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**APPROVED**

**MINUTES OF THE FACILITIES PLANNING COMMITTEE MEETING  
CLARION UNIVERSITY OF PENNSYLVANIA  
CLARION, PENNSYLVANIA  
Sept. 17, 2015 - 3:15 p.m.  
Carrier Building, Room 114**

Members Present: Chairman Jon Beal/Mathematics, Timothy Fogarty/Finance & Administration (Ex-officio), Pamela Gent/Guest, Christina Hearst/Disability Support Services, Jason Hendershot/Public Safety, Lisa Hepler/Registrar, Brana Hill/Student Senate, Eric Martin/Facilities Planning & Management (Ex-officio), John Massa/Safety & Environmental Concerns, Todd Pfannestiel/Dean's Council, Rein Pold/Purchasing, Adam Roberts/Faculty Senate IRC, Steve Selker/Computing Services, Daniel Shifflet/Faculty Senate IRC, Debbie Sobina/Venango, Chad Thomas/Student Affairs

**I. Approval of Minutes** – C. Thomas made a motion to approve the April 30, 2015 minutes. C. Hearst seconded; motion carried.

**II. Old Business:**

**Items in Progress and/or Completed:**

1. Becht Hall – P. Gent was present from the Provost's Office to provide a report on the move-in which was completed in August, 2015 expressing her appreciation for the phenomenal support by various departments such as Purchasing, Computing Services, and Maintenance in order to be operational before students arrived for the semester. Becht Hall is now a one-stop shop designed to meet all student needs including admissions, student accounts, wellness center, etc. She distributed a directory with updated room numbers for departments now housed within Becht. It is hoped this building will be beneficial in attracting students who come to visit as well as student retention efforts.
2. Ralston Nursing – P. Gent congratulated all departments responsible for the timely renovation to Ralston completed August, 2015 which now houses the new simulation lab and manikins, modeled after the Venango Sim Lab, in order to facilitate the new nursing degree programs. They were able to refurbish furniture from other areas across campus to equip offices and classrooms.
3. Facilities Campus Master Plan – T. Fogarty reported that the Facilities Master Plan was completed this summer although currently we are awaiting a finalized version from Perkins Eastman. Once received the completed version will be posted on the website.

4. Venango Pond Dredging – D. Sobina reported that this project was completed June, 2015 and went smoothly. The only item that remains is to restore the fish population (for catch & release fishing) after tree tops have been added in order to maintain the ecosystem. Sterile carp had to be destroyed as a part of the dredging process; and, the Department of Environmental Protection would be solicited for a permit at a future time if the use of carp becomes necessary.
5. Carlson Library Envelope – E. Martin reported that the original scope of the project was completed in August, 2015; however, some residual leakage remains around windows which is being monitored during rainy periods in order to assess where the additional intervention is needed.
6. Foundation Suites (Clarion University Foundation, Inc. project) – C. Thomas reported that the Suites on Main North have been completed with the Grand Opening having been held on Sept. 10, 2015. The 180-seat theater will be ready for classroom use effective, Jan., 2016 with a ceiling projector available; however, there is no ITV capability. Two classrooms – 110A and 110B – are available to be reserved for use; and, some minor technical issues remain to be resolved. L. Hepler inquired as to the official name of the theater so that it can be built in Peoplesoft; and, it was noted the space is being referred to as “University Theater” for the present; but, it was noted this is causing some confusion with the Marwick-Boyd theater space.

Construction of Suites on South Main continues to progress with installation of carpeting on some floors and pouring of concrete for the Starbuck’s, Denny’s and The Den. The demolition of Nair and Wilkinson Halls is anticipated February 1 with an expected parking lot opening in summer, 2016. J. Beal inquired as to whether or not there are plans for centralized mail boxes in student housing; and, it is hoped there will be a centralized area as part of the forthcoming interior Gemmell renovations.

