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**MINUTES OF THE FACILITIES PLANNING COMMITTEE MEETING
CLARION UNIVERSITY OF PENNSYLVANIA
CLARION, PENNSYLVANIA
January 23, 2014 – 3:00 p.m.
Carrier Building, Room 114**

Members Present: Chairman Jon Beal, Diana Brush, Deb Fleeger, Anita Lahr, Jennifer May, Rein Pold, Brenda Polatty, Adam Roberts (Institutional Resources Committee), Steve Selker, Ric Taylor (Ex-officio), G. Chad Thomas

I. Approval of Minutes – Minutes of the November 21, 2013 meeting were approved.

II. Additional Agenda Items:

1. Safety Committee Recommendation

III. Old Business:

Items in Progress:

1. Foundation Suites – Ric Taylor

The Clarion University Foundation, Inc., Board of Directors voted to proceed with the Foundation Suites project; so, it is now in the process of legal proceedings. The first step will be the relocation of West Penn Power lines. Ric addressed a question posed by Faculty Senate in regard to projected \$63 million costs for the project. He indicated the University agreed to fund \$3.5 million out of Auxiliary funds to tear down Wilkinson and Nair Halls. Construction is anticipated to begin in early spring with a targeted completion date of August, 2015 for occupancy of at least one building with the second building possibly slated for semester break 2015-16. The projected head count is 708 income beds and 730 total which includes spacing for professional staffing.

2. Venango – Ric Taylor

The bid process is underway for replacement of Rhoades Hall roof, as well as bids to dredge the pond. Periodic dredging is required per code restrictions related to silt buildup.

3. Facilities Master Plan – Ric Taylor

Ric reported that Perkins Eastman has prepared a list of desirable projects including new construction, renovation to existing facilities, landscaping and deferred

maintenance projects. The President's Executive Council will review the list of projected items at their February 5 meeting; and, it is hoped the report will then be presented to the Facilities Planning Committee at their next meeting on February 27. If arrangements can be made, Perkins Eastman representatives will attend that meeting in order to present the plan and allow for comments. The plan will then be presented to the Council of Trustees in March/April.

4. Becht Hall – Ric Taylor

Ric distributed recent pictures of construction progress to date and noted a delay in pouring the concrete floors due to weather conditions. During the next six months trades will be working on the interior plumbing, drywall, studding, etc., with a projected move-in date of summer, 2015. He also noted that LEED points were obtained by recycling some materials such as the woodworking which will be re-installed as part of the construction process. Future work will include drilling of the geothermal field which may be noisy at times. When completed the field will be available for use as an intramural field as it is not large enough for regulation play.

5. Tippin – Ric Taylor

Ric reported that all stakeholders are pleased with results of the architectural designs and what has been accomplished with the \$41.9 million project noting it is being funded by State appropriations. They will be seeking Department of General Services' approval next week with potential bids to go out June, 2014. The project includes a recreation pool to be built simultaneously with the Tippin project. Tentative plans envision full completion by January, 2017 with partial occupation in some areas sooner than that date. It was noted May, 2015 would be the only graduation date to be interrupted by this project. The Athletic Department is in process of notifying constituents who typically utilize Tippin in regard to the upcoming construction plans. It was also noted that there will be email blasts and live cam capabilities during the construction project to keep students, employees and alumni apprised of progress.

6. Environmental Subcommittee – G. Chad Thomas

Chad reported the committee is still in the process of reorganization; and, there were no action items to be reviewed at this time.

7. Reinhard Villages Sidewalk – Ric Taylor

No further action to report as this item is pending further action by PENNDOT.

8. Memorial Stadium Synthetic Turf Replacement – Ric Taylor

May 20 is the anticipated start date for replacement, weather permitting. Plans call for replacement to be completed by mid-June, 2014.

IV. New Business:

1. Department Relocations – Ric Taylor

Ric reported that moves occurred to relocate the Learning Technology Center; and, a Still Hall Student Service Center was established at the request of Dean Frese to provide support for College of Business students. Additionally, several academic offices were also relocated recently; and, the campus community was notified via email of those changes.

2. Safety Committee/John Massa – Ric Taylor

Ric reported that although John Massa was unable to attend today's meeting, there was a recommendation from the Safety Committee to completely remove Parking Lot S (along Page Street). Ric indicated he would notify Public Safety and will repost "No Parking" signs there. Lengthy discussion followed regarding loading/unloading of service entrances in the Science and Technology Center. Currently there is no swipe card available for the service entrance making it difficult for delivery of freight and supplies. It was also noted that internal doors in the STC are too narrow to allow delivery of large boxes. Ric indicated some of these items would be remedied when the Tippin construction is completed and that it will be helpful for committee members when they see the Tippin designs which are forthcoming.

3. Meeting Schedule – Jon Beal

It was suggested that the committee consider a revised annual meeting schedule based on the time frame of construction projects. Due to the nature of larger projects there is often insufficient progress to report on a monthly basis. Committee members were asked to reflect on the advocacy of meeting only five months during the academic year as follows: September, November, January, March, and April. Chairman Beal asked committee members to think about the change and to allow further discussion at the next meeting before any changes would be instituted.

4. Career Closet – Diana Brush

Diana indicated that Career Services is requesting space to store professional attire for students to utilize for professional interviews, dinners, speaking engagements, etc. Their plan is to have scholarships that would provide to have the clothing items professionally dry cleaned. Ric will mention this need to the Provost who is in charge of room assignments in Becht for the long-term need; and, Ric will consider a potential space on campus to house this need in the short-term until the permanent move into Becht Hall which is projected for 2015.

Adjournment: The meeting adjourned at 3:55 p.m. The next meeting is tentatively scheduled for **Thursday, February 27, 2014 at 3:00 p.m.** in Carrier 114.