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FACILITIES PLANNING COMMITTEE

MINUTES

March 22, 2012

Members Present: Yasser Ayad; Jon Beal; Diana Brush; Paul Bylaska; Bruce Exley; Deb Fleegeer; YooJin Ha; Chunfei Li; Jennifer May; Mike McConnell; Glen Reid; Deb Sobina; Ric Taylor; Chad Thomas

Others Present: Jack Hubauer; Joyce Overly; Ray Puller; Rein Pold; Steve Selker

- I. Approval of Minutes – January 26, 2012 & February 23, 2012: A motion was made by Bruce Exley and seconded by Chad Thomas to approve the January and February minutes. The minutes were approved as presented.
- II. Additional Agenda Items: Power Outage was added as an agenda item.
- III. Old Business

1. Facilities Master Plan – Rein Pold

Twelve responses were received on the bid for the master plan. The selection committee will meet next week to preview the proposals and discuss the procedures for rating them. The proposals are now accessible in Clarion Shares to the selection committee. Other interested individuals can contact Rein Pold for access to view the proposals.

2. Becht – Ric Taylor

Certain elements were bundled into a phase 1 demo project at Becht Hall that will start in September. Project will include the removal of asbestos and demo of the plaster & lathe to strip the building down to the bare walls thereby uncovering any concealed conditions. Major renovations to the building would begin January 2013. The university is working with the architect to establish more of a presence to the courtyard that will be the main entrance to admissions. Landscaping will be addressed to show a clear path to the entrance. Chad Thomas asked about the dumpster location. There will be a trial run of not having a dumpster, but rather trucking the garbage. The stairs to the east courtyard will remain. Rein Pold asked if the sidewalk on the south side of Wood would be blocked off. Ric Taylor said that this was something that went to the township and it will be blocked off.

3. Tippin – Ric Taylor

DGS has accepted 20 proposals. The committee will be meeting in Harrisburg the week of April 9th. A construction manager will be sought. Occupancy will be 3 ½ - 4 years out.

4. Venango – Deb Sobina

The initial job conference was held on the Venango projects. The drainage improvement project is going well and in the process of getting a contractor. Discussions have begun with folks in Computing Services on the move out of Montgomery Hall for the nursing lab project. A card reader system is being looked at for the building.

It has been discovered that the mortar is failing from a prior renovation of Rhoades Hall that occurred in 2006. The first three layers of the block mortar have failed as well as the mortar in the capstones at the top of the building. Forty Eighty is under contract to find a solution.

5. Environmental Subcommittee – Paul Bylaska

Paul Bylaska reminded members that the environmental subcommittee will be comprised of FPC members and students and this committee is still working on getting off the ground. Chad Thomas will serve as the advisor for the new student organization now named the “Green Team”. It was discussed that this new student group could also reach out to the Venango campus. Rein Pold, Terry Pierucci and the Green Team met with Veolia. Information on recycling will be given to the student newspaper. Chad Thomas will work with Shelley Shaffer to bring back the recycling webpage that was once housed under maintenance.

6. Apple Sculpture – Chad Thomas

Ric Taylor obtained a quote for the base of the sculpture. Work will be done to layout restrictions on the use of the sculpture. Installation may occur late May or early June. The company was not able to have the work done by graduation as was earlier planned. The Apple signifies Clarion’s history as a teacher’s college.

IV. New Business

1. Membership – Paul Bylaska

The current membership listing was distributed to the members. It was discussed that in an e-mail communication Harry Tripp asked that David Love replace the vacancy in Advancement. Jan Troese will contact David Love about serving on the committee as the replacement for Ron Wilshire. A miscommunication with those elected to the faculty senate institutional resources committee was addressed.

Chad Thomas asked that a member of the new Green Team be a new addition to FPC and recommended Jessica Miller to serve. Chad Thomas made a motion to add an additional student member of the Green Team to FPC. The committee was in agreement and the motion passed.

2. Middle States Wrap-up – Paul Bylaska

Paul Bylaska thanked all those who participated in the Middle States review and said that facilities fared well from the review. A formal report will be available in the future.

