

**Faculty Senate
Clarion University**

The Faculty Senate met on Monday, November 3, 2014 in Room 246 Gemmell. J. Phillips chaired the meeting, with the following senators present: Y. Ayad, D. Clark, J. Croskey, R. Frakes, M. Franchino, R. Leary, D. Lott, C. Matthews, L. Occhipinti. J. O'Donnell, J. Overly, S. Prezzano, M. Reef, B. Register, M. Robinson, A. Roberts, E. Sauvage-Callaghan, L. Smith, B. Sweet, and L. Taylor. R. Nowaczyk, B. O'Neill, and T. Garrett were also present.

I. Call to order – J. Phillips called the meeting to order at 3:30 p.m.

II. Approval of Minutes

R. Frakes moved and M. Robinson seconded a motion to approve the minutes from October 20, 2014. The minutes were approved.

III. Announcements

- Tomorrow is election day.
- Reading for the Cure was held on Friday 10/10 at 6 p.m. in Moore Hall. All money raised goes to Race for the Cure sponsored by the Komen Foundation, benefitting educational and medical programs to combat breast cancer in Western Pennsylvania. Last year this event raised \$8500, and, thanks to the dedication and work of K. Stemmler, has raised over \$100,000 over the last 17 years.

IV. President's report – R. Nowaczyk

- 1) K. Whitney is participating in off-campus interviews with candidates for the vice president of finance position.
- 2) On 11/10 at 9 a.m., Kathleen Howley from PASSHE, and Sue Mukherjee from the PA Department of Labor and Industry will be on campus to present a workshop on program development.
- 3) On 11/19, there will be an Education Advisory Board presentation on improving academic services to improve retention and graduation, including scheduling as well as working with students in the "murky middle," which they define as students with a GPA between 2.0 and 3.0.

J. Phillips asked about new interim dean of admissions. R. Nowaczyk replied that he started this week

V. Student Senate Report – T. Garrett

- 1) Student Senate will be working on the social equity dinner and awards.
- 2) On 11/21 Student Senate is sponsoring a panel discussion on funding for higher education, to get students more involved in issues of state funding. They will be inviting public officials to this event.

VI. Committee reports

A. CCPS – B. Sweet

The open hearing on major proposals was held on 10/31. Department chairs have been emailed regarding any issues or outstanding questions. Proposals will come to Senate on 11/17 for vote. There is still an outstanding objection.

L. Hepler contacted the committee regarding courses in the catalog that have not been taught in some time, as well as a few without course descriptions. She is asking departments to delete courses if they are not going to be offered.

There will be read ins under new business

J. O'Donnell asked about grounds for an objection. There was a brief discussion.

B. Student Affairs – C. Matthews

The committee will be meeting to plan for student awards next semester. The committee and subcommittee will meet as one group.

C. CCR – J. Croskey

The committee sent out a call for nominations for the university-wide professional development committee. They have received some responses.

D. Academic Standards – D. Clark – No report

E. Budget – M. Franchino

The committee met on 10/24. They will be scheduling a meeting with P. Fackler.

F. Faculty Affairs – L. Taylor

The committee will be meeting on 11/6 to plan its agenda for the year.

G. Institutional Resources – A. Roberts

The first facilities planning meeting was held on 10/23. There was an update on the progress of projects including Becht and the new residence halls. The Tippin project is out of the design phase, with construction scheduled for the spring of 2017 in several phases.

J. Overly asked if we have seen the master plan for facilities. A. Roberts replied that we have seen drafts but not a final version, which still is in process.

H. Venango – L. Smith – No report

VII. Old Business

1) Council on General Education restructuring.

A proposal, as discussed by Senate at its prior meeting, was circulated (see Attachment A). J. Phillips pointed out that this does not affect any curricular proposals coming though this year, since Senate is making a recommendation that has to go to president and board of trustees, and will also have to go through APSCUF and meet and discuss. Specific language for the bylaws will still need to be written.

D. Clark pointed out that this is part of Senate's review of its bylaws and all committee structures.

A motion to change the composition and charge of the Council on General Education was on the floor from the prior Senate meeting. The motion called for a change to Senate by laws that would reconstitute the Council on General Education as a standing committee of Senate focused on the assessment of General Education, sending curricular approval of general education courses directly to CCPS, and allowing Senate to create an ad hoc committee to review changes to the general education curriculum when needed. The proposal outlines the proposed membership of the committee to include three members from content areas and three additional members from diverse disciplines. The motion includes a recommendation to rewrite the section of the bylaws; this specific language will be drafted by J. Phillips and presented to Senate for further approval. The motion carried.

