.**
Study of the heritage and art of traditional storytelling, the literary sources for contemporary storytelling, and the techniques for preparing and presenting story programs. Consideration will be given to multi-media storytelling, including puppetry. Students will present stories in class and in the community. Prerequisite: LS 577 (or equivalent). Open to M.Ed. candidates by permission from the instructor.
- LS 552:** *ADVANCED CATALOGING AND CLASSIFICATION* **3 s.h.**
In-depth exploration of the issues involved in organizing collections with special reference to authority control, the cataloging and classification of nonbook materials (including electronic resources), and the use of *Library of Congress Subject Headings* and the Library of Congress Classification. Prerequisite: LS 502.
- LS 555:** *HISTORY OF CHILDREN'S LITERATURE* **3 s.h.**
Survey of the history and development of children's literature from the Anglo-Saxon period in England through the nineteenth century. Biennially.
- LS 556:** *BIBLIOGRAPHY OF THE SCIENCES* **3 s.h.**
Survey of the literature and practice of librarianship in major areas of the sciences, including biology, chemistry, engineering, geology, mathematics, medicine, and physics. Prerequisite: LS 500.
- LS 557:** *BIBLIOGRAPHY OF THE SOCIAL SCIENCES* **3 s.h.**
Survey of the literature and practice of librarianship in major areas of the social sciences, including anthropology, business, economics, education, geography, history, political science, and psychology. Prerequisite: LS 500.
- LS 558:** *BIBLIOGRAPHY OF THE HUMANITIES* **3 s.h.**
Survey of the literature and practice of librarianship in the humanities, including art, literature, music, philosophy, religion. Prerequisite: LS 500.
- LS 560:** *LIBRARIES AND PUBLIC ACCESS COMPUTING* **3 s.h.**
Analysis of the present and future roles of academic, school, and public libraries in the emerging environment of public access computing. Enabling librarians to take a leadership role in public access computing is a major goal of this course.
- LS 562:** *GOVERNMENT DOCUMENTS* **3 s.h.**
Study and evaluation of selected federal, state, and municipal documents, foreign government publications, and the United Nations. The nature of documents, their reference and research value; the techniques of acquisition, organization, and bibliographic control; on-line commercial and government data bases. Prerequisite: LS 500.
- LS 568:** *HISTORY OF BOOKS AND PRINTING* **3 s.h.**
Study of the evolution of the printed book through a survey of the origin of recorded communication; history of writing materials; study of manuscript production, typography, type design, illustration, bookbinding, book production, and copyright from the earliest times to the present.
- LS 569:** *MANAGEMENT OF TECHNICAL ACCESS SERVICES* **3 s.h.**
Introduction to managerial and administrative principles as applied in library technical and access services. Areas covered include acquisitions, cataloging, serials control, circulation, document delivery, interlibrary loan, and preservation. Special attention is paid to automation issues. Pre- or corequisites: LS 502, 504.
- LS 570:** *INTERNSHIP IN LIBRARIANSHIP* **3 or 6 s.h.**
Provides an advanced preprofessional experience in the atmosphere of a cooperating library or information center in which the student is able to apply and evaluate the theory and practice learned in the classroom. Students participate in seminar meetings, prepare an evaluative paper, and are observed and evaluated by both the site supervisor and the internship coordinator. Prerequisites: four core and four elective courses pertinent to the internship, permission of the student's advisor, the internship coordinator, and the department chair.
- LS 573:** *LIBRARY AUTOMATION* **3 s.h.**
Survey of library automation; the application of computers to library technical and administrative processes. The state of the art; case studies of automation projects; systems analysis; design of library automation projects.

- LS 574:** *DATABASE SEARCHING* **3 s.h.**
 General introduction to interactive database searching, including database producers, search system vendors, management of search services, search strategy, Boolean searching, structure and indexing of computer stored files. The course includes historical and background information. Greatest emphasis is on becoming a proficient searcher. Prerequisite: LS 504.
- LS 575:** *INFORMATION SYSTEMS* **3 s.h.**
 Seminar approach is used to allow students to examine topics of interest in the information systems field, culminating in the preparation of a term project such as a literature survey, the design of a computer program, or other topics appropriate to the course of studies.
- LS 576:** *SPECIAL TOPIC IN LIBRARIANSHIP* **3 s.h.**
 In-depth discussion, study, and research of a topic related to the role of the library in responding to social issues, service to special groups, or problem areas. The following represent typical offerings: (1) Bibliotherapy; (2) Microcomputers in Libraries; (3) Library Services for the Gifted; (4) Media and Minorities; (5) Oral History; (6) Connectivity: Understanding the Information Infrastructure. A maximum of six credit hours may be applied toward graduation.
- LS 577:** *LIBRARIES, LITERATURE, AND THE CHILD* **3 s.h.**
 Opportunity for graduate students to investigate (1) the nature of children's literature; (2) the utilization of children's literature in school, public and special library settings; (3) trends in children's literature as a part of the total body of literature and as an educational force; and (4) current research in the field. Biennially.
- LS 578:** *THE RURAL PUBLIC LIBRARY IN AN URBAN ENVIRONMENT* **3 s.h.**
 Introduction to the public library in the United States, with special concern for the small rural library. Particular emphasis on the problems and limitations of such libraries and approaches for overcoming them.
- LS 579:** *ISSUES IN URBAN LIBRARIANSHIP* **3 s.h.**
 A survey of issues facing all types of libraries located in urban settings. School, public, and academic libraries will be discussed in the context of how the urban environment presents special challenges in designing, implementing, and managing library services. Prerequisite: LS 504.
- LS 580:** *LIBRARY MARKETING AND THE COMMUNITY* **3 s.h.**
 Addresses the following aspects of successful community analysis and marketing of library services: the current and potential library users; their specific informational needs; and how the library can provide adequate service.
- LS 581:** *ISSUES IN RURAL LIBRARY SERVICES* **3 s.h.**
 Problem-analysis approach to providing services to rural populations by school, public, academic, and other libraries. Examines networking, technology, funding, governmental regulations, etc., as they relate to rural library services. Prerequisite: LS 550.
- LS 582:** *SERIALS* **3 s.h.**
 Organization and management of serial publications: includes the format, selection, bibliographic control (manual and mechanized), and preservation techniques; the selection of jobbers and the services they offer. Prerequisites: LS 501, 502.
- LS 583:** *LIBRARIES, LITERATURE, AND YOUNG ADULTS* **3 s.h.**
 Examination of the role of the librarian in the selection, evaluation, and use of materials for junior and senior high school age persons. Includes a study of young adult literature and trends affecting its development; techniques for providing reader advisory services; methods of reaching and serving multicultural and special needs audiences; characteristics of the young adult in contemporary society; and development of programs and other means of introducing young adults to books and nonbook media, with special attention to emerging electronic products and services.
- LS 587:** *INDEXING AND ABSTRACTING* **3 s.h.**
 In-depth survey and hands-on development of documents surrogates, including annotations, abstracts, precis, and other forms of indexing.
- LS 588:** *PRESERVATION AND CONSERVATION OF LIBRARY MATERIALS* **3 s.h.**
 Survey of preservation and conservation activities in libraries and information centers, including disaster planning, environmental factors, treatment of brittle books, library binding, special problems of nonbook materials, and basic conservation treatments. Pre- or corequisites: LS 501 or permission of instructor.
- LS 589:** *NEW TECHNOLOGY FOR EDUCATORS* **3 s.h.**
 Studies the use of new and emerging technology in educational settings, including developing technology planning documents, developing requests for proposals, selecting and evaluating educational computing hard and software, and utilizing this technology for instructional purposes.
- LS 591:** *BUSINESS REFERENCES SOURCES AND SERVICES* **3 s.h.**
 Surveys the information sources and services typically found in corporate libraries, public library business information centers, and other specialized libraries with a business clientele. Includes in-depth examination of major business reference tools, as well as in-depth examination of the special operations, organization, and management of business libraries and departments of business information. Prerequisite: LS 500.
- LS 600:** *INDEPENDENT STUDY/SEMINAR* **3 s.h.**
 An opportunity for the advanced graduate student to investigate in depth a facet of librarianship and to prepare a scholarly paper or project to report his or her findings. The topic for study must be approved by a faculty committee, and the work must be supervised by a faculty member. Prerequisites: Four core and four elective courses pertinent to the independent study, permission of the student's advisor and the department chair. On demand.

Master of Science Degree in Mass Media Arts and Journalism



Master of Science Degree in Mass Media Arts and Journalism

College of Arts and Sciences Department of Mass Media Arts, Journalism, and Communication Studies

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130 Becker Hall
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E-mail: hilton@clarion.edu
www.clarion.edu/gradstudies/programs.htm

Graduate Faculty

Professors: S. Kuehn
Associate Professors: S. Hilton, J. Washington
Assistant Professors: A. Lingwall, M. Torres, R. Nulph

Program Objectives

The Master of Science in Mass Media Arts and Journalism is a hybrid online program that provides the student with an outstanding education from a respected program without having to leave family, home, or career. The program seeks to strongly connect students with each other and with faculty by combining the online courses with an intensive one-week on-campus experience, held in the summer. At this time, students meet the members of their cohort and work closely with faculty to develop relationships and the skills they will need to be successful with the remaining online work. The program can be completed in fourteen months.

The 36-credit curriculum provides students with a broad-based foundation with courses in communication skills and theory. Students take courses in management, strategies for distance communication, public relations message design, professional writing, and research. Completion of the degree requires the completion of one of three options: the development of a portfolio, an internship, or the writing of a research study.

Graduates of the program are prepared for work in media organizations, corporate communication, healthcare, non-profit organizations, journalism, and media production. The program provides a solid foundation for those seeking to enter doctoral programs.

Admission Requirements

Graduate Studies admission requirements apply with the following additions:

- All applicants must submit a statement of purpose for pursuing the Master of Science in Mass Media Arts, Journalism, and Communication Studies.



- Applicants for full admission must have an overall QPA for the baccalaureate degree of at least 3.0 on a 4.0 scale.
- Admission on a provisional basis may be granted if the applicant's QPA is at least 2.75 on a 4.00 scale and a raw score of 45 or above is achieved on the Miller Analogies Test or a combined score of 1,000 from two sections is obtained on the Graduate Record Examination. Degree status may be obtained upon completion of 12 semester hours with a minimum of 3.0 average.
- Individuals with disabilities are encouraged to meet with the department chair before admission to the program.
- Non-native applicants must submit TOEFL scores. TOEFL scores of 600 or above are required for admission to the degree program.

Degree Requirements

To fulfill the degree requirements for graduation, the student must complete 36 semester hours, including required courses with a QPA of 3.00 or better on a 4.00 scale. Passing grade is "C" or above. There is also a media writing competency for which MMAJ 140: Writing for Media may be required if sufficient background is not obtained through previous course work or experience as demonstrated through portfolio or testing. This decision will be made in consultation with your advisor.

Transfer Credits

A maximum of nine semester hours of graduate course work may be transferred toward the degree. These hours must come from an accredited institution and must have a grade of "B" or better.

Requirements for Graduation

The following courses are required of all students graduating with a Master of Science degree in Mass Media Arts and Journalism.

MMAJ 525: MASS COMMUNICATION THEORY	3 s.h.
MMAJv 548: MEDIA STRATEGIES FOR DISTANCE COMMUNICATION	3 s.h.
MMAJ 551: PUBLIC RELATIONS MESSAGE DESIGN	3 s.h.
MMAJ 558: SOCIETY, LAW, AND MEDIA TECHNOLOGY . . .	3 s.h.
MMAJ 559: MANAGEMENT OF THE COMMUNICATION PROCESS	3 s.h.
MMAJ 621: MASS COMMUNICATION RESEARCH	3 s.h.
MMAJ 641: PROFESSIONAL COMMUNICATION WRITING . . .	3 s.h.

Choose *one* production course:

MMAJ 560: AUDIO AND TELEVISION PRODUCTION	3 s.h.
MMAJ 565: PHOTOGRAPHY AND GRAPHICS PRODUCTION . .	3 s.h.
MMAJ 572: DESIGNING WORLD WIDE WEB MEDIA	3 s.h.
MMAJ 580: APPLIED DESIGN AND PRODUCTION	3 s.h.

Choose *one*:

MMAJ 700: THESIS (by permission of graduate faculty)	6 s.h.
No comprehensive exam required.	
MMAJ 701: COMMUNICATION INTERNSHIP	6 s.h.
No comprehensive exam required.	
MMAJ 702: COMMUNICATION PORTFOLIO	6 s.h.
Comprehensive exam is required.	
ELECTIVES	6 s.h.
TOTAL	36 s.h.

Students must file for candidacy at the end of their second semester, specifying a three-member committee and an elective course schedule. At least two of the three members of the committee should be faculty from the Department of Mass Media Arts, Journalism and Communication Studies. Committee members must have graduate faculty status.

Electives

Electives may be taken from any curriculum in the graduate catalog, if approved by the student's committee, with a limit of three credits at the 400-level. Please note that 400-level courses taken for undergraduate credit cannot be repeated for graduate credit.

Placement

Placement of past graduates has been excellent in business, industry, public relations, broadcasting, corporate communication, education, training and development, and doctoral and specialist programs.

Advisement

Based on career goals of the student, an advisor is selected by the student from the graduate faculty of the department.

Advisement is at the convenience of the student and may occur at any time. Frequently the advisor will recommend the student talk with another member of the faculty who may be more closely associated with a specific problem or interest of the student.

In all cases, the responsibility of meeting the stated requirements of the master's degree lies with the student.





Graduate Assistantships

Graduate assistants are employed in the Department of Mass Media Arts, Journalism, and Communication Studies in such areas as television management, radio management, multimedia production, and journalism. These assistantships usually require 8.5 or 17 hours of work per week, for which partial or full tuition is waived and a small bi-weekly stipend is paid. Assistantships run from September to May; no student may be employed

in more than one assistantship. *Awards are made as vacancies exist, and are based on the applicant's professional qualifications as shown in transcripts, resume, and portfolio of work samples. A personal interview is desirable.*

Applicants for graduate assistantships must complete the regular admission procedure, then file a letter of application with the chair of the Department of Mass Media Arts, Journalism, and Communication Studies. Applications for graduate assistant positions should be received no later than March 15; appointments are usually made by May 15 of each year.