3. Work Order System – Ric Taylor

Ric Taylor provided information on the current work order request process. He said that currently work orders can be e-mailed, phoned in or done electronically on the website. He asked for the concurrence of FPC to e-mail the campus community to submit their work orders electronically on the website rather than by e-mail or phone. Bruce Exley said that having a feedback form after submission would be helpful. Rein Pold added that currently there is not a follow-up if a response has not been received. Deb Sobina requested that the e-mail is clear that this is for Clarion work orders.

Chad Thomas said that he submits the work orders for the residence halls at the request of the CAs who are able to resolve some issues without the need for a work order. It was discussed that perhaps the e-mail should not go out to students since there is a working process in place. There was further discussion on using a login for a work order, but it was concluded that this might complicate the system further.

4. Bell Tower/Becker – Ric Taylor

Ric Taylor distributed a list of projects that were approved and funded. Some projects on the list included the phase 1 of Becht, the masonry work at the Bell Tower and Becker and sidewalk repairs around campus as outlined by the borough specifications. The Still Hall transformer will be done on a long weekend and will probably need four days to complete. Ray Puller questioned the moisture in Stevens Hall and the leaks in Keeling. Ric Taylor said that they want to bring on a professional to look at the roof of Stevens. At Keeling they will look to do around \$4k in roof repairs that are funded.

Dr. Ayad said that he has been measuring temperatures in the Science Center since the heat wave has occurred. Temperatures have exceeded 85 degrees in the lab. Facilities have installed two box fans that have been helping a little. Ric Taylor agreed to talk with maintenance staff to get up to speed on the issues.

5. Still/Carrier Elevator – Ric Taylor

Still and Carrier Hall elevators are on the approved project list and will occur concurrently starting on June 4th.

6. Paint Projects – Ric Taylor

Funds have been identified to bring on a paint crew. Ric Taylor distributed a list of potential painting projects on campus and asked for input from FPC. Projects for the list were described as anything that was a protection of assets and had high impact on campus. Chad Thomas reminded members that the listing does not include the auxiliary projects; that he hires temps to do that work. Diana Brush said the ceilings in Egbert would need to be looked at. Joyce Overly questioned the extensiveness of

Founders. Ric Taylor did a walk through with Dr. Prioleau to identify those items that needed to be addressed. It was also noted that minor wallpaper fixes can be addressed with a work order.

7. Bookstore Relocation Plans – Paul Bylaska

Rumors are circulating that the bookstore is relocating to downtown. Paul Bylaska asked if any of the membership had any such information.

8. Reinhard Villages Sidewalk – Ric Taylor

The sidewalks that run from the university to Reinhard Villages do not follow a continuous path. The university attempted to resolve the issue but have been unsuccessful with PennDOT in the past. The borough has requested sidewalks and the foundation have agreed to pay the cost. PennDOT does not want to promote walking along state highways so this will be dependant on their approval whether the sidewalks will go in and which side of the road.

9. Power Outage – Paul Bylaska

Around 2pm this afternoon, a power outage occurred on the north side of campus. A West Penn Power transformer located near Owen-Illinois had blown setting off a small grass fire. With the outage, individuals trapped in the elevators had to be released by public safety. Money was invested years back in a north pad and a south pad on campus. The idea being that if one side of campus went down, the other could be activated. Today the south pad supplied the electricity to the north pad. Jack Hubauer said that at 6:30 in the morning they will be switching over to the regular pad which will cause the power to go out temporarily. Chad Thomas asked about battery packs in the elevators. It was discussed with major work being done on the elevators that perhaps the cost should be look at.

Diana Brush spoke about issues around campus that detract from the appearance. She noted the “Y” in Clarion University is missing on the signage on Wood Street. She asked if the flowerbed near Becht on Page Street that typically has plantings at commencement could be filled with other plantings through the year. She suggested camouflaging the fencing around the utility boxes at Harvey that is collecting trash and litter. Dr. Beal said that this would be the general area of the apple sculpture and traffic may be increased.

The meeting adjourned at 4:05p.m. **The next meeting of the Facilities Planning Committee will be held on April 26, 2012.**