7. Tippin – T. Fogarty announced that Clare Heidler has been secured as a consultant to oversee the Tippin project. Mr. Heidler worked for the university some time ago and is well versed in dealing with Department of General Services (DGS) protocol. The project is now back on track with the work expected to begin in early 2016. In the process of value engineering the weight room was removed but could be added back into the project with private fundraising efforts. It was noted that part of the Master Plan called for a visual presence on Greenville Avenue as an initiative to help with recruitment. J. Beal questioned whether or not any revenue had been lost with District IX due to the DGS delay. It was noted that C. Thomas and D. Katis in Athletics were meeting tomorrow with the PIAA regarding this matter. A. Roberts inquired as to how long exercise equipment would be available for use; and, this item will be clarified for the next meeting.

Since the overall project has been pushed back one year commencement exercises are still planned for Tippin in spring, 2016.

8. Marwick-Boyd Theater Improvements – E. Martin reported that asbestos was abated from the two fire curtains in July. And, by year end it is hoped that Pittsburgh Stage will have completed the project including repairs to hoist and rigging equipment. Facilities is slated to replace the stage flooring during the semester break. R. Pold noted that Pittsburgh Stage was the original vendor who installed the equipment in 1969 so they are well-versed with the project. L. Hepler inquired as to whether or not the holes were repaired in the walls. Status was unknown at this time; but, R. Hoover would be the point of contact.
9. Campus Electrical Upgrade – E. Martin addressed the need for a campus electrical upgrade to handle increased usage for the Suites on Main. The contract is currently with the Attorney General's office; so, as soon as we have a fully executed contract the work can begin since supplies and equipment are on hand. Electrical shutdowns will be kept to a minimum during the semester break while fuses and additional relay work may need to be incorporated at a later date. S. Selker inquired as to the time frames for the shutdowns; and E. Martin indicated most work could likely be done overnight and/or on Saturdays. S. Selker noted that Computing Services would be able to provide emergency operations for four days if necessary.

### III. New Business:

1. Gemmell Interior Renovation – S. Hoke and C. Thomas met with students and architects in order to address items being considered for upgrade since the building was constructed in 1992. Items under consideration are flooring, walls, window treatments, seating, etc. The focus this semester is in the final design phase with remodeling slated during summer, 2016. C. Thomas noted that Gemmell will be off-line for room reservations next summer during these upgrades. Following discussion it was recommended that upgrades include the availability for USB ports. L. Hepler inquired as to whether or not any offices would be re-located which was unknown at this time.
2. Stevens and Moore Hall Accessibility Upgrades – T. Fogarty reported that the funding request is slated to go before the Board of Governors at their October meeting. Once released planning can begin. Discussion followed on needs for a current student who utilizes a wheelchair with limited accessibility to the Special Education building. Concerns were raised as to how to accommodate student bathroom facilities as well as snow removal. It was suggested that perhaps the class location could be rearranged to Still Hall or STC building; and, C. Hearst will check with Dean Pfannestiel and the department chair to resolve. C. Hearst also requested that she be notified of impending construction sites so that students with visual impairments can be notified in advance.
3. Steam Tunnel Repair – E. Martin indicated the portion of the steam tunnel requiring repair due to the Suites on Main construction has been completed. Additional work remains to be done involving re-location of the steam tunnel in conjunction with the Tippin project. Further information will be made available as planning develops.

4. Campus Wide Johnson Control Upgrade – E. Martin met earlier today with Johnson Control representatives. The purchase orders are in place to update all HVAC control systems; however, an additional quote will be necessary for auxiliary buildings to coordinate student swipe cards, fire alarms, etc. Additional meetings will be held with appropriate constituents in the coming months.
5. FPC Meeting Schedule - It was agreed that meetings be held more frequently due to the number of construction projects. Tentatively, meetings were scheduled for the following/times at 3:15 p.m. in Carrier 114:

October 15, 2015 - **Cancelled**

November 19, 2015

January 21, 2016

February 18, 2016

March 17, 2016

April 21, 2016

**IV. Adjournment:** The meeting adjourned at 4:05 p.m.