Physical Facilities

The Department of Mass Media Arts, Journalism, and Communication Studies is housed in Becker Hall and offers outstanding physical facilities. In addition to modern classrooms, students have access to:

- Digital video studio post lab
- Publication design studio
- Multimedia studio
- Music production studio
- Non-linear video editing suite
- Modern television studio
- 1000-watt FM radio broadcasting station
- Digital audio production suite

A maximum of three credits from the 400-level courses listed below can be taken for graduate credit with permission from the graduate program coordinator. 400-level courses taken for undergraduate credit cannot be repeated for graduate credit.

Mass Media Arts and Journalism Courses

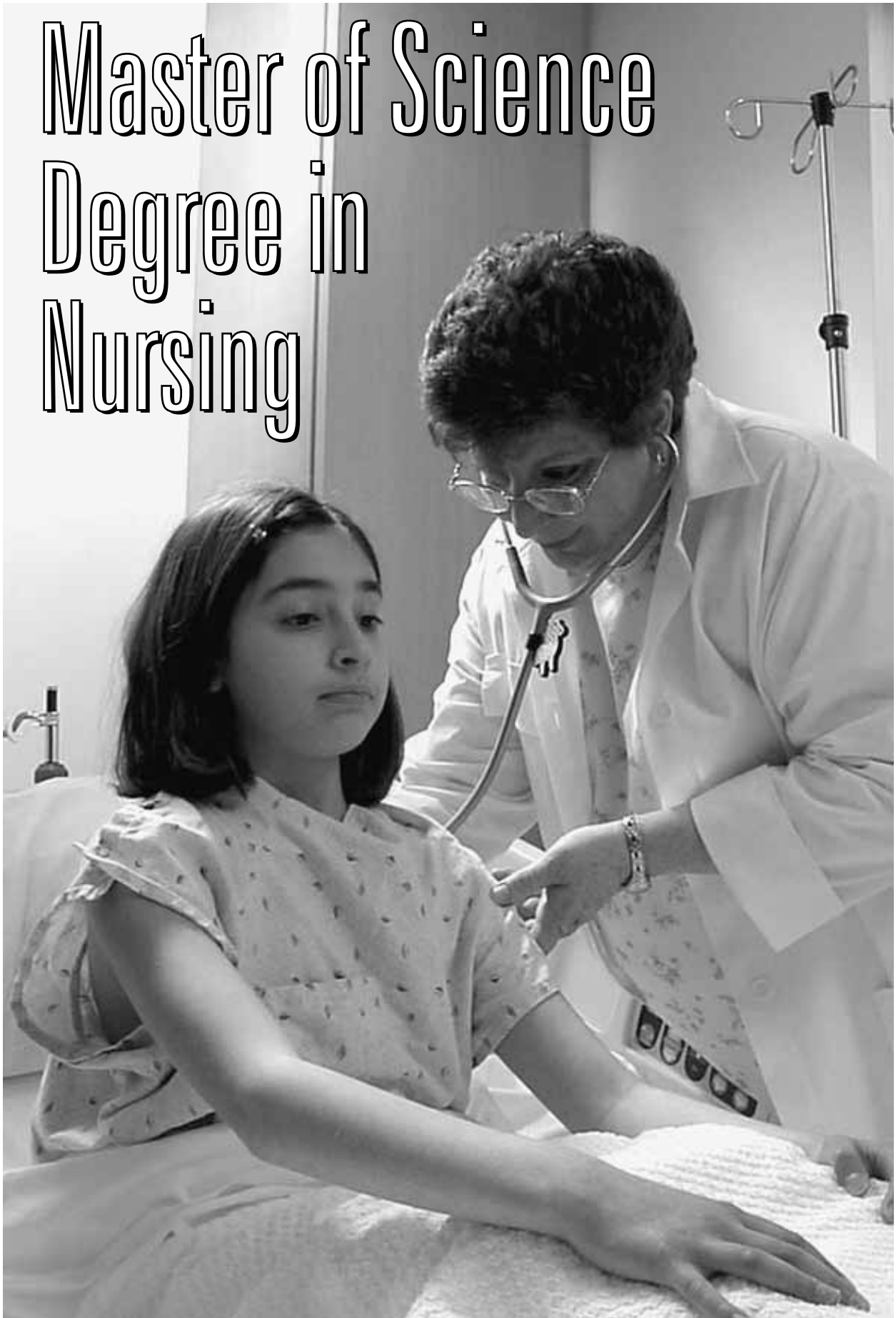
- CIS 402:** *DATABASE MANAGEMENT SYSTEMS* **3 s.h.**
A study of database management systems with hands-on experience. Students investigate the analysis, design, implementation, and maintenance of a modern database management system. Prerequisite: CIS 301.
- CIS 403:** *DATA COMMUNICATIONS* **3 s.h.**
Focuses on the OSI model of data communications and uses the model as the basis for discussions of protocols, topologies, transmission media, and communications security. The TCP/IP protocol suite is examined in detail. Prerequisite: CIS 303.
- CIS 462:** *SIMULATION AND MODELING* **3 s.h.**
Covers the advantages and disadvantages of using computer simulation in modeling. Students learn and practice techniques of computer simulation. Prerequisite: CIS 244 or 330.
- MMAJ 426:** *TELECOMMUNICATIONS POLICY* **3 s.h.**
Provides a foundation in the U.S. policymaking process in telecommunications (broadcasting, cable, telephony, and the Internet). Examines the impact of technology and social influences on policymaking and the theoretical perspectives that drive policymaking. Prerequisite: MMAJ 100.
- MMAJ 441:** *ADVANCED MEDIA WRITING* **3 s.h.**
Extensive work in research, writing, and marketing of written products for magazines, newspapers, and other publications. Requires selection and acquisition of appropriate photographs and graphics to complement the articles. Prerequisite: MMAJ 140.
- MMAJ 442:** *NEWS WRITING FOR ELECTRONIC MEDIA* **3 s.h.**
Provides students with advanced instruction and experience in writing and reporting news for radio, television, and World Wide Web media. Includes rewriting wire copy, using actualities, broadcast news interview techniques, broadcast news feature writing, rewriting and reformatting copy for Web media, and investigative reporting and research techniques. Prerequisites: MMAJ 100, 101, and 140.
- MMAJ 443:** *PROMOTIONAL WRITING* **3 s.h.**
Provides students with advanced instruction and experience in public relations and advertising writing. Prerequisites: MMAJ 100, 101, and 140.

- MMAJ 445:** *DIGITAL/FILM PRODUCING* **3 s.h.**
Explores all aspects of the role of the producer for film. The student will examine the business of film production, from the development of script proposals through final distribution. The student will become involved in all areas of script breakdown, storyboard development, planning, budgets, and legal aspects. Prerequisite: MMAJ 302.
- MMAJ 455:** *DIGITAL/FILM DIRECTING* **3 s.h.**
Provides students with hands-on experience as a single-camera director. Students will critique professional directors and examine directing theories and techniques and will apply theory and techniques of script breakdown, directing talent and blocking, camera placement, shot execution, and communication of the director's vision to crew and talent. Students will direct a narrative short or one-act screenplay. Prerequisite: MMAJ 351.
- MMAJ 470:** *VISUAL LITERACY* **3 s.h.**
Examines the theoretical basis for encoding and decoding visual statements, both temporal and spatial. Analyzes the technology that has expanded and enhanced the powers and pervasiveness of visual communication. No prerequisite.
- MMAJ 476:** *DIGITAL/FILM PRODUCTION* **3 s.h.**
A film-production course in which students make up a crew and produce a feature-style film short. This capstone course in the film concentration applies previous coursework and experience to the creation of a major work and allows students the full expression of the concentration. Prerequisite: MMAJ 440, 450.
- MMAJ 525:** *MASS COMMUNICATION THEORY* **3 s.h.**
Provides introduction and examination of the major theories relevant in the study of mass communication. Students understand the application and relevance of these theories in the industries, practices, and effects of the mass media.
- MMAJ/ED 540:** *PRINCIPLES OF INSTRUCTIONAL DESIGN IN EDUCATIONAL TECHNOLOGY* **3 s.h.**
Focuses on systematic procedures for designing, developing, evaluating and revising instruction to meet identified goals and objectives for promoting educational technology. Instructional design theories and applications are examined. The appropriateness and production of both projected and non-projected multimedia are explored in the production of instructional solutions for the targeted audience including the K-12 community and other training and development learning environments. Fall, annually.
- MMAJ 548:** *MEDIA STRATEGIES FOR DISTANCE COMMUNICATION* **3 s.h.**
Explores the various media strategies used to deliver distance learning and other distance communications. Learners will examine the various modes of delivering information from printed correspondence to the newer media technologies. Media will be analyzed to determine the best delivery system for specific audiences and various communication goals. Every other year.
- MMAJ 551:** *PUBLIC RELATIONS MESSAGE DESIGN* **3 s.h.**
Provides advanced instruction in persuasion techniques in the design of public relations. Successful case studies are analyzed in terms of persuasion techniques used.
- MMAJ 558:** *SOCIETY, LAW, AND MEDIA TECHNOLOGY* **3 s.h.**
Examines the social impact and regulation of media technology in society. The course explores the relationships between societal uses of media technology, the law that addresses media technology issues, and the role of media in larger communication and mass media systems. Every other year.
- MMAJ 559:** *MANAGEMENT OF THE COMMUNICATION PROCESS* **3 s.h.**
Defines and applies the general principles of management—planning, organizing, staffing, directing, and controlling—to the design and administration of communication organizations and communication functions. The course relates behavioral variables to the understanding and motivation of employees.
- MMAJ 560:** *AUDIO AND TELEVISION PRODUCTION* **3 s.h.**
Develops basic skills in audio, ENG, and television production. A variety of projects in both media concentrates on proper equipment operation and recording and editing techniques.
- MMAJ 565:** *PHOTOGRAPHY AND GRAPHICS PRODUCTION* **3 s.h.**
Provides an integrated introduction into graphic and photographic production techniques. Layout, design, and composition techniques will be developed.
- MMAJ 572:** *DESIGNING WORLD WIDE WEB MEDIA* **3 s.h.**
Prepares students to design World Wide Web-based media. Students will learn to structure Websites, layout copy, use color and text effectively, position images, and deploy sound and video on pages as necessary.
- MMAJ 580:** *APPLIED DESIGN AND PRODUCTION* **3 s.h.**
Prepares students to design and produce multimedia programs for communication functions. Explores research concerning interactive multimedia as a delivery medium, and examines key elements of program design, pre-production, and evaluation.
- MMAJ 591:** *INDEPENDENT STUDY* **1-2 s.h.**
Allows the imaginative student to structure an independent research project in the area of communication with a minimum of faculty supervision. A proposal specifying objectives, methods, and evaluation techniques must be submitted and approved by the student's advisor prior to enrolling in the course. 1 or 2 credit hours.
- MMAJ 621:** *MASS COMMUNICATION RESEARCH* **3 s.h.**
Examines research in mass communication and develops competencies in research methods. Topics include statistical analysis, experimental and survey research methods in communication, content analysis, and evaluation of mass media technology in communication.
- MMAJ 641:** *PROFESSIONAL COMMUNICATION WRITING* **3 s.h.**
Provides advanced instruction in communication writing for use in a range of media-related careers. Focuses on the methodology and execution of specific projects professionals are likely to encounter in the workplace including speeches, grants, visual presentations, and research reports. Prerequisites: COMM 525 and 551.



- MMAJ/CIS 650:** *ADVANCED TECHNOLOGY APPLICATIONS* **3 s.h.**
 This course develops advanced skills to support instructional technology programs. Coursework will cover areas such as advanced microcomputer applications, Internet concepts as they apply to instructional technology, and PC operating system issues related to instructional technology. The focus will be on computers and related technologies used in educational and training environments. Summers/spring annually.
- MMAJ/CIS 651:** *NETWORKING MEDIA TECHNOLOGY CENTERS* **3 s.h.**
 This course will enable the student to install and configure computers and computer networks in educational/training settings. Emphasis will be placed on systems commonly found in K-12 schools. Software/hardware selection, installation and maintenance will be covered as related to technology integration. The student will identify ethical and legal procedures as well as issues related to adaptive assistive hardware/software. Summers/spring annually.
- MMAJ 692:** *SEMINAR IN COMMUNICATION EDUCATION AND MASS MEDIA TECHNOLOGY* **3 s.h.**
 Focuses on critical examination of issues, research, and innovations in the field of communication education and mass media technology.
- MMAJ 700:** *THESIS* **6 s.h.**
 Requires the student to conduct a research study in communication, using acceptable research methods and under the supervision of a faculty member and committee. Permission to enroll in the course is by invitation of the graduate faculty in the Department of Mass Media Arts and Journalism. The course is one of three options to complete the degree requirements in the graduate program. Prerequisite: MMAJ 621. Three or six credits a semester for an overall total of six credits.
- MMAJ 701:** *INTERNSHIP* **6 s.h.**
 Provides practical experience in the supervision and operations of some aspect of a communication/instructional system program. A proposal specifying objectives, methods, and evaluation techniques must be submitted and approved by the student's advisor and the cooperating agency prior to enrolling in the course. The course is one of three options to complete degree requirements in the graduate program. Students may take three credits in two consecutive semesters or six credits in one semester. Prerequisite: MMAJ 621.
- MMAJ 702:** *PORTFOLIO* **6 s.h.**
 Requires the student to prepare a portfolio of professional materials, including written documentation outlining the purpose and application of the materials. Students will produce professional-quality media products, such as video programs, multimedia programs, printed materials, audio programs, or Web-based products. Students complete a comprehensive examination. The course is one of three options to complete the degree requirements in the graduate program. Prerequisite: MMAJ 621. Six credits (required/maximum); students can enroll for three credits in two consecutive semesters or six credits in one semester.