2) **Reduction of standing subcommittees.**

J. Phillips noted that there have been difficulties in filling subcommittees, as well as noting that some subcommittees do not have specific tasks or much work to do, as some functions have shifted. Some duties could be absorbed into the larger committees. The Policy committee felt that reducing subcommittees could be a positive change for some committees, but not necessarily all of them.

There was a brief discussion. J. Phillips requested that each subcommittee and committee make a recommendation on its own possible restructuring by the Senate meeting on 12/2.

VIII. New Business

1) **Read ins – CCPS**

A. Roberts asked about the department affiliation of military science. B. Sweet replied that it is under the provost's office. There was a brief discussion.

2) **Promotion, tenure and evaluation standards.**

J. Phillips opened a discussion about the Senate's role in defining and supporting the roles of faculty at the university. While this is governed by the CBA, Faculty Senate has a role in discussing and promoting the values of the professoriate.

There was a brief discussion.

R. Leary made a motion, seconded by S. Prezzano, to send this issue to the Faculty Affairs committee, asking it to work on a statement on behalf of Senate on expectations in terms of teaching, scholarship and service.

There was a brief discussion. J. Phillips noted that any statement needs to be in line with promotion guidelines and the CBA. R. Leary said that a Senate statement would be similar to the university's mission statement, as a short aspirational summary.

The motion passed.

IX. Adjournment –M. Robinson moved to adjourn, seconded by B. Sweet. The meeting was adjourned at 4:15 p.m.

Respectfully submitted,

Laurie Occhipinti
Faculty Senate Secretary

Faculty Senate

Clarion University

November 3, 2014

Attachment A to the minutes

Recommendation on Restructuring the Council on General Education

Submitted for Consideration by Jamie Phillips, Chair, Faculty Senate

October 20, 2014

Current By-Laws Language Regarding Mission and Authority of Council on General Education

- (i) The Council shall be guided by three fundamental documents: Mission and Goals of Clarion University, Statement of Philosophy on General Education, and the program in General Education as approved by the Faculty Senate, March 28, 1994.
- (ii) The Council shall review all offerings proposed for the program in General Education referred to it by the Committee on Courses and Programs of Study.
- (iii) The Council shall report its recommendations directly to the Committee on Courses and Programs of Study of Faculty Senate.
- (iv) The Council shall have the authority to recommend changes to the structure and substance of the program in General Education through the Committee on Courses and Programs of Study to the Faculty Senate.

Recommended Changes to By-Laws Language Regarding Mission and Authority of Council on General Education

- (i) No Change except "Council" will be replaced with "Committee"
- (ii) Remove Language
- (iii) Remove Language
- (iv) Remove Language

Additionally:

- (v) All language involving Council on General Education in Faculty Senate By-Laws Article III: Section 8: Subsection 3 shall be removed.
- (vi) A new subsection shall be added as Article III: Section 8: Subsection 9: Committee on General Education Assessment
- (vii) (i) shall be moved from Article III: Section 8: Subsection 3 to the subsection in (vi) above
- (viii) Committee structure will be defined in new subsection as noted in (vi) and membership will be appointed by Committee on Committees and Rules via normal appointment process with chair appointed by Chair, Faculty Senate. Language shall be created, however, which restricts these appointments as follows: one faculty member shall come

from the Physical & Biological Sciences; one faculty member shall come from the Social & Behavioral Sciences; one faculty member shall come from the Arts & Humanities. Language shall also be created stating that it is desirable that the other three faculty members on the committee be selected so as to ensure that the committee is diverse in terms of disciplinary representation.

- (ix) Language shall be created authorizing Committee to conduct regular assessments of all components of the General Education Program and reporting on these assessments to the Faculty Senate

Finally:

- (x) Faculty Senate shall rework current curricular processes and procedures (as characterized in (ii) and (iii)) to ensure that CCPS is directly in charge of evaluating curricular proposals involving course placement within the General Education program.
- (xi) Faculty Senate itself will have the direct authority to revise General Education (as characterized in (iv) above) and, if and only if it deems such a revision necessary, it will authorize the creation of an ad hoc committee to make recommendations for such a revision.