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APPROVED

**MINUTES OF THE FACILITIES PLANNING COMMITTEE MEETING
CLARION UNIVERSITY OF PENNSYLVANIA
CLARION, PENNSYLVANIA
October 23, 2014 – 3:15 p.m.
Carrier Building, Room 114**

Members Present: Chairman Jon Beal, Dana Bearer, Christina Hearst, Lisa Hepler, Laurie Miller (Institutional Resources Committee), Frank Remmick, Adam Roberts (Institutional Resources Committee), Ric Taylor (Ex-officio)

I. Approval of Minutes – Minutes of the January 23 and February 27, 2014 meetings were approved.

II. Additional Agenda Items:

1. BSN Ralston Renovation
2. Committee Meeting Time

III. Old Business:

Items in Progress and/or Completed:

1. Becht Hall – Ric Taylor

Construction has progressed with the completion of floors, walls, and drywall; and it is anticipated that painting will be completed over the next several weeks. Roads will re-open soon, including the ATA bus route; and, a notification will be circulated to the campus community when that occurs. July 6, 2015 is the building delivery date after which furniture will be installed allowing for personnel move-in prior to beginning of the fall semester. The Provost's Office is finalizing personnel placements.

2. Foundation Suites – Ric Taylor

Student housing progress continues with the first phase (north of Route 322) slated for completion in August, 2015. The second phase (south of Route 322) is due to open December, 2015 along with retail outlets. A question was raised as to use of fencing to direct traffic flow; however, traffic consultants have indicated there will be a natural slowing of traffic similar to that currently observed on Main Street. The key will be educating students to utilize cross walks for safety. It was also noted street lighting will be the same as currently found on Main Street.

3. Tippin – Ric Taylor

This project is coming out of the design stage with bids soon to be released. Utility changes are anticipated in spring, 2015 with the natatorium slated for completed by July, 2016. Based on the construction timeline, the athletic director is coordinating any sporting events that will be affected by the construction during 2016 with volleyball most likely being rescheduled to the Rec Center and basketball at another location to be determined when Tippin is unavailable. It was noted this project will be very disruptive due to major equipment and the nature of the construction; and, temporary sidewalks will allow traffic flow to/from Gemmell Student Center. The entire project, which is on schedule and on budget, is slated for completion in spring, 2017. It is hoped that renderings will be available for view by the committee at the next meeting.

4. Facilities Master Plan – Ric Taylor

The Facilities Master Plan is now being reviewed by the President. Once reviewed by the President’s Executive Committee it will be forwarded to the Chancellor’s Office for final approval. Those who would like a copy of the Master Plan should contact Ric who will provide via email. (Clarion’s Master Plan is a 234-page document and Venango’s Master Plan is a 130-page document.)

5. Gemmell Roof – Ric Taylor

This project is currently underway.

6. Completed Projects – Ric Taylor - The following projects have been completed recently:

Venango-Rhoades Roof	Concession Truck
Tennis Courts	Sidewalks
Synthetic Turf	Batting Cages
Painting various locations	Carrier 114 revamped

IV. New Business:

1. Venango Pond Dredging – Ric Taylor

Due to flooding over five years ago, the Venango Pond is utilized for flood control measures; and, periodic dredging is needed for precautionary purposes. Permits for this project are currently in process.

2. Carlson Library Envelope – Ric Taylor

Masonry and window caulking are scheduled for spring/summer, 2015.

3. Marwick-Boyd Theater Improvements – Ric Taylor

In summer, 2015, schedule calls for replacement of floor curtains in the auditorium as well as general improvements.

4. Ralston – Ric Taylor

Renovations are being planned for the first floor of Ralston to accommodate the new BSN program for larger but similar SIM labs to those currently at Venango. Plans include the skills lab, laptop classroom, student study hall, and conference room. The Facilities Master Plan calls for a demolition of Ralston after a 10-year life expectancy; however, during the interim, this building will serve the BSN program as well as provide swing space for relocated areas during Tippin's construction. Ms. Hearst inquired as to the status for Disability Support Services indicated a walk-through was planned for tomorrow; and, Mr. Taylor indicated plans call for the first floor being vacated by February, 2015.

5. Other items:

- Dr. Roberts inquired as to the possibility of the University's purchase of the 7-11 property recently vacated; however, there is no indication this would be pursued at this time. The Wood Street entrance remains the ceremonial entrance to the University.
- Spring, 2015 graduation ceremonies will be held in Tippin; however, graduation will be moved to Marwick-Boyd Auditorium in spring, 2016, which will require three ceremonies to accommodate graduates. Venango ceremonies will be held on Friday evening. Due to Tippin construction discussion followed on the need for handicapped accessibility with the possibility of opening the cul-de-sac on occasion.
- The area near the water tower is considered to be a passive recreation area.
- A question arose as to how to dispose of calculator batteries; and, staff were encouraged to contact John Massa in Public Safety for directives concerning disposal of hazardous waste.
- It was agreed that the Facilities Planning Committee convene at 3:00 p.m. for future meetings.

Adjournment: The meeting adjourned at 3:45 p.m. The next meeting is scheduled for **Thursday, November 20, 2014 at 3:00 p.m.** in Carrier 114.