Master of Science Degree in Nursing



Master of Science Degree in Nursing

Clarion University/ Edinboro University/ Slippery Rock University

Debbie Ciesielka, D.Ed.
graduate program coordinator

Clarion University–Pittsburgh Site
4900 Friendship Ave.
Pittsburgh, PA 15224
Telephone: 412-578-7277
E-mail: dciesielka@clarion.edu

Graduate Faculty

Professors: A. Conway (EU), D. Kubinski (EU),
J. Penrose (SRU)

Associate Professors: D. Ciesielka (CU), C. Stiller (EU)

Assistant Professors: D. Carlson (EU), J. DePalma (SRU),
A. McClune (EU), P. Nosel (EU), K. Risco (SRU),
J. Sparlin (CU)

The Master of Science in Nursing program is sponsored jointly by Clarion, Edinboro, and Slippery Rock Universities. There are two concentration areas in this program: one leads to preparation as a family nurse practitioner (FNP) and the other to preparation as a nurse educator (NE). The FNP concentration (45 semester hours) educates family nurse practitioners to provide primary care in medically under-served areas in western Pennsylvania and prepares graduates to apply for Certified Registered Nurse Practitioner (CRNP) status to the Pennsylvania State Board of Nursing. The NE concentration (36 semester hours) prepares nurse educators to teach in undergraduate nursing programs such as ASN and diploma programs. NE students learn to design, implement, and evaluate instruction.

This program is accredited by the National League for Nursing Accrediting Commission (NLNAC). Graduates of the program will receive a joint degree granted by all universities and nurse practitioner graduates are eligible to apply for legal certification in the Commonwealth of Pennsylvania. As of 2006, nurse practitioner graduates must pass a national certifying examination prior to obtaining legal certification in Pennsylvania.

Courses are offered at Clarion, Edinboro, and Slippery Rock Universities, including sites in Edinboro, Clarion, Oil City, Pittsburgh, and Slippery Rock. Students may select one university site for advisement and may utilize facilities and services of all three universities. Information about program requirements and administrative matters is available at all universities. Students should check the *MSN Student Handbook* (online) and the program Website for the most up-to-date program information.

Program Objectives

The Master of Science in Nursing program affords advanced practice nurses the opportunity to develop as expert clinicians or nurse educators, participate in shaping health policy, and contribute to research that improves patient care or nursing education. The nursing program provides the foundation for a life-long process of personal and professional growth as well as for doctoral education. Specifically designed for the working professional, all courses are taught via interactive television and the World Wide Web. Most students study on a part-time basis.

Program Outcomes

Graduates will:

1. Synthesize knowledge from nursing, the sciences, and humanities into advanced nursing practice.
2. Demonstrate critical thinking and diagnostic reasoning in decision-making activities.
3. Use theoretical knowledge and research findings as a foundation for advanced nursing practice.
4. Incorporate professional/legal standards and moral/ethical values into a culturally sensitive practice.
5. Apply nursing knowledge and related theories to nursing and health through nursing education and advanced clinical practice.
6. Build a professional system that includes interdisciplinary communication, collaboration, and teamwork.
7. Participate in legislative and policy-making endeavors that influence health care services and practices.
8. Contribute to nursing knowledge through advanced clinical practice and/or education and research.

Admission Requirements

Admission requirements include:

- Payment of the \$30 application fee
- Evidence of an earned baccalaureate degree in nursing from an NLNAC- or CCNE-accredited program
- Hold licensure as a registered nurse in the state where the student's clinical experience will be precepted
- An undergraduate QPA of 2.75 on a 4.00 scale or a graduate QPA of 3.0 on a 4.0 scale
- One year of recent full-time clinical practice or two years of part-time clinical practice; submit a resume describing professional experience
- Interview with a member of the CU, EU, or SRU nursing faculty

- Verification of professional liability insurance
- Two recommendation forms to be completed by physicians, registered nurses, supervisors, and/or teachers who have first-hand knowledge of applicant's professional performance
- Ability to analyze statistical data; applicants may demonstrate competency in statistics by providing evidence of course work successfully completed in the past or current enrollment in a basic statistics course.
- All students are required to maintain certification in CPR throughout the clinical course work.
- Health forms are no longer required for admission to MSN program. However clinical agencies that may require certain health requirements which must be met prior to clinical practice in that agency. It is the student's responsibility to meet those requirements. All fees incurred in attaining health requirements are the responsibility of the student. The faculty reserves the right to request medical clearance from a student prior to clinical placement.

Second Master's Policy

Second Master's Degree Curriculum

Individuals holding a graduate degree in nursing may earn a second masters in nursing degree in the FNP program. In order to qualify for a second master's degree, regardless of where the first degree was earned, graduate students must successfully complete a minimum of 30 hours of credit in this program beyond the first master's degree and meet program requirements with respect to the required semester hours of credit and courses for the major. Second master's degree students would typically have transfer credits in nursing theory and research that could apply to the requirements of NURS 605: Evolution of Nursing Theory, NURS 610: Advanced Concepts in Nursing Research, and NURS 800: Thesis/Project. Students may petition for life experience credits for NURS 614: Health Promotion: Family and Community Perspectives and NURS 645: Nursing and Public Policy. Clinical courses and the internship are required of all degree students regardless of prior advanced education.

Post-Master's Certificate

A post-master's certificate is available to individuals who hold a graduate degree in nursing as nurse practitioners in specialty areas such as pediatrics, adult, women's health, and other nursing fields. Nurse practitioners who wish to broaden their education as family nurse practitioners or nurse educators would have their previous educational preparation evaluated on an individual basis according to credentials, education, and professional experience. This review would be used to determine a program of study in the masters program that would be applicable for broadening their education to encompass family practice or nursing education.



Program Policies

- **Nursing License Requirement:** All students are required to possess a current Pennsylvania Nursing License or a license in the state where the clinical experience will be precepted.
- Students may transfer up to 12 credits of approved non-clinical course work if courses were taken within five years. Students may transfer up to nine credits from another master's degree.
- Students may challenge up to three credits of course work with permission.
- Students are admitted into this program after they have met the graduate admission requirements and have been recommended for acceptance by the Admission, Progression, and Graduation committee. Notification of acceptance is by the Graduate Studies office of Clarion University (Administrative Site).
- Students are encouraged to have identified potential preceptors by the time they register for clinical courses in which a preceptor is required.

Degree Requirements

To fulfill degree requirements for graduation, the student must complete 45 semester hours or required course work for the family nurse practitioner concentration and 36 semester hours of required course work for the nurse educator concentration. The student must maintain a QPA of 3.0 or better on a 4.0 scale. Successful completion of a written comprehensive examination is required. A research project or thesis is also required for graduation. All degree requirements must be completed within six years of the first date of enrollment.

Performance Requirements

Retention Policy

Students who fail to maintain an overall QPA of 3.0 are automatically placed on probation. Students placed on probation must achieve satisfactory academic standing within one semester of registration or be removed from the program.

NON-CLINICAL COURSES Students may earn a grade of “C” in only one non-clinical course without jeopardizing their status in the program. If an additional grade of “C” is earned, the student will be automatically placed on probation. Students placed on probation must repeat a “C” course and earn a grade of “B” or better the next semester the course is offered or be removed from the program. Only two “C” grades can be repeated. Additional grades of “C” will be cause for removal from the program.

CLINICAL COURSES Students must maintain a “B” average in all clinical courses. If a grade of “C” or below is earned, the student will be automatically placed on probation. Students placed on probation must repeat that clinical course and earn a grade of “B” or better the next semester that course is offered or be removed from the program. Students can repeat one clinical course. An additional “C” in any clinical course will be cause for removal from the program.

Progression Policy

Students must maintain a “B” average or better in order to remain in good standing and a grade of “B” or higher in each clinical course in order to progress in the clinical sequence.

Readmission Policy

Students who withdraw from the program without securing a leave of absence, leave because of unsatisfactory performance, or fail to complete the program requirements in six years (or by the approved extension date) may apply for readmission to the nursing program if they have a cumulative QPA of 3.0.

The Admission, Progression, and Graduation committee will evaluate student requests for readmission and make a recommendation to the graduate faculty based on the following criteria: general academic history; grade-point average; clinical performance as evaluated by graduate nursing faculty and preceptors; time absent from the academic program; and potential for success. Readmission to the nursing program is based on the professional judgment of the graduate nursing faculty and is contingent upon class size (space available).

Graduation Policy

Students must have an overall QPA of 3.0 in order to graduate from the program. The maximum time for completion of the degree program is six calendar years. Students must finish the program no later than two semesters after completing the clinical practice and research requirements.

It is the student’s responsibility to file, with the aid of his or her advisor, an Application for Graduation prior to the published deadline during the semester in which he or she intends to graduate. Information on applying for graduation can be obtained from the Division of Graduate Studies at Clarion University.

Advisement

As part of the application process, the candidate must meet with a faculty member for an admission interview. Upon admission to the graduate nursing program, the student will be assigned a faculty advisor. The student may select an advisor from Clarion, Edinboro, or Slippery Rock graduate faculty. Before beginning coursework, the successful applicant should meet with the graduate advisor for orientation and assistance in planning the first-semester program.

A minimum of nine credits per semester is considered a full load for graduate students, although students may register for up to twelve credits per semester without special permission. Students may not register for more than twelve semester hours during the summer. Exceptions may be authorized by the Coordinator of Graduate Studies at Clarion University upon recommendation by the graduate faculty acting upon a written petition by the student.

Required Courses

The following courses are required of all students graduating with a Master of Science in Nursing–Family Nurse Practitioner concentration:

- * NURS 601: ADVANCED CONCEPTS IN PATHOPHYSIOLOGY 3 s.h.
- NURS 602: PHARMACOLOGIC APPLICATIONS 3 s.h.
- ** NURS 605: EVOLUTION OF NURSING THEORY 3 s.h.
- NURS 610: ADVANCED CONCEPTS IN NURSING RESEARCH 3 s.h.
- *** NURS 614: HEALTH PROMOTION: FAMILY AND COMMUNITY PERSPECTIVES 3 s.h.
- NURS 615: ADVANCED HEALTH ASSESSMENT 2 s.h.
- NURS 616: ADVANCED HEALTH ASSESSMENT PRACTICUM 1 s.h.
- NURS 620: CLINICAL DECISION MAKING I 2 s.h.
- NURS 621: CLINICAL DECISION MAKING I PRACTICUM 1 s.h.
- NURS 630: CLINICAL DECISION MAKING II 3 s.h.
- NURS 631: CLINICAL DECISION MAKING II: ROLE SEMINAR 1 s.h.
- NURS 632: CLINICAL DECISION MAKING II PRACTICUM 2 s.h.
- NURS 640: CLINICAL DECISION MAKING III 3 s.h.
- NURS 641: CLINICAL DECISION MAKING III: ROLE SEMINAR 1 s.h.
- NURS 642: CLINICAL DECISION MAKING III: PRACTICUM 2 s.h.
- NURS 645: NURSING AND PUBLIC POLICY 3 s.h.
- NURS 750: INTERNSHIP 6 s.h.
- NURS 800: THESIS/PROJECT 3–6 s.h.
- * *NURS 601 is a prerequisite to NURS 602 and is a prerequisite or co-requisite to NURS 615 and NURS 616.*
- ** *NURS 605 is a prerequisite to NURS 610.*
- *** *NURS 614 is a prerequisite to the clinical courses and is a prerequisite or co-requisite to NURS 620 and NURS 621.*

The following courses are required of all students graduating with a Master of Science in Nursing– Nurse Educator concentration:

* NURS 601: ADVANCED CONCEPTS IN PATHOPHYSIOLOGY	3 s.h.
NURS 602: PHARMACOLOGIC APPLICATIONS	3 s.h.
** NURS 605: EVOLUTION OF NURSING THEORY	3 s.h.
NURS 610: ADVANCED CONCEPTS IN NURSING RESEARCH	3 s.h.
*** NURS 614: HEALTH PROMOTION: FAMILY AND COMMUNITY PERSPECTIVES.....	3 s.h.
NURS 615: ADVANCED HEALTH ASSESSMENT	2 s.h.
NURS 616: ADVANCED HEALTH ASSESSMENT PRACTICUM.....	1 s.h.
NURS 645: NURSING AND PUBLIC POLICY	3 s.h.
NURS 675: NURSING CURRICULUM DEVELOPMENT	3 s.h.



NURS 676: EDUCATIONAL STRATEGIES IN NURSING	3 s.h.
NURS 677: EVALUATION AND ASSESSMENT IN NURSING	3 s.h.
NURS 750: INTERNSHIP	3 s.h.
NURS 800: THESIS/PROJECT	3–6 s.h.
* <i>NURS 601 is a prerequisite to NURS 602 and is a prerequisite or co-requisite to NURS 615 and NURS 616.</i>	
** <i>NURS 605 is a prerequisite to NURS 610.</i>	

Comprehensive Examination

In order to successfully complete the program, nurse practitioner students must pass a written comprehensive examination after completing all courses, except NURS 750, with a minimum cumulative quality-point average of 3.0. The nurse practitioner comprehensive exam tests the ability of the student to synthesize information from biological and pharmacologic sciences, with principles of diagnosis and management in primary care and education. A student who fails the comprehensive examination will be contacted by the program coordinator and plans will be made for remediation and re-examination. A second failure of the comprehensive examination will result in additional coursework followed by a third administration of an exam or dismissal from the program.

Nurse educator students must pass a comprehensive assessment in the form of a professional portfolio. The portfolio is based on the eight core competencies developed by the National League for Nursing for nurse educators.

