

DISBURSEMENT OF BOOKS AND SUPPLIES POLICY

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Issued By: Student Financial Services
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Policy:

Pell Grant Eligible students and all other aid recipients are eligible to "charge" their books against their anticipated financial aid as long as they have a valid (non-rejected) FAFSA on file, are not in loan default, are not on financial aid suspension, or ineligible due to a drug offense while receiving Title IV aid. Any charges not covered by financial aid are the responsibility of the student.

Book charging is allowed two weeks before each semester starts and ends on at the conclusion of the drop/add period. A report is given to the Bookstore manager prior to the start of the book voucher period electronically by Computing Services via email. It is this report that determines which students can and cannot charge books. Financial Aid Office staff reserve the right to authorize book charging due to extenuating circumstances or college error, if warranted. If students choose to OPT OUT of the way Clarion University allows for book charging, then students must wait for an overage check to be released to them before they can purchase books on their own or may pay out of pocket for their books at any time.

Clarion University Revolving Book Voucher Fund

This voucher fund, for educational purposes only, is available to students in good standing with excess financial aid. It is primarily used for book purchases. Vouchers may be granted up to a maximum of \$500, and are interest-free. Students qualified to receive a book voucher will receive an email from eCampus. If students do not receive an email from eCampus in their Eagle Clarion email by the second day vouchers are available, you can request a book voucher form by emailing Student Financial Services at stfinservice@clarion.edu. You will receive instruction in an email with the form to complete. [For more eCampus instructions, go to Clarion University of Pennsylvania Online Bookstore \(ecampus.com\).](#)