Curriculum

COURSE SEQUENCE: FAMILY NURSE PRACTITIONER CONCENTRATION

FULL-TIME

Fall-Year 1

615/616	Adv. Health Assessment
601	Adv. Con. Pathophysiology
614	Health Promotion: Family and Community Perspectives
605	Evol. of Nursing Theory

Fall-Year 2

630/631/632	Clinical Decision II
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Spring-Year 1

610	Adv. Con. in Research
602	Pharmacologic App
645	Nursing & Public Policy
620/621	Clinical Decision I

Spring-Year 2

640/641/642	Clin. Decision III
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Summer-Year 1

800	Thesis/Project
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Summer-Year 2

750	Internship
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PART-TIME

Fall-Year 1

614	Health Promotion: Family and Community Perspectives
601	Adv. Con. Pathophysiology

Fall-Year 2

615/616	Adv. Health Assessment
605	Evol. of Nursing Theory

Fall-Year 3

630/631/632	Clinical Decision II
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Spring-Year 1

645	Nursing & Public Policy
602	Pharmacologic App

Spring-Year 2

610	Adv. Con. in Research
620/621	Clinical Decision I

Spring-Year 3

640/641/642	Clin. Decision III
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Summer-Year 1

Summer-Year 2

800	Thesis/Project
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Summer-Year 3

750	Internship
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Curriculum**COURSE SEQUENCE: NURSE EDUCATOR CONCENTRATION****FULL-TIME****Fall-Year 1**

615/616 Adv. Health Assessment
 601 Adv. Con. Pathophysiology
 605 Evol. of Nursing Theory

Spring-Year 1

610 Adv. Con. in Research
 602 Pharmacologic App

Summer-Year 1

800 Thesis/Project

Fall-Year 2

675 Nurs. Curriculum Development
 676 Educational Strategies in Nursing
 614 Health Promotion: Family
 and Community Perspectives

Spring-Year 2

645 Nursing & Public Policy
 677 Eval. and Assessment in
 Nursing

Summer-Year 2

750 Internship

PART-TIME**Fall-Year 1**

614 Health Promotion: Family
 and Community Perspectives
 601 Adv. Con. Pathophysiology

Spring-Year 1

602 Pharmacologic App

Summer-Year 1**Fall-Year 2**

615/616 Adv. Health Assessment
 605 Evol. of Nursing Theory

Spring-Year 2

610 Adv. Con. in Research
 645 Nursing & Public Policy

Summer-Year 2

800 Thesis/Project

Fall-Year 3

675 Nurs. Curriculum Development
 676 Educational Strategies in Nursing

Spring-Year 3

677 Eval. and Assessment in
 Nursing

Summer-Year 3

750 Internship

Nursing Courses**NURS 601:****ADVANCED CONCEPTS IN PATHOPHYSIOLOGY****3 s.h.**

This course is devoted to the study of the physiological process of disease and the body's response to this process. It is the goal of the course to present broad physiological principles that nurse practitioners can apply to their clinical experiences. Specific diseases are used to exemplify pathophysiological concepts, and treatment is examined at the molecular level as response to the pathophysiology. The course investigates exogenous causes of diseases emphasizing infection, inflammation, and the immune response as well as endogenous diseases of the nervous, endocrine, cardiovascular, hepatic, pulmonary, and renal systems. Fall, annually.

NURS 602:**PHARMACOLOGIC APPLICATIONS****3 s.h.**

This course will cover principles of pharmacology as applied to advanced nursing practice. This includes drug effectiveness, mechanism, and interaction. Emphasis will be on the pharmacological action of drugs on specific organ systems and the clinical use of drugs in treatment of disease conditions. Emphasis will be on critical decision making skills in the selection of drug therapy, doses of drugs, routes of administration and preferred therapy. This course focuses on pharmacological implications for the family nurse practitioner in working with individuals across the life span. Prerequisite: NURS 601. Spring, annually and as needed.

NURS 605:**EVOLUTION OF NURSING THEORY****3 s.h.**

This course focuses on selected aspects of theory development in nursing science. Emphasis is given to the study of epistemological issues related to the evolution of theory in nursing. Varying levels and components of theories are explored. Major strategies for theory development, including concept analysis, synthesis, and theory derivation are analyzed. Students gain experience in critically examining major existing theoretical models. Fall, annually.

NURS 610:**ADVANCED CONCEPTS IN NURSING RESEARCH****3 s.h.**

This course examines the relationship and contribution of nursing research to the development of nursing science. The growth of research will be traced over the course of the last century, with particular emphasis on the evolution that has occurred since mid-century. Students will be assisted to increase their ability to critically evaluate published research and to make decisions concerning its applicability to practice. Additionally, students will develop a proposal for an individual or group research project which may become the foundational work for the scholarly project/thesis. Prerequisite: NURS 605 or by permission of instructor. Spring, annually and as needed.

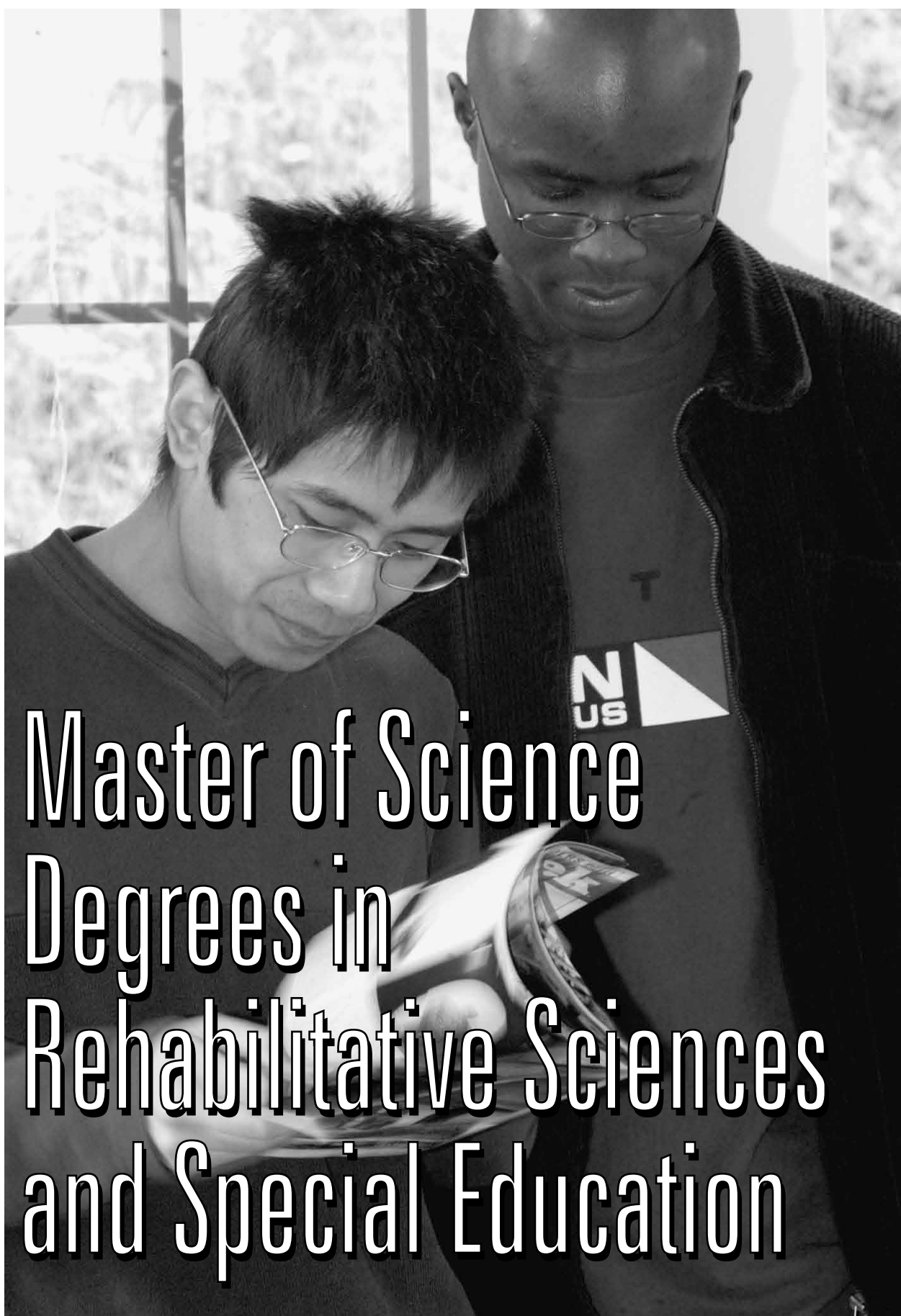
NURS 614:**HEALTH PROMOTION: FAMILY AND COMMUNITY PERSPECTIVES****3 s.h.**

This course introduces the advanced practice nurse student to health promotion and disease prevention strategies for families and communities. Students will explore principles of family theory, established models of family development, epidemiology, and demography. An opportunity will be given to develop intervention plans to improve wellness based on risk assessment and knowledge of national standards of clinical preventive services. The course is a prerequisite to all clinical nursing courses, but must be taken concurrently with NURS 620. Fall, annually.

- NURS 615:** *ADVANCED HEALTH ASSESSMENT* **2 s.h.**
 This course builds upon the basic assessment skills of the nurse. It is designed to augment, refine, and enhance the practitioner's ability to assess the health status of individuals, to recognize deviant and abnormal findings, to evaluate responses to illness, and to identify health risks. The course enables the practitioner to collect a comprehensive health history and perform a complete physical assessment in a systematic and organized manner. Course content emphasizes a holistic approach toward assessment, incorporating the client's response to wellness and illness, sociocultural influences, and health seeking behaviors. Specialized assessment tests and procedures and laboratory test data are used by the practitioner to uncover client health cues in addition to those identified by questioning and examining. The practitioner's skill in assessing a client's resources, strengths, limitations, and coping behaviors are intensified. Two lecture hours weekly. Prerequisite or co-requisite: NURS 601. Fall, annually and as needed.
- NURS 616:** *ADVANCED HEALTH ASSESSMENT PRACTICUM* **1 s.h.**
 Provides opportunity for the student to implement the objectives identified in NURS 615. Students may select experiences from a variety of clinical settings appropriate to the course focus. Three clinical hours weekly. The course must be taken as a co-requisite to NURS 615. Prerequisite or co-requisite: NURS 601. Fall, annually and as needed.
- NURS 620:** *CLINICAL DECISION MAKING I* **2 s.h.**
 This course emphasizes clinical data-gathering skills, diagnostic reasoning, and clinical problem-solving for application in NURS 630 and NURS 640 directed toward the management of health problems of clients throughout the lifespan. Critical thinking skills are emphasized and honed and are used to amplify common sense, intuition, and simple reasoning. Emphasis is placed upon the analysis and synthesis of client data for diagnosis and for identification of appropriate nursing and other therapeutic interventions to be used by the advanced practice nurse. Two lecture hours weekly. The course must be taken concurrently with NURS 621. The course is required as a prerequisite to all other clinical nursing courses. Prerequisite: NURS 615 and NURS 616. Spring, annually and as needed.
- NURS 621:** *CLINICAL DECISION MAKING I PRACTICUM* **1 s.h.**
 Provides opportunity for the student to implement the objectives identified in NURS 620. Students may select experiences from a variety of clinical settings appropriate to the course focus. Three clinical hours weekly. This course must be taken concurrently with NURS 620. Prerequisite: NURS 615. Spring, annually and as needed.
- NURS 630:** *CLINICAL DECISION MAKING II* **3 s.h.**
 This course focuses upon birth through adolescence in regard to health promotion, wellness maintenance, disease prevention, early detection of problems, prompt treatment of acute illness, and support for management and self care during chronic conditions. All dimensions of development and the total health of the child and family are considered. Course theory seeks to expand the practitioner's base of knowledge and understanding while clinical practicum provides an opportunity for the application of learning and the enhancement of decision-making skills. Opportunity is provided for the development of skill in selected therapeutic interventions related to health care of the client from birth through adolescence. The course provides for expansion of knowledge for application in working with clients, families, and colleagues in clinical practice. Collaboration with other health care providers is fostered. Three lecture hours weekly. The course must be taken concurrently with NURS 631 and NURS 632. Prerequisites: Minimum grade of "B" in NURS 614, 615, and 620. Fall, annually.
- NURS 631:** *CLINICAL DECISION MAKING II: ROLE SEMINAR* **1 s.h.**
 The seminar, a controlled environment for deliberation on clinical situations encountered, explores the role of the practitioner in advanced nursing practice. It provides opportunities for discussion of alternative approaches to diagnosis, advanced nursing, medical, or collaborative management. The seminar will include the discussion of clinical based research questions, client presentations, and effective treatment interventions. Two laboratory hours weekly. The course must be taken concurrently with NURS 630 and 632. Prerequisites: Minimum grade of "B" in NURS 614, 615, and 620. Fall, annually.
- NURS 632:** *CLINICAL DECISION MAKING II PRACTICUM* **2 s.h.**
 Provides opportunity for the student to implement the objectives identified in NURS 630. Students may select experiences from a variety of clinical settings appropriate to the course focus. Six clinical hours weekly. The course must be taken concurrently with NURS 630 and 631. Prerequisite: Minimum grade of "B" in NURS 614, 615 and 620. Fall, annually.
- NURS 640:** *CLINICAL DECISION MAKING III* **3 s.h.**
 This course focuses upon adults (young, middle-aged, and older) in regard to health promotion, wellness maintenance, disease prevention, early detection of problems, prompt treatment of acute illness, and support for management and self care during chronic conditions. All dimensions of development and the total health of the adult and family are considered. Course theory seeks to expand the practitioner's base of knowledge and understanding while clinical practicum provides an opportunity for the application of learning and the enhancement of decision-making skills. Opportunity is provided for the development of skill in selected therapeutic interventions related to health care of the adult. The course provides for expansion of knowledge for application in working with clients, families, and colleagues in clinical practice. Collaboration with other health care providers is fostered with emphasis upon the coordination and continuity of client care. Three lecture hours weekly. The course must be taken concurrently with NURS 641 and 642. Prerequisites: Minimum grade of "B" in NURS 614, 615, and 620. Spring, annually.
- NURS 641:** *CLINICAL DECISION MAKING III: ROLE SEMINAR* **1 s.h.**
 This seminar, a controlled environment for deliberation on clinical situations encountered, explores the role of the practitioner in advanced nursing practice. It provides opportunities for discussion of alternative approaches to diagnosis, advanced nursing, medical, or collaborative management. The seminar will include the discussion of clinical based research questions, client presentations, and effective treatment interventions. Two laboratory hours weekly. The course must be taken concurrently with NURS 640 and 642. Prerequisites: Minimum grade of "B" in NURS 614, 615, and 620. Spring, annually.



- NURS 642:** *CLINICAL DECISION MAKING III PRACTICUM* **2 s.h.**
 Provides opportunity for the student to implement the objectives identified in NURS 640. Students may select experiences from a variety of clinical settings appropriate to the course focus. Six clinical hours weekly. The course must be taken concurrently with NURS 640 and 641. Prerequisite: Minimum grade of "B" in NURS 614, 615 and 620. Spring, annually.
- NURS 645:** *NURSING AND PUBLIC POLICY* **3 s.h.**
 This course examines the implications of health care financing, structuring, labor market trends, and current health care reform proposals for nursing in general and for advanced practice nursing specifically. Additionally, the student will be stimulated to appreciate the critical need for nurses to engage in activities, individually and as members of professional organizations, that will enhance the position of nursing in influencing health care policy and legislation at all levels-local, state, and federal. A pervasive theme throughout the course is the ultimate goal of improving the health care of our citizens. Spring, annually.
- NURS 675:** *NURSING CURRICULUM DEVELOPMENT* **3 s.h.**
 Examines curriculum development in post secondary nursing programs. Focuses on philosophical issues, learning theories, learner needs assessment, and curriculum design for target populations in various nursing education programs. Enables advanced practice nursing students to develop and evaluate curriculum for selected nursing education programs. Fall, every other year and/or as needed.
- NURS 676:** *EDUCATIONAL STRATEGIES IN NURSING* **3 s.h.**
 Provides a comprehensive overview of educational strategies for students who desire to function as advanced practice nurses in the educational arena. Provides the necessary theory to implement the instructional process with various populations. Examines issues relevant to educational strategies and their evaluation. Students design and implement a lesson plan. Self-evaluation and critique of others are used as a method to improve teaching. Fall, every other year and as needed.
- NURS 677:** *EVALUATION & ASSESSMENT IN NURSING* **3 s.h.**
 Provides a comprehensive overview of evaluation and assessment in learning for students who desire to function as advanced practice nurses in the educational arena. Emphasizes current issues in assessment, establishment and measurement of learning outcomes, and the development and utilization of assessment tools. Students design and use evaluation tools for clinical and classroom application in nursing and health education. Spring, every other year and/or as needed.
- NURS 750:** *INTERNSHIP* **3-6 s.h.**
 Provides the opportunity to gain competency in the multifaceted role of nurse practitioner or nurse educator through a supervised clinical experience. Students enact their chosen role in selected settings with target populations while functioning under the guidance of certified nurse practitioners, licensed physicians, or nurse educators who have been approved by the department as preceptors. Nine to 18 hours of clinical experience weekly, depending on program concentration. Prerequisites: All program course work, excluding scholarly paper/thesis. Spring, annually and as needed.
- NURS 800:** *THESIS/PROJECT* **1-6 s.h.**
 Scholarly research paper based on an innovative and/or creative study pertinent to nursing or a related area. Students register for a minimum of three credits and complete the thesis/project in one calendar year. Students who do not complete the thesis/project in one calendar year must register for one additional credit each consecutive term until completion up to a maximum of six credits. Prerequisite: NURS 605 and 610.



Master of Science Degrees in Rehabilitative Sciences and Special Education

Master of Science Degrees in Rehabilitative Sciences and Special Education

College of Education and Human Services Department of Special Education and Rehabilitative Sciences

Master of Science in Rehabilitative Sciences

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Master of Science in Special Education

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Graduate Faculty

Professors: G. Clary, R. Feroz, P. Gent

Associate Professors: M. Kilwein, J. Krouse, R. Sabousky, L. Turner, S. Sentner

Assistant Professors: A. Stearns, L. Taylor

Program Objectives

The mission of the Master of Science programs within the Department of Special Education and Rehabilitative Sciences is to provide opportunities:

- to update, broaden, and refine the skills and knowledge base of the veteran professional in designing, implementing, and evaluating instruction and services for individuals with disabilities;
- to extend knowledge and skills in research, administration, leadership, and the organization of service delivery;
- to analyze technically complex and current issues within the field; and
- to prepare for more advanced studies and careers in special education and rehabilitative sciences.

The graduate program in special education is accredited by the National Council for the Accreditation of Teacher Education, the Council for Exceptional Children and the Pennsylvania Department of Education.

Master of Science in Rehabilitative Sciences

The master's degree program in Rehabilitative Sciences is designed for students who presently hold a bachelor's degree and aspire to leadership and management positions in community-based social, clinical, vocational, recreational, case management, residential, and forensic



treatment programs. Students who are admitted to this 33-credit program typically have experience working with people who have one or more of the following issues: mental retardation, chemical dependency, aging, mental health, delinquency, criminal adjudication, health issues, poverty, and other at-risk environmental or behavioral problems. Graduates will acquire greater knowledge and skills to position them for increased levels of professional responsibility. Within this degree, students will take a core of 15 required graduate credits, and in addition, pursue an additional 18 credits individually selected by students in consultation with their advisors. Unless the applicant submits documentation of prior experience in the field through employment or practicum experience, six credits of REHB 495 must be taken in addition to the 33 required credits for the master's degree to fulfill the field experience component.

Admission Requirements

Clarion University's general admission requirements apply, with the following additions:

- A baccalaureate degree from an acceptably accredited college or university
- Undergraduate minimum QPA is 3.0 or above (on a 4.0 scale)
- Satisfactory scores for the Graduate Record Exam General Test **or** the Miller Analogies Test
- Three faculty and/or professional recommendations; recommendation forms should document applicant's potential and/or effectiveness in the areas of teaching ability and/or professional performance.



Degree Requirements

In addition to the general requirements of the Division of Graduate Studies at Clarion University, students shall meet the following requirements:

- Students must complete a planned program of study approved by their advisors including a minimum of 33 credits.
- Students contemplating more advanced studies after completing the master's degree or contemplating careers that involve research may elect, with the approval of their advisor, a thesis project (REHB 600).

The purpose of electives is to provide flexibility within the program so students can further develop their knowledge, skills, and expertise in individual areas of career interest and to enhance their career options. The choice of electives is, therefore, not limited to SPED or REHB courses. With the prior approval of the student's advisor, the student may choose elective courses from other departments or institutions of higher education. Note: In accordance with Clarion University residency requirements, no more than a maximum of 30 percent of the total graduate credits may be transferred from other institutions.

M.S. IN REHABILITATIVE SCIENCES

Required Core 15 credits

REHB 520: RESEARCH IN REHABILITATIVE SCIENCES ...	3 s.h.
REHB 545: REHABILITATION: PHILOSOPHY AND PRINCIPLES	3 s.h.
REHB 565: SEMINAR ON REHABILITATIVE SERVICE DELIVERY SYSTEMS.....	3 s.h.
REHB 575: ADMINISTERING REHABILITATION DELIVERY SYSTEMS.....	3 s.h.
REHB 580: INTERVENTION STRATEGIES IN REHABILITATIVE SCIENCES	3 s.h.

Electives 18 credits

REHB 405: SUBSTANCE ABUSE	3 s.h.
REHB 410: PREVENTION AND TREATMENT OF SUBSTANCE ABUSE	3 s.h.
REHB 510: GROUP PROCESS IN REHABILITATION	3 s.h.
REHB 530: AGING AND THE HUMAN SERVICES	3 s.h.
REHB 537: LIFESTYLE AND CAREER DEVELOPMENT	3 s.h.
REHB 550: ISSUES IN RURAL HUMAN SERVICES.....	3 s.h.
REHB 581: REHABILITATION OF PERSONS LIVING WITH HIV/AIDS	3 s.h.
REHB 585: SPECIAL TOPICS IN REHABILITATIVE SCIENCES.....	1-3 s.h.
REHB 586: DUAL DIAGNOSIS	3 s.h.
REHB 590: SPECIAL PROJECTS.....	3 s.h.
REHB 600: THESIS.....	3, 6 s.h.
SPED 500: CONTEMPORARY ISSUES IN SPECIAL EDUCATION	3 s.h.
SPED 505: CONCEPTS OF INTELLIGENCE	3 s.h.
SPED 520: ROLE DEVELOPMENT WITH PARENTS	3 s.h.
SPED 530: LEARNING DISABILITIES.....	3 s.h.
SPED 535: ADVANCED METHODS FOR INDIVIDUALS WITH SEVERE HANDICAPS.....	3 s.h.
SPED 536: ADVANCED METHODS FOR INDIVIDUALS WITH MILD/MODERATE HANDICAPS.....	3 s.h.
SPED 540: BEHAVIOR DISORDERS	3 s.h.
SPED 567: SEMINAR IN ADVANCED APPLIED BEHAVIOR ANALYSIS	3 s.h.

A maximum of six credits from the 400-level courses listed above can be taken for graduate credit with special permission. Please note that 400-level courses taken for undergraduate credit cannot be repeated for graduate credit.

Master of Science in Special Education

The special education master’s degree program is designed primarily for students whose career interests are in special education services and programs within educational agencies and institutions of higher education. Students who presently hold a Pennsylvania special education teaching certificate take a core of 21 required graduate credits and in addition pursue 12 credits individually selected by the student in consultation with their advisor.

Students who presently hold a bachelor’s degree from an accredited program may pursue the master’s degree while completing additional course work leading to Pennsylvania certification in the area of special education. The student’s advisor will individually determine the specific course work for certification after a review of the student’s past course work and experience.

Admission Requirements

Clarion University’s general admission requirements apply, with the following additions:

- A baccalaureate degree from an acceptably accredited college or university
- Undergraduate minimum quality-point average is 3.0 or above (on a 4.0 scale)
- Satisfactory scores for the Graduate Record Exam General Test **or** the Miller Analogies Test
- Three faculty and/or professional recommendations; recommendation forms should document applicant’s potential and/or effectiveness in the areas of teaching ability and/or professional performance.

Degree Requirements

In addition to the general requirements of the Division of Graduate Studies at Clarion University, students shall meet the following requirements:

- Students must complete a planned program of study approved by their advisors including a minimum of 33 credits.
- Students contemplating more advanced studies after completing the master’s degree or contemplating careers that involve research may elect, with the approval of their advisor, a thesis project (SPED 600).

The purpose of electives is to provide flexibility within the program so students can further develop their knowledge, skills, and expertise in individual areas of career interest and to enhance their career options. The choice of electives is, therefore, not limited to SPED or REHB courses. With the prior approval of the student’s advisor, the student may choose elective courses from other departments or institutions of higher education. Note: In accordance with Clarion University residency

requirements, no more than a maximum of 30 percent of the total graduate credits may be transferred from other institutions.

M.S. IN SPECIAL EDUCATION

Required Core 21 credits

ED 520: INTRODUCTION TO RESEARCH	3 S.H.
SPED 500: CONTEMPORARY ISSUES IN SPECIAL EDUCATION	3 S.H.
SPED 520: ROLE DEVELOPMENT WITH PARENTS.....	3 S.H.
SPED 532: POLICY AND PRACTICE IN SPECIAL EDUCATION	3 S.H.
SPED 535: ADVANCED METHODS FOR INDIVIDUALS WITH SEVERE HANDICAPS	3 S.H.
OR	
SPED 536: ADVANCED METHODS FOR INDIVIDUALS WITH MILD/MODERATE HANDICAPS.....	3 S.H.
SPED 567: SEMINAR IN ADVANCED APPLIED BEHAVIOR ANALYSIS	3 S.H.
SPED 580: SPECIAL READING INSTRUCTION	3 S.H.

Electives 12 credits

SPED 505: CONCEPTS OF INTELLIGENCE	3 S.H.
SPED 514: INTRODUCTION TO GIFTED EDUCATION.....	3 S.H.
SPED 530: LEARNING DISABILITIES.....	3 S.H.
SPED 534: WORKSHOP IN SPECIAL EDUCATION	3 S.H.
SPED 539: CURRICULUM DEVELOPMENT AND EDUCATIONAL PROGRAMMING IN GIFTED EDUCATION	3 S.H.
SPED 540: BEHAVIOR DISORDERS	3 S.H.
SPED 562: SERVICE LEARNING	3 S.H.
SPED 585: SPECIAL TOPICS IN SPECIAL EDUCATION ...1-3	3 S.H.
SPED 590: SPECIAL PROJECTS.....	3 S.H.
SPED 596: CONTEMPORARY EDUCATION PRACTICES AND DIRECTIONS	3 S.H.
SPED 597: COLLABORATION AND COOPERATION: IMPROVED TEACHING AND LEARNING OUTCOMES	3 S.H.
SPED 600: THESIS	3, 6 S.H.
SPED 415: INSTRUCTIONAL DEVELOPMENT AND STRATEGIES FOR MILDLY/MODERATELY HANDICAPPED	3 S.H.
SPED 420: INSTRUCTIONAL DEVELOPMENT AND STRATEGIES FOR SEVERELY/PROFOUNDLY MULTI-HANDICAPPED	3 S.H.
REHB 405: SUBSTANCE ABUSE	3 S.H.
REHB 410: PREVENTION AND TREATMENT OF SUBSTANCE ABUSE	3 S.H.
REHB 545: REHABILITATION: PHILOSOPHY AND PRINCIPLES	3 S.H.
REHB 565: SEMINAR ON REHABILITATIVE SERVICE DELIVERY SYSTEMS.....	3 S.H.
REHB 580: INTERVENTION STRATEGIES IN REHABILITATIVE SCIENCES	3 S.H.
REHB 586: DUAL DIAGNOSIS	3 S.H.

A maximum of six credits from the 400-level courses listed above can be taken for graduate credit with special permission. Please note that 400-level courses taken for undergraduate credit cannot be repeated for graduate credit.

Certification Requirements

For students already holding Pennsylvania Instructional

Level I certification in special education or its equivalent and the requisite years of creditable teaching experience, successful completion of the master's program can lead to Pennsylvania Instructional Level II certification. Note: It is the responsibility of the student holding a special education certificate from another state to ensure the certificate is equivalent to the Pennsylvania Instructional Level I certificate.

For students not already certified in special education but holding a bachelor's degree from an accredited program and wishing to become certified in special education while continuing their graduate studies, an individual course of study leading to both certification and the graduate degree is developed by the student's advisor with consideration for the student's background of education and experience in conjunction with state and program requirements.

All courses in the graduate program are approved for Act 48 continuing education credits.

Sciences regularly awards a number of graduate assistantships. Assistantships in special education and rehabilitative sciences serve a variety of purposes. Graduate assistants (GAs) assist the professors in developing course materials and resources; carrying out literature searches; and supervising and assisting undergraduates in the computer lab. Graduate assistantships not only provide unique experiences within the field, but also are an opportunity for the student to pursue advanced training with financial support.

Applicants for a graduate assistantship must have completed all program application requirements and have been admitted in full standing to the program. A separate GA application must then be submitted to the Department of Special Education and Rehabilitative Sciences. All applications for GAs should be submitted by the beginning of February to ensure consideration for the following academic year.

Note: Graduate students who are completing a student teaching requirement as a part of state certification

Graduate Assistantships

The Department of Special Education and Rehabilitative



requirements or other internship or apprenticeship may not hold a graduate assistantship during the semester of their student teaching.

Physical Facilities

The Department of Special Education and Rehabilitative Sciences is housed in a two-story wing of Stevens Hall on the Clarion Campus. In addition to the modern classrooms, an array of instructional support technology is available.

In addition to the numerous computer labs across the campus, there is a computer lab in Stevens Hall and another in the Department of Special Education and Rehabilitative Sciences. In the lab, students have access to a variety of instructional and management software along with IBM and MAC hardware and adaptive communication devices for computer and stand-alone devices. Students have access to mainframe computer support through the campus systems.

The department maintains ongoing cooperative relations with numerous school districts, Intermediate Units, and rehabilitation programs in the region, all of which are available to assist in providing a wide array of field opportunities.

Release of Data from M.S. Thesis-Publication Policy

In accordance with professional ethics, any information from master's research should be published or otherwise released only in conjunction with the student's advisor. Publications resulting from research done at Clarion University shall give appropriate credit to persons involved in the research, to Clarion University, and to any granting agencies which supported the research.

Rehabilitative Sciences Courses

A maximum of six credits from the 400-level courses listed below can be taken for graduate credit with special permission from the graduate program coordinator or department chair. 400-level courses taken for undergraduate credit cannot be repeated for graduate credit.

- REHB 405:** *SUBSTANCE ABUSE* **3 s.h.**
Participants study the physiological and psychological implication of drug or alcohol abuse, over-medication, and drug dependence emphasizing intervention, advocacy, treatment, and prevention. Fall semester.
- REHB 410:** *PREVENTION AND TREATMENT STRATEGIES IN SUBSTANCE ABUSE* **3 s.h.**
Participants engage in the study of societal pressures, attempts to prevent substance abuse, and treatment strategies along with comparative analysis of efficacy. Prerequisite: REHB 405. Spring semester.
- REHB 510:** *GROUP PROCESS IN REHABILITATION* **3 s.h.**
Participants engage in the study of group development, dynamics, theory, leadership styles, participant roles, techniques, and evaluation of effectiveness as applied to rehabilitative services contexts.
- REHB 520:** *RESEARCH IN REHABILITATIVE SCIENCES* **3 s.h.**
Provides the essential knowledge and skills required to be both critical consumers and producers or researchers in rehabilitative sciences. Students are introduced to all phases of quantitative and qualitative research design, analysis, and evaluation. Applicable ethical standards of practice as specified by the Council on Rehabilitation Education are emphasized throughout.
- REHB 530:** *AGING AND THE HUMAN SERVICES* **3 s.h.**
Provides information related to older adult care management from the framework of human services systems. Concepts of client triage, assessment, planning, and brokering will be reviewed within the context of identifying problems associated with aging, identifying components of human services delivery systems, and case management skill development. Prerequisite: REHB 250.
- REHB 537:** *LIFESTYLE AND CAREER DEVELOPMENT* **3 s.h.**
Participants engage in the analysis of economic, social, and psychological factors which define the context of educational, vocational, and personal decision-making; decision-making related to vocational development; the role of information in facilitating decision-making; and the varieties of information, resources, and types of access available.
- REHB 545:** *REHABILITATION: PHILOSOPHY AND PRINCIPLES* **3 s.h.**
Participants engage in the analysis of the values, assumptions, and the principles underlying theories of rehabilitation and their relation to the goals and objectives of rehabilitation programs.
- REHB 550:** *ISSUES IN RURAL HUMAN SERVICES* **3 s.h.**
Explores the field of human services delivery and behavioral health care issues in rural environments including mental health care, gerontology, substance abuse, education, vocational rehabilitation, disability, poverty, and the criminal justice system. The course encompasses the various definitions of rural, diversity of rural communities, the common challenges faced and the professional skills needed by rural practitioners.



- REHB 565:** *SEMINAR ON REHABILITATIVE SERVICE DELIVERY SYSTEMS* **3 s.h.**
Participants explore the continuum of human service delivery systems, with special focus on aging, mental retardation, and substance abuse. History and student professional experiences are considered in addition to current information and trends to identify problems and opportunities for making systems more responsive to consumer needs.
- REHB 575:** *ADMINISTERING REHABILITATION DELIVERY SYSTEMS* **3 s.h.**
Participants engage in the study of the business and personnel aspects of functioning in and managing human service delivery systems, including organization, operations, and management relative to legal, economic, and personnel standards and practice.
- REHB 580:** *INTERVENTION STRATEGIES IN REHABILITATIVE SCIENCES* **3 s.h.**
Participants review and practice a variety of common clinical intervention techniques used by professionals in mental retardation, gerontological, and substance abuse treatment. These include creative and expressive techniques (e.g., art, music, drama, recreation, horticulture), behavioral interventions (e.g., relaxation, systematic desensitization, contracts), and didactic group and individual work.
- REHB 581:** *REHABILITATION OF PERSONS LIVING WITH HIV/AIDS* **3 s.h.**
Provides an overview of rehabilitation issues involved in working with people living with HIV/AIDS. Topics include an overview of the medical aspects of the virus. Special emphasis is placed on issues of rehabilitation, including mental health, substance abuse, support networks, social relationships, and employment.
- REHB 585:** *SPECIAL TOPICS IN REHABILITATIVE SCIENCES* **1-3 s.h.**
Study of topical material reflecting new ideas, knowledge, or methods relevant to Rehabilitative Sciences. Course content will vary from semester to semester. Topics will be announced in advance.
- REHB 586:** *DUAL DIAGNOSIS* **3 s.h.**
The course provides an overview of clinical issues involved in working with clients who suffer from co-morbid substance use and major psychiatric disorders. Topics include assessment, counseling, prevalence, health care policy, and social stigma.
- REHB 590:** *SPECIAL PROJECTS* **3 s.h.**
Participants engage in either scholarly or applied research related to rehabilitative sciences under the supervision of a faculty member. By permission only. On demand.
- REHB 600:** *THESIS* **3,6 s.h.**
This elective course requires each student to develop a thesis related to rehabilitative sciences. Must be taken for two semesters of three credits each. Prerequisite: REHB 520.

Special Education Courses

A maximum of six credits from the 400-level courses listed below can be taken for graduate credit with special permission from the graduate program or department chair. 400-level courses taken for undergraduate credit cannot be repeated for graduate credit.

SPED 415: *INSTRUCTIONAL DEVELOPMENT AND STRATEGIES FOR MILDLY/MODERATELY HANDICAPPED* 3 s.h.

Participants engage in the process of individualizing instruction for individuals with mild to moderate disabilities, including: designing basic instructional sequences using behavioral objectives, matching technology and learner and goal characteristics, identifying appropriate instructional strategies, and evaluating the effectiveness of instruction. Multicultural education is addressed. Prerequisites: SPED 320, 345; ELED 323, 324 (rehabilitative science majors exempted). Each semester.

SPED 420: *INSTRUCTIONAL DEVELOPMENT AND STRATEGIES FOR SEVERELY/PROFOUNDLY MULTI-HANDICAPPED* 3 s.h.

Study the processes of individualizing instruction for people with moderate, severe, and multiple disabilities. Design basic instructional sequences utilizing behavioral strategies, match instruction with learner and goal characteristics, identify appropriate instructional strategies, and evaluate the effectiveness of instruction. Students apply oral and written communication skills, quantitative reasoning skills, and other fundamental academic skills to the field of special education. Prerequisites: SPED 320, 360, 380, 381. Must be taken concurrently with SPED 421 (rehabilitative science majors exempt). Each semester.

SPED 500: *CONTEMPORARY ISSUES IN SPECIAL EDUCATION* 3 s.h.

Participants engage in problem-centered analyses and investigations, and in determination of responses relative to the contemporary issues confronting special education.

SPED 505: *CONCEPTS OF INTELLIGENCE* 3 s.h.

Participants engage in an extensive study of the nature of cognition, traditional and contemporary, with emphasis on the development of a paradigm having relevance to the educational process.

SPED 514: *INTRODUCTION TO GIFTED EDUCATION* 3 s.h.

Provides the foundational background necessary for understanding and working effectively with learners who are gifted and talented. Focuses on foundations, nature, and definition of giftedness; characteristics of learners who are gifted and talented; identification procedures; individual learning differences; specialized needs of learners who are gifted and talented; service delivery options including acceleration and enrichment, and grouping strategies.

SPED 520: *ROLE DEVELOPMENT WITH PARENTS* 3 s.h.

Participants acquire knowledge and skills in working with and involving parents to maximize developmental and learning opportunities for their children with disabilities, and in responding to the unique challenges confronting families of children with disabilities.





- SPED 530:** *LEARNING DISABILITIES* **3 s.h.**
 Participants acquire knowledge and skills for designing diagnostic/prescriptive programs in perceptual-motor, cognitive, linguistic, academic, social, and career domains for individuals with specific learning disabilities.
- SPED 532:** *POLICY AND PRACTICE IN SPECIAL EDUCATION* **3 s.h.**
 The delivery of special education is influenced by many factors other than good teaching. Compliance with federal guidelines, ever-changing budgets, and political climates continue to act on the delivery of special education. In order for our graduate students to be able to grow as professionals, they will need to be aware of these forces and how they interact with special education policy and service delivery.
- SPED 534:** *WORKSHOP IN SPECIAL EDUCATION* **1-3 s.h.**
 Provides practicing teachers with professional development opportunities in areas of curriculum, assessment, and instruction for students with disabilities. Prerequisites: Teaching experience in elementary and/or secondary education and if enrolled in the Special Education or Rehabilitative Sciences Graduate Program, permission of academic advisor.
- SPED 535:** *ADVANCED METHODS FOR INDIVIDUALS WITH SEVERE HANDICAPS* **3 s.h.**
 Participants acquire knowledge and skills related to the design, implementation, and evaluation of instructional interventions for individuals with severe/profound disabilities.
- SPED 536:** *ADVANCED METHODS FOR INDIVIDUALS WITH MILD/MODERATE HANDICAPS* **3 s.h.**
 Participants acquire knowledge and skills related to the design, implementation, and evaluation of instructional interventions for individuals with mild/moderate disabilities.
- SPED 539:** *CURRICULUM DEVELOPMENT AND EDUCATIONAL PROGRAMMING IN GIFTED EDUCATION* **3 s.h.**
 Provides instruction in the development, selection, and implementation of appropriate curriculum for learners who are gifted and talented. Emphasis is placed on integration of a standards-based curriculum with adaptations for learners who are gifted and talented. Topics include: curriculum models, technology, assessment methods, special populations, specialized instructional strategies for learners who are gifted, differentiation of curriculum and instruction, and individualized programming. Prerequisite: SPED 514.
- SPED 540:** *BEHAVIOR DISORDERS* **3 s.h.**
 Participants engage in the study of maladaptive behavior in individuals with emphasis on current definitions, classification systems, major etiological perspectives, and contemporary interventions.
- SPED 562:** *SERVICE LEARNING* **3 s.h.**
 The course provides an overview of service-learning as a teaching methodology. History, legislation, and theory relevant to service learning is presented. Students learn the components and standards of service-learning. Students plan and implement service-learning projects relative to these. Students also learn how to assess service-learning projects, meet curricular and learner needs through service-learning, and develop community partners. Literature addressing the effectiveness of service-learning as a teaching tool and the relationship of service-learning to the educational reform movement will be examined.
- SPED 567:** *SEMINAR IN ADVANCED APPLIED BEHAVIOR ANALYSIS* **3 s.h.**
 This seminar examines contemporary theory research, and practice in applied behavior analysis with particular emphasis given to applications in the fields of special education and rehabilitative sciences.

SPED/CSD 575: AUGMENTATIVE AND ALTERNATE COMMUNICATION**3 s.h.**

This course is designed to introduce the student to various augmentative/alternative communication systems prevalent in the field. Current and comprehensive information relative to type of disorder, diagnosis, and treatment will be discussed. An emphasis will be placed on the application of unique criteria in diagnostics and the administration of competent and flexible management strategies in rehabilitation.

SPED 580: SPECIAL READING INSTRUCTION**3 s.h.**

This course is designed to provide in-service and pre-service professionals with the knowledge and skills to serve students with mild/moderate reading disabilities. Individuals taking the course will assimilate characteristics of identified students, assessment processes and alternative interventions.

SPED 585: SPECIAL TOPICS IN SPECIAL EDUCATION**1-3 s.h.**

Study of topical material reflecting new ideas, knowledge, or methods relevant to Special Education. Course content will vary from semester to semester. Topics will be announced in advance. As needed.

SPED 590: SPECIAL PROJECTS**3 s.h.**

Participants engage in either scholarly or applied research related to the education of children and youth with disabilities under the supervision of a faculty member. By permission only.

SPED 596: CONTEMPORARY EDUCATION PRACTICES AND DIRECTIONS**3 s.h.**

This course saliently provides the philosophical and pragmatic basis for the rationale for change in contemporary education. Legislation, litigation, and research within the profession provide the foundation for understanding why the profession must explore innovative strategies for improving the educational outcomes of all children. Terminologies which dominate professional dialogue are explored and studied to separate dogma from substance. Learner characteristics, which are indicative of the diversity naturally present in society, are addressed relative to implications in teaching and learning.

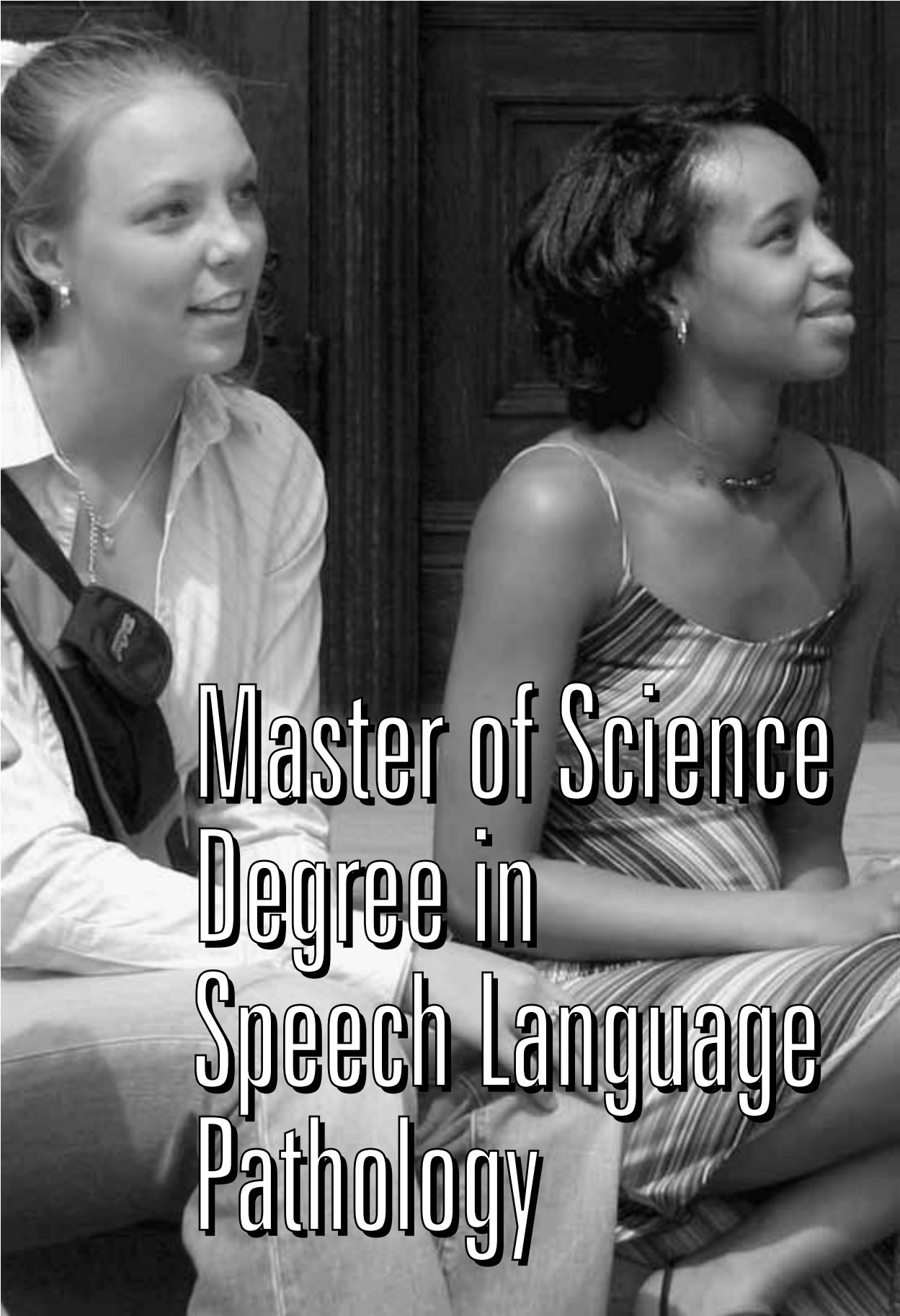
SPED 597: COLLABORATION AND COOPERATION: IMPROVED TEACHING AND LEARNING OUTCOMES**3 s.h.**

This course is intended to improve the teaching and learning outcomes in basic education by focusing on collaboration and cooperative-education processes and teaching methodologies. The development of strategies for promoting professional and community collaborations established in SPED 596: Contemporary Education Practices and Directions, is continued in this offering. Teaching models and methods facilitative to encouraging and maintaining collaborative and cooperative-educational practices extend the skills of professional educators in appropriately serving the educational needs of an increasingly diverse learning audience. Prerequisite: SPED 596 or approval of instructor.

SPED 600: THESIS**3, 6 s.h.**

This course requires each student to develop a thesis related to special education. Must be taken for two semesters of three credits each. Prerequisite: ED 520.



A black and white photograph of two young women sitting and talking. The woman on the left has blonde hair and is wearing a light-colored button-down shirt. The woman on the right has dark, curly hair and is wearing a striped tank top. They are both looking towards the right side of the frame. The background is a dark, paneled wall.

Master of Science Degree in Speech Language Pathology

Master of Science Degree in Speech Language Pathology

College of Education and Human Services

Department of Communication Sciences and Disorders

Janis Jarecki-Liu, Ph.D., graduate program coordinator

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www.clarion.edu/departments/csd/

Graduate Faculty

Professors: J. Jarecki-Liu, C. McAleer

Assistant Professor: K. Staub

The Communication Sciences and Disorders (CSD) Department offers a graduate program leading to a Master of Science degree in speech language pathology. The graduate program is accredited by the Council on Academic Accreditation of the American Speech-Language-Hearing Association.

Admission Requirements

Division of Graduate Studies admission requirements apply with the following additions:

- A baccalaureate degree from an acceptably accredited college or university.

For full admission consideration:

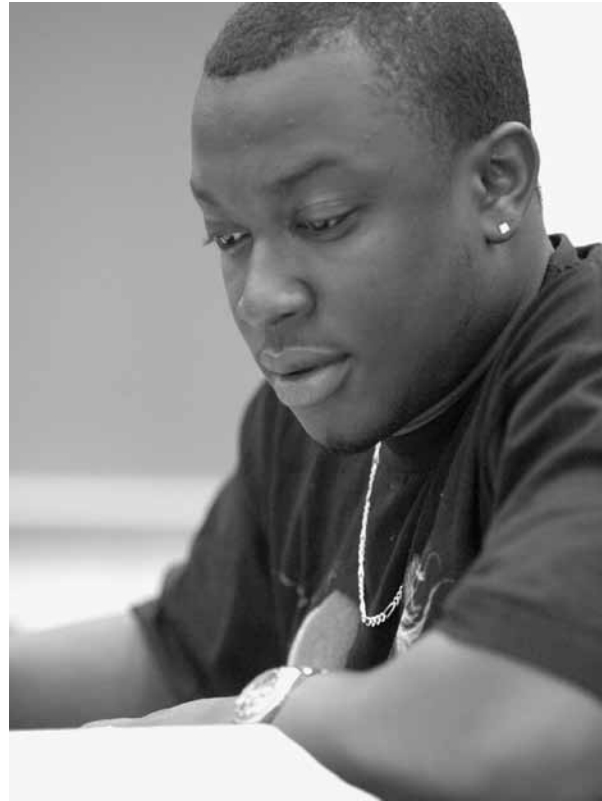
An overall QPA for the baccalaureate degree of at least 3.0 on a 4.0 scale **or** a 2.75 to 2.99 overall QPA for the baccalaureate degree with a score of at least 1,000 on the GREs. A full-admission status is required for graduate assistantship consideration.

For provisional admission consideration for those with less than a 3.0 overall QPA:

An applicant must have a minimum QPA of 2.75 on a 4.0 scale. A provisionally admitted student must complete the first nine graduate credits by earning grades of B or higher in each course to continue in the program and receive a full-admission status. Provisions of the admission will be outlined in the admission letter.

International students must have a minimum total score of 89 on the TEFL iBT with the following minimum section requirements:

- Reading 18
- Speaking 26
- Listening 21
- Writing 24



In addition to the above requirements, all applicants must meet the following requirements:

- Writing proficiency as demonstrated by a one-page letter of intent.
- Three faculty and/or professional recommendations; recommendation forms should document applicant's potential and/or effectiveness in specialization area and/or professional performance.
- Twelve semester hours of credit in courses related to normal development and the sciences related to the use of speech, hearing, and language; three credits in speech pathology; three credits in language disorders; six credits in audiology, including three credits in aural rehabilitation; three credits in augmentative and alternative communication; 25 clinical observation hours; three credits in statistics; three credits in behavioral/social sciences; three credits in biological sciences; three credits in physical sciences; and three credits in mathematics. Students may make up undergraduate deficiencies.

Degree Requirements

GENERAL REGULATIONS AND PROCEDURES

Advisement. Upon acceptance into the program, students will be assigned to a departmental advisor. The student and his or her advisor will plan a program of study. This plan will be filed and maintained in the student's academic file. Students must meet with their academic advisor every semester to pre-register for courses.

Grades. An average grade of "B" (3.0/4.0) is required.

Graduate Courses. Graduate courses are numbered in the 500s. Some courses open to undergraduates (400 numbers) may be taken for graduate credit by permission of the student's advisor. A maximum of six credits at the 400-level may be taken for graduate credit and applied toward a graduate degree. Please note that 400-level courses taken for undergraduate credit cannot be repeated for graduate credit.

SPECIFIC REQUIREMENTS

- The student must fulfill all general requirements for the degree and complete a minimum of 49 semester hours of credit for the degree.

- The graduate student majoring in speech language pathology will complete a minimum of 37 credits in communication sciences and disorders courses, including CSD 500, 505, 510, 512, 520, 525, 530, 535, 540, 550, 589, and 592. Students also must complete 12 credits of CSD 422/522 externship.
- Students may elect to take one course outside the major providing their major and minor area requirements will have been met. A complete listing of graduate courses in communication sciences and disorders is carried in the course description section that follows.

Options. Thesis, research, and academic programs are available. The decision as to whether a given student shall follow one program or the other rests with the department, as it considers the recommendations of the advisor and the request of the student. The student will complete an approved program under one of the following options:

Thesis Option: Fifty-two semester hours, including six credits in CSD 590. After the completion of a satisfactory thesis, the candidate will be asked to make an oral defense of this thesis before a faculty committee.





Research Option: Forty-nine semester hours, including three credits in CSD 590. This option does not require a thesis, but does require a research paper or project.

Academic: Forty-nine semester hours.

To complete the degree:

- Clinical proficiency must be demonstrated.
- Two externships in a clinic and/or public school are necessary to satisfactorily complete the clinic clock hours required for the degree. Students must have a cumulative QPA of 3.00 and must be making satisfactory progress toward the degree to be permitted to enroll in the externship program.
- Academic and clinical practicum requirements for the Certificate of Clinical Competency in Speech-Language Pathology of the American Speech-Language-Hearing Association must be fulfilled.
- Students who wish to obtain a Pennsylvania Teaching Certificate for Speech Language Impaired must obtain a master's degree in speech language pathology, must complete an externship in the public schools, and must complete CSD 554: Professional Practicum or have had a

commensurate course. In addition, the student must pass all Praxis Series Tests required by the Pennsylvania Department of Education. Applications for these tests can be obtained at the Office of Field Services.

Placement

The faculty and the university's Career Services assist graduates of the program in finding professional positions in public and private schools, colleges and universities, hospitals, research centers, health departments, clinical service centers, industry, or private practice. Graduates of the program have historically enjoyed excellent professional placement.

Graduate Assistantships

A number of graduate assistantships and other forms of financial aid are available. Individuals who want to be considered for financial assistance should so indicate at the time of application.

Externship

Six-credit externships are available in a wide variety of environments to augment the classroom experiences and broaden clinical experiences. Students must complete two six-credit externships.

Physical Facilities

The academic component of the department is housed in the first floor of the Keeling Health Center. Facilities include classrooms, a speech science/anatomy and physiology lab, a microcomputer lab, a library which includes a large variety of videotape resources, a student study area, and departmental and faculty offices.

An independent Speech and Hearing Clinic is located on the ground floor of the Keeling Health Center and includes individual and group clinic rooms, a conference and seminar room, an audiological suite, a clinical instrumentation laboratory, a student study area, a reception area, videotaping facilities, and a 10-station closed circuit television system.

Communication Sciences and Disorders Courses

CSD 422/522: *CLINICAL EXTERNSHIP* **6 or 12 s.h.**

Supervised observation of and participation in school and/or clinic environments. Prerequisite: CSD 540.

CSD 472: *SEMINAR IN SPEECH SCIENCE* **3 s.h.**

Begins with a review of the speech mechanism as a servosystem and transducer and basic knowledge of the physics of sound. Focuses on the concept that the speech mechanism is a chain of events physiologically, acoustically, and perceptually. Examines each link in this chain of events in terms of basic knowledge, pertinent research, and each link's contribution to the speech chain as a whole. Prerequisite: CSD 156.

CSD 500: *APHASIA* **3 s.h.**

A comprehensive study of the neuroanatomical implications related to acquired aphasia (dysphasia) in adulthood, although study of the symptoms and treatment of both sensory states and motor disturbances in aphasia is made. The current literature is reviewed and facilities are investigated. Opportunities are provided for the student to participate in individual and group therapy, and for visits to centers where these types of problems are diagnosed and treated. Guidance and counseling are provided to design an independent study in this area.

- CSD 505:** *ARTICULATORY AND PHONOLOGICAL DISORDERS IN CHILDREN* **3 s.h.**
 Articulatory and phonological features of the American English sound system are examined in relation to other developing linguistic functions. The assessment of disordered articulatory and phonological behavior is stressed, and differential diagnosis is emphasized. Based upon several traditional and current theoretical models, possibilities for therapeutic interventions are presented.
- CSD 510:** *SEMINAR IN NEUROPATHOLOGY* **3 s.h.**
 A comprehensive study of pathologies of the central nervous system. Methods for identifying and treating speech, language, and communication problems associated with progressive and non-progressive neurological disorders are explored. Neuropathologies studied include dementia, syndromes associated with right-hemisphere lesions, and deficits subsequent to closed-head injury. A unit on normal swallow and dysphagia is included in the course. Opportunity will be provided for independent investigation and clinical participation.
- CSD 512:** *CLINICAL PRACTICE I* **1 s.h.**
 Course entails practice, under supervision, in assessment and management of individuals with disorders of speech language or hearing. Course can be repeated for up to four credits; additional credits would count as elective credit.
- CSD 515:** *MAXILLOFACIAL ANOMALIES* **3 s.h.**
 A comprehensive study of clinical diagnosis and treatment of patients with communicative disorders related to clefting and/or associated syndromes. Current research regarding anatomy and physiology of the palate and velopharyngeal structures for speech production is detailed. The genetics of clefting and associated syndromes is discussed. Special attention is directed to early growth and development of infants with clefts. Opportunities for observation of a craniofacial team multidisciplinary evaluations and team planning are provided in medical settings.
- CSD 520:** *LANGUAGE DISORDERS IN CHILDREN* **3 s.h.**
 Models of the language function with their justifications are identified and critically analyzed. A review of normal language development is included to provide comparison with deviations. Diagnostic procedures utilized with language disorders in children are investigated; therapeutic means to influence them will be presented. Differential diagnostic specifics of certain language disorders such as those associated with deafness, autism, mental retardation, and language learning disabilities are included.
- CSD 525:** *STUTTERING* **3 s.h.**
 Emphasizes investigation of the major theories and therapies of stuttering. Theories of etiology and of development of stuttering are included. The development of an understanding of stuttering behavior and similar speech behavior is included. Management strategies and therapies are also investigated.
- CSD 530:** *VOICE* **3 s.h.**
 Includes the study of human voice and its manifestations across the life span. Students will be acquainted with new developments, issues, and trends that cover the entire spectrum of voice perception and production, including vocal development and life span changes, and the continuum of voice production from disorders through superior performance. Focus will include pathophysiology of disorders, instrumental and noninstrumental assessment, interdisciplinary team management, and treatment.
- CSD 533:** *INSTRUMENTATION AND HEARING SCIENCE* **3 s.h.**
 Deals with instruments used in a speech and hearing program and also covers basic principles of hearing science. Provides some information on psychoacoustics. Spring, annually.
- CSD 534:** *OTOLARYNGOLOGY* **1 s.h.**
 An introduction to the profession of otolaryngology. The course is taught by a board-certified physician and offered once a year.
- CSD 535:** *AUDIOLOGY SEMINAR* **3 s.h.**
 The course is divided into two three-credit seminars. The first covers etiologies of hearing loss and disorders of the central auditory system, the effects of hearing loss on communication, diagnosis, and clinical methods. The second covers aural rehabilitation procedures.
- CSD 540:** *CLINICAL PRACTICE* **3 or 6 s.h.**
 This course entails practice, under supervision, in applying theory to the assessment and management of individuals from preschool through adulthood having significant disorders of speech, hearing, or language. The clinical experience is relatively independent in the assessment, organizing, and carrying out of effective plans of therapy. The student should demonstrate an interdisciplinary approach and be able to generalize on the area of the disorder treated, as well as deal appropriately with the specific clients treated.
- CSD 550:** *MOTOR SPEECH DISORDERS* **3 s.h.**
 Explores the causes, nature, and dynamics of both developmental and acquired forms of the motor speech disorders of apraxia and dysarthria. The specific nature of speech disturbances associated with lesions of the motor system and current diagnostic protocols and management strategies associated with each identified.
- CSD 554:** *PROFESSIONAL PRACTICUM* **3 s.h.**
 Explores current issues and trends in the practice of speech-language pathology. Includes licensure, certification, and specialty recognition. Emphasizes ethical/legal restrictions and obligations that influence professional practitioners.

- CSD 560:** *COUNSELING IN COMMUNICATION DISORDERS* **3 s.h.**
Emphasizes the application of counseling strategies in the administration of diagnostic and therapeutic services as they relate to the field of communication disorders. Addresses counseling strategies relative to the nature of the communicative disorder and cultural background of the client. Annually.
- CSD/SPED 575:** *AUGMENTATIVE AND ALTERNATIVE COMMUNICATION* **3 s.h.**
Introduces students to various augmentative/alternative communication systems prevalent in the field. Discusses current and comprehensive information relative to type of disorder, diagnosis, and treatment. Emphasizes the application of unique criteria in diagnostics and the administration of competent and flexible management strategies in rehabilitation.
- CSD 589:** *RESEARCH METHODS IN COMMUNICATION DISORDERS* **3 s.h.**
Research literature and methods in communication disorders with an emphasis on research design and application.
- CSD 590:** *RESEARCH* **3 or 6 s.h.**
Students may complete a study in speech or language pathology and audiology or related areas under the supervision of a staff member. Students may select the thesis option in which six credits are required. Students may select the research option in which three or six credits culminate in a written report presented to the faculty advisor. Types of investigations which might be completed are original studies, comprehensive literature reviews, replication of studies, or completion of a portion of a larger study. Students must fill out independent study forms with their research advisor before registering for CSD 590.
- CSD 592:** *DYSPHAGIA* **3 s.h.**
Presents an introduction to swallowing disorders including basic terminology, anatomical and physiological etiologies, and current assessment and management procedures, with special attention to laryngectomized and tracheotomized patients. Discusses the competencies, responsibilities, and roles of the speech pathologist in various clinical settings, as well as risk factors involved in patient care. Provides observations and experiential learning situations.
- CSD 598:** *SPECIAL TOPICS* **1-6 s.h.**
Topics in various areas of speech pathology and audiology. The format used will be selected by the professor as most suitable to the study. The course may be offered on request of students, subject to the availability of staff. Enrollment by consent of the instructor. On demand.
- CSD 599:** *INDEPENDENT STUDIES IN COMMUNICATION SCIENCES AND DISORDERS* **1-3 s.h.**
Designed to provide students with an opportunity to explore an area of special need or interest in speech pathology and audiology in depth under the supervision of a member of the department. Students must develop a proposed study plan and secure the approval of the proposed director and department chair prior to registration. Repeatable for a maximum of 6 semester hours.

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Index



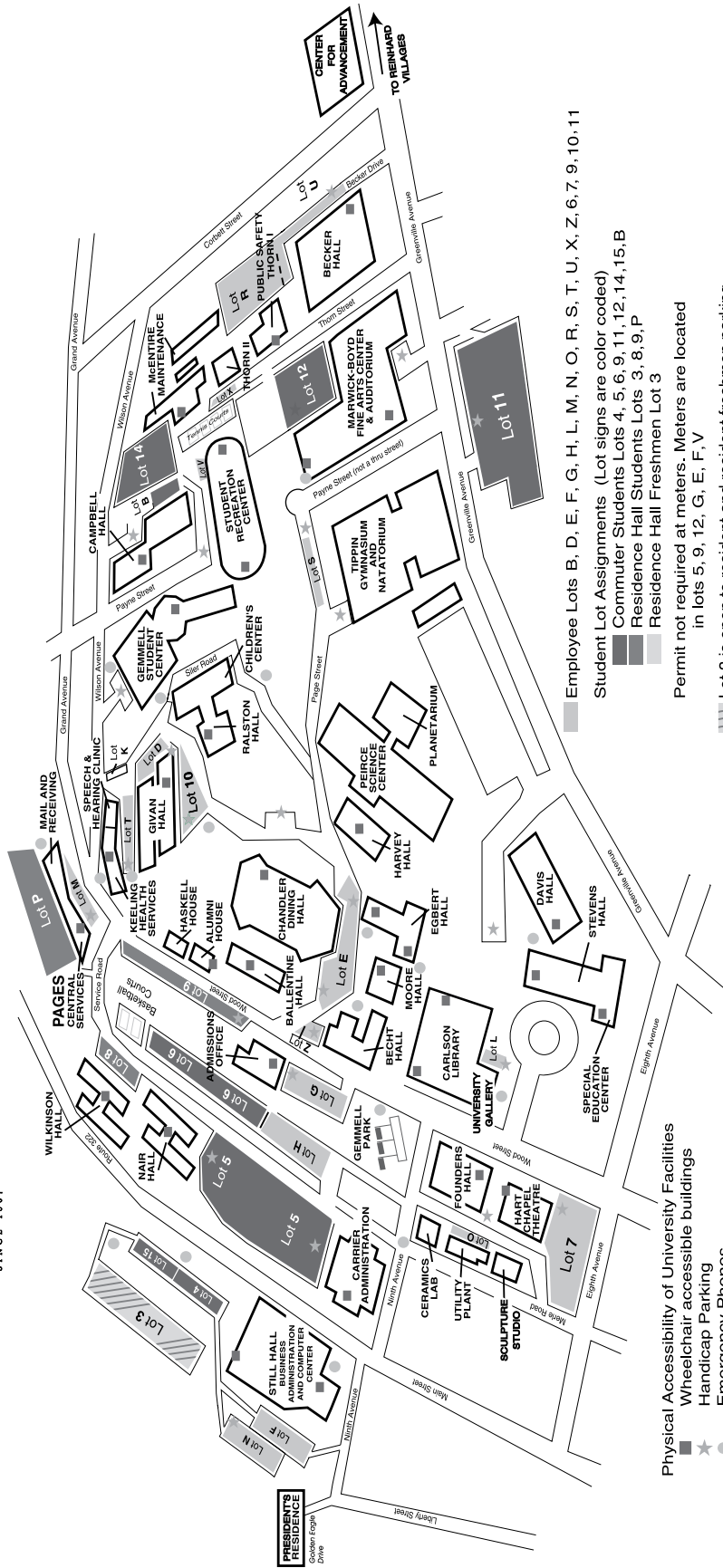
Index

Academic Affairs, Division of	99	Degrees	
Academic Honesty	8	Master of Arts in English	57
Accountancy Professional Course of Study.....	30	Master of Business Administration	29
Accounting, Courses in.....	31	Master of Education in Education	37
Accreditation.....	iii-iv	Master of Science in Biology	19
Administrative Staff.....	99	Master of Science in Mass Media Arts and Journalism	69
Admission (also see individual programs).....	5	Master of Science in Library Science.....	61
Courtesy/Transient	5	Master of Science in Nursing.....	75
Eligibility.....	5	Master of Science in Rehabilitative Sciences.....	83
International Students.....	7	Master of Science in Special Education.....	85
Non-Degree Students	5	Master of Science in Speech Language Pathology.....	93
Procedures	6	Dining Fees	12
Provisional.....	5	Directories.....	99
Regular Full.....	5	Disability, Nondiscrimination on Basis of	2
Advisement (also see individual programs).....	10	Distance Education Programs	63
Application Deadlines.....	6	Residence Hall Fees.....	12
Application Fee.....	12	Early Childhood, Courses in.....	42
Assistantships (also see individual programs)	13	Economics, Courses in.....	33
Auditing Courses	10	Education	
Automobiles Regulations.....	17	College of Education and Human Services.....	37, 93
Biology.....	19	Courses in.....	42
Admission.....	19	Education.....	37
Advisement.....	21	Instructional Technology Specialist	40
Courses in.....	23	Reading Specialist	40
Department of.....	19	Education Administration, Courses in	45
Master of Science in	19	Employment (see Career Services).....	17
Programs.....	19	English	57
Requirements.....	19	Courses in.....	58
Board of Governors.....	99	Master of Arts.....	57
Business Administration	29	Enrollment, Courtesy/Transient	5
College of	29	Environmental Science, Courses in	27
Courses in.....	32	Externships.....	95
Master of.....	29	Faculty, Graduate	102
Calendar, Academic	vi	Fees	12
Career Services	17	Finance, Courses in.....	33
Certificate of Advanced Studies.....	62	Financial Aid.....	13
Certification		Full-Time Status.....	10
Instructional Technology Specialist	40	Geography/Earth Science, Courses in.....	27
Reading Specialist	40	Grading System.....	9
PA Library Science	62	Graduate Management Admissions Test (GMAT) ...	5, 29
Clarion Campus	2	Graduate Record Examination (GRE)	5
Coaching Education, Courses in.....	46	Health and Physical Education, Courses in	91
Communication Sciences and Disorders, Courses in ..	95	Health Services	16
Comprehensive Examinations (see individual programs)		History, Courses in.....	47
Core Values, Clarion University	1	History, University	2
Council of Trustees	99	Housing.....	17
Credit, Transfer of.....	8		
Degree Completion	9		

In Progress Grades	10	Quality-Point Average (also see individual programs for requirements).....	5
Incomplete Grades	10	Reading Specialist Certification.....	40
Instructional Technology Specialist Certificate	40	Refunds	13
Insurance	16	Rehabilitative Sciences	83
International Students	7	Courses in.....	87
Internships	(See individual programs)	Master of Science in	83
Library.....	15	Requirements	
Library Science	61	Admission.....	5
Certificate of Advanced Studies	62	Degree	(See individual programs)
Courses in.....	65	Research.....	10
Master of Science in.....	61	Residency.....	9
PA Library Science Certification.....	62	Responsibility, Student	10
Loans.....	13	Rural Librarianship, Center for the Study of.....	64
Management, Courses in.....	34	Secondary Certification Program, Graduate PA.....	41
Marketing, Courses in.....	35	Science Education, Courses in.....	48
Mass Media Arts and Journalism	69	Scholarships	14, 63
Courses in.....	71	Special Education.....	85
Master of Science in.....	69	Courses in.....	89
Master of Business Administration.....	29	Master of Science in.....	85
Liberal Arts Pre-Professional Option	31	Special Certification	86
Professional Accountancy Course of Study	30	Speech Language Pathology	93
Master of Science		Courses in.....	95
in Biology.....	19	Master of Science in.....	93
in Library Science	61	Student and University Affairs, Division of.....	100
in Mass Media Arts and Journalism	69	Students	
in Nursing.....	75	International.....	7
in Rehabilitative Sciences	83	Full-Time Status	9
in Special Education.....	85	Non-Degree	5
in Speech Language Pathology	93	Non-Resident.....	12
Mathematics Education, Courses in.....	47	Resident.....	12
Miller Analogies Test.....	5, 61, 69, 83, 85	Student Support Services Program	12
Mission		Test of English as a Foreign Language (TOEFL).....	7
Clarion University.....	1	Thesis (also see individual program).....	10
Graduate Studies.....	2	Transcripts.....	5, 12
Non-Degree Students.....	5	Transfer Credit (also see individual programs).....	8
Nondiscrimination on Basis of Disability.....	11	Tuition/Fees	12
Nursing.....	75	International	12,16
Courses in.....	79	Non-Resident.....	12
Master of Science in.....	75	Resident.....	12
Parking	17	Venango Campus	3, 102
Placement	(See individual programs)	Veterans.....	14
Policies and Procedures	8	Vision, Clarion University	1
Principalship Preparation,	39, 53	Withdrawals	9
Courses in.....	45	World Languages, Courses in	51
Pymatuning Laboratory of Ecology.....	22		



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- ★ Handicap Parking
- Wheelchair Accessible Buildings
- Emergency Phones

